



**LINKED LEARNING HIGH SCHOOL OFFICE**

To: Measure N Commission  
 From: Matin Abdel-Qawi, High School Network Superintendent  
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part II**  
 Date: November 19, 2021

**OVERVIEW & OBJECTIVE**

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the December 7, 2021 Measure N Commission meeting, 15 sites have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of eight sites at their November 16, 2021 meeting, and the remaining schools will submit their 2020-2021 Measure N Carryover Justification Forms to the January 2022 Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

**SUMMARY**

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2771	Ralph J. Bunche Academy	Approve	72.47%	\$153,119.37
21-2772	Dewey Academy	Approve	50.60%	\$132,012.66
21-2773	Street Academy	Approve	58.08%	\$108,494.45
21-2775	Community Day School	Approve	53.73%	\$20,873.71
<b>21-2776</b>	<b>Rudsdale Continuation &amp; Rudsdale Newcomer</b>	<b>Approve</b>	<b>36.42%</b>	<b>\$189,042.91</b>
21-2777	Madison Park Academy	Approve	20.34%	\$106,090.19
21-2778	Coliseum College Preparatory Academy	Approve	48.06%	\$183,989.80
21-2779	Life Academy	Approve	67.88%	\$204,525.28
21-2780	MetWest Academy	Approve	16.03%	\$35,070.76
21-2781	Oakland International High School	Approve	38.89%	\$156,416.79



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21-2782	Oakland High School	Approve	17.74%	\$307,885.10
21-2784	Castlemont High School	Approve	14.54%	\$114,811.87
21-2786	McClymonds High School	Approve	5.18%	\$16,317.37
21-2789	Aspire Lionel Wilson College Preparatory Academy	Approve	22.62%	\$34,907.92
21-2792	Leadership Public Schools Oakland R&D	Approve	16.33%	\$67,328.96

2020-2021 Measure N Carryover Funds	<b>\$1,830,887.14</b>
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<b>School Name:</b>	Rudsdale Continuation & Rudsdale Newcomer	<b>Site Number:</b>	352
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**MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM**

<b>Why were you unable to expend all of your funds during the 2020-2021 school year?</b>	The main reason we couldn't spend all of our money was due to covid. We couldn't do our usual college and career visits, internships, and our two exhibitions, which are always major expenses. We weren't able to do our staff retreats which includes the extended contract for teachers. Also for technology we usually go through a lot of equipment and last year we didn't since we weren't on campus.
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<b>Total Measure N Funds Received in Fiscal Year 2020-2021</b> <i>(approved allocation including accumulated carryover from previous years)</i>	\$519,132.64	<i>(unspent 2020-21 funds)</i>	\$189,042.91
<b>Projected Carryover Amount from Fiscal Year 2020-2021</b> <i>(unspent 2020-21 funds)</i>	\$189,042.91	<b>Total Budgeted Amount</b>	\$189,042.91
<b>Percentage of 2020-2021 Measure N Funds to Carryover</b>	36.42%	<b>Remaining Amount</b>	\$0.00

**NOTE:** Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

**Directions:** Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.  
**\*\*Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.**

**Resources:** [Measure N 2021-2022 Permissible Expenses](#)  
[Measure N Strategic Action Proper Justification](#)  
[Measure N Guide 2021-2022 v4](#)

