

Board Office Use: Legislative File Info.

File ID Number	13-2243
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-285
Enactment Date	10/9/13 OJD



OAKLAND UNIFIED SCHOOL DISTRICT

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations ^{VH}
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O's. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



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13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



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implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning & Management

VO 24792
~~VO 2224~~

AGREEMENT REQUEST FORM

DATE SUBMITTED 06-07-13 SUBMITTED BY: Tadashi Nakadegawa
SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

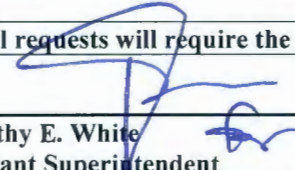
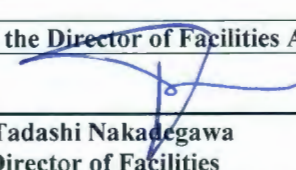
1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: _____
Fiscal Year: 2012-2013
P.C. Under \$50K: _____
To DR: _____

SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature

 Timothy E. White Assistant Superintendent	Date <u>6/18/13</u>	 Tadashi Nakadegawa Director of Facilities	Date <u>6/16/13</u>
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SECTION III. AGREEMENT INFORMATION:

Project Name:	Maintenance Renewal for Toshiba	Project No:	<u>9189303815-</u>
Vendor Name:	Chussy International	Vendor Contact:	Philip Onwuatogwu <u>5610</u>
Vendor Phone Number:	510-868-2834 510-501-3953 Fax 510-868-8061	Vendor Mailing Address:	&230 Lockwood Street, Oakland, CA 94621
Agreement Start & Stop Dates:	Start:6/30/13 Stop: 6/30/14	Amounts:	Current Contract Amount: Not to Exceed Amount:\$5,850.00 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date provided:	<u>6/18/13</u>

David Kakishiba
President, Board of Education

For Construction Contracts \$15,000, please provide or attach the following:

- Number of Bids Received, List of Bidders and Amounts (Bid Form) 13-2085 (Attach Bid Documents)
- Date(s) of Bid Advertisement 10-9-2013
- Date of Bid Opening 10/9/13
- Name of Architect OR
- Liquidated damages per day OR
- Performance Bond Attached OR
- Payment Bond Attached OR
- Number of Phases _____

Gary Yee, Ed.D.
Secretary, Board of Education

(Sections 6 & 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary Maintenance Renewal for the Toshiba Colored Copier)

Discussion Information (Needed to prepare Executive Summary) Accessories needed for two Notebook Computers

Funding Source Fund 01
RES 0000

Budget Number: _____

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>



REGULAR

OPTION I

OPTION II

OPTION III

CUSTOMER NAME: OAKLAND UNIFIED SCHOOL DISTRICT

MACHINE LOCATION:

Add. 955 High Street
Oakland, CA 94601

Tel. 510-501-3953 Fax _____
Contact Person: _____

BILL TO:

Add. Chussy International
7230 Lockwood Street
Oakland, CA 94621

Tel. 510-501-3953 Fax _____
Contact Person: Philip Onwuyatogwu

GOLDEN GATE OFFICE SOLUTIONS, hereafter called GGOS, agrees to provide and the CUSTOMER agrees to accept maintenance service of the equipment listed below at the charges indicated. The CUSTOMER confirms that the CUSTOMER has read, understands and agrees to the terms and conditions of the Maintenance Agreement as set forth on the face and reverse side of this Agreement. No terms or conditions, expressed or implied, are authorized unless they appear on original of this agreement, signed by the CUSTOMER and GGOS Branch Manager. No change, alterations or amendment of the terms or conditions of this agreement are authorized or effective unless they have been agreed to in writing by an officer of GGOS.

EQUIPMENT MODEL: E-2330C SERIAL NUMBER: CIE922147

ACCESSORIES: ADF ADU SORTER PEDESTAL OTHER

AGREEMENT TYPE: REGULAR OPTION I OPTION II OPTION III

EFFECTIVE DATE: 6/15/2013 TERM: Annual

BLACK STARTING METER: BLACK IMAGE LIMIT: 54,000 Copies/Year

COLOR STARTING METER: COLOR IMAGE LIMIT: 36,000 Copies/Year

CHARGE TYPE : Annual Monthly Quarterly Cost Per Image

CHARGE : \$5850.00 PAYABLE: Upon Receipt

COST PER IMAGE : \$.012 PAYABLE: In Excess of Limit

COLOR COST PER IMAGE : \$.0742 PAYABLE: In Excess of Limit

- REGULAR - Covers all labor* and parts with the exception of paper, waste bags, staples, toner, drum kit and roller kit.
- OPTION I - Covers all labor* parts and supplies with the exception of paper, waste bags, staples and toner.
- OPTION II - Covers all labor* parts and supplies with the exception of paper and staples.
- OPTION III - Covers all labor* and toner.

If this maintenance agreement includes toner, yield will be based on manufacturer's specifications of 5% fill per letter-sized page for copier and 4% for facsimile equipment. All additional toner required over allotted amount will be billed accordingly.

Toner yield per cartridge/bottle is: 29k. Color toner yield per cartridge/bottle is: 24k.

Number of toner cartridges/bottles included in annual charge contract is: 2.

Number of color toner cartridges/bottles included in annual charge contract is: 6.

CUSTOMER is advised that the allotment for cartridge/bottles included in a COST PER IMAGE contract will vary depending on the use of copier and type of copying. As a consequence, the allotment for toner cartridge/bottles will be an estimate based on manufacture's standards and specifications of 5% fill per letter-sized page. For purposes of illustration, if CUSTOMER makes 290k black images, the CUSTOMER would be allotted 10 cartridge/bottles. Any cartridge/bottles in excess of such allotment will be an additional charge.

*All network related service calls(Post Installation) are billable at prevailing rate unless IT Blocks of Time have been paid for separately.

This contract will not cover any electrical component on this equipment unless it is on a GGOS approved surge protector and power. Specifications are available upon request.

This surge protector can be purchased from GGOS at \$ _____ In Place _____ To order please initial here _____.

Accepted by:

GOLDEN GATE OFFICE SOLUTIONS
Laura Shundy
(Signature of Authorized Signer)

CUSTOMER ACCEPTANCE:
By: X _____
(Customer's Authorized Signature)

5/15/13