

LEGISLATIVE FILE

File ID No. 13-2282
Introduction Date 10-9-2013
Enactment No. 13-218
Enactment Date 10/9/13
By al

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

October 9, 2013

To: Board of Education



From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations ✓
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 1 with A&E Emaar for Downtown Educational Complex Relocation – Cole Mechanical in an amount of \$2,456.00 increasing the current contract from \$118,100.00 to \$120,556.00

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with A&E Emaar for additional work due to District requested improvements and DSA or Agency requested changes to Downtown Educational Complex Relocation – Cole Mechanical Project in the amount not to exceed \$2,456.00, increasing the current contract amount from \$118,100.00 to \$120,556.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the Downtown Educational Complex Relocation – Cole Mechanical. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to 4.16% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$118,100.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
<i>(Preliminary Change Order Nos. 1 and 2)</i>	\$2,456.00	4.16%
<i>TOTAL</i>	\$2,456.00	4.16%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$118,100.00
Sum of previously approved Change Orders:	<u>\$ 2,456.00</u>
Contract sum prior to this Change Order:	\$118,100.00
Cost of current Change Order No. 1	<u>\$ 2,456.00</u>
New Contract Sum:	\$120,556.00
Current Change Order(s) as % of contract	4.16%
Contract completion date as of this Change Order No. 1	No Change

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with A&E Emaar for additional work due to District requested improvements and DSA or Agency requested changes to Downtown Educational Complex Relocation – Cole Mechanical Project in the amount not to exceed \$2,456.00, increasing the current contract amount from \$118,100.00 to \$120,556.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Downtown Educational Complex Relocation – Cole Mechanical Project. The total budget for this project is \$120,556.00.

ATTACHMENT

Change Order No. 1 which includes: PCO (Preliminary Change Order) Number: 1 and 2.

Key Codes: 1219003821-6271

V059132

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street, Oakland, CA 94601 • Ph (510) 879-8385, Fax (510) 879-1860

CHANGE ORDER NO. 1

PROJECT: Downtown Educational Complex Relocation - Cole Mechanical
 OWNER: OAKLAND UNIFIED SCHOOL DISTRICT
 CONTRACTOR: A & E Emaar
 727 San Pablo Avenue #220
 Albany, CA 94706

DATE: 3/23/12
 DSA FILE NO.: n/a
 DSA APP NO.: n/a
 OUSD PROJECT#: 07034-3.1
 PROJECT MGR.: Bijan Beigi

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum	\$	118,100.00
Net Change by previously authorized Change Orders	\$	2,456.00
The Contract sum prior to this change order	\$	118,100.00
The Contract sum will be increased/decreased	\$	2,456.00
The New Contract Sum including the Change Order will be	\$	120,556.00

Cumulative Change Order (s) as a percentage of contract including this Change Order: 4.16%

The Contract is changed by (0) 4.16%

Contract completion date 6/27/12 this Change Order therefore is:

File ID Number: 13-2282
 Introduction Date: 10/9/13
 Enactment Number: 13-2118
 Enactment Date: 10/9/13
 By: os

Summary reference attached items : PCO #

Approved: Architect of Record Signature: <u>N/A</u> Date:	Approved: General Contractor Signature: <u>[Signature]</u> Date: <u>3/29/12</u>	Approved: OUSD Director of Facilities Signature: <u>[Signature]</u> Date: <u>4/26/12</u> Asst. Superintendent Signature: <u>[Signature]</u> Date:
Approved: Electrical or Structural Engineer Signature: <u>[Signature]</u> Date: <u>5-2-2012</u>	Approved: Mechanical Engineer Signature: <u>[Signature]</u> Date:	Approved: Division of the State Architect Signature: <u>[Signature]</u> Date:

RECEIVED

7095 V
 13-2118
 187-8
 2-11
 DIVISION OF FACILITIES PLANNING

1219003821-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • 955 High Street, Oakland, CA 94601 • Ph (510) 879-8385 Fax (510) 879-1860

Change Order No. 1 Summary

Project Name:	Downtown Educational Complex Relocation/Cole Hot Site - Mechanical	Date:	03/23/12
Owner:	OAKLAND UNIFIED SCHOOL DISTRICT	DSA File No.:	N/A
Contractor:	A & E Emaar	DSA App No.:	N/A
Project Mgr:	Bijan Beigi	OUSD Project No.:	07034-3.1

