

File ID Number	12-3282
Introduction Date	2/13/13
Enactment Number	13-0311
Enactment Date	2/13/13
By	OA



OAKLAND UNIFIED  
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education

To: Board of Education

From: Tony Smith, Superintendent  
Vernon Hal, Deputy Superintendent  
Jennifer LeBarre, Director

Subject: **Grant Award Notifications– California Department of Education Fresh Fruit and Vegetable Program**

**ACTION REQUESTED:**

Acceptance by the Board of Education of the UC Davis Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops.

**BACKGROUND:**

Grant proposal for OUSD Nutrition Services for the 2010-2011 through 2012-2013 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	The grant will fund Farm to School implementation.	7/1/10-6/30/13	UC Davis/California Department of Food & Agriculture	\$60,000

**DISCUSSION**

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$60,000

**RECOMMENDATION:**

Acceptance by the Board of Education of UC Davis Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

**Attachments:**



OAKLAND UNIFIED  
SCHOOL DISTRICT

*Community Schools, Thriving Students*

Grant Face Sheet; Grant Budget

OUSD Grants Management Face Sheet

<b>Title of Grant: Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops</b>	<b>Funding Cycle Dates: October 1, 2010-July 1, 2013</b>
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) UC Davis, One Shields Ave., Davis, CA 95616	<b>Grant Amount for Full Funding Cycle: \$60,000</b>
<b>Funding Agency: California Department of Food and Agriculture via University of California at Davis</b>	<b>Grant Focus: Farm to School Implementation</b>
<b>List all School(s) or Department(s) to be Served:</b> Nutrition Services with specific school sites to be determined	

<b>Information Needed</b>	<b>School or Department Response</b>
How will this grant contribute to sustained student achievement or academic standards?	Grant will provide resources which will allow OUSD Nutrition Services to implement its Farm to School plan.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The grant will be evaluated for the increase in purchase of specialty crops and the implementation of Farm to School.
Does the grant require any resources from the school(s) or district? If so, describe.	A minimum of 3 schools will participate in this project. At each of 3 schools, selected classroom teachers (4/5 <sup>th</sup> grade) will allow for delivery of coordinated lessons by UC Cooperative Extension educators and allow students to respond to pre- and post-tests to assess knowledge and behaviors. In addition, selected schools will allow measurements of fruit and vegetable intake during school lunch periods.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	The grant is providing funds for OUSD to hire a consultant to assist with implementation of grant.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 <a href="mailto:Jennifer.lebarre@ousd.k12.ca.us">Jennifer.lebarre@ousd.k12.ca.us</a>

**Applicant Obtained Approval Signatures:**

<b>Entity</b>	<b>Name/s</b>	<b>Signature/s</b>	<b>Date</b>
---------------	---------------	--------------------	-------------

Principal

Department Head Nutrition Svcs  
(e.g. for school day programs or for extended day and student support activities)

Jennifer LeBarre 12/21/12

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal	<u>[Signature]</u>	
Superintendent	Tony Smith	<u>[Signature]</u>	

**Certified:**

[Signature] 2/14/13  
Edgar Rakestraw, Jr., Secretary  
Board of Education

File ID Number: 12-3282  
Introduction Date: 2/13/13  
Enactment Number: 13-0311  
Enactment Date: 2/13/13  
By: [Signature]

Project title: Building Successful Farm to  
 School Models to Enhance Markets for  
 UC Davis/ASI PI: Gail Feenstra  
 Funder: CDFA  
 Funder grant #: SCB10030  
 Sub-Award #: 201014479-02  
 Subaward dates: 10/1/2010-6/30/2013

**Project Rebudget for Oakland Unified School District (OUSD)**

	<i>Budgeted Year 1 10/1/10-9/30/11</i>	<i>Budgeted Year 2 10/1/11-9/30/12</i>	<i>Budgeted Year 3 10/1/12-6/30/13</i>	<i>Total Original Budget</i>	<i>Revised Budget Year 3 10/1/12-6/30/12</i>
<b>Personnel</b>					
Ildi Carlisle-Cummins, 0.25% FTE (consultant/no fringe)	20,000	15,000	5,000	40,000	0
Alex Emmott, Farm to School Supervisor .09% FTE					6,640
Jennifer LeBarre, Director, 0.25% FTE	2,650	2,650	2,650	7,950	3,537
<i>Fringe Benefits-LeBarre</i>	265	265	265	795	530
<i>Total Personnel</i>	22,915	17,915	7,915	48,745	10,707
<b>Travel</b>					
Local staff travel to/from meetings, produce suppliers, farmers, etc	1,000	1,000	500	2,500	
Conference travel to conference in Chicago for LeBarre and Barclift					
<i>Total Travel</i>	1,000	1,000	500	2,500	0
<b>Supplies and Expenses</b>					
Local food supplies	1,000	1,000	500	2,500	

Suggested Template  
 Rebudget request for Subaward Recipients on ASI projects

Marketing supplies	1,000	1,000	1,000	3,000	6,904
Training materials	1,500	1,000	750	3,250	
<i>Total Supplies</i>	3,500	3,000	2,250	8,750	6,904
<b>Contracts</b>					
Community Alliance with Family Farmers	0	0	0	0	18,000
<i>Total Contracts</i>	0	0	0	0	18,000
<b>TOTAL</b>	27,415	21,915	10,665	59,995	35,611

File ID Number	11-0546
Introduction Date	4/4/11
Enactment Number	11-0582
Enactment Date	4-13-11
By	Bj



OAKLAND UNIFIED SCHOOL DISTRICT

Commitment, Services, The Young Students

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education

4-13-11 - Passed

To: Board of Education

From: Tony Smith, Superintendent  
Vernon Hal, Deputy Superintendent *VEH*  
Jennifer LeBarre, Director

Subject: Grant Award Notifications— California Department of Food & Agriculture

**ACTION REQUESTED:**

Acceptance by the Board of Education of the California Department of Food & Agriculture Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops for OUSD Nutrition Services for fiscal years 2010-2012.

**BACKGROUND:**

Grant proposals for OUSD Nutrition Services for the 2010-2012 fiscal years were submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	The grant will fund implementation of Farm to School Program	2/15-10/31/11	California Department of Food & Agriculture	<del>60,000</del> 27,465 <sup>00</sup>

**DISCUSSION**

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: ~~\$60,000~~ <sup>27,465<sup>00</sup> EK</sup>

**RECOMMENDATION:**

Acceptance by the Board of Education of California Department of Food and Agriculture Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

**Attachments:**

Grant Face Sheet, Grant Award Notifications

OUSD Grants Management Face Sheet

September 30, 2011

<b>Title of Grant: Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops</b>	<b>Funding Cycle Dates: October 1, 2010-October 31, 2011</b>
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) UC Davis, One Shields Ave., Davis, CA 95616	<b>Grant Amount for Full Funding Cycle: \$60,000</b>
<b>Funding Agency: California Department of Food and Agriculture via University of California at Davis</b>	<b>Grant Focus: Farm to School Implementation</b>
<b>List all School(s) or Department(s) to be Served:</b> Nutrition Services with specific school sites to be determined	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant will provide resources which will allow OUSD Nutrition Services to implement its Farm to School plan.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	The grant will be evaluated for the increase in purchase of specialty crops and the implementation of Farm to School.
Does the grant require any resources from the school(s) or district? If so, describe.	A minimum of 3 schools will participate in this project. At each of 3 schools, selected classroom teachers (4/5 <sup>th</sup> grade) will allow for delivery of coordinated lessons by UC Cooperative Extension educators and allow students to respond to pre- and post-tests to assess knowledge and behaviors. In addition, selected schools will allow measurements of fruit and vegetable intake during school lunch periods.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	The grant is providing funds for OUSD to hire a consultant to assist with implementation of grant.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-879-8345 Jennifer.lebarre@ousd.k12.ca.us

**Applicant Obtained Approval Signatures:**

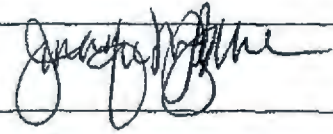
Entity	Name/s	Signature/s	Date
--------	--------	-------------	------



Principal

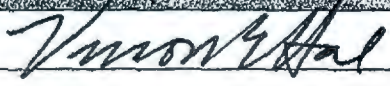
Department Head Nutrition SCS  
(e.g. for school day programs or for extended day and student support activities)

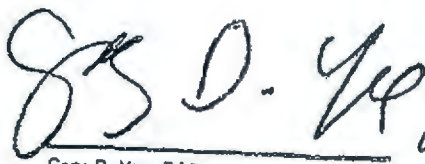
Jennifer LeBarre

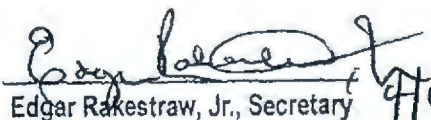


2/16/11

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		<u>2/22/11</u>
Superintendent	Tony Smith		

  
Gary D. Yee, Ed.D.  
President, Board of Education  
4/14/11

  
Edgar Rakestraw, Jr., Secretary  
Board of Education  
4/14/11

**Legislative File**

File ID Number: 11-0546  
Introduction: 4-4-11  
Enactment Number: 11-0582  
Enactment Date: 4-13-11 BJ

UNIVERSITY OF CALIFORNIA, DAVIS

BERKELEY • DAVIS • IRVINE • LOS ANGELES • MERCED • RIVERSIDE • SAN DIEGO • SAN FRANCISCO



SANTA BARBARA • SANTA CRUZ

Office of Research, Sponsored Programs  
1850 Research Park Drive, Suite 300  
University of California  
Davis, California 95618

TELEPHONE: (530) 754-7700  
FAX: (530) 752-0333  
EMAIL: [awards@ucdavis.edu](mailto:awards@ucdavis.edu)

March 23, 2011

Ms. Jennifer LeBarre  
Director  
Oakland Unified School District  
Nutrition Services  
900 High Street  
Oakland, CA 94601

Research Subaward Agreement No. 201014479-02  
Between  
The Regents of the University of California  
And  
The Oakland Unified School District  
UCD PI: Dr. Gail Feenstra  
Subcontractor's PI: Jennifer LeBarre

Ms. LeBarre:

Enclosed please find subaward **201014479-02** for your investigator Ms. Jennifer LeBarre which is a flow through award from the California Department of Food and Agriculture. If the terms and conditions are acceptable to you, please have the agreement signed and return it via email at [ktrose@ucdavis.edu](mailto:ktrose@ucdavis.edu). *Please be sure to check the appropriate Financial Conflict of Interest statement.* Upon receipt of the partially-executed agreement, we will have it signed by our authorized official and will return a fully-executed copy to you via email

UC Davis accepts electronic signatures. If your organization requires "wet" signatures, please let us know and we will accommodate accordingly. If that is the case, please sign two copies of this agreement and return them to us via mail at the address above. We will return a fully-executed original to you via mail.

Please contact me with any questions or concerns.

Sincerely,

Kendra Rose  
Contracts and Grants Analyst  
Office of Research, Sponsored Programs  
[ktrose@ucdavis.edu](mailto:ktrose@ucdavis.edu)  
530.754.7999  
530.754.8367 (fax)

Enclosure(s)

Cc: G. Feenstra

AGREEMENT NUMBER 201014479-02

BETWEEN

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

AND

OAKLAND UNIFIED SCHOOL DISTRICT

---

This Agreement is made and entered into by and between The Regents of the University of California (**University**), a public institution of higher education acting for and on behalf of its Davis Campus, and **Oakland Unified School District (Subcontractor)** with a place of business at 909 West Grant Avenue, Winters, CA 95694.

