

Board Office Use: Legislative File Info.	
File ID Number	24-0449
Introduction Date	3/13/24
Enactment Number	24-0477
Enactment Date	3/13/2024 os



Board Cover Memorandum

To Board of Education

From Kyla Johnson-Trammell, Superintendent
Sondra Aguilera, Chief Academic Officer
Jeannie Bruland, Middle School Literacy Coordinator and District Library Liaison

Meeting Date March 13, 2024

Subject Memorandum of Understanding - Simons Laufer Mathematical Sciences Institute – Library Donation – Academics and Instruction Department

Ask of the Board Approval by the Board of Education of a Memorandum of Understanding by and between the District and Simons Laufer Mathematical Sciences Institute to receive a donation of math-related library books for 55 OUSD schools, for the period of February 2, 2024 through June 30, 2024, valued at approximately \$365/school, for an estimated total amount of \$20,000.00.

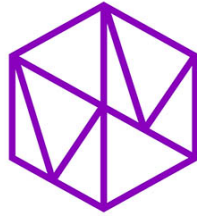
Background SL Math has a program that provides Mathematical books, library books related to math concepts for K-12 students, for school libraries in Title I schools.

Discussion SL Math agrees to donate books to OUSD libraries, with the understanding that we will distribute them to Title I schools within 6 weeks, and will provide photos of the books being used (with nothing identifiable).

Fiscal Impact The books are being provided to OUSD at no cost, so there is no fiscal impact.

Attachment(s)

- Memorandum of Understanding - Simons Laufer Mathematical Sciences Institute



SIMONS LAUFER
MATHEMATICAL
SCIENCES INSTITUTE

Memorandum of Understanding

Oakland Unified School District (OUSD)
and
Simons Laufer Mathematical Sciences Institute (SLMath)

Summary of Responsibilities:

SLMath agrees to provide:

- New Mathical books (shipped directly to OUSD), to be distributed to each of the staffed Title I school libraries in the district (see list below)
- This averages around \$365 per school budget (including shipping) for Mathical book purchases, for a total book purchase around \$20,000
- Books may be distributed equitably at the discretion of OUSD and/or the district librarian, in order to best serve the greatest number of children in each school library
- Books will arrive in multiple shipments, directly from the publisher and/or from Bookshop and Amazon
- Order to arrive in February 2024
- OUSD will receive a checklist, organized by title & approximate age range / grade-level band, so they can double-check what is coming & coordinate the unboxing, re-boxing, and distribution
- List of potential titles to be reviewed by OUSD (prior to shipment)
- Preference for books in English, a few in Spanish is OK
- Diverse books are welcome: own voices authors/illustrators, multicultural, racial/ethnic diversity, underrepresented groups in math (including girls/women), and others
- SLMath will provide a digital “welcome packet” introducing the Mathical List, its scope & purpose, to librarians. This will include links to digital assets including printable PDF bookmarks & grade-level flyers. (Use of the materials is purely optional, but will be made available at the outset to all libraries receiving books.)
- The welcome packet may also include examples of how other libraries at Title I schools across the country have utilized Mathical books in the past.
- Email invitation to the Mathical winners announcement (live online book reading) scheduled for Wednesday, February 21, 2024 on Zoom (12 noon-1pm Eastern) – with readings by winning authors. We hope you will forward it to the participating libraries in case they / their students wish to attend.

OUSD agrees to provide:

- Distribution of titles to all OUSD staffed Title I school libraries in a timely & equitable manner, maximizing the number of children served by the books

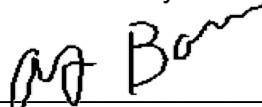
- A list of Title I schools with staffed libraries (55 in all), the breakdown by grade level (below), and confirmation regarding the total # of books received
- Digital “welcome packet” to be shared with librarians in a timely manner, to support their awareness & uptake (if desired) of the materials
- A few photographs of the books provided to the school libraries in the district. Photos will not include any students or children in any manner. Books to be received, unboxed, re-boxed, and distributed within 6 weeks of receipt (target date: April 1, 2024)
- Photos to be sent by april 15, 2024, unless otherwise mutually agreed

Here is the breakdown of Title 1 libraries by grades, 55 in total:

- 34 TK-5
- 2 TK-8
- 9 6-8
- 3 6-12
- 7 9-12


Main point of contact for OUSD:
 Jeannie Bruland
 Secondary Literacy Coordinator
 Email: jeanne.bruland@ousd.org

Authorized by:



 Arthur Bossé, Operations Manager,
 SLMath

February 2, 2024
 Date signed



 Kyla Johnson-Trammell, Superintendent
 OUSD

3/17/2024
 Date signed

OUSD Name Sondra Aguilera

Signature 

Position Chief Academic Officer

Date 2/14/2024

Board President (for approvals)

Chief/Deputy Chief/Executive Director (for ratifications)

Approved as to form by OUSD Legal Department

Name Jenine Lindsey

Signature 

Date February 5, 2024