1 PCO

Description:	Contractor to extend the exterior fence located on Union Street to accommodate the transformer.	ADD/DEDUCT:	\$1,762.00
Requested by:	Owner Request	ADD 0 DAYS	
Reason:	The existing fence enclosing the compressors for the mechanical unit needed to be extended to provide protection for the new transformer.		
DSA Prelim. Approval Date:	N/A		

2 PCO

Description:	Contractor to provide (3) down draft mechanical grills at the Cole Hot Site Room.	ADD/DEDUCT:	\$694.00
Requested by:	Owner Request	ADD 0 DAYS	
Reason:	Original mechanical diffusers were specified as side draft. Per Tech Services, down draft would be more efficient.		
DSA Prelim. Approval Date:	N/A		

3 PCO

Description:		ADD/DEDUCT	0
Requested by:		ADD 0 DAYS	
Reason:			
DSA Prelim. Approval Date:			

4 PCO

Description:		ADD/DEDUCT	0
Requested by:		ADD 0 DAYS	
Reason:			
DSA Prelim. Approval Date:			

5 PCO

Description:		ADD/DEDUCT	0
Requested by:		ADD 0 DAYS	
Reason:			
DSA Prelim. Approval Date:			

6 PCO

Description:		ADD/DEDUCT	0
Requested by:		ADD 0 DAYS	
Reason:			
DSA Prelim. Approval Date:			

TOTAL: \$ 2,456.00

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: Downtown Educational Com
Relocation/Cole Hot Site - Mechanical

DATE: 7/5/2011

DSA FILE:

CONTRACTOR: A & E Emaar

DSA APP:

PROJECT MGR: Bijan Beigi

OUSD PROJ: 07034-3.1

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Contractor to extend the exterior fence located on Union street to accommodate the transformer.

CODE: 2 Owner Requested Change

REASON:

The existing fence enclosing the compressors for the mechanical unit needed to be extended to provide protection for the new transformer.

ATTACHMENTS: A&E PCO#1

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Final Price: _____
 Lump Sum Time / Materials Not To Exceed Date: _____

Contractor to proceed with work described herein, cost not to exceed \$1,762; final cost to be determined after review and negotiation.

Time Extension: calendar days

INITIATED BY:


REVIEWED BY:

ACKNOWLEDGED BY:

Architect of Record Date

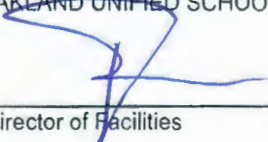

Project Manager

3/28/12
Date


Contractor

3/28/12
Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL


Director of Facilities

4/26/12
Date


Assistant Superintendent

Date

A & E Emaat

727 San Pablo Ave #220, Albany, CA 94706
 Tel: 510-253-5337 – Fax: 510-527-3614
 email: AconstM@Gmail.com Contractor License: 896091

BILL TO	
Project:	Cole Academy Hot Site Phase II - Mechanical Oakland Unified School District 1011 Union St, Oakland, CA

CHANGE ORDER QUOTATION - PCO #1

P.O. NO.	TERMS	Date
PCO #1		7/5/2011

QTY	DESCRIPTION	RATE	AMOUNT
	Extend the fencing to allow for the transformer		
1	Sub quote	1,629.00	1,629.00
5%	Markup	1,629.00	81.45
	total work performed		1,710.45
	Bond	3%	51.31
	TOTAL		1,761.76

 Authorized Personnel

 Date

Thompson & Thompson Fence Co.,

2584 Grant Ave., San Lorenzo, California 94580 (510) 276-8350 Fax (510) 276-4024

LIC. #274257

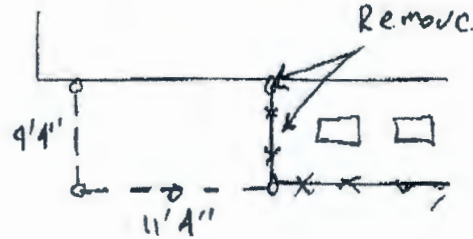
Change Order 1

JOB #

NAME A&E Emaar	USA <input checked="" type="checkbox"/> Y	N <input type="checkbox"/> CALL	Y <input type="checkbox"/> N <input type="checkbox"/>
ADDRESS	LEAD SOURCE	WHY	
CITY/ZIP	PHONE #1 253-5337	Fax: 527-3614	
JOB ADDRESS Cole Campus Oakland	JOB CONTACT		
JOB CITY	P.L. NOTICE YES	NO	
NEAREST CROSS STREET	PROPERTY OWNER	NO	

