

Board Office Use: Legislative File Info.

File ID Number	13-2257
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-2096
Enactment Date	10/9/13 <i>ek</i>



OAKLAND UNIFIED SCHOOL DISTRICT

Memo

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To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
 By: Vernon Hal, Deputy Superintendent, Business Operations *VH*
 Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



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13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



OAKLAND UNIFIED
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implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

V001657

DATE SUBMITTED: 8/6/2013

SUBMITTED BY: Mary Ledezma

REVIEWED BY:

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

Bond Program Director

- | | |
|--|---|
| 1.) A/E (Architect and Engineers) Contract | 5.) "Small" (under \$15,000.00) Construction Contract |
| 2.) IOR (Inspector of Record Contract) | 6.) Resolution Awarding Bid and Construction Contract |
| 3.) Agreement for Professional Services - Testing Etc. | 7.) Change Order |
| 4.) Amendment to Agreement for Professional Services | 8.) Purchase Order |

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Vendor Number: _____
 Fiscal Year: 2013-2014
 P.O. Under \$50K: _____
 Date Processed: 8-21-2013
 To: MB 921 To DR: 8/6/13

Timothy E. White
Asst. Superintendent

Date

Tadashi Nakadegawa
Facilities Director

Date

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name: Stonehurst CDC Building Replacement	Project No: 07025
Vendor Name: EBMUD	Vendor Contact: Customer Service
Vendor Phone Number: (866) 403-2683	Vendor Mailing Address: PO Box 1000, Oakland, Ca. 94649-0001
Agreement Start and Stop Dates: Start: 10/9/13, Stop: 0.2	Amounts: Current Contract Amount: \$0.00, Not to Exceed Amount: \$5,571.00, Revised Contract Amount: \$0.00
Has Work Started? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Has Work Been Completed? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes give an explanation:	Date: _____

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LEGISLATIVE FILE
 File ID No. 13-2257
 Introduction Date 10-9-2013
 Contract No. 13-2096
 Agreement Date 10/9/13

RECEIVED

8-21-2013

Certificate of Insurance Attached Yes No

Date provided: _____

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
 - 2) Date of Advertisement
 - 3) Name of Bid Opening
 - 4) Name of Architect
 - 5) Liquidated damages per day - \$
 - 6) Performance Bonds Attached
 - 7) Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

David Kakishiba
President, Board of Education

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.
 Scope includes monthly charges for new 8" Fire Water Service by EBMUD starting from July 2012 to July 2013 to support new automatic fire sprinkler system in Stonehurst CDC. Charges include a Seismic Improvement Program Surcharge of \$83,440 per year.

Gary Yee, Ed.D.
Secretary, Board of Education

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

Construction of the new Stonehurst CDC started in March 2012. New infrastructure included new 8" Fire Water lateral connection to the existing fire water main in Horten Street required to support the new fire sprinkler system.

Funding Source: Fund 85
RES 7710

Budget Number: _____
 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>



EAST BAY MUNICIPAL UTILITY DISTRICT

EBMUD 1-866-40-EBMUD

YOUR ACCOUNT NO. IS:

38497437176

Next Read Date is 09/19/2013

Your Payment is Due by 08/19/2013

New rates go into effect 7/1/2013. Water used before and after this date is prorated between the prior and current rates. For more information on rates and charges, visit www.ebmud.com

EXHIBIT A

FACILITIES PLANNING AND MANAGEMENT

2013 AUG -5 P 12:25

Oakland Unified School District
955 HIGH ST
OAKLAND, CA 94601

Bill Date: 08/02/13

Billing Period

From	To
6/14/12	7/22/13

For: 901 105th Ave
Schools

FS	AMOUNT	TOTAL
PREVIOUS CHARGES AND CREDITS		
	PREVIOUS AMOUNT DUE	0.00
	WATER CHARGES - EBMUD	
	ACCOUNT ESTABLISHMENT FEE	38.00
	WATER SERVICE CHARGE	3,274.87
	WATER FLOW CHARGE 5 UNITS @6.34	31.70
	SEISMIC IMPROVEMENT PROGRAM SURCHARGE	1,229.22
	MISCELLANEOUS ADJUSTMENT	-2.00
		4,533.79



