

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	13-1660
Committee	Facilities
Introduction Date	8-14-2013
Enactment Number	13-1559
Enactment Date	8/14/13 <i>AL</i>



OAKLAND UNIFIED  
SCHOOL DISTRICT

## Memo

To Board of Education  
From *Gary Lee*  
~~Tony Smith~~, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date August 14, 2013

Subject Purchase and Delivery Contract - Krueger International (KI) - Montclair New Classroom Building Project

**Action Requested** Approval by the Board of Education of a Purchase and Delivery Contract with Krueger International (KI) for Furniture and Supplies on behalf of the District at Montclair New Classroom Building Project, in an amount not-to exceed \$96,625.01. The term of this Agreement shall commence on September 1, 2013 and shall conclude no later than November 8, 2013.

**Background** This contract provide furnishing for the newly completed building.

**Local Business Participation Percentage** 0.00% (Specialty Service)

**Strategic Alignment** Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.



The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Recommendation**

Approval by the Board of Education of a Purchase and Delivery Contract with Krueger International (KI) for Furniture and Supplies on behalf of the District at Montclair New Classroom Building Project, in an amount not-to exceed \$96,625.01. The term of this Agreement shall commence on September 1, 2013 and shall conclude no later than November 8, 2013.

**Fiscal Impact**

County School Facilities Fund

**Attachments**

- Purchase and Delivery Contract including scope of work

**CONTRACT FOR PURCHASE AND DELIVERY OF FURNITURE FROM  
KRUEGER INTERNATIONAL (KI)  
FOR A TOTAL COST NOT TO EXCEED NINETY-SIX THOUSAND, SIX  
HUNDRED TWENTY-FIVE DOLLARS AND ONE CENTS (\$96,625.01 )**

THIS AGREEMENT is made as of the 14th day of June, 2013 by and between the OAKLAND UNIFIED SCHOOL DISTRICT (“DISTRICT”) and KRUEGER INTERNATIONAL, 1330 BELLEVUE, GREEN BAY, WI 54302, (“VENDOR”).

WHEREAS, the DISTRICT desires to engage VENDOR to provide furnishings, fixtures and equipment in support of the opening of the Montclair New Classroom Building and New Classroom Portables this fall to DISTRICT site upon written direction from the DISTRICT, during regular business hours of the DISTRICT.

1. SCHEDULE AND TIME OF COMPLETION:

The term of Agreement shall commence on September 1, 2013 and shall terminate on November 8, 2013.

2. CONTRACT PRICE:

VENDOR agrees to perform all of the work included in Section 2 for a sum not to exceed **Ninety-six thousand, six hundred twenty-five dollars and one cent (\$96,625.01)** which sum shall include all labor, materials, taxes, profit, overhead, insurance, subcontractor costs and other costs and expenses incurred by VENDOR. VENDOR has submitted a price list attached hereto as Exhibit A and agrees to keep the prices constant for the term of this agreement.

3. MANNER OF PAYMENT:

Prior to receiving payment, the VENDOR’s written invoices must be reviewed and approved by Timothy E. White, Assistant Superintendent of Facilities Planning, Buildings & Grounds and Custodial Services. VENDOR’s invoices must identify the items provided to the DISTRICT, the cost of the item, the date delivered to the DISTRICT and the DISTRICT location to which the items were delivered.

4. USE OF SUBCONTRACTORS:

VENDOR shall not subcontract any work to be performed by it under this Agreement without the prior written approval of DISTRICT. VENDOR shall be solely responsible for reimbursing any subcontractors and the DISTRICT shall have no obligation to them.

5. CHANGES BY THE DISTRICT:

In case any work, materials, or equipment shall be required which are not mentioned, specified, indicated or otherwise provided for herein, the VENDOR shall, if ordered in writing by the DISTRICT, do and perform such work and furnish such materials or equipment at the VENDOR’S unit prices, less discounts ordinarily allowed to users of such materials or equipment, or at regular labor charges, less customary discount, or both.

VENDOR shall provide to DISTRICT a written proposal to perform any changes requested by DISTRICT, which proposal shall include, the cost of the material as well as and if applicable; engineering time, labor for installation if required and a reasonable markup, if any.

In case any work, materials or equipment which are mentioned, specified, indicated or otherwise provided for in the Contract or in the specifications forming a part of the Contract shall be required to be omitted from, in or about the work, the VENDOR shall, if ordered by the DISTRICT, omit the performance of such work and the furnishing of such materials, or equipment and there shall be deducted from the amount to be paid to the VENDOR the amount which the DISTRICT and the VENDOR shall determine and mutually agree in writing to be the reasonable value of such work, materials or equipment, and such determination and agreement shall be final and conclusive upon the VENDOR.

In the event that VENDOR encounters any unanticipated conditions or contingencies that may effect the scope of work or services and result in an adjustment in the amount of compensation specified herein, VENDOR, shall so advise the DISTRICT immediately upon notice of such condition or contingency and shall set forth the proposed adjustment in compensation. Such notice shall be given to the DISTRICT prior to the time that VENDOR performs work or services related to the proposed adjustment in compensation.

It is understood, however, that the amount of work, materials or equipment required to be furnished by the VENDOR shall not, in accordance with the above provisions referring to additions or omissions, be so increased or diminished as substantially to alter the general character or extent of the Agreement.

6. CHANGES BY THE VENDOR:

If the VENDOR, on a account of conditions developing during the performance of the Agreement finds it impracticable to comply strictly with these specifications and applies to the DISTRICT in writing for a modification of the contract requirements, such change may be authorized only in writing by the DISTRICT if not detrimental to the DISTRICT.

7. DISTRICT APPROVAL OF WORK:

The DISTRICT shall have the right, but not the obligation, to direct and supervise VENDOR'S work. DISTRICT shall have the power to reject any material furnished or work performed under the Agreement which does not conform to the terms and conditions set forth in the contract documents.

