

**MEASURES N AND H – COLLEGE AND CAREER READINESS COMMISSION**

1016 Union Street, #940  
Oakland, CA 94607



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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**Measures N and H –  
College & Career Readiness Commission**

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Enactment Number	
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# Memo

**To** Measures N and H – College and Career Readiness Commission

**From** Vanessa Sifuentes, High School Network Superintendent

**Board Meeting Date**

**Subject** Amendment, 2024-2025 Measures N and H Commission Work Plan

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Action Requested  
And Recommendation

Discussion and possible adoption by the Measures N and H College and Career Readiness Commission of an amended 2024-2025 Measures N and H Commission Work Plan

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N  
Measure H

**Attachments**

- Amendment, 2024-2025 Measures N and H Commission Work Plan



# Amendment, 2024-2025 Work Plan

Legislative Mandate	Commission Deliverables	Timeline
<p><i>Measure N:</i> Review each high school's School Quality Review findings, Balanced Scorecard results, and Education Improvement Plans.</p> <p>Submit school funding recommendations to the Board of Education.</p> <p><i>Measure H:</i> The Commission shall advise and report to the Board and shall be responsible for reviewing and approving Annual Education Improvement Plans (including hearing any required oral presentations).</p>	<ol style="list-style-type: none"> <li>1. Approve Measures N and H Annual Reports</li> <li>2. Monitor the progress of Conditionally Approved school sites.</li> <li>3. Review and approve 2025-2026 Education Improvement Plans (including budgets and student progress data), including Education Improvement Plan presentations, for all high schools.</li> <li>4. Forward Measures N and H funding recommendations to the Board of Education.</li> </ol>	<p>December 2024</p> <p>October – December 2024</p> <p>April – May 2025</p> <p>May – June 2025</p>
<p><i>Measure N:</i> Oversee the proper allocation and use of all parcel tax monies.</p> <p>Review annual independent audit reports.</p> <p><i>Measure H:</i> The Commission shall be responsible for overseeing the proper allocation and use of all parcel tax monies, which includes reviewing annual independent audit reports.</p>	<ol style="list-style-type: none"> <li>1. Review and approve 2025-2026 budgets in Education Improvement Plans for proper allocation and use of all parcel tax monies (including review and approval of proper use guidance documentation).</li> <li>2. Monitor Oakland Unified School District's progress toward implementing audit-finding corrective actions, if applicable.</li> <li>3. Review and approve 2023-2024 Unaudited Financial Statements.</li> <li>4. Review and approve 2023-2024 Budget Carryover Requests.</li> <li>5. Review and approve the 2023-2024 Independent Auditor's Report.</li> <li>6. Review and approve 2024-2025 Budget Modification requests.</li> </ol>	<p>April – June 2025</p> <p>September – October 2024</p> <p>October 2024</p> <p>November 2024</p> <p>January 2025</p> <p>September 2024 - March 2025</p>

Measures N and H Commission

# Amendment, 2024-2025 Work Plan

<p><i>Measure N:</i> Submit recommendations to the Board of Education for any new or modified policies and administrative regulations to ensure OUSD’s compliance with the requirements and intent of Measures N and H.</p> <p><i>Measure H:</i> To ensure compliance with the requirements and intent of the Measure, the Commission may, at its discretion, submit recommendations to the Board regarding new or modified Board Policies or to the Superintendent regarding new or modified Administrative Regulations.”</p>	<ol style="list-style-type: none"> <li>1. Develop, approve, and present to the Board of Education regarding new or modified Board Policy recommendations or to the Superintendent regarding new or modified administrative regulations based on the Commission’s due diligence in overseeing Measures N and H implementation.</li> </ol>	<p>August 2024 – June 2025</p>
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Measures N and H Commission

# Amendment, 2024-2025 Work Plan

<p><b>Thursday, August 22, 2024, 9AM - 1PM</b> Commission Annual Retreat</p>	<p><b>Tuesday, September 3, 2024, 5:00 - 7:00 PM</b> Scope of Work and Deadlines for 2023-2024 Audit</p>
<p><b>Tuesday, October 1, 2024, 5:00 - 7:00 PM</b> 2023-2024 Measures N and H Unaudited Financials</p>	<p><b>Tuesday, November 5, 2024, 5:00 - 7:00 PM</b> 2023-24 Measures N and H Budget Carryovers (1st deadline)</p>
<p><b>Tuesday, December 3, 2024, 5:00 - 7:00 PM</b> 2023-24 Measures N and H Budget Carryovers (final deadline) Progress of Conditionally Approved Schools &amp; 2025-26 Funding</p>	<p><b>Tuesday, January 14, 2025, 5:00 - 7:00 PM</b> 2023-2024 Independent Auditor’s Report 2025-2026 Education Improvement Plan Template</p>
<p><b>Tuesday, February 4, 2025, 5:00 - 7:00 PM</b> Response to 2023-2024 Independent Auditor’s Report</p>	<p><b>Tuesday, March 4, 2025, 5:00 - 7:00 PM</b> 2023-24 Annual Report</p>
<p><b>Tuesday, April 15, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations</p> <p><b>Wednesday, April 16, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations Commission Business</p> <p><b>Thursday, April 17, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations</p>	<p><b>Tuesday, April 22, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations</p> <p><b>Wednesday, April 23, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations</p> <p><b>Thursday, April 24, 2025, 9:00 AM - 12:00 PM</b> 2025-2026 Education Improvement Plan Presentations</p>
<p><b>Tuesday, May 6, 2025 and Tuesday, May 20, 2025, 5:00 - 7:00 PM</b> 2025-2026 Education Improvement Plan Assessments &amp; Budget Recommendations</p>	<p><b>Tuesday, June 3, 2025, 5:00 - 7:00 PM</b> Annual Retreat Planning 2025-2026 Measures N and H Commission Work Plan 2025-2026 Charter School MOUs</p>