INV01093

PLEASE SEE REVERSE SIDE FOR BILLING EXPLANATION

Please Pay This Amount Now Due

4,571.79

METER SIZE	ELEV. Band	METER READINGS		UNITS	CONSUMPTION INFORMATION		
		Current	Previous		Gallons	Days	Gal/Day
		LAST	YEAR	5 0	3,740 0	403 36	9 0

PLEASE DETACH AND RETURN THIS PAYMENT STUB WITH CHECK OR MONEY ORDER PAYABLE TO EBMUD

901 105th Ave, Oakland, CA 94603 6/14/12 7/22/13 ACCOUNT NO.: 38497437176

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Pay by credit/ATM/e-check for a fee.

Mail payment to:

Call 1-800-690-4798

TOTAL PREVIOUS	0.00
TOTAL CURRENT	4,571.79

EBMUD PAYMENT CENTER
PO BOX 1000
OAKLAND CA 94649-0001

Please Pay This Amount Now Due

4,571.79

384974371765000457179000000000007

Statement Charge Details

Customer: Oakland Unified School District
 Account No. 38497437176
 Service Address: 901 105th Ave, Oakland

Charge Date	Billing Period	Plan	Description	Ccf	Amount	Calculation
08/01/13	08/01/13 - 08/01/13	Incidental Fee	Account Fee	0	\$38.00	
07/24/13	05/22/13 - 07/22/13	Fire Service	B 8" Service Charge	0	\$505.88	
			B 8" SIP Surcharge	0	\$189.68	
			SIP Flow Surcharge	0	\$0.00	0 x \$0.28 = \$0.00 0 x \$0.26 = \$0.00
			Flow - All Other	0	\$0.00	0 x \$6.34 = \$0.00 0 x \$6.96 = \$0.00
05/23/13	03/22/13 - 05/22/13	Fire Service	B 8" Service Charge	0	\$488.70	
			B 8" SIP Surcharge	0	\$183.24	
			SIP Flow Surcharge	0	\$0.00	0 x \$0.26 = \$0.00
			Flow - All Other	0	\$0.00	0 x \$6.34 = \$0.00
03/23/13	11/16/12 - 03/22/13	Fire Service	B 8" Service Charge	0	\$1,026.27	
			B 8" SIP Surcharge	0	\$384.80	
			SIP Flow Surcharge	0	\$0.00	0 x \$0.26 = \$0.00
			Flow - All Other	0	\$0.00	0 x \$6.34 = \$0.00
11/17/12	09/18/12 - 11/16/12	Fire Service	B 8" Service Charge	0	\$488.70	
			B 8" SIP Surcharge	0	\$183.24	
			SIP Flow Surcharge	5	\$1.30	5 x \$0.26 = \$1.30
			Flow - All Other	5	\$31.70	5 x \$6.34 = \$31.70
09/19/12	07/20/12 - 09/18/12	Fire Service	B 8" Service Charge	0	\$488.70	
			B 8" SIP Surcharge	0	\$183.24	
			SIP Flow Surcharge	0	\$0.00	0 x \$0.26 = \$0.00
			Flow - All Other	0	\$0.00	0 x \$6.34 = \$0.00
07/21/12	06/14/12 - 07/20/12	Fire Service	B 8" Service Charge	0	\$276.62	
			B 8" SIP Surcharge	0	\$103.72	
			SIP Flow Surcharge	0	\$0.00	0 x \$0.24 = \$0.00
			Flow - All Other	0	\$0.00	0 x \$5.98 = \$0.00

IMPORTANT INFORMATION ABOUT YOUR EBMUD BILL

Dear Customer:

The enclosed water bill reflects your water service charges for multiple billing periods. This delay in billing was the result of our transition to new customer service software. The issues that caused the delay in billing your accounts have been resolved. We apologize for any inconvenience this may have caused.

Please note that the charges assessed on this bill for prior billing periods past 60 days are not considered past due at this time and no late fees were charged. If you have any questions about your water bill or would like to request payment arrangements, please contact one of our customer services representatives at 1-866-403-2683.

Thank you for your patience as we work to ensure accuracy in your billing statement.

Sincerely,

Customer Services