WHEREAS, University has received **Agreement Number SCB10030 (Prime Agreement)** from California Department of Food and Agriculture in support of the project entitled "Building Successful Farm to School Models to Enhance Markets for Specialty Crops" effective December 29, 2010;

WHEREAS, Prime Agreement provides authorization and funds for Subcontractor participation;

WHEREAS, Subcontractor has the facilities and skilled personnel necessary to pursue the objectives and fulfill the requirements of this Agreement;

WHEREAS, it is of mutual interest and benefit of University and the Subcontractor to collaborate;

WHEREAS, Subcontractor has agreed to perform the work hereunder as a collaborating Institution under a subcontract relationship.

NOW THEREFORE, University and Subcontractor mutually agree as follows:

1. **General.** The terms of this Agreement are intended to be in concert with the terms and conditions of the Prime Agreement which is hereby incorporated by reference and attached as **Exhibit A** and with the 2010 Specialty Crop Block Grant Program (SCBGP) Grant Management Procedures (GMP) Manual incorporated by reference to this Agreement and can be located at: [www.cdfa.ca.gov/Specialty\\_Crop.../ReferenceProceduresManual2010.pdf](http://www.cdfa.ca.gov/Specialty_Crop.../ReferenceProceduresManual2010.pdf).
2. **Scope of Work.** Subcontractor shall use its best efforts to complete the tasks identified in the Scope of Work incorporated herein by reference and attached hereto as **Exhibit B**. Subcontractor shall furnish the personnel, materials, travel and services necessary to accomplish the objectives and requirements of this Agreement.
3. **Period of Performance.** The performance period of this Agreement is October 1, 2010 through September 30, 2011.
4. **Reports.** Subcontractor's reports shall be incorporated into University's reports which are required to be submitted to the Prime Sponsor in accordance with the terms of the Prime Agreement. All reports shall be submitted to the following contact, unless otherwise directed:

Dr. Gail Feenstra  
Agricultural Sustainability Institute  
One Shields Avenue.  
Davis, CA 95616-8686

gwfeenstra@ucdavis.edu

- A. **Technical Reports.** Subcontractor shall provide University written progress reports for the period of performance on a biannual basis by February 28, and August 31 of each project year, or upon the request of the Principle Investigator, in a format required by the Prime Agreement.
- B. **Final Technical Report.** Subcontractor shall provide University a written Final Technical Report within 30 days of termination of this agreement in a format required by the Prime Agreement. The final technical report shall include, at a minimum, a summary statement of progress toward the achievement of the originally stated aims.
- C. **Final Financial Report.** Subcontractor shall provide University a written Final Financial Report within 30 days of termination of this agreement in the format required by the Prime Agreement.

5. **Allowable Cost, Compensation, Invoices.**

- A. For the performance of work specified herein, University shall pay those expenses, direct and indirect, incurred by Subcontractor in accordance with the attached **Subcontract Budget**, incorporated herein as **Exhibit C**. The maximum allowable costs for this Agreement for the period specified in Article 3 above is **Twenty Seven Thousand Four Hundred Fifteen Dollars (\$27,415 US)**. As per the Prime Agreement, no pre-award costs are allowable.
- B. The Subcontractor's normal policies governing salaries, wages and fringe benefits shall apply to all Subcontractor's personnel costs paid from this Agreement. The Subcontractor's published policy on travel and travel reimbursement shall apply to all costs for travel and transportation charged to this Agreement.
- C. Facilities and Administration Costs for this Agreement shall be reimbursed at the rate in accordance with Subcontractor's approved rate.
- D. Subcontractor must obtain prior written approval of University's Administrative Officer to rebudget funds where prior approval is required for such rebudgeting. Carry forward of unobligated funds requires prior approval.
- E. Payment shall be on a cost reimbursement basis. Subcontractor shall submit monthly invoices for reimbursement of expenditures incurred; invoices shall provide detail commensurate with that appearing in **Exhibit C**, shall be numbered sequentially, and shall reference **Agreement Number 201014479-02**. Subcontractor's invoices shall be submitted to:  
  
Susan Yonts  
Agricultural Sustainability Institute  
One Shields Avenue  
Davis, CA 95616-8671  
sgyonts@ucdavis.edu
- F. On an annual basis, Subcontractor will be required to submit all fiscal documentation (wage reports, receipts, etc.) for one invoice in accordance with the 2010 Specialty Crop Block Grant Program (SCBGP)
- G. Subcontractor's final invoice shall be submitted to University not later than thirty (30) days after expiration or termination of this Agreement.

6. **Key Personnel**

- A. The scope of work supported by this Agreement shall be under the general guidance and technical direction of University's Dr. Gail Feenstra, Principal Investigator under the Prime Agreement.
- B. Subcontractor's Principal Investigator Dr. Jennifer LeBarre shall be responsible to the Subcontractor for the proper management and conduct of the activities hereunder. Subcontractor's Principal Investigator may be replaced only with the approval of University.
- C. All communications regarding the technical, scientific and programmatic aspects of this Agreement shall be between University's Dr. Feenstra and Subcontractor's Dr. LeBarre.
- D. University's Administrative Officer responsibilities for matters of administration of the Agreement including assistance in identification and interpretation of relevant policies and provisions is:

Evan Medley  
Contracts & Grants Analyst  
Office of Research, Sponsored Programs  
1850 Research Park Drive, Suite 300  
University of California  
Davis, California 95618  
(530) 754-8096  
FAX (530)754-8229  
esmedley@ucdavis.edu

- E. Subcontractor's Administrative Officer responsible for the coordination of fiscal and administrative management aspects of this Agreement is:

Name: Jennifer LeBarre  
Title: Director, Nutrition Services  
Address: 900 High Street  
Oakland, CA 94601  
Phone: (510) 879-8345  
FAX: (510) 879-1779  
Email: jennifer.lebarre@ousd.k12.ca.us

- F. Communications and correspondence regarding the fiscal and administrative aspects of this Agreement shall be between the designated Administrative Officers.

7. **Data and Publications.** Subcontractor's researchers are free to publish the results of research supported thereunder, however, Subcontractor's Principal Investigator shall supply a copy of any such publication(s) or reports to University's Principal Investigator sixty (60) days prior to release. Subcontractor agrees that University, CDFA and the US Department of Agriculture will have the right to use any copyright and copyrighted material or trademarks developed under this Grant Agreement

without royalty and may do so in cooperation with other public agencies. Subcontractor agrees that the results of this project may be published by University, USDA, CDFA or by appropriate contractors and cooperators as mutually agreed.

**8. Records and Audits.**

- A. Subcontractor shall maintain books, records, documents, and other evidence, accounting procedures, and practices, sufficient to reflect properly all direct and indirect costs of whatever nature incurred in the performance of this Agreement.
- B. All such records, as well as Subcontractor's facilities utilized in the performance hereunder, shall be subject upon request at all reasonable times to inspection and audit by University.

**9. Indemnification.**

- A. University shall defend, indemnify and hold Subcontractor, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officers, agents, or employees.
- B. Subcontractor shall defend, indemnify and hold University, its officers, employees and agents harmless from and against any and all liability, loss expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Subcontractor, its officers, agents, or employees.

**10. Disputes.** Resolution of disputes of a technical nature shall be resolved through good faith negotiations. Any dispute arising under or related to this Agreement shall be resolved to the maximum possible extent through negotiations and settlement. Failing settlement, despite good faith efforts by both parties, any such unresolved issues shall be arbitrated in accordance with the American Arbitration Association.

**11. Termination.** University may terminate this Agreement upon thirty (30) days written notification to Subcontractor. Under such circumstances, University shall reimburse Subcontractor for non-cancelable obligations properly incurred prior to the date of notice of termination.

**12. Assignment.** Subcontractor shall not assign or transfer any responsibilities hereunder without the prior written consent of University.

**13. Debarment and Suspension.** Subrecipient certifies by signing this Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency.

**14. Non-Discrimination.** During the performance of this Agreement, Subcontractor will not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability, mental disability, medical condition, age, marital status, and denial of family care leave. Subcontractor will insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Subcontractor will comply with the provisions of the Fair Employment and Housing Act (Gov. Code § 12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of

Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Subcontractor will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit of other Agreement.

15. **Insurance.** Subcontractor is required to procure and maintain the following insurance for the duration of this Agreement. In the event that Subcontractor does not comply with the required insurance requirements provided herein, Subcontractor does hereby irrevocably and unconditionally release, acquit and discharge University from any and all claims, actions, causes of action, rights, demands or damages of whatever nature, excluding issues of compensation, which Subcontractor may have or believe to have against University.

**Insurance Requirements**

**A. General liability:**

Comprehensive or Commercial Form (Minimum Limits)  
Each Occurrence \$1,000,000  
Products, Completed Operations  
Aggregate 5,000,000  
Personal and Advertising Injury 1,000,000  
General Aggregate\* 5,000,000

\*not applicable to comprehensive form.

However, if such insurance is written on a commercial claims made form, following termination of this agreement coverage shall survive for a period of not less than three (3) years. Coverage shall provide for a retroactive date of placement coinciding with the effective date of this agreement.

- B. Business Automobile Liability (Minimum Limits) for owned, scheduled, non-owned or hired automobiles with combined single limit of not less than \$1,000,000 per occurrence.
- C. Workers' Compensation as required under California State law.

Subcontractor, upon execution of this agreement, shall furnish University with a certificate or certificates of insurance, signed by an authorized representative of Subcontractor's insurer(s), evidencing compliance with the above requirements. It should be expressly understood, however, that the coverages and limits required above shall not in any way limit the liability of Subcontractor.

Subcontractor's insurance policy/policies shall be primary. This provision, however, shall only apply in proportion and to the extent of subcontractor's negligence.

The Regents of the University of California shall be added to the policy or policies (Workers' Compensation excepted) as an Additional Insured, and a Severability of Interest Clause and a Cross Liability Clause shall extend to University as an additional Insured. This provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of Subcontractor, its officers, agents, or employees.

The insurance coverages evidenced by the Certificate(s) of Insurance shall not be modified, changed or canceled except after thirty (30) days prior written notice has been given to University.

16. **Alterations and Amendments.** No alteration or amendment of this Agreement shall be valid unless made by an instrument in writing, signed by authorized representatives of Subcontractor and

University. No such alteration or amendment shall be construed to alter or amend any provisions of this Agreement unless expressly so stated in such written instrument.

17. **Financial Conflict of Interest (Subrecipient: please check the appropriate box below.)**

Subrecipient organization/institution hereby certifies that it has an active and enforced conflict of interest policy that is consistent with the provision of 42 CFR Part 50, Subpart F, "Responsibility of Applicants for Promoting Objectivity in Research". Subrecipient also certifies that, to the best of institution's knowledge (1) all financial disclosures have been made related to the activities that may be funded by or through a resulting agreement, and required by the conflict of interest policy, and (2) all identified conflicts of interest have or will have been satisfactorily managed, reduced, or eliminated in accordance with subrecipient's conflict of interest policy prior to the expenditure of any funds under any resulting agreement.

Subrecipient does not have an active and/or enforced conflict of interest policy and hereby agrees to abide by the policy of UC Davis, <http://manuals.ucdavis.edu/PPM/230/230-04.htm>.

18. **Entire Agreement.** The terms and conditions contained herein and in the following attachments constitute the entire Agreement between **The Regents of the University of California** and **Oakland Unified School District**:

- Exhibit A --Prime Agreement
- Exhibit B --Scope of Work
- Exhibit C -- Subcontract Budget

IN WITNESS WHEREOF, the Parties have caused this contract to be effective as of the date specified in Article III above with signatory approval of their duly authorized representatives.

**THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA**

By: \_\_\_\_\_

Name: Kathleen P. Nolan, J.D

Title: Associate Director, Sponsored Programs

Date: \_\_\_\_\_

**OAKLAND UNIFIED SCHOOL DISTRICT**

By:  \_\_\_\_\_

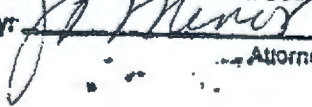
Name: Gary W. Yee, Ed.D.  
President, Board of Education

Title:  \_\_\_\_\_

Date: Edgar Rakestraw, Jr., Secretary  
Board of Education

EIN: \_\_\_\_\_

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of General Counsel  
APPROVED FOR FORM & SUBSTANCE**

By:  \_\_\_\_\_  
Attorney at Law



**EXHIBIT A**

**Prime Agreement**

California Department of Food and Agriculture  
SCB10030

GRANT AGREEMENT  
EXHIBIT A  
SIGNATURE PAGE

AGREEMENT NUMBER  
SCB10030

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME  
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME  
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, DAVIS

2. The term of this Agreement is: October 1, 2010 through June 30, 2013\*

3. The maximum amount of this Agreement is: \$497,990

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Exhibit A - Signature Page, Recipient and Project Information	Pages 1 - 2
Exhibit B - Payment Provisions	Pages 3 - 4
Exhibit C - General Terms and Conditions	Pages 5 - 8
Exhibit D - Federal Terms and Conditions	Pages 9 - 11
Attachment 1 - Scope of Work	Attached at end of Grant Agreement

\*The term of this Grant Agreement is the term specified under Item 2 above. However, the Recipient is still required to obtain approval from the CDFA, Federal Funds Management Office (FFMO) for an extension of the time period identified in Attachment 1, Scope of Work.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (If other than an individual, state whether a corporation, partnership, etc.)  
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, DAVIS

BY (Authorized Signature)

*Kathleen P. Nolan*

DATE SIGNED (Do not type)

12-14-10

PRINTED NAME AND TITLE OF PERSON SIGNING  
Kathleen P. Nolan, J.D., Associate Director, Sponsored Programs *llw*

ADDRESS  
1850 Research Park Drive, Suite 300, Davis, CA 95618

STATE OF CALIFORNIA

AGENCY NAME  
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

BY (Authorized Signature)

*Kathy Alameda*

DATE SIGNED (Do not type)

12/29/10

PRINTED NAME AND TITLE OF PERSON SIGNING  
KATHY ALAMEDA, MANAGER, FEDERAL FUNDS MANAGEMENT OFFICE

ADDRESS  
1220 N STREET  
SACRAMENTO, CA 95814

Reviewed & Processed OVCR 201014479 Sponsored Programs Date 1/19/11 Initial <i>EM</i> Copies to: <input checked="" type="checkbox"/> Dept: <i>CAOS Deans</i> <input checked="" type="checkbox"/> Extn Acctg. <input type="checkbox"/> Gen. Acctg <input type="checkbox"/> Equip. Inv. <input type="checkbox"/> Int. Med. Fin. <input type="checkbox"/> Engr. Dean <input type="checkbox"/> Med. Dean <input type="checkbox"/> VM Dean <input type="checkbox"/> Other
--

RECEIVED DEC 16 2010

**RECIPIENT AND PROJECT INFORMATION**

1. CDFA hereby awards a grant to the Recipient for the project described herein:

*Building Successful Farm to School Models to Enhance Markets for Specialty Crops*

2. The grant managers for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Kathy Alameda, Manager	Name: Gail Feenstra
Section/Unit: Federal Funds Management Office	Section/Unit: Agricultural Sustainability Inst.
Address: 1220 N Street	Address: One Shields Ave.
City/Zip: Sacramento, CA 95814	City/Zip: Davis, CA 95616
Phone: 916-657-3231	Phone: 530-752-8408
Email Address: kalameda@cdfa.ca.gov	Email Address: gwfeenstra@ucdavis.edu

3. The Grant Specialist/Daily Contact for this Agreement are:

FOR CDFA:	FOR RECIPIENT:
Name: Robin España Federal Funds Specialist	Name: Evan Medley Contracts and Grants Analyst, Sponsored Programs
Section/Unit: Federal Funds Management Office	Section/Unit:
Address: 1220 N Street	Address:
City/Zip: Sacramento, CA 95814	City/Zip: The Regents of the University of California Office of Research, Sponsored Programs University of California, Davis
Phone: 916-651-2766	Phone: 1850 Research Park Drive, Suite 300 Davis, CA 95618
Email Address: respana@cdfa.ca.gov	Email Address:

4. Detailed description of work to be performed and duties of all parties.

See Attachment 1 – Scope of Work

**EXHIBIT B**  
**PAYMENT PROVISIONS**

**1. Invoicing and Payment**

- A. For services performed according to the attached Scope of Work and the terms of this agreement, and upon receipt and approval of the invoices, the State agrees to compensate the Recipient for actual allowable expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Grant Agreement.
- B. Invoices will be submitted at least quarterly but not more frequently than monthly, in arrears. Invoices will be submitted to the Federal Funds Management Office (FFMO) within thirty (30) days after the end of each quarter, except for the final quarter of the project period described in Provision 1D below. Invoices will be submitted on the invoice template form provided by CDFA to the Recipient. The annual quarterly periods are:

First Quarter:	10/01 – 12/31
Second Quarter:	01/01 – 03/31
Third Quarter:	04/01 – 06/30
Fourth Quarter:	07/01 – 09/30

- C. On an annual basis, the Recipient will be required to submit all relevant fiscal documentation and supporting financial records for direct expenses claimed on one quarterly/monthly invoice in accordance with the 2010 Specialty Crop Block Grant Program (SCBGP), Grant Management Procedures (GMP) Manual.
- D. A final invoice will be submitted for payment no more than sixty (60) days following the expiration date of this Agreement, unless an alternate deadline is agreed to in writing by FFMO Management. The invoice form, provided by CDFA to the Recipient, should be clearly marked "Final Invoice", thus indicating that all payment obligations of the State under this Grant Agreement have ceased and that no further payments are due or outstanding.
- E. The Recipient is hereby advised that ten percent (10%) of the total amount awarded in this Agreement will be withheld until receipt, review and approval of the Final Performance Report as described in Exhibit C, Provision 16B. Approval of the required reports will be based on a general technical review to ensure that all aspects of the study provided for by this Agreement have been adequately carried out and documented per the Scope of Work. Approval will not be withheld based on scientific differences between Recipient and CDFA in the interpretation of the research data and final conclusions.

**2. Budget Contingency Clause**

If funding for any fiscal year is reduced or deleted by the State Budget Act for purposes of this program, the State shall have the option to either cancel this Grant Agreement with no liability occurring to the State, or offer to amend the grant agreement to reflect the reduced amount.

**3. Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in, California Government Code Title 1, Division 3.6, Part 3, Chapter 4.5, commencing with Section 927 – The California Prompt Payment Act.

**4. Allowable Line Item Shifts**

Line Item Shifts are allowed in accordance with the 2010 SCBGP GMP Manual, Line Item Shift Request Section.

**5. Allowable Expenses / Fiscal Documentation**

- A. The Recipient shall comply with all applicable State and Federal regulations including, but not limited to, the Code of Federal Regulations (7 CFR 3015, 3016 and 3019) and allowable cost principles found in 2 CFR 220, 225 and 230 or Federal Acquisition Regulation 48 CFR 31.2.
- B. The Recipient shall maintain adequate documentation for expenditures subject to this Grant Agreement to permit the determination of the allowability of expenditures reimbursed by the State under this Grant Agreement. If CDFA cannot determine expenditures are allowable under the terms of this Grant Agreement because records are nonexistent or inadequate according to generally accepted accounting principles, the CDFA may disallow the expenditure.
- C. If domestic travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. Any reimbursement for necessary travel and per diem shall be at Recipient's usual rates.
- D. If international travel is a reimbursable expense, receipts must be maintained to support the claimed expenditures. Any reimbursement for necessary travel and per diem shall be at Recipient's usual rates. All international travel must comply with the "Fly America Act" U.S.C. Title 49 § 40118. Government-financed air transportation.
- E. The Recipient shall maintain and have available, upon request by CDFA, all financial records and documentation pertaining to this Grant Agreement. These records and documentation shall be kept for three (3) years after completion of the grant period or until final resolution of any performance/compliance review concerns or litigation claims related to the Federal SCBGP.

## EXHIBIT C

### GENERAL TERMS AND CONDITIONS

**1. Approval**

This Agreement is of no force or effect until signed by both parties. The Recipient may not commence performance until such approval has been obtained.

**2. Assignment**

This Agreement is not assignable by the Recipient, either in whole or in part, without the consent of the CDFA, FFMO in the form of a formal written amendment.

**3. Indemnification**

The Regents of the University of California shall defend, indemnify and hold the State of California and its agencies, their respective officers, employees and agents harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the Regents of the University of California, its officers, agents or employees.

The State of California shall defend, indemnify and hold the Regents of the University of California, its officers, employees and agents harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the State of California or its agencies, their respective officers, agents or employees.

**4. Independent Recipient/Contractor**

Recipient, and the agents and employees of Recipient, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.

**5. Recycling Certification**

The Recipient shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).

**6. Non-Discrimination Clause**

During the performance of this Agreement, Recipient and its contractors will not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability, mental disability, medical condition, age, marital status, and denial of family care leave.

Recipients and contractors will insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Recipient and contractors will comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Recipient and its contractors will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining unit or other Agreement.

Recipient will include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

**7. Compensation**

The consideration to be paid Recipient, as provided herein, shall be in compensation for all of Recipient's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

**8. Governing Law**

This agreement is governed by and shall be interpreted in accordance with all applicable Federal and State laws.

**9. Unenforceable Provision**

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

**10. Excise Tax**

The State of California is exempt from Federal excise taxes and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Grant Agreement. California may pay any applicable sales and use tax imposed by another state.

**11. Settlement of Disputes**

Recipient will continue with the responsibilities under this Agreement during any dispute. In the event of a dispute, the Recipient shall file a "Notice of Dispute" with the CDFA within ten (10) days of discovery of the problem. The Notice of Dispute shall contain the Agreement number. Within ten (10) days of receipt of the Notice of Dispute, the Agency Secretary, or Designee, shall meet with the Recipient and the Federal Funds Management Office Management for the purpose of resolving the dispute. The decision of the Agency Secretary or Designee shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, or capricious, or arbitrary, or so grossly erroneous as necessarily to imply bad faith, or not supported by substantial evidence. In the event of a dispute, the language contained within this Grant Agreement shall prevail.

**12. Potential Contractors**

If the Recipient contracts for a portion of the work required by this Grant Agreement, nothing contained in this Grant Agreement or otherwise, shall create any contractual relation between the State and any contractors, and no contract shall relieve the Recipient of their responsibilities and obligations hereunder. The Recipient's obligation to pay its contractors is an independent obligation from the State's obligation to make payments to the Recipient. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any contractor.

**13. Right To Terminate**

Both parties reserve the right to terminate this Grant Agreement subject to thirty (30) days written notice to the other. The State shall reimburse Recipient for all costs incurred up to the date of termination, including all uncancellable obligations.

**14. Termination for Cause**

The State may terminate this Agreement should the Recipient fail to perform the requirements of this Agreement at the time and in the manner herein provided. However the recipients will have fifteen (15) days after receipt of the termination notice to cure the breach. If the breach is not cured within fifteen (15) days of receipt of notice, the State shall reimburse Recipient for all costs incurred up to the date of termination, including all uncancellable obligations.

**15. Reporting Requirements**

- A. In accordance with the 2010 SCBGP GMP Manual, the recipient will submit project progress reports on a biannual basis. Project progress reports will be submitted to the Federal Funds Management Office no later than 30 days after the end of the six (6) month period. The six month period starts with the first month of the Grant Agreement term as specified in Item 2 on page 1 of this Agreement and are further identified as 10/01 through 03/31 and 04/01 through 09/30. Biannual project progress reports will be submitted on the progress report form provided by CDFA to the Recipient.
- B. A final written performance report, and demonstration if applicable, of project results will be submitted no more than sixty (60) days following the expiration date of this Agreement, unless an alternate deadline is agreed to in writing by FFMO Management. The final written performance report will serve as documentation that all project outcomes are accounted for and finalized. The final written performance report will be submitted on the performance report form provided by CDFA to the Recipient.