<b>Budget Justification:</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? What need does this specific expenditure or service type address?	<b>COST</b>	<b>OBJECT CODE</b>	<b>OBJECT CODE DESCRIPTION</b>	<b>POSITION TITLE &amp; NUMBER</b>	<b>FTE %</b>	<b>WHOLE SCHOOL OR PATHWAY NAME</b>	<b>Which Linked Learning pillar does this support?</b>
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<b>Supplies &amp; Materials:</b> To purchase additional supplies, materials, and tools (under \$500) for the Tech Equipment in the FabLab - such as router bits, brackets, drill set, tabletop drill press, jigsaw, clamps, vice, adjustable wrenches, mitre saw, glass/acrylic cutter. These supplies are essential for students to learn to use and manipulate materials to create products they have designed. It will support students to be safe and also independent to build and construct their own products. This is in service of starting an additional tech class in the course sequence for the Tech pathway: <i>Rudsdale Makers</i> that will be accessible throughout the school day so all students can have the opportunity to experience design and making & building which is supporting our pathway growth and expansion. 120 current and future enrolling students will be served and have opportunities.	\$2,000.00	4310	Supplies & Materials			Tech - Rudsdale Continuation	CTE/Rigorous Academics
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<p><b>Consultant Contract for Urban Food and Farm (UFF) program.</b>  Zack Reidman will continue to run our Wednesday elective which includes the weekly food distribution, building out our new garden and incorporating UFF into Health Pathway curriculum in our classes. We started our food distribution during Covid as so many families in our community need food and we are continuing the program as a way to engage more families and students back to in person learning. Zack and a student intern go to the Food Bank every Wednesday morning and bring food to the school for anyone to take home. The interns are learning how the food bank works, how to pick food that students and families want and what to do with the leftovers. They are also learning about the healthy food desert and how the food bank is a resource to combat that issue. The Wednesday UFF program serves approximately 40 kids weekly to cook healthy food, as well as plan and work on our new garden space. We have moved to a new location so we now have to restart our garden program--planting, planning the space, and building out an outdoor kitchen to serve weekly food! We are looking at planting the natural herbal remedies particularly popular in our Mayan community like mint, sage, chamomile to support with our natural healing path piece of our Health Pathway. We are also trying to build the healthy eating and garden into the classes so Zack will work with teachers to build nutrition, food preparation, public community health, food energy and stress reduction into their Health Pathway units. We are also hoping that Zack can "hire" and train 5-10 interns for the year to really lead this project in addition to the students who take the elective every marking period. Student interns and any costs around buying food, reimbursements and building out the outdoor space are paid through my grant. Zack will work on average 25 hours per week, at least 2 days full time, plus additional hours for shopping, building, and planning. (Includes Admins Fees)</p>	\$67,200.00	5825	Consultant Contracts			Health - Rudsdale Newcomer	Comprehensive Student Supports
<p><b>Teacher Salary Stipends: Extended Contracts for Planning time for teachers to collaborate and integrate the Health pathway theme in core classes.</b> This is in addition to our original Measure N EIP because teachers are spending even more time turning their health pathway plans using our new tech equipment, our new garden and our new campus offerings. This additional money allows us to pay 5 to 9 teachers an additional 5 hours per month to create engaging, hands on curriculum including (1) FabLab projects around health (public community health information, advocacy) and (2) to work with our Urban Food and Farm teacher to build it into their units (nutrition, food energy, community health advocacy, indigenous herbal remedies). We will offer this to teachers interested in pursuing these avenues. Depending on when this gets approved this could look like a weekend work or after school hours to improve curriculum. The rate is \$38.50 x 5 to 10 hours per teacher per month. Our goal is that 100% of our classes include a hands on project using the FabLab or our garden space. That would serve 100% of our students. (Salary &amp; Benefit Costs)</p>	\$30,819.88	1120	Teacher Salaries Stipends			Health - Rudsdale Newcomer	Rigorous Academics

<p><b>Equipment: 3D printers (Makerbot vendor) Education Bundle (This PO is to pay the outstanding balance from FY 2020-21, PO# 21-05124, Invoice# INV91852788)</b>  Original justification: This equipment will support physical and virtual fabrication and development of 21st century work skills and bring project-based learning to life as students will be able to create using the FabLab. This is in addition to the current budget so that we can provide more access to the Fab Lab equipment. By doing this, we can expand the Fab Lab into the Main Hallway (library) which will provide more design access to a greater amount of students virtually. Currently we are offering design opportunities to students (in larger numbers than when we were in-person) which are being printed and distributed. All current machines on-campus are in use thus slowing the overall production time and turn-around for students to receive their final products. By increasing the number of machines available we can encourage more students and staff to participate and design &amp; create. Additionally, there is also an influx of teachers interested in having student design and create for final projects. Having machines and equipment available in the main hallway, teachers are more closely positioned so that we can host and supervise more printing while practicing safety procedures as well as following covid guidelines. Students can work and submit designs virtually, therefore having this equipment will support additional staff being able to print student work an still stay/maintain social distancing.</p>	\$4,000.00	4410	Equipment		Tech - Rudsdale Continuation	CTE/Rigorous Academics
<p><b>Transportation Costs: for Career Exploration Visits:</b>  Students will explore various career options and funding will be used for transportation. This is in service of connecting students directly to the Tech Industry for possible job shadow and internship experience. We will be serving 80 - 100 students to make a decision towards choosing a Tech Career post-secondary.</p>	\$5,000.00	5826	Transportation Costs		Tech - Rudsdale Continuation	CTE/WBL
<p><b>Consultant Contract: Amendment to our contract with Bay Area Community Resources to facilitate and pay-out the additional Student Internship Stipends.</b> Issue additional student internship stipends as part of the technology pathway which will be paid through BACR. 20 current and new students will benefit from engaging in an internship experience at \$500 each plus inclusive of 15% admin fee.</p>	\$11,500.00	5825	Consultant Contracts		Tech - Rudsdale Continuation	WBL
<p><b>Equipment: To purchase an additional Heat Press for FabLab extension.</b>  There is and increase in student and teacher engagement with projects and design to create garments. This additional heat press will help to serve more students to see their design projects come to life. The heat press supports the design work, designs that students produce in Gravit, Illustrator and photoshop. These designs are cut on the plotter and then adhered using the heat press.  This is in service of making technology, and the design process accessible throughout the school day so all students can have the opportunity to experience design and making &amp; building which is supporting our pathway growth and expansion. 120 current and future enrolling students will be served and have opportunities.</p>	\$300.00	4410	Equipment		Tech - Rudsdale Continuation	CTE/Rigorous Academics

