

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Monday, April 16, 2018

6:00 PM

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,
Oakland, CA 94606-2291**

Measure G Parcel Tax Independent Citizens Oversight Committee

John Baldo, Chairperson

Amber Childress, Vice Chair

Sandy Carpenter, Secretary

Members: Bradley Mart, Daniel Bellino, Amy Golden, (Vacancy)

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អ្នកណាដែលត្រូវការសេវាបកប្រែភាសាដោយផ្ទាល់មាត់ ឬជាលាយលក្ខណ៍អក្សរ ឬត្រូវការការជួយសម្រេចសម្រួលយ៉ាងសមរម្យមួយ ដើម្បីចូលរួមក្នុងកិច្ចប្រជុំសាធារណៈ ត្រូវផ្តល់ដំណឹងទៅកាន់ទីការិយាល័យនៃក្រុមប្រឹក្សាអប់រំ ឱ្យបានចិតសិចពី (72) ម៉ោងមុនកិច្ចប្រជុំ តាមរយៈទូរស័ព្ទលេខ (510) 879-8199 ឬតាមរយៈអ៊ីមែល boe@ousd.org ឬទូរស័ព្ទ eTTY/TDD លេខ (510) 879-2300 ឬទូរសារលេខ (510) 879-2299។

الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

الهاتف الصوتي:	الهاتف للصم والبكم:	الفاكس الإلكتروني:	البريد الإلكتروني:
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A. Call to Order

Chairperson John Baldo called the meeting to order at 6:13 P.M.

B. Roll Call

Present 4 - Member Sandy Carpenter
Member John Baldo
Vice Chairperson Daniel Bellino
Member Amy Golden
Absent 2 - Member Amber Childress
Chairperson Bradley Mart

C. Speaker Request Cards/Modification(s) To Agenda

None

D. Adoption of Committee Minutes

None

E. Adoption of the Committee General Consent Report

None

F. Unfinished Business



[17-2219](#)

Measure G Parcel Tax Independent Citizens Oversight Committee - 2016-2017 Audited Actuals Report of Measure G

Presentation by Financial Staff of Measure G 2016-2017 Audited Actuals
Report to Measure G Committee.

Attachments: [17-2219 Measure G Parcel Tax Independent Citizens
Oversight Committee - 2016-2017 Audited Actuals \(5/21/18\)](#)

*Nathan Ettleman, Independent External Auditor for the District, made a
presentation on the Measure G 2016-2017 Audited Actuals to Measure G
Committee and shared:*

- The agreed upon procedures – Asking the auditor to report back on

making sure that the money is spent according to the ballot Measure

- *Ensure proceeds and expenditures of the parcel tax are fully accounted in the books and records of the district*
- *Ensure that low-income exemptions are complete, accurate, and supported by source documents*
- *Review the nature of the expenditures, and review source documents as appropriate, to ensure they were within the permissible uses of the ballot language.*
- *Auditor recommended:*
- *District to appoint an individual responsible for overseeing the use of Measure G funds and timely facilitation of audit requests*
- *Obtain an understanding of how the District processes the low-income exemptions*
- *We obtained an understanding of how the District processes the senior citizen exceptions and low-income exemptions*
- *Outside of the standard exemption process, exemptions are allowed retroactively for prior parcel taxes paid*
- *Determine, from the expenditure testing performed, if there were any control deficiencies, significant deficiencies, or material weaknesses in internal control noted*
- *Examine sufficient supporting documentation to validate the amount of Measure G Parcel Tax revenues received and recorded by the District*

Secretary, Sandy Carpenter and the auditor discussed about consultants used for recruit teachers or not and the percentage of the low income in Oakland received exemption from tax

The validity of the exemption was tested, said the auditor.

Chairperson, Baldo asked about if there a standard test for the audit? When it comes to parcel taxes, the District instructs the auditor what to look for, said the auditor.

Committee Member, Amy Golden asked about the 40 samples and none of the 40 samples were provided, but assumptions were given. Why?

Committee Member, Mart brought up specific concerns about the use of fund for Class Size Reduction, which have insignificant impact and will not sign off from the report.

*Public Speaker(s):
Kari Hatch*

Discussed

Roll Call (Secretary's Observation)

Member Bradley Mart present at 6:25 P.M.