8. INSPECTION OF WORK/ DEFECTIVE OR DAMAGED WORK:

DISTRICT shall inspect the materials, equipment and work provided by VENDOR within ten (10) working days of delivery and inform VENDOR in writing of any defects or damage in said work or materials. Any material or equipment found to be damaged or defective at the time of delivery shall be repaired, replaced or corrected by the VENDOR hereunder without additional cost to the DISTRICT.

VENDOR shall repair or replace any damaged or defective work, materials or equipment within ten (10) working days of notice by the DISTRICT. If VENDOR fails to comply promptly with any order of the DISTRICT to repair, replace or correct such work, materials or equipment found to be damaged or defective at the time of delivery, then DISTRICT shall, upon written notice to the VENDOR, have the authority to deduct the cost therefrom from any compensation due or to become due to the VENDOR. Nothing in this section shall limit or restrict the provisions regarding warranty of fitness set forth in this Agreement.

Krueger International  
Montclair New Classroom Building Project  
Project Number: 07050

9. WARRANTY:

VENDOR hereby warrants that the goods and/or services covered by this contract will meet the requirements and conditions of the specification documents and shall be fit for the purpose intended and will be of first-class material and workmanship and free from defects. DISTRICT reserves the right to cancel the unfilled portion of any order without liability to VENDOR, for VENDOR'S breach of this warranty. Goods will be received subject to inspection and acceptance at destination by DISTRICT and risk of loss before acceptance shall be on VENDOR. Defective goods rejected by DISTRICT may without prejudice to any legal remedy, be held at VENDOR'S risk and returned to VENDOR at VENDOR'S expense. Defects are not waived by acceptance of goods or by failure to notify VENDOR thereof.

It is understood and agreed that compliance with this warranty and the acceptance of the materials, equipment or supplies to be manufactured or assembled pursuant to these specifications, does not waive any warranty either express or implied in sections 2312 through 2317 of the Commercial Code of the State of California or any liability of the VENDOR and or manufacturer as determined by any applicable decision of a court of the State of California or of the United States.

10. WARRANTY OF TITLE:

VENDOR shall warrant to the DISTRICT, its successors and assigns, that the title to the material, supplies or equipment covered by this CONTRACT, when delivered to the DISTRICT or to its successors or assigns, is free from all liens and encumbrances.

11. DISTRICT'S RIGHTS AND REMEDIES FOR DEFAULT:

The DISTRICT may terminate the Contract at any time by giving the VENDOR thirty (30) days written notice thereof. Notice of termination shall be by certified mail. Upon termination, DISTRICT shall pay to VENDOR its allowable costs incurred to date of termination and those costs deemed necessary by VENDOR to effect termination. In the event that the VENDOR at any time during the entire term of the CONTRACT breaches the requirements or conditions of the CONTRACT, and does not within five (5) working days (or such other period as the DISTRICT may authorize in writing) of receipt of notice thereof from the DISTRICT, cure such breach or violation, the DISTRICT may immediately terminate the Contract and shall pay the VENDOR only its allowable costs to date of the termination.

12. FAILURE TO COMPLETE CONTRACT – EFFECT:

In case of failure on the part of the VENDOR to complete its contract within the specified time or within an authorized extension thereof, the Contract may be terminated and the DISTRICT shall in such event not thereafter pay or allow the VENDOR any further compensation for any labor, materials or equipment furnished by him under such Contract; and the DISTRICT may proceed to complete such CONTRACT either by reletting or otherwise, and the VENDOR and his bondsmen shall be liable to the DISTRICT for all loss or damage which it may suffer on account of the VENDOR'S failure to complete his contract.

13. DAMAGES:

All loss or damage arising from any unforeseen obstruction or difficulties, either natural or artificial, which may be encountered in the prosecution of the work, or the furnishing of the

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material or equipment, or from any action of the elements prior to the delivery of the work, or of the materials or equipment, or from any act or omission not authorized by these specifications on the part of the VENDOR or any agent or person employed by him shall be sustained by the VENDOR.

14. LIQUIDATED DAMAGES:

It is agreed by the parties to the Agreement that time is of the essence and in event of delay in the completion of the work, or the delivery of the supplies, materials or equipment beyond the date set forth in the contract documents, or beyond authorized extensions thereof, damage will be sustained by the DISTRICT. Accordingly, VENDOR shall be liable for actual damages for each and every calendar day that the time consumed in said completion extends beyond the date herein specified, which sum or sums will be considered as liquidated damages in that the DISTRICT will suffer for reason of said delay or default. If the delay in delivery is caused by strikes, government controls, or other causes beyond the control of the VENDOR, an extension of time without liquidated damages liability shall be granted by the DISTRICT upon a proper showing and finding by the DISTRICT that the extension is justified.

15. EFFECT OF EXTENSIONS OF TIME

Granting, or acceptance of extensions of time to complete the work or furnish the labor, supplies, materials or equipment, or any one of the aforementioned, will not operate as a release to VENDOR or the surety on VENDOR's faithful performance bond from said guarantee.

16. PERFORMANCE BOND:

As a condition of award of this agreement to VENDOR, DISTRICT may require VENDOR to execute and deliver to DISTRICT a performance bond in the amount of       \$0       with a corporate surety acceptable to the DISTRICT or with two or more sufficient sureties to be approved by the DISTRICT or shall deposit with the DISTRICT a certified check upon some solvent bank for the said amount, for faithful performance of the Contract. No surety on any bond other than lawfully authorized surety companies shall be taken unless he shall be a payer of taxes upon property not exempt from execution or subject to homestead claim, the assessed value of which over and above all encumbrances is equal in amount to his liabilities on all bonds on which he may be surety to the DISTRICT, and each surety shall certify and make an affidavit signed by him that he is assessed upon the latest assessment roll of Alameda County, in his own name, for property in an amount greater than his liabilities on all bonds on which he is surety to the DISTRICT and that the taxes on such property so assessed are not delinquent.