**16. Performance/Compliance Reviews**

- A. In accordance with the 2010 SCBGP GMP Manual, the Recipient agrees to allow a review of their records and documentation pertaining to the performance/compliance of this Grant Agreement either by site compliance visit or by desk review.
- B. The Recipient agrees to allow the reviewer access to records during normal business hours and to allow interviews of any employees who may reasonably have information related to the records. In the instance of a desk review, the Recipient will provide all documentation requested by CDFA, FFMO.
- C. The Recipient agrees to prepare a corrective action plan in response to performance/compliance concerns as identified in a site compliance visit or desk review and as submitted in writing to the Recipient.

**17. Publicity and Acknowledgement**



The Recipient agrees that it will acknowledge CDFA's support whenever projects funded, in whole or in part, by this Agreement are publicized in any news media, brochures, or other type of promotional material.

**18. News Releases/Public Conferences**

The Recipient agrees to notify the CDFA Federal Funds Management Office in writing or via email at least two working days before any news releases or public conferences initiated by the Recipient or its contractors in regards to the project described in Attachment 1, Scope of Work and any project results.

**19. Scope of Work Changes**

Changes to Attachment 1, Scope of Work, during the period of this Grant Agreement will be proposed in writing to FFMO Management via letter, fax or email. FFMO Management will respond in writing via letter, fax or email as to whether the proposed changes are accepted. Any changes to the Scope of Work are subject to USDA approval and, at its discretion, the USDA may choose to accept or deny any changes. If accepted and after negotiations are concluded, the agreed upon changes will be made and become part of this Grant Agreement.

**20. 2010 Specialty Crop Block Grant Program (SCBPG) Grant Management Procedures (GMP) Manual**

The 2010 SCBPG GMP Manual, and any revisions and updates thereto, are incorporated by reference to this agreement.

## EXHIBIT D

### FEDERAL TERMS AND CONDITIONS

The Recipient will comply with all applicable requirements of all Federal laws, executive orders, regulations, and policies governing this program, including 7 CFR Part 1291 and as follows:

#### 1. Civil Rights

The Recipient will comply with civil rights standards pursuant to the following:

- A. Civil Rights Act, 42 USC 2000, as implemented at 28 CFR Part 42;
- B. Age Discrimination Act, 42 USC 6101, as implemented at 45 CFR Part 90;
- C. Age Discrimination in Employment Act, 29 USC 621, as implemented at 29 CFR Part 1625;
- D. Title IX of the Education Amendments of 1972, 20 USC 1681, as implemented at 45 CFR Part 86;
- E. Section 504 of the Rehabilitation Act, 29 USC 791, as implemented at 28 CFR Part 41;
- F. Executive Order 11246; and
- G. Americans with Disabilities Act, Public Law (P.L.) 101-366.

#### 2. Labor Standards

The Recipient will comply with labor standards pursuant to the following:

- A. Fair Labor Standards Act, 29 USC 207, as implemented at 29 CFR Part 500899;
- B. Davis-Bacon Act, 40 USC 3141-3148, as implemented at 29 CFR Parts 1, 3, 5, and 7; and
- C. Contract Work Hours and Safety Standards Act, 40 USC 327, as implemented at 29 CFR Part 5, 1926.

#### 3. Environmental Standards

The Recipient will comply with environmental standards pursuant to the following:

- A. Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514,
- B. Notification of violating facilities pursuant to EO 11738;
- C. Protection of wetlands pursuant to EO 11990;
- D. Evaluation of flood hazards in floodplains in accordance with EO 11988;
- E. Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.);
- F. Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.);
- G. Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and,
- H. Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

#### 4. Single Audit Act Amendments of 1996

The Recipient will comply with single audit act requirements pursuant to the following:

- A. Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

#### 5. Drug-Free Environment

The Recipient will comply with drug-free environment standards pursuant to the following:

- A. §§5151-5610 of the Drug-Free Workplace Act of 1988, as implemented by 7 CFR Part 3017, Subpart F, Section 3017.600, Purpose.

**6. Lobbying Restrictions**

The Recipient will comply with lobbying restriction standards pursuant to the following:

- A. Limitations on Use of Appropriated Funds to Influence Certain Federal Contracting and Financial Transactions, 31 USC 1352, as implemented at 7 CFR Part 3018.

**7. Intergovernmental Review**

The Recipient will comply with intergovernmental review standards pursuant to the following:

- A. Executive Order 12372, as implemented at 7 CFR part 3015, subpart V; and
- B. The Intergovernmental Cooperation Act of 1968, 31 USC 6501.

**8. Confidentiality**

The Recipient will comply with confidentiality standards pursuant to the following:

- A. Freedom of Information Act, 5 USC 552, as implemented at 7 CFR Part 3019; and
- B. Privacy Act, 5 USC 552a.

**9. Conservation in Procurement**

The Recipient will comply with procurement standards pursuant to the following:

- A. Resource Conservation and Recovery Act, 42 USC 6962 and Executive Order 12873, as implemented at 40 CFR Part 247.

**10. Debarment, Suspension, Criminal or Civil Convictions**

The Recipient and its principals will comply with debarment and suspension standards pursuant to the following:

- A. Executive Order 12549, as implemented at Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities.

The Recipient will further agree to provide immediate written notice to the CDFA Grant Specialist if at any time it learns that this certification was erroneous when made or has become erroneous by reason of changed circumstances; and will require recipients of lower-tier covered transactions under this grant award to similarly certify (Executive Order 12549, as implemented by 7 CFR Part 3017, Section 3017.510, Participants' responsibilities).

**11. Crimes and Prohibited Activities**

The Recipient will comply with crimes and prohibited activities standards pursuant to the following:

- A. Anti-Kickback (Copeland) Act, as implemented at 29 CFR Part 3.1;
- B. False Claims Act, 31 USC 3729; and
- C. Program Fraud Civil Remedies Act, 31 USC 3801-3812.

**12. Biosafety in Laboratories**

The Recipient will comply with laboratory biosafety standards pursuant to the following:

- A. *Biosafety in Microbiological and Biomedical Laboratories*, published jointly by the Centers for Disease Control and the National Institutes of Health.

**13. Conflicts of Interest**

The Recipient will comply with conflict of interest standards pursuant to the following:

- A. Agency implementations, i.e., 45 CFR Part 94; and OMB Circular A-21.

**14. Patents, Copyrights and Project Results**

The Recipient will comply with patent and copyright standards which may be prescribed pursuant to the following:

- A. Patent Rights in Inventions Made with Federal Assistance, 35 USC 202-204, as implemented at 37 CFR Part 401.

The Recipient agrees that CDFA and the U.S. Department of Agriculture (USDA) will have the right to use any copyrighted material developed under this Grant Agreement without royalty and may do so in cooperation with other public agencies.

The Recipient agrees that the results of this project may be published by USDA, CDFA or by appropriate contractors or cooperators as mutually agreed.

**15. Care and Use of Laboratory Animals**

The Recipient will comply with the care and use of laboratory animal standards pursuant to the following:

- A. Animal Welfare Act, 7 USC 2131, as implemented at 9 CFR Sub Chapter A, Parts 1-4

**16. Seat Belt Use**

The Recipient will comply with seat belt use standards pursuant to the following:

- A. Highway Safety Act of 1966 as amended (23 USC 402-03);
- B. Government Organization and Employees Act as amended (5 USC 7902(c));
- C. Occupational Safety and Health Act of 1970 as amended (29 USC 668); and
- D. Increasing Seat Belt Use in the United States (Executive Order 13043).



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program  
Attachment 1 – Scope of Work

*Project 30*      *The Regents of the University of California, Davis*      *\$497,990*

---

**Project Title:** Building Successful Farm to School Models to Enhance Markets for Specialty Crops

**Abstract:** Professionals in California's schools and agricultural industry are now generally aware of farm to school practices that can increase availability of fresh fruits and vegetables for school children, but resources, technical assistance, and training are required to develop fully functional programs. The team for this project will work with three committed school districts and their regional partners to (1) expand their procurement of local, seasonal fresh produce; (2) enhance their ability to integrate school food, nutrition education, school gardens and classroom lessons by providing outreach and professional development to food service personnel, teachers, administrators and parent volunteers; and (3) assess changes in food preferences and dietary behaviors of children in participating schools. In this way, we will directly impact children, professionals and regional farmers in focus areas while developing farm to school models for other districts to emulate.

**Project Purpose:** The link between children's health and eating fruits & vegetables is well documented, yet fewer than 10% of California youth consume the minimum recommended servings (CDC 2009). Developing life-long healthy eating habits requires both knowing about healthful food and having access to it in balanced meals. Schools are uniquely positioned to build successful farm to school programs that educate future consumers about seasonal produce while providing tangible connections to the state's primary business: agriculture. School meals can provide an additional market for regional specialty crop farmers. Professionals in California's schools and agricultural industry are now aware and ready to try farm to school practices to increase availability of fresh fruits and vegetables for children, but new partnerships, resources, and technical assistance are required to develop fully functional programs and evaluate impacts. Creating regional supply chains that meet farmers' needs for adequate prices and school nutrition programs for consistent supply, volume and delivery at a reasonable cost is still challenging. The team for this project will work with three committed school districts and their community partners on 3 objectives: (1) expand their procurement of local, seasonal fresh produce through regional distributors and direct farmer sales; (2) enhance their ability to integrate school meals, nutrition education, school gardens and classroom lessons by providing outreach and professional development to school nutrition personnel, teachers, administrators and parent volunteers; and (3) assess changes in food preferences and dietary behaviors of children in participating schools. We will improve economic viability for regional farmers by expanding their market opportunities in farm-to-school programs while simultaneously improving nutrition for school children and developing replicable and sustainable farm to school models for other districts.

This project will benefit California specialty crop producers through targeted marketing, education, and expanded procurement of fresh, seasonal California produce in three school districts. Produce distributors working with these school districts will be required to identify specific farms, produce volumes and prices so we can quantify financial benefits to specialty crop producers. All financial data will be aggregated and kept confidential. Particular specialty crop producers will also be invited to participate in the training and technical assistance portion of the project, providing information about their production and marketing practices to teachers, parents and students. We will document the extent to which these interactive trainings build knowledge and generate positive attitudes about California specialty crop producers. Finally, we will collect produce consumption and preference data from school children specifically about California specialty crops.

2007's Project 7 (just completed) & 2008's Project #6 (in progress) have provided California schools with new resources and professional development for making fresh fruits and vegetables the center of a healthy school environment and for using school gardens to enhance academics, nutrition education and eating



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program  
Attachment 1 – Scope of Work

habits. In 2007, several programs were created, developed, and effectively disseminated via professional development workshops and the web and evaluated. In 2008, the team helped develop and deliver the highly successful training, 'Fresh Fruits and Vegetables: Centerpiece for a Healthy School Environment' to over 350 food service, nutrition, and academic professionals in CA, thus far. This has provided us with direct, current experience with farm to school projects statewide and identified the three districts with strong regional partners for this new project. Training materials as well as evaluation techniques and findings used in both projects will be used or adapted.

This project has not been submitted to or funded by another Federal or State grant program.