GRINDER	HEIGHT 8'
GENERATOR	BAR WIRE IN UP <input type="checkbox"/>
NAIL GUN	STYLE Chain Link
SCREW GUN	FILLER Match (e)
WELDER	SELVEDGE IN OUT
TORCH	END POST 2 7/8"
LADDER 6'	LINE POST 2 3/8"
PAINT	GATE POST
WATER	
WATER HOSE x	TOP RAIL 1 5/8"
COMP.	BOT. RAIL 1 5/8"
BREAKER	TENSION WIRE T <input type="checkbox"/> B
ROCK DRILL	FOOTING DEPTH 36"
KITTY HAWK	FOOTING TYPE Concrete
CORE DRILL	GATE FRAME
MOTOR	ACCESS Fair
PORTO HAMMER	POST SPACE 10' max
BAND SAW x	CONTOUR <input type="checkbox"/>
CHAIN SAW	AIRLINE <input type="checkbox"/>
SKILL SAW	LEVEL <input type="checkbox"/>
TRAFFIC CONES	CLEAR LINE
MUD TRUCK	SPOILS/DEBRIS
DRILLER	HOLES THRU
LIFT	HELPER Y <input type="checkbox"/> N <input type="checkbox"/>
POST PULLER	STAKED Y <input type="checkbox"/> N <input type="checkbox"/>
BOBCAT	

SITE PLAN DRAWING



PROVIDE NECESSARY MATERIALS, EQUIPMENT & LABOR TO:

Remove one post by cutting off at base and fill with concrete

Remove 9'4" of fence and top/bottom rail

Reinstall 9'4" of existing fence and rail and 11'5" of additional fence and rail

Repair of underground obstructions by others;

Price is for one move in. Additional move ins are \$980.00

<input type="checkbox"/> EXIST FENCE XXXXXX	<input type="checkbox"/> EXIST STRU.	<input type="checkbox"/> TIE ON	<input type="checkbox"/> SINGLE GATE
<input type="checkbox"/> NEW FENCE	<input type="checkbox"/> TERMINAL	<input type="checkbox"/> ROLL GATE	<input type="checkbox"/> DOUBLE GATE
TOTAL 1,629.00	INSPECTED/APPROVED	DATE	
MAT/FAB DEPOSIT \$	SALES PERSON	DATE	
PAL. DUE \$ 1,629.00	THOMPSON APPROVAL	DATE	
TMS Net 30	BUYER ACCEPTANCE X	DATE	

TO ORDER: 1. SIGN CONTRACT AT "BUYER ACCEPTANCE" (ABOVE). 2. CIRCLE THE ITEM(S) YOU WANT COMPLETED. 3. FAX OR MAIL YOUR ORDER TO US. 4. MAIL YOUR DEPOSIT CHECK TO THE ADDRESS LISTED ABOVE.

UNITED FENCE CONTRACTORS INC.
dba THOMPSON & THOMPSON FENCE
2584 GRANT AVENUE
SAN LORENZO, CA 94580
(510) 276-8622 Fax: (510) 278-4024

CUSTOMER #: 31162
INVOICE #: 36694360
INVOICE DATE: 03/23/11
DUE DATE: 06/07/11

BILL TO:
A & E EMAAR
727 SAN PABLO AVENUE
#720
ALBANY, CA 94706

JOB: 116007
COLE ELEMENTARY-A&E EMAAR
1011 UNION ST.
OAKLAND, CA

CODE	DESCRIPTION	CURRENT CONTRACT	PREVIOUS BILLED	PREV %	% COMPL	CURRENT BILLING
1200	CHAIN LINK N/S-C.N CO#1-REMOVE ONE POST BY CUTTING OFF AT BASE AND FILL WITH CONCRETE. REMOVE 9'4" OF FENCE AND TOP/BOTTOM RAIL. RE-INSTAL. 9'4" OF EXISTING FENCE AND RAIL AND 11'5" OF ADDITIONAL FENCE AND RAIL	4,406.00	2,777.00	63.0	100.0	1,629.00
TOTALS:		4,406.00	2,777.00	63.0	100.0	1,629.00

NET DUE: 1,629.00

Thank you for your business!