17. INDEMNIFICATION:

The VENDOR shall indemnify, keep and hold harmless, the DISTRICT, its directors, officers, employees and/or agents, against all losses, or claims based on any injury or death of any person or damage to or loss of use of any property arising out of or in any way connected with or alleged to be connected with the work and services to be performed under this Agreement by the VENDOR, whether or not it shall be claimed that the injury was caused through a negligent act or omission of the VENDOR or its employees; and the VENDOR shall, at its expense pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and if any judgement shall be rendered against the DISTRICT its directors, officers, employees and/or agents in any such action, the VENDOR shall at his expense satisfy and discharge the same.

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18. INFRINGEMENT OF PATENTS:

The VENDOR agrees that he will, at his own expense, defend all suits or proceedings instituted against the DISTRICT, and pay any award of damages assessed against the DISTRICT in such suits or proceedings, insofar as the same are based on any claim that the materials, or equipment, or any part thereof, or any tool, article or process used in the manufacture thereof, constitutes an infringement of any patent held by any other party, provided the DISTRICT gives to the VENDOR prompt notice in writing of the institution of the suit or proceedings and permits the VENDOR through his counsel to defend the same and gives the VENDOR information, assistance and authority to enable the VENDOR to do so.

19. ASSIGNMENT AND DELEGATION:

The VENDOR shall neither delegate any duties or obligations under this CONTRACT nor assign, transfer, convey, sublet or otherwise dispose of the Contract or his right, title or interest in or to the same, or any part thereof, without prior consent in writing of the DISTRICT.

20. EQUAL EMPLOYMENT OPPORTUNITY:

In connection with the performance of this Agreement, the VENDOR shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability or national origin.

21. ENVIRONMENTAL AND SAFETY HEALTH STANDARDS COMPLIANCE:

VENDOR shall comply with the applicable environmental statutes, regulations and guidelines in performing the work under this Contract. The VENDOR shall also comply with applicable Occupational Safety and Health standards, regulations and guidelines in performing the work under this Contract.

22. HAZARDOUS CHEMICALS AND WASTES:

The VENDOR shall bear full and exclusive responsibility for any release of hazardous or nonhazardous chemicals or substances arising out of the operations of VENDOR or any subcontractors during the course of performance of this Contract. The VENDOR shall immediately report any such release to the DISTRICT Project Manager. The VENDOR shall be solely responsible for all claims and expenses associated with the response to, removal and remediation of the release, including, without limit, payment of any fines or penalties levied against the DISTRICT, its directors, officers, employees or agents as a result of such release and shall hold harmless, indemnify and defend the DISTRICT its directors, officers, employees or agents from any claims arising from such release. For purposes of this section only, the term "claims" shall include (1) all notices, orders, directives, administrative or judicial proceedings, fines, penalties, fees or charges imposed by any governmental agency with jurisdiction, and (2) any claim, cause of action, or administrative or judicial proceeding brought against the DISTRICT, its directors, officers, employees or agents for any loss, cost (including reasonable attorney's fees), damage or liability, sustained or suffered by any person or entity, including the DISTRICT.

23. INSURANCE

Workers' Compensation.

If VENDOR employs any person to perform work in connection with this Contract, VENDOR shall procure and maintain at all times during the performance of such work, Workers'

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Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Prior to commencement of work under this Contract by any such employee, VENDOR shall deliver to DISTRICT a Certificate of Insurance which shall stipulate that thirty (30) days advance written notice of cancellation, non-renewal or reduction in limits shall be given to DISTRICT.

Bodily Injury, Death and Property Damage Liability Insurance.

VENDOR shall also procure and maintain at all times during the performance of this Contract, General Liability Insurance (including automobile operation) covering VENDOR and DISTRICT for liability arising out of the operations of VENDOR and any subcontractors. The policy(ies) shall include coverage for all vehicles, licensed or unlicensed, on or off DISTRICT'S premises, used by or on behalf of VENDOR in the performance of work under this Contract. The policy(ies) shall be subject to a limit for each occurrence of One Million Dollars (\$1,000,000) naming as an additional insured, in connection with VENDOR'S activities, the DISTRICT, and its directors, officers, employees and agents. The Insurer(s) shall agree that its policy(ies) is Primary Insurance and that it shall be liable for the full amount of any loss up to and including the total limit of liability without right of contribution from any other insurance covering DISTRICT.

Inclusion of DISTRICT as an additional insured shall not in any way affect its rights as respect to any claim, demand, suit or judgment made, brought or recovered against VENDOR. The policy shall protect VENDOR and DISTRICT in the same manner as though a separate policy had been issued to each, but nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest had been named as an insured.

Prior to commencement of work hereunder, VENDOR shall deliver to DISTRICT a Certificate of Insurance, which shall indicate compliance with the insurance requirements of this paragraph and shall stipulate that thirty (30) days advance written notice of cancellation, non-renewal or reduction in limits shall be given to DISTRICT.

Self-insurance:

VENDOR'S right to self-insure shall be subject to the approval of the DISTRICT. As a condition to self-insurance, VENDOR shall submit to DISTRICT evidence of sufficient financial reserves for self-insurance. **KI-Insurance: \$500,000 SIR on our general liability and a \$500,000 deductible on our workers compensation.**

24. AUDIT AND INSPECTION OF RECORDS:

During the term of this Agreement, VENDOR shall permit representatives of DISTRICT to have access to, examine and make copies, at DISTRICT'S expense, of its books, records and documents relating to this Contract at all reasonable times.

25. DISTRICT REPRESENTATIVE:

Except when approval or other action is required to be given or taken by the Board of Directors of the DISTRICT, the Deputy Superintendent of the DISTRICT, or such person as he or she shall designate, shall represent and act for the DISTRICT.