**Potential Impact:** Applied to all 3 targeted school districts, the project will benefit over 50,000 children by increasing procurement and access to seasonal, local fruits and vegetables in their school meals. Approximately 66% of the schools have 50% or greater of their populations receiving free and reduced lunch prices. School nutrition staff (~30) will receive professional training on cooking with fresh, local produce and incorporating fresh produce in the menus. About 50 teachers, parents and nutrition educators will learn more about integrating school meals, gardening and nutrition education into school curricula and school events. We anticipate that 25% of current produce purchases in these districts will be redirected to regional farmers. About 10 farmers in each area for a total of 30 farmers will increase their institutional sales. At least 5 regional produce distributors will increase in their 'local' line, thereby strengthening the supply chain infrastructure. School meals will incorporate specialty crops as a means of increasing children's exposure to new fruits and vegetables. Similarly, taste testing of select fruits and vegetables will be incorporated into classroom activities, thereby increasing exposure with the expectation of increasing preference. It is expected children participating in these programs to increase the amounts of fresh fruits and vegetables in their diets at school and at home, thereby affecting overall family consumption patterns. The potential for largest change will be through project outreach which will extend the successful tools and techniques of this farm to school models to 30 additional school districts in Northern California, promoting positive changes in those districts.

**Expected Measurable Outcome:** For each participating district, Increase the procurement of regional produce in school meals by 20% or up to 25% of total produce purchases by the end of the project, measured by the source-identified sales on distributor and/or direct sale farmer invoices to school food service. Increase fresh, regional produce sales to school districts for approximately 30 farmers by the end of the project, measured by reported sales records and school invoices. Increase the number of menu items in each school district incorporating seasonal, regional produce by 25% as a result of professional development with school nutrition staff as tracked by school lunch menus. Increase the percentage of children who participate in the school lunch program by 10% -15% by the end of the project as measured by school meal participation records. Of students participating in the school lunch program, Increase children's preferences for select vegetables by 20% as measured in a subset of students. Increase children's consumption of fruits and vegetables during school lunch by 20% by the end of the project, compared to a baseline as measured by plate waste measurements. Obtain commitments from at least 30 additional school districts to enhance or initiate local procurement and education about regional specialty crops in their districts by the project's end, measured by responses on statewide meeting evaluations.



California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program  
 Attachment 1 – Scope of Work

**Performance Monitoring Plan:**

Activities	Performed by:	Timeframe	Performance Indicator
<b>Obj I: Design procurement plans with school districts to increase specialty crop purchases</b>	Co-PDs, School Nutrition Service directors (SNS), community partners (CPs)	Planning begins October 2010 for all districts and goes until they start implementing changes (see #3)	Agree on district commitments; approve plans & timeline for increasing local procurement
1. Gather baseline procurement data for each district	PD Feenstra, Ohmart, GSR, CPs, Nutr Serv	October 2010 – March 2011	Review districts' invoices for distributors, farmers; Enter invoice data
2. District makes procurement changes as per plan	School districts with CPs, Co-PDs	Winters: January 2011-June 2013; Oak: February 2011-Jun 2013); Redd: April 2011-June 2013	Communicate monthly with school districts, partners, Co-PDs to assess progress
3. Monitor, evaluate procurement, participation rates, farmer/distribution sales	Co-PDs (Feenstra, Ohmart), GSR	Winters, Oak = Summer 2011 & 2012; Redding = Spring 2012 & Winter 2013);	Collect purchasing data from district invoices; summarize; interview food service, farmers
<b>Obj II: Plan training &amp; tech assist. needs</b>	Co-PDs (Hill-house, Ohmart), SNS, CPs	October 2010-March 2011	Meetings with school districts and community partners
4. Two workshops/trainings per district per year	Co-PDs (Hill-house, Ohmart), SNS, CPs, GSR	March 2011-May 2013	Training attendances, evaluate knowledge and performance changes.
<b>Obj III: Evaluate impacts: children's dietary behaviors and veg prefs.</b>	Co-PD (Zidenberg-Cherr), GSR	October 2010-May 2013	Comparison of change from pre-to post-program initiation
5. Baseline & pretest data gathering- nutrition, consumption, behaviors	Co-PD (Zidenberg-Cherr), GSR	Phased in: October 2010-March 2011	Completion of data entry from pretests for f/v pref & produce consumption
6. Post-test data gathering	Co-PD (Zidenberg-Cherr)GSR	January 2011-June 2013	Completion of data entry from posttests
7. Analyze changes in procurement, dietary behaviors, meal participation	Co-PDs, GSRs	January 2013-June 2013	Report relationship of school meal participation to dietary outcomes
8. Project Outreach	Co-PDs, GSRs	July-September 2011; July-September 2012; April-June 2013	Gather project team & partners to share results
9. Project Management	Co-PDs	Monthly	Monthly meetings to discuss progress



California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program  
 Attachment 1 – Scope of Work

**Workplan:**

<b>Project Activity</b>	<b>Who</b>	<b>Timeline</b>
Assemble PDs, Manager to discuss timeline, goals, and responsibilities. Prepare/ submit IRB protocol.	Project Co-PDs, Manager, GSRs, School nutrition service directors, community partners	October 2010
<b>Objective I: School districts, community partners design procurement changes w Co-PDs, farmers, distributors</b>	School nutrition directors, community partners, Co-PDs, farmers, distributors	October 2010 – March 2011
Gather baseline procurement, participation data	Feenstra/Ohmart, GSR	October 2010- March 2011
Begin procurement changes in districts	Nutrition service directors, community partners	W-January 2011; O-February 2011; R-April 2011; +ongoing for all
Evaluate procurement changes (quantitative and qualitative data analysis)	Feenstra/Ohmart, GSR	W, O: Summer 2011, 2012; R-Spring 2012; Winter 2013.
<b>Objective II: Plan training and technical assistance needs</b>	Hillhouse/Ohmart, GSR, nutrition service directors, community partners	October 2010-March 2011
Plan logistics, implement trainings (2 per district each year)	Community partners, nutrition service directors, Hillhouse/Ohmart, GSR	March 2011-May 2013
Evaluate trainings (at each training)	Hillhouse/Ohmart, GSR	March 2011 – May 2013
<b>Objective III: Evaluate impact of program on children's dietary behaviors and vegetable preferences</b>	Zidenberg-Cherr, GSR	October 2010-June 2013
Gather baseline nutrition data for each district: Pretests for consumption, behaviors	Co-PD (Zidenberg-Cherr), GSR	Phased in: October 2010-March 2011
Gather post-test (nutrition) each district.	Co-PD (Zidenberg-Cherr) GSR	Jan 2013-March 2013
Analysis linking procurement, dietary changes, school meal participation	Co-PDs, GSRs	January 2013-June 2013
<b>Overall project evaluation/ analysis:</b>	All Co-PDs, Manager	April 2013 – June 2013
<b>Project Outreach:</b> Meet with all districts to discuss progress, course corrections, ideas, results of procurement changes, trainings, dietary changes	All partners	Summer 2011; Summer 2012; May 2013





California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program  
 Attachment 1 – Scope of Work

Project Activity	Who	Timeline
Attend professional meetings (such as Society for Nutr Ed, School Nutr Assoc to share results, farm conferences)	Co-PDs	Spring 2013
<b>Project Management:</b> Meet to discuss project management, results, communication, reporting	Co-PDs, Manager	Monthly from October 2010 – June 2013
Prepare final report.		June 2013

**Budget Narrative \$497,990:**

Personnel \$171,710:

**Project Coordinator/ Farm to School Evaluator:** G. Feenstra, 10% FTE, 12 months in years 1 (\$7,378) and 2 (\$7,673), 9 months (\$5,985) in year 3. The salary has been increased by 4% each year to account for merits and salary increases. Feenstra will provide overall project coordination and lead the project evaluation. Feenstra and Ohmart will oversee school district procurement changes and evaluate impacts to farmers and school districts. TOTAL = \$21,036

**Senior Evaluator/ School District Training Coordinator:** J. Ohmart, 25% FTE, 12 months in years 1 (\$10,890) and 2 (\$11,326), 9 months (\$8,834) in year 3. The salary has been increased by 4% each year to account for merits and salary increases. Ohmart will provide assistance in project management, work with Feenstra in designing procurement evaluation, gathering data and analyzing results, and writing reports. Ohmart will also work with Hillhouse in designing and implementing training and technical assistance workshops in cooperation with school districts and community partners. Ohmart will manage and assist in writing overall project reports. TOTAL = \$31,050

**Coordinator, Training and Technical assistance:** C. Hillhouse, 10% FTE, 12 months in years 1 (\$7,012) and 2 (\$7,292), 9 months in year 3 (\$5,688). The salary has been increased by 4% each year to account for merits and salary increases. Hillhouse will be the primary coordinator of training and technical assistance in coordination with all school districts and community partners. TOTAL = \$19,992

**Graduate Students (Level II):** Two graduate student researchers will be hired at 50% FTE in years 1 (\$17,472 x 2 = \$34,944) and 2 (\$18,171 x 2 = \$36,342) and 9 months in year 3 (\$14,173 x 2 = \$28,346). The salary has been increased by 4% each year to account for mandatory salary increases. One student will gather and analyze procurement data and evaluate economic impacts for farmers and school food services in each district, as well as overall project evaluation data on procurement, training and technical assistance. The other student will gather and analyze nutrition, food preference and plate waste data for school children at each district. TOTAL = \$99,632

Fringe Benefits \$31,173:

All benefits are calculated at actual amounts in accordance with the University of California Davis's guidelines:

Feenstra's: benefits are calculated at 27% (\$1,992 yr 1; \$2,072 yr 2; \$1,616 yr 3). TOTAL = \$5680

Ohmart's: benefits are calculated at 39% (\$4,247 yr 1; \$4,417 yr 2; \$3,445 yr 3). TOTAL = \$12,109

Hillhouse's: benefits are calculated at 52% (\$3,646 yr 1; \$3,792 yr 2; \$2,958 yr 3). TOTAL = \$10,396

Graduate students': benefit rates are calculated at 3% (\$524 yr 1; \$545 yr 2; \$425 yr 3; TOTAL \$1494 for each student (2). TOTAL = \$2988

Travel \$16,225:

Local travel for data collection, evaluation for Davis core team:

6 trips from Davis to Redding (300 mi RT @ .50/mi = \$150/trip x 6 trips = \$900)

7 trips from Davis to Oakland (150 mi RT @ .50/mi = \$75/trip x 7 trips = \$525)



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program  
Attachment 1 – Scope of Work

6 trips from Davis to Winters (25 mi RT @ .50/mi = \$12.50/trip x 6 trips = \$75)  
Total = \$1,500 per year x 3 yrs = \$4500

Travel for training and technical assistance workshops for Davis core team: 2 trips to each school district per year

Redding = 300 mi RT @ .50/mi = \$150/trip x 2 trips = \$300;  
Oakland = 150 mi RT @ .50/mi = \$75/trip x 2 trips = \$150;  
Winters = 25 mi RT @ .50/mi = \$12.50/trip x 2 trips = \$25  
Total = \$475 per year x 3 yrs = \$1425

Three statewide meetings to share results with team and others: 14 people (6 core Davis staff; 8 food service, community partners, farmers) x 300 mi RT ave @ .50/mi = \$2,100 per year x 3 yrs = \$6300

National professional meetings to share findings in year 3: 4 persons in Davis core team (\$500 airfare + \$150/night x 2 nights lodging + \$150 food + \$50 local travel per person) = \$1,000/person x 4 people = \$4,000.

Equipment \$0:

Supplies \$6,030:

Educational, training and technical assistance materials (print copies, folders, notebooks, specialty crops for taste testing, test cooking) to support workshops for each district.  
3 districts x 2 workshops per district x \$335 per workshop = \$2,010 per year

Contractual \$180,000:

Each school district/community partner team will receive a \$60,000 over the period of the grant to support the district/community partners local procurement, training and technical assistance expenses. Each subcontract will be required to submit a detailed scope of work and budget to UC Davis before the payment is approved.