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

PRELIMINARY CHANGE ORDER NO. 2

PROJECT: Downtown Educational Com
Relocation/Cole Hot Site - Mechanical

DATE: 7/5/2011

DSA FILE:

CONTRACTOR: A & E Emaar

DSA APP:

PROJECT MGR: Bijan Beigi

OUSD PROJ: 07034-3.1

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

To provide (3) down draft mechanical grills at the Cole Hot Site room.

CODE: 2 Owner Requested Change

REASON:

The original mechanical diffusers were specified as side draft. Per Tech Services, down draft would be more efficient. Mechanical engineer also reviewed request and agreed to the change of design.

ATTACHMENTS: A&E PCO#2

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Final Price: _____
 Lump Sum Time / Materials Not To Exceed Date: _____

Contractor to proceed with work described herein, cost not to exceed \$694; final cost to be determined after review and negotiation.

Time Extension: calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

Architect of Record Date

 3/28/12

Project Manager Date

 3/28/12

Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL



Director of Facilities

4/26/12

Date



Assistant Superintendent

Date

A & E Emaar

727 San Pablo Ave #220, Albany, CA 94706

Tel: 510-253-5337 – Fax: 510-527-3614

email: AconstM@Gmail.com Contractor License: 896091

BILL TO	
Project:	Cole Academy Hot Site Phase II - Mechanical Oakland Unified School District 1011 Union St, Oakland, CA

CHANGE ORDER QUOTATION - PCO #2

P.O. NO.	TERMS	Date
PCO #2		11/1/2011

QTY	DESCRIPTION	RATE	AMOUNT
	Replace (E) diffuser with straight down registers		
1	Materials	355.81	355.81
4	Labor	43.93	175.72
31.27%	Labor tax burden	175.72	54.95
15%	Markup	586.48	87.97
	total work performed		674.45
	Bond	3%	20.23
	TOTAL		694.68

Authorized Personnel

Date



AIR COLD SUPPLY #1693
 5005 RALEY BOULEVARD
 SACRAMENTO, CA 95838-1728

EMAIL DUPLICATE INVOICE

Deliver To:
 From: Gil Negrette
 Comments:

Please Contact With Questions:
 916-924-8661

Invoice Number	Customer	Page
1118318	428657	1

Please refer to Invoice Number when making payment and remit to: **TOTAL DUE ---> 355.81**

AIR COLD SUPPLY #0664
 FILE #30129
 PO BOX 60000
 SAN FRANCISCO, CA 94160-0001

Sold To:
 A-1 AFFORDABLE PLNG. & HTG
 5330 NORMA WAY
 LIVERMORE, CA 94550

Ship To:
 HAMID DAOUDI
 727 SAN PABLO AVE
 SUITE #220
 ALBANY, CA 94706

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
664	664	CA01	HAMID DAOUDI	664	24X24 S/M 901	10/17/2011	37161
Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount	
3	3	SP-S9012424	901 24X24	76.970	EA	230.91	
1	1	SP-REDTAG	RED TAG CHARGE	69.300	EA	69.30	

Invoice Sub-Total 300.21
 Freight 29.34
 Tax 26.26

TOTAL DUE ---> 355.81

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT http://woiseleyna.com/terms_conditionsSale.html
 GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW NOTICE: BRASS/BRONZE PRODUCTS WITHOUT "LF" IN THE DESCRIPTION FIELD MAY CONTAIN LEAD AND THUS NOT COMPLY WITH LOW LEAD LAWS. THESE PRODUCTS MUST NOT BE USED IN POTABLE WATER APPLICATIONS.



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Downtown Educational Complex-Cole Mechanical	Site	121
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information							
Contractor Name	A&E Emaar	Agency's Contact	Usama El-Saied				
OUSD Vendor ID #	V059132	Title	Project Manager				
Street Address	727 San Pablo Avenue	City	Albany	State	CA	Zip	94706
Telephone	510-253-5337	Policy Expires					
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	07034						

Term			
Date Work Will Begin	8-26-2010	Date Work Will End By <small>(not more than 5 years from start date)</small>	9-25-2010

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$120,556.00
Pay Rate Per Hour (if Hourly)	\$	If Amendment, Changed Amount	\$ 2,456.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1219003821	6271	\$2,456.00

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	9/18/13	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved		
3.	Associate Superintendent, Facilities Planning and Management			
	Signature	Date Approved	9/19/13	
4.	Deputy Superintendent			
		Date Approved		
5.	President, Board of Education			
		Date Approved		