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Montclair New Classroom Building Project  
Project Number: 07050



26. NOTICES:

All communications relating to the day to day activities of the project shall be exchanged between the DISTRICT'S Project Manager John Esposito and the VENDOR'S Ian Lingle. All other notices and communications deemed by either party to be necessary or desirable to be given to the other party shall be in writing and may be given by personal delivery to a representative of the parties or by mailing the same postage prepaid, addressed as follows:

If to the DISTRICT:  
OAKLAND UNIFIED SCHOOL DISTRICT  
Facilities Department  
955 High Street  
Oakland, California 94606

ATTENTION: Timothy E. White, Assistant Superintendent, Facilities Planning,  
Buildings & Grounds and Custodial Services

If to the VENDOR:  
Krueger International  
1330 Bellevue  
Green Bay, WI 54302

ATTENTION: Ian Lingle

The address to which mailings may be made may be changed from time to time by notice mailed as described above. Any notice given by mail shall be deemed given on the day after that on which it is deposited in the United States Mail as provided above.

27. ATTORNEYS' FEES.

If any legal proceeding should be instituted by either of the parties hereto to enforce the terms of this Contract or to determine the rights of the parties thereunder, the prevailing party in said proceeding shall recover, in addition to all court costs, reasonable attorneys' fees.

28. APPLICABLE LAW:

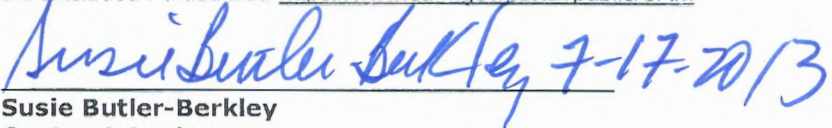
This Contract, its interpretation and all work performed thereunder, shall be governed by the laws of the State of California.

29. BINDING ON SUCCESSORS.

All of the terms, provisions and conditions of this Contract shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.

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Project Number: 07050

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>



**Susie Butler-Berkley**  
**Contract Analyst**

Krueger International  
Montclair New Classroom Building Project  
Project Number: 07050

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers as of the day and year first above written.

OAKLAND UNIFIED SCHOOL DISTRICT

By: [Signature]  
Title: President, Board of Education

Date: 8/13/13

OAKLAND UNIFIED SCHOOL DISTRICT

By: [Signature]  
Title: Secretary, Board of Education

Date: 8/15/13

OAKLAND UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Title: Superintendent

Date: \_\_\_\_\_

Krueger International (KI)

By: [Signature]  
Guy Patzke  
Title: Customer Financial Services Manager/Ass't Secretary

Date: 6/24/13

APPROVED AS TO FORM:

By: [Signature]  
Cate Boskoff, Facilities General Counsel

Date: 7.23.13

[Signature]

File ID Number: 13-1660  
Introduction Date: 8/14/13  
Enactment Number: 13-1559  
Enactment Date: 8/14/13  
By: [Signature]

Krueger International  
Montclair New Classroom Building Project  
Project Number: 07050





# EXHIBIT A QUOTATION

## Oakland Unified School District: Montclair Elementary

Quote Number: IL13-47192/C

*CREATED 1/17/2013*

*REVISED 6/20/2013*

**Valid Through 4/17/2013**

**KI is pleased to present the enclosed quotation.**

**The following items are included:**

- Detailed PO requirements
- Quote Summary
- Itemized Quote

For an environmentally friendly option, please consider printing only the pages you need in black ink.



**Jessica Gelin**

Sales Rep

[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)

(510) 593-3597

**Ian Lingle**

K-12 Specialist

[ian.lingle@ki.com](mailto:ian.lingle@ki.com)

(855) 249-6413



# QUOTATION

## Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at [www.KI.com/terms](http://www.KI.com/terms)

Prepared by Ian Lingle  
"Reference Only"  
Market Code: 2=2=K-12

Opportunity #: 47192

Quote Filename: Oakland Unified School District: Montclair  
Elementary - IL13-47192

Proj Num - IL13-47192/C  
Model Opt: Y GSA: N  
Proj Totals: Y  
Pricing Selection: Net Only

Jessica Gelin  
Sales Rep  
[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)  
(510) 593-3597

Ian Lingle  
K-12 Specialist  
[ian.lingle@ki.com](mailto:ian.lingle@ki.com)  
(855) 249-6413

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:  
KI  
1330 Bellevue Street  
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
  - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
  - Ship To Information: complete legal name, address, contact name, contact phone number
  - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
  - Issue Date: date the purchase order was issued
  - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
  - Purchase Order Total: total of all items and services included on the purchase order
  - Authorization: signature of authorized purchasing agent or buying entity
  - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
    - Quantity of each item
    - Complete model number, including all finish and option information (by line item)
    - Net purchase price (by line item)
    - Extended net purchase price (all line items)
    - Any additional applicable charges (ex: installation and/or delivery charges)
    - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

**Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.**



# QUOTATION

## Oakland Unified School District: Montclair Elementary

Quote Number: IL13-47192/C

CREATED 1/17/2013

REVISED 6/20/2013

Valid Through 4/17/2013

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at [www.KI.com/terms](http://www.KI.com/terms)

Prepared by Ian Lingle  
"Reference Only"  
Market Code: 2=2=K-12

Opportunity #: 47192

Quote Filename: Oakland Unified School District: Montclair Elementary - IL13-47192

Proj Num - IL13-47192/C  
Model Opt: Y GSA: N  
Proj Totals: Y  
Pricing Selection: Net Only

**Jessica Gelin**  
Sales Rep  
[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)  
(510) 593-3597

**Ian Lingle**  
K-12 Specialist  
[ian.lingle@ki.com](mailto:ian.lingle@ki.com)  
(855) 249-6413

PRODUCT TOTALS	\$79,519.50
Other- See Quote Details	\$17,105.51
<b>GRAND TOTAL</b>	<b>\$96,625.01</b>

**KI Offers A Lease Finance Option For All of Your Furniture Needs. Contact Us For A Quote.**

<b>Contract Number</b>	OT8147 State: CA
Contract Description	NJPA Education Contract (Direct) Tailgate Del'v - #101012-KII - National Joint Powers Alliance

**Requested Delivery Date** To be Determined

<b>Sold To</b>	
Oakland Unified School District	Attn: Nancy Bloom
900 High St Receptionist Desk	P. (510) 339-6100
Oakland, CA 94601--440	

<b>End User</b>	
Oakland Unified School District	Attn: Nancy Bloom
900 High St Receptionist Desk	P. (510) 339-6100
Oakland, CA 94601--440	

**Ship To**  
To be Determined

**Installation**  
Metro Contract Group  
4900 Hopyard Road - Suite 120  
Pleasanton, CA 94588

**Client Notes:**  
Quote does not include sales tax due to multiple options.  
Pricing is based off of NJPA delivered and installed pricing.