School districts will work with community partners to identify strategies for increasing procurement of California specialty crops (identify local growers and/or regional distributors who will "source identify" produce by farm); work with project leaders and community partner to plan training and technical assistance for staff on cooking seasonal, local produce from scratch; work with community partners on new menu design using local specialty crops; work with community partners on organizing a local steering committee to create a vision and an ongoing sustainability plan; attend statewide meetings to share progress and results; work with evaluators to identify procurement and participation data.

Community partners will interface with specialty crop farmers and distributors and help set up working relationships with district nutrition services; work with nutrition service director and project leaders to plan and implement trainings for staff (cooking, handling fresh, local specialty crops); work with teachers, parent volunteers and project leaders to plan workshops that integrate specialty crops in the cafeteria, school nutrition education, school gardens and classroom lessons; work with the nutrition services director on new menu designs and related education and marketing of specialty crops; implement various tasting events; work with other community partners to organize a local steering committee to create a vision and sustainability plan; attend statewide meetings to share progress and results; write an annual report outlining progress.



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program  
Attachment 1 – Scope of Work

There are three teams:

Winters Unified School District and Evans and Brennan, LLC

Winters Unified School District - \$30,000

Evans and Brennan, LLC - \$30,000

Redding Enterprise School District and UC Cooperative Extension, Redding

Redding Enterprise School District - \$30,000

UC Cooperative Extension, Redding - \$30,000.

Oakland Unified School District and CAFF-Community Alliance with Family Farmers

Oakland Unified School District - \$60,000. They will manage a subcontract with CAFF-Community Alliance with Family Farmers

Other \$69,138:

Payment of 75% of student fees (\$9,955 yr 1; \$11,448 yr 2; \$13,166 yr 3 = \$\$34,569 for each student (2) = \$69,138) is required by UC Davis for graduate student employment of 25% time or more. Student fees are estimated to increase by 15% per year in years 2 and 3.

Indirect Costs \$23,714:

Indirect costs calculated at the rate of 5% total direct costs (\$474,276).

Program Income \$0:

**Project Oversight:** The project will be managed by the Co-PDs and Project Manager. The University of California Davis team has worked successfully together on previous projects. Feenstra/Ohmart and a GSR will be responsible for overseeing progress on school district procurement changes and evaluation; Hillhouse/Ohmart and a GSR will be responsible for overseeing progress on training and technical assistance and evaluation; Zidenberg-Cherr and a GSR will be responsible for overseeing progress on nutrition and dietary change evaluation. The leads on each objective will be responsible for communicating monthly with school districts and community partners for their phase of work. All project partners, including school district partners and additional districts, will gather during each summer (2011 and 2012) and the final spring quarter (2013) to discuss progress, make course corrections, share outcomes, discuss additional outreach ideas and plan for sustainability once the grant ends.

**Project Commitment:** All project partners are committed to this project. The Winters School Food Service Director has been working with regional farmers and a local distributor already; this project would expand and strengthen those relationships and provide trainings for integrating regional specialty crop purchases. Oakland's Food Service Director has worked with Feenstra/Ohmart on a national farm-to-school project to increase procurement of regional produce for large, urban school districts. This project would add California as a funded 'School Food Learning Lab' and increase California's visibility nationally. Redding's School Food Service Director, Cooperative Extension personnel and active members of a local food and farm coalition have participated in school garden/cafeteria workshops funded by CDFA and all are ready to take the next step in expanding local produce procurement. All partners will meet 4 times during the project to discuss strategies and outcomes.

**2010 Specialty Crop Block Grant Program  
Budget  
Project 30**

Category	FY09	FY10	FY11	FY12	Total
<b>PERSONNEL</b>					
1) Feenstra, 10% FTE; Project PVPO	7,378		7,673		21,036
2) Ohmart, 25% FTE; Project Manager	10,890		11,326		31,050
3) Hillhouse, 10% FTE; Co-PI	7,012		7,292		19,992
4) GSR II - 50% FTE; procurement, eval	17,472		18,171		49,816
5) GSR II - 50% FTE; nutrition, eval	17,472		18,171		49,816
<b>TOTAL PERSONNEL</b>					
1) Feenstra, (Benefits = 27%)	1,992		2,072		5,680
2) Ohmart, (Benefits = 39%)	4,247		4,417		12,109
3) Hillhouse, (Benefits = 52%)	3,646		3,792		10,396
4) GSR II - procurement (Benefits = 3%)	524		545		1,494
5) GSR II - nutrition (Benefits = 3%)	524		545		1,494
<b>TOTAL PERSONNEL BENEFITS</b>					
<b>TRAVEL</b>					
1) Local Travel for Data Collection Eval	1,500		1,500		4,500
2) Training and Technical Assistance Workshop	475		475		1,425
3) Statewide meetings x 14 people @ \$150	2,100		2,100		6,300
4) National professional meeting (4 people)					4,000
<b>TOTAL TRAVEL</b>					
1) n/a					
<b>TOTAL EQUIPMENT</b>					
<b>OTHER</b>					
1) Workshop materials, copies	2,010		2,010		6,030
<b>TOTAL OTHER</b>					
<b>CONTRACTS</b>					
1) Winters Unified School District	10,000		10,000		30,000
2) Evans and Brennan, LLC	15,000		10,000		30,000
3) Redding-Enterprise School District	10,000		10,000		30,000
4) UC Cooperative Extension-Shasta County	10,000		10,000		30,000
5) Oakland Unified School District	20,000		20,000		60,000
<b>TOTAL CONTRACTS</b>					
<b>STUDENT FEES</b>					
1) Student fees - Procurement GSR II	9,955		11,448		34,569
2) Student fees - Nutrition GSR II	9,955		11,448		34,569
<b>TOTAL STUDENT FEES</b>					
<b>INDIRECT COSTS</b>					
Indirect costs	8,108		8,149		24,457
<b>TOTAL INDIRECT COSTS</b>					
<b>TOTAL PROGRAM INCOME</b>					

**EXHIBIT B**  
**Scope of Work**

California Department of Food and Agriculture  
Specialty Crop Block Grant (CDFA-SCBG)  
SCOPE OF WORK  
Oakland Unified School District  
12/10/2010

**OBJECTIVE I: Expand Local Farm Procurement**

1. Goal: Increase local produce procurement (dollars) by 25% by 2013.

Actions to achieve this goal can include but are not limited to the following:

- Implement the recommendations in the CAFF Farm to School Analysis, written for OUSD in the 2009-2010 school year, and the EBAYC Oakland Produce Market Analysis, written in the 2010-2011 school year.
- Coordinate and streamline OUSD food service purchases of local produce with the operations of the Oakland Fresh Produce Markets (on-school farm stands coordinated by EBAYC)
- Work with current produce distributor—Fresh Point—to identify local, family-farmed produce currently sold to district and to increase the amount of produce coming from local family farmers sold by Fresh Point to the district.
- Work with community partners to increase local produce procurement, including the following potential partners:
  - East Bay Asian Youth Center (EBAYC)
  - Community Alliance with Family Farmers (CAFF)— assistance in identifying family farmers with available produce for OUSD;
  - Ratto Brothers Fresh Produce
  - Health for Oakland's People and Environment (HOPE) Collaborative
  - University of California Cooperative Extension

2. Goal: Increase number of school menu items that incorporate and identify local produce by 25% by 2013.

- Track current menu items, including recipe or label information. Develop modified recipes that include local produce where necessary.
- Work with community partners to develop an engaging, educational labeling system for identifying local items on the menu and in cafeterias
- Work with community partners to develop OUSD farmer profiles for cafeteria displays that tell the story of family farmers serving the district

3. Goal: Coordinate with district educational efforts to increase knowledge of the importance of local farms among students by 10% (?):

- Coordinate cafeteria labeling of local produce and production of farmer profiles with current Harvest of the Month, Oakland Eats Garden Fresh, Produce Market promotion and other relevant educational efforts

**OBJECTIVE II: Provide outreach & professional development\***

Goal: Determine top priority topics, activities & audiences for outreach and Professional Development for Teachers, School Administration and Cafeteria Staff

- Discuss with Project Directors needs/wishes for staff professional development\*
- Help determine audiences and best outreach for workshops; timing
- Help with content for workshops; help deliver content where appropriate
- Coordinate and/or attend workshops

**OBJECTIVE III: Evaluation of Impacts**

Goal: Assist in gathering data to determine measurable outcomes

- Make data available; build databases to track sources for three year project
- Provide administrative assistance from staff for gathering data if necessary

\*Potential activities for outreach and professional development:

- A. Cafeteria Staff (Project Director Office)
  1. Proper handling of produce (updated materials thru NFSMI)
  2. Fruits & Vegetables Galore mini-training
  3. Incorporating and advertising regional produce.
- B. Teachers (Project Director Office)
  1. Using Harvest of the Month and Oakland Eats Garden Fresh programs
  2. Developing new ways with foodservice staff to encourage healthy choices
- C. Parents :
  1. School Nutrition Advisory Committee
  2. **Wellness Committee**
  3. Oakland Produce Markets
- D. School Board and Superintendent:
  1. Coordinate efforts with new OUSD Strategic Plan that looks at health of the Whole Child
  2. Report quarterly on status of local procurement project to school board
- E. Farmers:
  1. Provide training for growers on wholesale marketing to school district.
- F. All: Facebook; Positive School Nutrition Marketing; Media

**EXHIBIT C**

**Subcontract Budget**

October 1, 2010 through June 30, 2013



ES	GRANT YEAR 1 (Oct.10'- Sept.11')	GRANT YEAR 2 (Oct.11'- Sept.12')	GRANT YEAR 3 (Oct.12'- June 13')	TOTAL GRANT FUNDS	FUNDING PURPOSE
25 FTE	20,000	15,000	5,000		1. Implementation of the district's plan to feature locally-grown produce in cafeterias; 2. Investigation into the feasibility of contracting with local vendors that feature sustainable products; 3. Assistance with streamlining of Oakland Produce Market operations; 4. Coordination with various nonprofit and collaborative community partners to work towards nutrition service's goal of continually improving school meals.
	2,650	2,650	2,650		Supervision of grant/meetings about Implementation plans
<b>TOTAL PERSONNEL</b>	<b>\$ 22,650.00</b>	<b>\$ 17,650.00</b>	<b>\$ 7,650.00</b>	<b>47,950</b>	
	265	265	265	795	This person will be a consultant so no fringe benefits.
<b>FRINGE BENEFITS</b>	<b>\$ 265.00</b>	<b>\$ 265.00</b>	<b>\$ 265.00</b>	<b>795</b>	
	1,000	1,000	500		1. Fund travel for employees too and from meetings. 2. Travel expenses too and from produce suppliers and farmers.
<b>TOTAL TRAVEL</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 500.00</b>	<b>\$ 2,500.00</b>	
	1000	1000	500	2500	Food Demonstrations and trainings
	1000	1000	1000	3000	Oakland Eats Garden Fresh and Farmer Profile marketing materials
	1,500	1,000	750	3,250	Farm to School Training Materials for OUSD Nutrition Services employees.
<b>TOTAL SUPPLIES</b>	<b>\$ 3,500.00</b>	<b>\$ 3,000.00</b>	<b>\$ 2,250.00</b>	<b>\$ 8,750.00</b>	
				0	
<b>ALL OTHER COSTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL DIRECT COSTS</b>	<b>\$ 27,415.00</b>	<b>\$ 21,915.00</b>	<b>\$ 10,665.00</b>	<b>\$ 59,995.00</b>	



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

1010 Broadway, Sacramento, CA 95833  
916.657.3231 • www.cdffa.ca.gov

September 17, 2010

Gail Feenstra  
Regents of the University of California (Davis)  
One Shields Avenue  
Davis, CA 95616

**Subject: PIN # 21225 Specialty Crop Block Grant Proposal: Building Successful Farm to School Models to Enhance Markets for Specialty Crops**

Congratulations! The California Department of Food and Agriculture (CDFA) is pleased to inform you that the above named project has been selected to receive a grant award under CDFA's 2010 Specialty Crop Block Grant Program in the amount of \$497,990.