- Present** 5 - Member Sandy Carpenter
Member John Baldo
Vice Chairperson Daniel Bellino
Member Amy Golden
Chairperson Bradley Mart
- Absent** 1 - Member Amber Childress



[17-1107](#)

**Measure G Parcel Tax Independent Citizens Oversight Committee
- 2017-2018 Work Plan**

Discussion and possible adoption by the Measure G Committee of its 2017-2018 Work Plan, including, among other items, possible scheduling of programmatic presentations/reports, if any.

Attachments: [17-1107 Measure G Parcel Tax Independent Citizens Oversight Committee - 2017-2018 Work Plan](#)

Chairperson Baldo stated, took the opportunity to discuss about the recommendations that the Board of Education adopt a new Measure G allocation policy which makes the allocation process and strategy clear to the public, which were presented to the Board and it was asked by the Board to have the Budget and Finance Committee take it up.

Chairperson Baldo and staff discussed about when is the best time for the Budget and Finance Committee take it up.

The Committee and staff discussed about Measure G fund should be in the unrestricted category.

Member Bellino suggested to have the 17-18 year working budget in May or June Meeting. Staff suggested to have it in June.

No Public Speaker.

Discussed

Enactment No: 18-0132



[18-0047](#)

**Measure G Parcel Tax Independent Citizens Oversight Committee
- 2016-2017 Annual Report**

Discussion and possible adoption by Measure G Parcel Tax Independent Citizens Oversight Committee of its 2016-2017 Annual Report.

Attachments: [18-0047 Measure G Parcel Tax Independent Citizens Oversight Committee - 2016-2017 Annual Report - Redline \(5/21/2018\)](#)
[18-0047 Measure G Parcel Tax Independent Citizens Oversight Committee - 2016-2017 Annual Report \(5/21/18\)](#)

Member Bellino shared the edits that were made to the 2016-2017 Annual Report such as to:

- Section 3 on Active Committee Members
- Section 4 on Chairman's note
- Section 5 on Meeting summary on the report time period on the high level things that were accomplished or not accomplished

Chairperson Baldo shared his concern regarding the Exemption Processing Cost between Fiscal year 2017 and 2016 – Staff will come back regarding the concern.

No Public Speaker.

Discussed



[18-0581](#)

**Measure G Parcel Tax Independent Citizens Oversight Committee
- Review - 2018-2019 Proposed Budget**

Discussion by the Measure G Parcel Tax Independent Citizens Oversight Committee of the 2018-2019 Proposed Budget.

Attachments: [18-0581 Measure G Parcel Tax Independent Citizens Oversight Committee - Review - 2018-2019 Proposed Budget](#)

Member Bellino raised up a few points regarding the Basic School Support category where the fund for that is much higher in the previous year and that category needs to be rename. If it for teachers, then the category should be named as such, said Bellino.

The Committee has a chance to rename the Basic School Support now for the 2018-2019 School Year, said staff.

General Teacher Salary and Benefit would be the recommendation naming for the Basic School Support, said Chairperson Baldo.

Public Speaker:
Kari Hatch

Discussed



18-0602

**Measure G Parcel Tax Independent Citizens Oversight Committee
- Site Visits**

Discussion by Measure G Committee of potential site visits to schools that received Measure G funds.

Attachments: 18-0602 Measure G Parcel Tax Independent Citizens Oversight Committee - Site Visits

Member Golden shared that there's a Librarian at Emerson Elementary school that she can speak to regarding doing a site visit there.

No Public Speaker.

Discussed

G. New Business



[18-0818](#)

Measure G Parcel Tax Independent Citizens Oversight Committee - 2018-2019 Work Plan

Discussion and possible adoption by the Measure G Committee of its 2018-2019 Work Plan, including, among other items, possible scheduling of programmatic presentations/reports, if any.

Attachments: [18-0818 Measure G Parcel Tax Independent Citizens Oversight Committee - 2018-2019 Work Plan](#)

Postponed to a Date Certain

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

[18-0830](#)

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Measure G Committee –Up to 30 Minutes - April 16, 2018

Public Comment on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Measure G Committee - Up to 30 Minutes - April 16, 2018.

No Comments

I. Introduction of New Legislative Matter

None

J. Adjournment

Chairperson John Baldo adjourned the meeting at 8:04 P.M.

Prepared By: _____

Approved By: _____