# QUOTATION

**CREATED** 1/17/2013  
**VALID THROUGH** 4/17/2013  
**Prepared By** Ian Lingle  
**Quote Filename** Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
<b>Tag 1</b>					
<b>Folding Chairs</b>					
5.1	S13542973	500	\$62.50	\$31,250.00	
	(Custom) 700 Series Folding Chair,5/8" Seat Pad,Uphol Seat/Back Fld Chair Frame Color Splash Fld Chair Feet/Bmpr Color Grey feet/bumpers /GRF 700 Series Upholstery (STD) CA 117 Foam and Fabric /NFR 700 Series Fabric Fabric Grade 1 GRD1 G1 Fabric 1F FOUNDATION 1FUPHFOUND 1F FOUNDATION TUNGSTEN 0011 1/FTG				
	<b>MK: Non-Taxable Installation</b> Price Description: Delivered/Open Market				
5.3	KH50	11	\$314.50	\$3,459.50	
	Horizontal Storage Caddy,700 Series,Capacity 50 Fld Chr Storage Frame Color Beige /BE Fld Chr Storage Wheels All swivel wheels /SC				
	<b>MK: Non-Taxable Installation</b> Price Description: Delivered/Open Market				
<b>Tag 1</b>				<b>WorkGroup Product Subtotal</b>	<b>\$34,709.50</b>
<b>Folding Chairs</b>					
<b>Tag 1</b>					
<b>Uniframe Tables</b>					
6.1	UF126/PY-73P	27	\$1,209.30	\$32,651.10	
	Uniframe Rect Tbl,12-Stls,60.5x139.5",73P Edge,Poly Frame paint colors Black /BL Height 29" high /29 Surface Finish KI Laminates Standard KI Laminates CLOUD NEBULA 4630-60 /LCN Poly Stool Color Cayenne /PCY Uniframe 73P Edge Colors Black edge /EBL				
	<b>MK: Non-Taxable Installation</b> Price Description: Freight Excluded/Open Market				
<b>Tag 1</b>				<b>WorkGroup Product Subtotal</b>	<b>\$32,651.10</b>
<b>Uniframe Tables</b>					
				<b>Product SubTotal:</b>	<b>\$79,519.50</b>
				<b>Taxable Assembly</b>	<b>\$2,249.00</b>
				<b>Non Taxable Installation</b>	<b>\$7,497.34</b>
				<b>Estimated Sales Tax 9.0000%:</b>	<b>\$7,359.17</b>
				<b>Quote Total:</b>	<b>\$96,625.01</b>
Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.					
Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customers's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.					








# QUOTATION

CREATED 1/17/2013  
 VALID THROUGH 4/17/2013  
 Prepared By Ian Lingle  
 Quote Filename Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options	
Tag 1								
Room 1: 2nd Grade Classroom								
2.1	IW415	Intellect Wave 4-Leg Chair,Medium	30		\$59.95	\$1,798.50		
		SELECT FRAME COLOR Chrome frame /CH SELECT SHELL COLOR Premium shell -PRMS PREMIUM SHELL (STD) CA 117 Foam and Fabric /NFR PREMIUM SHELL NFR Grape /PGX GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Cartoned /CTN <b>MK: Non-Taxable Installation</b> <b>Price Description: Freight Excluded/Open Market</b>						
2.2	IL20R.A	Ivy League Series 20 Open Front Desk,Adj. Ht,24-30"H	30		\$101.12	\$3,033.60		
		Frame Color Chrome /CH Book Box Color Black /BBL Top Color Option Castle Oak /TLCO GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Cartoning (Req'd for orders less than 50 units or shipped air freight/UPS) /CTN <b>MK: Non-Taxable Installation</b> <b>Price Description: Freight Excluded/Open Market</b>						
2.3	7D/D2448-SE-F	700 Series Desk,Full Modesty Panel,Self Edge,24x48"W	1		\$373.00	\$373.00		
		Grommets Grommets - left and right /G Grommet and/or PowerUp Color Sand edge /TSA Enamel Color Starlight Silver Metallic /SX Surface Finish KI Laminates Standard KI Laminates CASTLE OAK 7928-38 /LCO <b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>						
2.4	S7P/1524HPBF	700 Series Files Hanging Ped-Pen/Box/File-24" Nominal Depth	1		\$340.00	\$340.00		
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Key Option Key alike /KA National Key Alike Key Alike Lock #101 /L101 <b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>						
2.5	KI74/JR39	Impress Ultra Task,Ped Base,Mesh Mid Bk,Adj. Arms,Up. St.	1		\$411.50	\$411.50		
		Seat Option Sliding seat /SLD Back Panel Black -BL Upholstery Grade/Color (STD) CA 117 Foam and Fabric /NFR Impress Upholstery Fabric Grade 1 GRD1 G1 Fabric 1F FOUNDATION 1FUPHFOUNDATI 1F FOUNDATION BLACK IRON /1FBI Base Option Hard floor casters /S Height Option Standard height (17 3/4"-22 1/4") -NS Memory Foam No memory foam /NF <b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>						
Tag 1						WorkGroup Product Subtotal	\$5,956.60	
Room 1: 2nd Grade Classroom								