Please carefully review the enclosed Grant Proposal which will become the Scope of Work upon execution of a Grant Agreement (Agreement). In some instances, revisions were made to the Grant Proposal to meet U.S Department of Agriculture requirements.

You will be receiving an Agreement within approximately 30 days. Although the term of the Agreement will begin on October 1, 2010 it will be of no force or effect until signed by both parties.

CDFA is committed to work with you to ensure the overall success of the project. Should you have any questions, please do not hesitate to contact the Federal Funds Management Office at, (916) 657-3231 or via email at [grants@cdfa.ca.gov](mailto:grants@cdfa.ca.gov).

Sincerely,

A handwritten signature in cursive script that reads "Kathy Alameda".

Kathy Alameda, Manager  
Federal Funds Management Office

cc: Jeri Ohmart, Project Manager  
Courtney Riggle

Enclosure





**Project 30**      *The Regents of the University of California, Davis*      **\$497,990**  
**Project Title:** Building Successful Farm to School Models to Enhance Markets for Specialty Crops

**Abstract:** Professionals in California's schools and agricultural industry are now generally aware of farm to school practices that can increase availability of fresh fruits and vegetables for school children, but resources, technical assistance, and training are required to develop fully functional programs. The team for this project will work with three committed school districts and their regional partners to (1) expand their procurement of local, seasonal fresh produce; (2) enhance their ability to integrate school food, nutrition education, school gardens and classroom lessons by providing outreach and professional development to food service personnel, teachers, administrators and parent volunteers; and (3) assess changes in food preferences and dietary behaviors of children in participating schools. In this way, we will directly impact children, professionals and regional farmers in focus areas while developing farm to school models for other districts to emulate.

**Project Purpose:** The link between children's health and eating fruits & vegetables is well documented, yet fewer than 10% of California youth consume the minimum recommended servings (CDC 2009). Developing life-long healthy eating habits requires both knowing about healthful food and having access to it in balanced meals. Schools are uniquely positioned to build successful farm to school programs that educate future consumers about seasonal produce while providing tangible connections to the state's primary business: agriculture. School meals can provide an additional market for regional specialty crop farmers. Professionals in California's schools and agricultural industry are now aware and ready to try farm to school practices to increase availability of fresh fruits and vegetables for children, but new partnerships, resources, and technical assistance are required to develop fully functional programs and evaluate impacts. Creating regional supply chains that meet farmers' needs for adequate prices and school nutrition programs for consistent supply, volume and delivery at a reasonable cost is still challenging. The team for this project will work with three committed school districts and their community partners on 3 objectives: (1) expand their procurement of local, seasonal fresh produce through regional distributors and direct farmer sales; (2) enhance their ability to integrate school meals, nutrition education, school gardens and classroom lessons by providing outreach and professional development to school nutrition personnel, teachers, administrators and parent volunteers; and (3) assess changes in food preferences and dietary behaviors of children in participating schools. We will improve economic viability for regional farmers by expanding their market opportunities in farm-to-school programs while simultaneously improving nutrition for school children and developing replicable and sustainable farm to school models for other districts.

This project will benefit California specialty crop producers through targeted marketing, education, and expanded procurement of fresh, seasonal California produce in three school districts. Produce distributors working with these school districts will be required to identify specific farms, produce volumes and prices so we can quantify financial benefits to specialty crop producers. All financial data will be aggregated and kept confidential. Particular specialty crop producers will also be invited to participate in the training and technical assistance portion of the project, providing information about their production and marketing practices to teachers, parents and students. We will document the extent to which these interactive trainings build knowledge and generate positive attitudes about California specialty crop producers. Finally, we will collect produce consumption and preference data from school children specifically about California specialty crops.

2007's Project 7(just completed) & 2008's Project #6(in progress) have provided California schools with new resources and professional development for making fresh fruits and vegetables the center of a healthy school environment and for using school gardens to enhance academics, nutrition education and eating



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program –Farm Bill Application  
CFDA # 10.170

habits. In 2007, several programs were created, developed, and effectively disseminated via professional development workshops and the web and evaluated. In 2008, the team helped develop and deliver the highly successful training, 'Fresh Fruits and Vegetables: Centerpiece for a Healthy School Environment' to over 350 food service, nutrition, and academic professionals in CA, thus far. This has provided us with direct, current experience with farm to school projects statewide and identified the three districts with strong regional partners for this new project. Training materials as well as evaluation techniques and findings used in both projects will be used or adapted.

This project has not been submitted to or funded by another Federal or State grant program.

**Potential Impact:** Applied to all 3 targeted school districts, the project will benefit over 50,000 children by increasing procurement and access to seasonal, local fruits and vegetables in their school meals. Approximately 66% of the schools have 50% or greater of their populations receiving free and reduced lunch prices. School nutrition staff (~30) will receive professional training on cooking with fresh, local produce and incorporating fresh produce in the menus. About 50 teachers, parents and nutrition educators will learn more about integrating school meals, gardening and nutrition education into school curricula and school events. We anticipate that 25% of current produce purchases in these districts will be redirected to regional farmers. About 10 farmers in each area for a total of 30 farmers will increase their institutional sales. At least 5 regional produce distributors will increase in their 'local' line, thereby strengthening the supply chain infrastructure. School meals will incorporate specialty crops as a means of increasing children's exposure to new fruits and vegetables. Similarly, taste testing of select fruits and vegetables will be incorporated into classroom activities, thereby increasing exposure with the expectation of increasing preference. It is expected children participating in these programs to increase the amounts of fresh fruits and vegetables in their diets at school and at home, thereby affecting overall family consumption patterns. The potential for largest change will be through project outreach which will extend the successful tools and techniques of this farm to school models to 30 additional school districts in Northern California, promoting positive changes in those districts.

**Expected Measurable Outcome:** For each participating district, increase the procurement of regional produce in school meals by 20% or up to 25% of total produce purchases by the end of the project, measured by the source-identified sales on distributor and/or direct sale farmer invoices to school food service. Increase fresh, regional produce sales to school districts for approximately 30 farmers by the end of the project, measured by reported sales records and school invoices. Increase the number of menu items in each school district incorporating seasonal, regional produce by 25% as a result of professional development with school nutrition staff as tracked by school lunch menus. Increase the percentage of children who participate in the school lunch program by 10% -15% by the end of the project as measured by school meal participation records. Of students participating in the school lunch program, increase children's preferences for select vegetables by 20% as measured in a subset of students. Increase children's consumption of fruits and vegetables during school lunch by 20% by the end of the project, compared to a baseline as measured by plate waste measurements. Obtain commitments from at least 30 additional school districts to enhance or initiate local procurement and education about regional specialty crops in their districts by the project's end, measured by responses on statewide meeting evaluations.



California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program –Farm Bill Application  
 CFDA # 10.170

**Performance Monitoring Plan:**

Activities	Performed by:	Timeframe	Performance Indicator
<b>Obj I: Design procurement plans with school districts to increase specialty crop purchases</b>	Co-PDs, School Nutrition Service directors (SNS), community partners (CPs)	Planning begins October 2010 for all districts and goes until they start implementing changes (see #3)	Agree on district commitments; approve plans & timeline for increasing local procurement
1. Gather baseline procurement data for each district	PD Feenstra, Ohmart, GSR, CPs, Nutr Serv	October 2010 – March 2011	Review districts' invoices for distributors, farmers; Enter invoice data
2. District makes procurement changes as per plan	School districts with CPs, Co-PDs	Winters: January 2011-June 2013; Oak: February 2011-Jun 2013); Redd: April 2011-June 2013	Communicate monthly with school districts, partners, Co-PDs to assess progress
3. Monitor, evaluate procurement, participation rates, farmer/distribution sales	Co-PDs (Feenstra, Ohmart), GSR	Winters, Oak = Summer 2011 & 2012; Redding = Spring 2012 & Winter 2013);	Collect purchasing data from district invoices; summarize; interview food service, farmers
<b>Obj II: Plan training &amp; tech assist. needs</b>	Co-PDs (Hill-house, Ohmart), SNS, CPs	October 2010–March 2011	Meetings with school districts and community partners
4. Two workshops/trainings per district per year	Co-PDs (Hill-house, Ohmart), SNS, CPs, GSR	March 2011–May 2013	Training attendances, evaluate knowledge and performance changes.
<b>Obj III: Evaluate impacts: children's dietary behaviors and veg prefs.</b>	Co-PD (Zidenberg-Cherr), GSR	October 2010-May 2013	Comparison of change from pre-to post-program initiation
5. Baseline & pretest data gathering-nutrition, consumption, behaviors	Co-PD (Zidenberg-Cherr), GSR	Phased in: October 2010-March 2011	Completion of data entry from pretests for f/v pref & produce consumption
6. Post-test data gathering	Co-PD (Zidenberg-Cherr)GSR	January 2011-June 2013	Completion of data entry from posttests
7. Analyze changes in procurement, dietary behaviors. meal participation	Co-PDs. GSRs	January 2013-June 2013	Report relationship of school meal participation to dietary outcomes
8. Project Outreach	Co-PDs, GSRs	July-September 2011; July-September 2012; April-June 2013	Gather project team & partners to share results
9. Project Management	Co-PDs	Monthly	Monthly meetings to discuss progress



California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program –Farm Bill Application  
 CFDA # 10.170

**Workplan:**

<b>Project Activity</b>	<b>Who</b>	<b>Timeline</b>
Assemble PDs, Manger to discuss timeline, goals, and responsibilities. Prepare/ submit IRB protocol.	Project Co-PDs, Manager, GSRs, School nutrition service directors, community partners	October 2010
<b>Objective I: School districts, community partners design procurement changes w Co-PDs, farmers, distributors</b>	School nutrition directors, community partners, Co-PDs, farmers, distributors	October 2010 – March 2011
Gather baseline procurement, participation data	Feenstra/Ohmart, GSR	October 2010- March 2011
Begin procurement changes in districts	Nutrition service directors, community partners	W-January 2011; O-February 2011; R-April 2011; +ongoing for all
Evaluate procurement changes (quantitative and qualitative data analysis)	Feenstra/Ohmart, GSR	W, O: Summer 2011, 2012; R- Spring 2012, Winter 2013
<b>Objective II: Plan training and technical assistance needs</b>	Hillhouse/Ohmart, GSR, nutrition service directors, community partners	October 2010-March 2011
Plan logistics. implement trainings (2 per district each year)	Community partners, nutrition service directors, Hillhouse/Ohmart, GSR	March 2011-May 2013
Evaluate trainings (at each training)	Hillhouse/Ohmart, GSR	March 2011 – May 2013
<b>Objective III: Evaluate impact of program on children's dietary behaviors and vegetable preferences</b>	Zidenberg-Cherr, GSR	October 2010-June 2013
Gather baseline nutrition data for each district: Pretests for consumption, behaviors	Co-PD (Zidenberg-Cherr), GSR	Phased in: October 2010-March 2011
Gather post-test (nutrition) each district.	Co-PD (Zidenberg-Cherr) GSR	Jan 2013-March 2013
Analysis linking procurement, dietary changes. school meal participation	Co-PDs, GSRs	January 2013-June 2013
<b>Overall project evaluation/ analysis:</b>	All Co-PDs. Manager	April 2013 – June 2013
<b>Project Outreach:</b> Meet with all districts to discuss progress, course corrections, ideas, results of procurement changes, trainings, dietary changes	All partners	Summer 2011: Summer 2012: May 2013



California Department of Food and Agriculture  
 2010 Specialty Crop Block Grant Program –Farm Bill Application  
 CFDA # 10.170