<p><b>Teacher Salary Stipends: Extended Contracts for Planning time for teachers to collaborate and integrate the Technology pathway theme in core classes.</b> This is in addition to our original plan because teachers are spending even more time turning their tech/health pathway plans using our new tech equipment and our new campus. This additional money allows us to pay 5-9 teachers an additional 5 hours per month to create (1) FabLab projects virtually and (2) to work with industry partners to prepare students. We will offer this to teachers interested in pursuing these avenues. The rate is \$38.50 x 5 hours = \$192.50 a month plus benefits (@25%) = \$240.63 per month. 120 current and future enrolling students will be served and have opportunities. The accomplishment standard will provide students engaging lessons that are hands on and utilizing all of machine technology to increase students buy in for our tech pathway readiness and to succeed in college and career. Teachers can begin as early as December is the budget gets approved. The new projects and lessons are a way for students to engage new learnings and project outcomes. (Salary &amp; Benefit Costs)</p>	\$19,491.03	1120	Teacher Salaries Stipends			Tech - Rudsdale Continuation	Rigorous Academics
<p><b>Supplies &amp; Materials: To purchase additional supplies and materials for the Tech Equipment in the FabLab</b> (garment vinyl, tape, sticker vinyl, heavy duty utility racks, floating shelves, heat gun, spray adhesive, clear spray rustoleum, utility knives, carbon pad pre-filter, specialized iMac locks) There is and increase in student and teacher engagement with projects and design to create garments. The additional heat press will help to serve more students to see their design projects come to life. This is in service of making technology, and the design process accessible throughout the school day so all students can have the opportunity to experience design and making &amp; building which is supporting our pathway growth and expansion. 120 current and future enrolling students will be served and have opportunities.</p>	\$7,000.00	4310	Supplies & Materials			Tech - Rudsdale Continuation	CTE/Rigorous Academics
<p><b>Supplies &amp; Materials: To purchase in-line fans for the FabLab.</b> These fans are directly related to the vent system project. The fans will help the ventilation and to push any fumes outside and further away from the buildings. This is in service of making technology, and the design process accessible throughout the school day so all students can have the opportunity to experience design and making &amp; building which is supporting our pathway growth and expansion. 120 current and future enrolling students will be served and have opportunities.</p>	\$350.00	4310	Supplies & Materials			Tech - Rudsdale Continuation	CTE/Rigorous Academics
<p><b>Transportation Costs: for Career Exploration Visits.</b> Students will explore various career options and funding will be used for transportation. This is in service of connecting students directly to the Health Industry for possible job shadow and internship experience. We will be serving 80 - 100 students to make a decision towards choosing a Health Career post-secondary.</p>	\$10,000.00	5826	Transportation Costs			Health - Rudsdale Newcomer	CTE/WBL



<p><b>Supplies &amp; Materials: To purchase 2 LCD Monitors for Digital Display that support CS Coding internships</b> for us to have in the hallway and entrances of the school. Students code programs that then transforms to digital information displays that provide information regarding, pathway classes, events, announcements, plus highlighting pathway events, student pathway projects/products, and showcasing students' websites from the Computer Science classes. (\$449 each) This is in service of making technology, and the design process accessible throughout the school day so all students can have access to digital information and school site student interns will be the leaders disseminating the information. 120 current and future enrolling students will be served and have opportunities.</p>	\$1,000.00	4310	Supplies & Materials			Tech - Rudsdale Continuation	CTE/Rigorous Academics
<p><b>Strategic Carryover:</b> Funds will be carried over and used in fiscal year 2022-23 to support purchases identified as needs at that time.</p>	\$30,382.00	4391	Carryover - Prior Year			Tech - Rudsdale Continuation	CTE/Rigorous Academics