# QUOTATION

**CREATED** 1/17/2013  
**VALID THROUGH** 4/17/2013  
**Prepared By** Ian Lingle  
**Quote Filename** Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1					
Room 203: 5th Grade Classroom					
3.1	IW418	31	\$62.68	\$1,943.08	
		Intellect Wave 4-Leg Chair, Large			
		SELECT FRAME COLOR Chrome frame /CH SELECT SHELL COLOR Premium shell -PRMS PREMIUM SHELL (STD) CA 117 Foam and Fabric /NFR PREMIUM SHELL NFR Grape /PGX GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Model IWC18 and IW418 ONLY - /CTN Cartoned (Req'd for orders less than 24 units or shipped air freight/UPS)			
		<b>MK: Non-Taxable Installation</b> <b>Price Description: Freight Excluded/Open Market</b>			
3.2	IL20R.A	31	\$101.12	\$3,134.72	
		Ivy League Series 20 Open Front Desk, Adj Ht, 24-30\"			
		Frame Color Chrome /CH Book Box Color Black /BBL Top Color Option Castle Oak /TLCO GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Cartoning (Req'd for orders less than 50 units or shipped air freight/UPS) /CTN			
		<b>MK: Non-Taxable Installation</b> <b>Price Description: Freight Excluded/Open Market</b>			
3.3	7D/D2448-SE-F	1	\$373.00	\$373.00	
		700 Series Desk, Full Modesty Panel, Self Edge, 24x48\"			
		Grommets Grommets - left and right /G Grommet and/or PowerUp Color Sand edge /TSA Enamel Color Starlight Silver Metallic /SX Surface Finish KI Laminates Standard KI Laminates CASTLE OAK 7928-38 /LCO			
		<b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>			
3.4	S7P/1524HPBF	1	\$340.00	\$340.00	
		700 Series Files Hanging Ped-Pen/Box/File-24\"			
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Key Option Key alike /KA National Key Alike Key Alike Lock #101 /L101			
		<b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>			
3.5	KI74/JR39	1	\$411.50	\$411.50	
		Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj. Arms, Uph St			
		Seat Option Sliding seat /SLD Back Panel Black -BL Upholstery Grade/Color (STD) CA 117 Foam and Fabric /NFR Impress Upholstery Fabric Grade 1 GRD1 G1 Fabric 1F FOUNDATION 1FUPHFOUNDATI 1F FOUNDATION BLACK IRON /1FBI Base Option Hard floor casters /S Height Option Standard height (17 3/4\"-22 1/4\") -NS Memory Foam No memory foam /NF			
		<b>MK: Taxable Assembly</b> <b>Price Description: Delivered/Open Market</b>			
Tag 1				WorkGroup Product Subtotal	\$6,202.30
Room 203: 5th Grade Classroom					



# QUOTATION

## Oakland Unified School District: Montclair Elementary

Quote Number: IL13-47192/C

CREATED 1/17/2013  
REVISED 6/10/2013  
Valid Through 4/17/2013

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at [www.KI.com/terms](http://www.KI.com/terms)

Prepared by Ian Lingle  
"Reference Only"  
Market Code: 2=2=K-12

Opportunity #: 47192  
Quote Filename: Oakland Unified School District: Montclair Elementary - IL13-47192

Proj Num - IL13-47192/C  
Model Opt: Y GSA: N  
Proj Totals: Y  
Pricing Selection: Net Only

Jessica Gelin  
Sales Rep  
[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)  
(510) 593-3597

Ian Lingle  
K-12 Specialist  
[ian.lingle@ki.com](mailto:ian.lingle@ki.com)  
(855) 249-6413

PRODUCT TOTALS	\$89,265.84
Other- See Quote Details	\$0.00
<b>GRAND TOTAL</b>	<b><u>\$89,265.84</u></b>

**KI Offers A Lease Finance Option For All of Your Furniture Needs. Contact Us For A Quote.**

<b>Contract Number</b>	OT8142 State: CA
<b>Contract Description</b>	NJPA (direct sales - DELIVERED/INSTALL)
	Client Contract Number: NJPA #102908-KII

**Requested Delivery Date** To be Determined

**Sold To**  
Oakland Unified School District  
900 High St Receptionist Desk  
Oakland, CA 94601-440

Attn: Nancy Bloom  
P. (510) 339-6100

**End User**  
To be Determined

**Ship To**  
To be Determined

**Installation**  
To be Determined






**Client Notes:**  
Quote does not include sales tax due to multiple options.  
Pricing is based off of NJPA delivered and installed pricing.