Project Activity	Who	Timeline
Attend professional meetings (such as Society for Nutr Ed, School Nutr Assoc to share results, farm conferences)	Co-PDs	Spring 2013
<b>Project Management:</b> Meet to discuss project management, results, communication, reporting	Co-PDs, Manager	Monthly from October 2010 – June 2013
Prepare final report.		June 2013

**Budget Narrative \$497,990:**

Personnel \$171,710:

Project Coordinator/ Farm to School Evaluator: G. Feenstra, 10% FTE, 12 months in years 1 (\$7,378) and 2 (\$7673), 9 months (\$5,985) in year 3. The salary has been increased by 4% each year to account for merits and salary increases. Feenstra will provide overall project coordination and lead the project evaluation. Feenstra and Ohmart will oversee school district procurement changes and evaluate impacts to farmers and school districts. TOTAL = \$21,036

Senior Evaluator/ School District Training Coordinator: J. Ohmart, 25% FTE, 12 months in years 1 (\$10,890) and 2 (\$11,326), 9 months (\$8,834) in year 3. The salary has been increased by 4% each year to account for merits and salary increases. Ohmart will provide assistance in project management, work with Feenstra in designing procurement evaluation, gathering data and analyzing results, and writing reports. Ohmart will also work with Hillhouse in designing and implementing training and technical assistance workshops in cooperation with school districts and community partners. Ohmart will manage and assist in writing overall project reports. TOTAL = \$31,050

Coordinator, Training and Technical assistance: C. Hillhouse, 10% FTE, 12 months in years 1 (\$7,012) and 2 (\$7,292), 9 months in year 3 (\$5,688). The salary has been increased by 4% each year to account for merits and salary increases. Hillhouse will be the primary coordinator of training and technical assistance in coordination with all school districts and community partners. TOTAL = \$19,992

Graduate Students (Level II): Two graduate student researchers will be hired at 50% FTE in years 1 (\$17,472 x 2 = \$34,944) and 2 (\$18,171 x 2 = \$36,342) and 9 months in year 3 (\$14,173 x 2 = \$28,346). The salary has been increased by 4% each year to account for mandatory salary increases. One student will gather and analyze procurement data and evaluate economic impacts for farmers and school food services in each district, as well as overall project evaluation data on procurement, training and technical assistance. The other student will gather and analyze nutrition, food preference and plate waste data for school children at each district. TOTAL = \$99,632

Fringe Benefits \$31,173:

All benefits are calculated at actual amounts in accordance with the University of California Davis's guidelines:

Feenstra's: benefits are calculated at 27% (\$1,992 yr 1; \$2,072 yr 2; \$1,616 yr 3). TOTAL = \$5680

Ohmart's: benefits are calculated at 39% (\$4,247 yr 1; \$4,417 yr 2; \$3,445 yr 3). TOTAL = \$12,109

Hillhouse's: benefits are calculated at 52% (\$3,646 yr 1; \$3,792 yr 2; \$2,958 yr 3). TOTAL = \$10,396

Graduate students': benefit rates are calculated at 3% (\$524 yr 1; \$545 yr 2; \$425 yr 3; TOTAL \$1494 for each student (2). TOTAL = \$2988

Travel \$16,225:

Local travel for data collection, evaluation for Davis core team:

6 trips from Davis to Redding (300 mi RT @ .50/mi = \$150/trip x 6 trips = \$900)

7 trips from Davis to Oakland (150 mi RT @ .50/mi = \$75/trip x 7 trips = \$525)



California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program –Farm Bill Application  
CFDA # 10.170

6 trips from Davis to Winters (25 mi RT @ .50/mi = \$12.50/trip x 6 trips = \$75)  
Total = \$1,500 per year x 3 yrs = \$4500

Travel for training and technical assistance workshops for Davis core team: 2 trips to each school district per year

Redding = 300 mi RT @ .50/mi = \$150/trip x 2 trips = \$300;  
Oakland = 150 mi RT @ .50/mi = \$75/trip x 2 trips = \$150;  
Winters = 25 mi RT @ .50/mi = \$12.50/trip x 2 trips = \$25  
Total = \$475 per year x 3 yrs = \$1425

Three statewide meetings to share results with team and others: 14 people (6 core Davis staff; 8 food service, community partners, farmers) x 300 mi RT ave @ .50/mi = \$2,100 per year x 3 yrs = \$6300

National professional meetings to share findings in year 3: 4 persons in Davis core team (\$500 airfare+ \$150/night x 2 nights lodging + \$150 food + \$50 local travel per person) = \$1,000/person x 4 people = \$4,000.

Equipment \$0:

Supplies \$6,030:

Educational, training and technical assistance materials (print copies, folders, notebooks, specialty crops for taste testing, test cooking) to support workshops for each district.  
3 districts x 2 workshops per district x \$335 per workshop = \$2,010 per year

Contractual \$180,000:

Each school district/community partner team will receive a \$60,000 over the period of the grant to support the district/community partners local procurement, training and technical assistance expenses. Each subcontract will be required to submit a detailed scope of work and budget to UC Davis before the payment is approved.

School districts will work with community partners to identify strategies for increasing procurement of California specialty crops (identify local growers and/or regional distributors who will “source identify” produce by farm); work with project leaders and community partner to plan training and technical assistance for staff on cooking seasonal, local produce from scratch; work with community partners on new menu design using local specialty crops; work with community partners on organizing a local steering committee to create a vision and an ongoing sustainability plan; attend statewide meetings to share progress and results; work with evaluators to identify procurement and participation data.

Community partners will interface with specialty crop farmers and distributors and help set up working relationships with district nutrition services; work with nutrition service director and project leaders to plan and implement trainings for staff (cooking, handling fresh, local specialty crops); work with teachers, parent volunteers and project leaders to plan workshops that integrate specialty crops in the cafeteria, school nutrition education, school gardens and classroom lessons; work with the nutrition services director on new menu designs and related education and marketing of specialty crops; implement various tasting events; work with other community partners to organize a local steering committee to create a vision and sustainability plan; attend statewide meetings to share progress and results; write an annual report outlining progress.





California Department of Food and Agriculture  
2010 Specialty Crop Block Grant Program –Farm Bill Application  
CFDA # 10.170

There are three teams:

Winters Unified School District and Evans and Brennan, LLC

Winters Unified School District - \$30,000

Evans and Brennan, LLC - \$30,000

Redding Enterprise School District and UC Cooperative Extension, Redding

Redding Enterprise School District - \$30,000

UC Cooperative Extension, Redding - \$30,000.

Oakland Unified School District and CAFF-Community Alliance with Family Farmers

Oakland Unified School District - \$60,000. They will manage a subcontract with CAFF-

Community Alliance with Family Farmers

Other \$69,138:

Payment of 75% of student fees (\$9,955 yr 1; \$11,448 yr 2; \$13,166 yr 3 = \$\$34,569 for each student (2) = \$69,138) is required by UC Davis for graduate student employment of 25% time or more. Student fees are estimated to increase by 15% per year in years 2 and 3.

Indirect Costs \$23,714:

Indirect costs calculated at the rate of 5% total direct costs (\$474,276).

Program Income \$0:

**Project Oversight:** The project will be managed by the Co-PDs and Project Manager. The University of California Davis team has worked successfully together on previous projects. Feenstra/Ohmart and a GSR will be responsible for overseeing progress on school district procurement changes and evaluation; Hillhouse/Ohmart and a GSR will be responsible for overseeing progress on training and technical assistance and evaluation; Zidenberg-Cherr and a GSR will be responsible for overseeing progress on nutrition and dietary change evaluation. The leads on each objective will be responsible for communicating monthly with school districts and community partners for their phase of work. All project partners, including school district partners and additional districts, will gather during each summer (2011 and 2012) and the final spring quarter (2013) to discuss progress, make course corrections, share outcomes, discuss additional outreach ideas and plan for sustainability once the grant ends.

**Project Commitment:** All project partners are committed to this project. The Winters School Food Service Director has been working with regional farmers and a local distributor already; this project would expand and strengthen those relationships and provide trainings for integrating regional specialty crop purchases. Oakland's Food Service Director has worked with Feenstra/Ohmart on a national farm-to-school project to increase procurement of regional produce for large, urban school districts. This project would add California as a funded 'School Food Learning Lab' and increase California's visibility nationally. Redding's School Food Service Director, Cooperative Extension personnel and active members of a local food and farm coalition have participated in school garden/cafeteria workshops funded by CDFA and all are ready to take the next step in expanding local produce procurement. All partners will meet 4 times during the project to discuss strategies and outcomes

2010 Specialty Crop Block Grant Program  
Budget  
Project 30

BUDGET CATEGORIES	GRANT YEAR 1 (2010)	GRANT YEAR 2 (2011)	GRANT YEAR 3 (2012)	TOTAL GRANT FUNDS
<b>PERSONNEL</b>				
1) Feenstra, 10% FTE; Project P/DP	7,378	7,673	5,985	21,036
2) Ohmart, 25% FTE; Project Manager	10,890	11,326	8,834	31,050
3) Hillhouse, 10% FTE; Co-PI	7,012	7,292	5,688	19,992
4) GSR II - 50% FTE, procurement, eval	17,472	18,171	14,173	49,816
5) GSR II - 50% FTE, nutrition, eval	17,472	18,171	14,173	49,816
<b>TOTAL PERSONNEL</b>				
<b>FRINGE BENEFITS</b>				
1) Feenstra, (Benefits = 27%)	1,992	2,072	1,616	5,680
2) Ohmart, (Benefits = 39%)	4,247	4,417	3,445	12,109
3) Hillhouse, (Benefits = 52%)	3,646	3,792	2,958	10,396
4) GSR II - procurement (Benefits = 3%)	524	545	425	1,494
5) GSR II - nutrition (Benefits = 3%)	524	545	425	1,494
<b>TOTAL FRINGE BENEFITS</b>				
<b>TRAVEL</b>				
1) Local Travel for Data Collection Eval	1,500	1,500	1,500	4,500
2) Training and Technical Assistance Workshop	475	475	475	1,425
3) Statewide meetings x 14 people @ \$150	2,100	2,100	2,100	6,300
4) National professional meeting (4 people)			4,000	4,000
<b>TOTAL TRAVEL</b>	<b>4,075</b>	<b>4,075</b>	<b>8,075</b>	<b>16,225</b>
<b>EQUIPMENT (&gt; \$5,000)</b>				
1) n/a				
<b>TOTAL EQUIPMENT</b>				
<b>SUPPLIES (&lt; \$5,000)</b>				
1) Workshop materials, copies	2,010	2,010	2,010	6,030
<b>TOTAL SUPPLIES</b>	<b>2,010</b>	<b>2,010</b>	<b>2,010</b>	<b>6,030</b>
<b>CONTRACTUAL</b>				
1) Winters Unified School District	10,000	10,000	10,000	30,000
2) Evans and Brennan LLC	15,000	10,000	5,000	30,000
3) Redding-Enterprise School District	10,000	10,000	10,000	30,000
4) UC Cooperative Extension-Shasta County	10,000	10,000	10,000	30,000
5) Oakland Unified School District	20,000	20,000	20,000	60,000
<b>TOTAL CONTRACTUAL</b>				
<b>OTHER COSTS</b>				
1) Student fees - Procurement GSR II	9,955	11,448	13,166	34,569
2) Student fees - Nutrition GSR II	9,955	11,448	13,166	34,569
<b>TOTAL OTHER COSTS</b>	<b>19,910</b>	<b>22,896</b>	<b>26,332</b>	<b>69,138</b>
<b>TOTAL DIRECT COSTS</b>				
<b>INDIRECT COSTS (Cannot Exceed 5% of Grant Amount)</b>				
Indirect costs	8,108	8,149	7,457	23,714
<b>TOTAL INDIRECT COSTS</b>				
<b>TOTAL COSTS</b>				
<b>PROGRAM INCOME</b>				