*9.0% sales tax  
on material \$79,519.50 =*

	7,156.76
+	89,265.84
	<u>96,422.60</u>






# QUOTATION

CREATED 1/17/2013  
 VALID THROUGH 4/17/2013  
 Prepared By Ian Lingle  
 Quote Filename Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1					
Room 1: 2nd Grade Classroom					
2.1	IW415 	30	\$66.55	\$1,996.50	
Intellect Wave 4-Leg Chair,Medium					
SELECT FRAME COLOR		Chrome frame	/CH		
SELECT SHELL COLOR		Premium shell	-PRMS		
PREMIUM SHELL		(STD) CA 117 Foam and Fabric	/NFR		
PREMIUM SHELL NFR		Grape	/PGX		
GLIDE OPTION		Nylon glides	/NG		
CARTON CODE OPTION		Cartoned	/CTN		
Price Description: Freight Excluded/Open Market					
2.2	IL20R.A 	30	\$112.46	\$3,373.80	
Ivy League Series 20 Open Front Desk,Adj Ht,24-30"H					
Frame Color		Chrome	/CH		
Book Box Color		Black	/BBL		
Top Color Option		Castle Oak	/TLCO		
GLIDE OPTION		Nylon glides	/NG		
CARTON CODE OPTION		Cartoning (Req'd for orders less than 50 units or shipped air freight/UPS)	/CTN		
Price Description: Freight Excluded/Open Market					
2.3	7D/D2448-SE-F 	1	\$428.95	\$428.95	
700 Series Desk,Full Modesty Panel,Self Edge,24x48"W					
Grommets		Grommets - left and right	/G		
Grommet and/or PowerUp Color		Sand edge	/TSA		
Enamel Color		Starlight Silver Metallic	/SX		
Surface Finish		KI Laminates	Standard		
KI Laminates		CASTLE OAK 7928-38	/LCO		
Price Description: Delivered/Open Market					
2.4	S7P/1524HPBF 	1	\$391.00	\$391.00	
700 Series Files Hanging Ped-Pen/Box/File-24" Nominal Depth					
Pull Options		Classic (inset pull)	/CLSC		
Unit Color		Starlight Silver Metallic	/SX		
Key Option		Key alike	/KA		
National Key Alike		Key Alike Lock #101	/L101		
Price Description: Delivered/Open Market					
2.5	KI74/JR39 	1	\$473.23	\$473.23	
Impress Ultra Task,Ped Base,Mesh Mid Bk,Adj. Arms,Uph St					
Seat Option		Sliding seat	/SLD		
Back Panel		Black	-BL		
Upholstery Grade/Color		(STD) CA 117 Foam and Fabric	/NFR		
Impress Upholstery		Fabric Grade 1	GRD1		
G1 Fabric		1F FOUNDATION	1FUPHFOUNDATI TION		
1F FOUNDATION		BLACK IRON	/1FBI		
Base Option		Hard floor casters	/S		
Height Option		Standard height (17 3/4"-22 1/4")	-NS		
Memory Foam		No memory foam	/NF		
Price Description: Delivered/Open Market					
Tag 1				WorkGroup Product Subtotal	\$6,663.48
Room 1: 2nd Grade Classroom					

# QUOTATION

CREATED 1/17/2013  
 VALID THROUGH 4/17/2013  
 Prepared By Ian Lingle  
 Quote Filename Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
<b>Tag 1</b> Room 203: 5th Grade Classroom							
3.1	IW418	Intellect Wave 4-Leg Chair, Large	31		\$69.58	\$2,156.98	
		SELECT FRAME COLOR Chrome frame /CH SELECT SHELL COLOR Premium shell -PRMS PREMIUM SHELL (STD) CA 117 Foam and Fabric /NFR PREMIUM SHELL NFR Grape /PGX GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Model IWC18 and IW418 ONLY - Cartoned (Req'd for orders less than 24 units or shipped air freight/UPS) /CTN					
<b>Price Description: Freight Excluded/Open Market</b>							
3.2	IL20R.A	Ivy League Series 20 Open Front Desk, Adj HI, 24-30"H	31		\$112.46	\$3,486.26	
		Frame Color Chrome /CH Book Box Color Black /BBL Top Color Option Castle Oak /TLCO GLIDE OPTION Nylon glides /NG CARTON CODE OPTION Cartoning (Req'd for orders less than 50 units or shipped air freight/UPS) /CTN					
<b>Price Description: Freight Excluded/Open Market</b>							
3.3	7D/D2448-SE-F	700 Series Desk, Full Modesty Panel, Self Edge, 24x48"W	1		\$428.95	\$428.95	
		Grommets Grommets - left and right /G Grommet and/or PowerUp Color Sand edge /TSA Enamel Color Starlight Silver Metallic /SX Surface Finish KI Laminates Standard KI Laminates CASTLE OAK 7928-38 /LCO					
<b>Price Description: Delivered/Open Market</b>							
3.4	S7P/1524HPBF	700 Series Files Hanging Ped-Pen/Box/File-24" Nominal Depth	1		\$391.00	\$391.00	
		Pull Options Classic (inset pull) /CLSC Unit Color Starlight Silver Metallic /SX Key Option Key alike /KA National Key Alike Key Alike Lock #101 /L101					
<b>Price Description: Delivered/Open Market</b>							
3.5	K174/JR39	Impress Ultra Task, Ped Base, Mesh Mid Bk, Adj. Arms, Uph St	1		\$473.23	\$473.23	
		Seat Option Sliding seat /SLD Back Panel Black -BL Upholstery Grade/Color (STD) CA 117 Foam and Fabric /NFR Impress Upholstery Fabric Grade 1 GRD1 G1 Fabric 1F FOUNDATION 1FUPHFOUND TION 1F FOUNDATION BLACK IRON /1FBI Base Option Hard floor casters /S Height Option Standard height (17 3/4"-22 1/4") -NS Memory Foam No memory foam /NF					
<b>Price Description: Delivered/Open Market</b>							
<b>Tag 1</b> Room 203: 5th Grade Classroom						<b>WorkGroup Product Subtotal</b>	<b>\$6,936.42</b>

# QUOTATION

CREATED 1/17/2013  
 VALID THROUGH 4/17/2013  
 Prepared By Ian Lingle  
 Quote Filename Oakland Unified School District: Montclair Elementary - IL13-47192/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
Tag 1					
Folding Chairs					
5.1	S13542973	(Custom) 700 Series Folding Chair,5/8" Seat Pad,Uphol Seat/Back Fld Chair Frame Color No Image Available Fld Chair Feet/Bmpr Color 700 Series Upholstery 700 Series Fabric G1 Fabric 1F FOUNDATION	500	\$71.88	\$35,940.00
		Splash Grey feet/bumpers /GRF (STD) CA 117 Foam and Fabric /NFR Fabric Grade 1 GRD1 1F FOUNDATION 1FUPHFOUND TUNGSTEN 0011 TION /MFTG			
5.3	KH50	Horizontal Storage Caddy,700 Series,Capacity 50 Fld Chr Storage Frame Color Fld Chr Storage Wheels Price Description: Delivered/Open Market	11	\$361.68	\$3,978.48
		Beige /BE All swivel wheels /SC			
Tag 1				WorkGroup Product Subtotal	\$39,918.48
Folding Chairs					
Tag 1					
Uniframe Tables					
6.1	UF126/PY-73P	Uniframe Rect Tbl,12-Stls,60.5x139.5",73P Edge,Polyl Frame paint colors Height Surface Finish KI Laminates Poly Stool Color Uniframe 73P Edge Colors Price Description: Freight Excluded/Open Market	27	\$1,323.98	\$35,747.46
		Black /BL 29" high /29 KI Laminates Standard CLOUD NEBULA 4630-60 /LCN Cayenne /PCY Black edge /EBL			
Tag 1				WorkGroup Product Subtotal	\$35,747.46
Uniframe Tables					
				Product SubTotal:	\$89,265.84
				Estimated Sales Tax:	See Note Below
				Quote Total:	\$89,265.84
<p>Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.</p> <p>Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customers's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.</p>					



# QUOTATION

## Oakland Unified School District: Montclair Elementary

Quote Number: IL13-47192/C

*CREATED 1/17/2013*

*REVISED 6/10/2013*

**Valid Through 4/17/2013**

**KI is pleased to present the enclosed quotation.**

**The following items are included:**

- Detailed PO requirements
- Quote Summary
- Itemized Quote

For an environmentally friendly option, please consider printing only the pages you need in black ink.



**Jessica Gelin**

Sales Rep

[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)

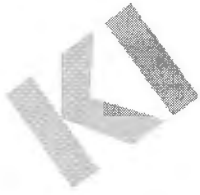
(510) 593-3597

**Ian Lingle**

K-12 Specialist

[ian.lingle@ki.com](mailto:ian.lingle@ki.com)

(855) 249-6413



# QUOTATION

## Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at [www.KI.com/terms](http://www.KI.com/terms)

Prepared by Ian Lingle  
"Reference Only"  
Market Code: 2=2=K-12

Opportunity #: 47192

Quote Filename: Oakland Unified School District: Montclair Elementary - IL13-47192

Proj Num - IL13-47192/C  
Model Opt: Y GSA: N  
Proj Totals: Y  
Pricing Selection: Net Only

**Jessica Gelin**  
Sales Rep  
[jessica.gelin@ki.com](mailto:jessica.gelin@ki.com)  
(510) 593-3597

**Ian Lingle**  
K-12 Specialist  
[ian.lingle@ki.com](mailto:ian.lingle@ki.com)  
(855) 249-6413

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:  
KI  
1330 Bellevue Street  
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
  - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
  - Ship To Information: complete legal name, address, contact name, contact phone number
  - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
  - Issue Date: date the purchase order was issued
  - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
  - Purchase Order Total: total of all items and services included on the purchase order
  - Authorization: signature of authorized purchasing agent or buying entity
  - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
    - Quantity of each item
    - Complete model number, including all finish and option information (by line item)
    - Net purchase price (by line item)
    - Extended net purchase price (all line items)
    - Any additional applicable charges (ex: installation and/or delivery charges)
    - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

**Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.**



**OfficeMax** INTERNATIONAL

1315 O'Brien Dr.  
Menlo Park CA 94025

Susan Waxman  
Furniture Account Manager  
707-694-5841 ph  
206-624-2644 fax  
susanwaxman@officemax.com

**Oakland Unified School District**  
Montclair Elementary

**Proposal**

Date: 6/13/2013  
Reference #: 250204

**KI School Furniture**

Item	Qty	Product	Sell Price:	Unit	Extended
<b>XFreight</b>					
14	1	Freight Freight For KI		\$6,145.00	\$6,145.00
<i>Subtotal</i>					<b>\$6,145.00</b>
<b>XInstall</b>					
15	1	Install Labor to Receive, Deliver, and Install Product		\$5,380.00	\$5,380.00
<i>Subtotal</i>					<b>\$5,380.00</b>
<b>Total:</b>					<b>\$94,081.52</b>

All work to be done during regular business hours  
No stair carry  
Area to be cleared for install by client

*Include removal of packaging*

*add Cal. Sales Tax 6.5% ~~9.0%~~*

*9.0% ~~9.0%~~ X 88,701.52*

*7,983.14*

*102,064.66*



## PURCHASE AND DELIVERY CONTRACT ROUTING FORM

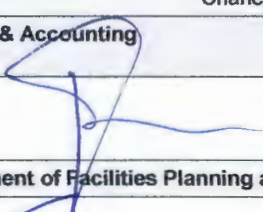
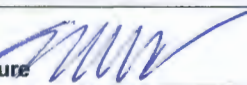
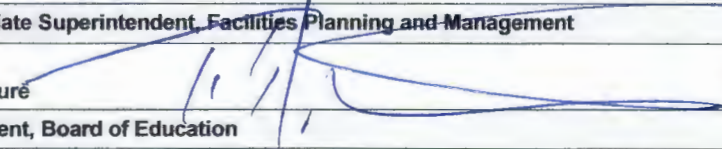

Project Information			
Project Name	Montclair New Classroom Building	Site	Montclair New Classroom
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	Krueger International (KI)	Agency's Contact	Ian Lingle				
OUSD Vendor ID #	V060954	Title	Project Manager				
Street Address	1330 Bellevue	City	Green Bay	State	WI	Zip	54302
Telephone	855-249-6413	Policy Expires	7-1-2019				
Contractor History	Previously been an OUSD contractor? X Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes X No				
OUSD Project #	07050						

Term			
Date Work Will Begin	8-14-2013	Date Work Will End By <small>(not more than 5 years from start date)</small>	11-8-2013

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$96,625.01
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1439903819	4432	\$96,625.01

Approval and Routing (in order of approval steps)						
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.						
1.	Division Head	Charles Love	Phone	510-535-7081	Fax	510-535-7082
	Capital Program Contract & Accounting Manager					
	Signature			Date Approved	7/18/13	
2.	General Counsel, Department of Facilities Planning and Management					
	Signature			Date Approved	7.16.13	
3.	Associate Superintendent, Facilities Planning and Management					
	Signature			Date Approved	7/17	
4.	President, Board of Education					
	Signature			Date Approved		