

Board Office Use: Legislative File Info.	
File ID Number	13-2242
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13-2054
Enactment Date	12/9/13



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations ^{VZH}
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



OAKLAND UNIFIED SCHOOL DISTRICT

13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

1051487

DATE SUBMITTED: 5/1/2013

SUBMITTED BY: Mary Ledezma

REVIEWED BY:

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input checked="" type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Bond Program Director

Vendor Number: _____
Fiscal Year: 2012-2013
P.O. Under \$50K: _____
Date Processed: 5-6-2013
To: MB 9/6 To DR: _____

Timothy E. White
Asst. Superintendent

Date

Tadashi Nakadegawa
Facilities Director

Date

5/2/13

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name: Stonehurst CDC Building Replacement	Project No: 07025
Vendor Name: B.P. Wood, Inc. David Kakishiba President, Board of Education	Vendor Contact: Brain Wood 1559003832-6262
Vendor Phone Number: (408) 990-0000	Vendor Mailing Address: 1873 St. Andrews Place San Jose, Ca. 95132
Agreement Start and Stop Dates: Start: _____ Stop: _____	Amounts: Current Contract Amount: \$0.00 Not to Exceed Amount: \$726.25 Revised Contract Amount: \$0.00
Has Work Started? Gary Yee, Ed.D. Secretary, Board of Education <input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: _____

RECEIVED
5-6-2013

LEGISLATIVE FILE

Certificate of Insurance Attached Yes No Date provided: _____

For Construction Contracts under \$15,000, please provide or attach the following:

- Number of Bids Received, List of Bidders and Amounts (Bid Item) (Attach Bid Documents)
- Date(s) of Bid Advertisement - Introduction Date: 10-29-2012
- Date of Bid Opening - Enactment No. 13-284
- Name of Architect - Enactment Date 10/1/13
- Liquidated damages per day - \$ 0.00
- Performance Bonds Attached
- Payment Bonds Attached

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.
Scope includes furnishing intercom speaker box (Bogen model ADP1) on the exterior of the Stonehurst CDC and programming ring to existing classroom and front office phone sets. Total cost includes \$150 contingency.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed
Exterior intercom communication to phone sets provides an alternate when the front office is not staffed full-time and when the front doors are secured during business hours.

Funding Source:

OAKLAND, CA 94601
955 HIGH STREET
2013 APR 30 PM 1:29
ACCOUNTING DEPARTMENT
FACILITIES PLANNING
MANAGEMENT
BUDGET NUMBER:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. <https://www.sam.gov/portal/public/SAM>

B. P. Wood, Inc.

1873 St. Andrews Place
 San Jose, CA 95132
 Voice (408) 690-3999
 FAX (408) 258-3357

Estimate

EXHIBIT A

Date	Estimate #
4/30/2013	1628

Name / Address
Oakland Unified School District Florencio Cautiverio 955 High Street Oakland, CA

Service Address
JUV, Inc. Alex Charsov Stonehurst CDC Oakland, CA

Terms	Project
Due on receipt	

Description	Qty	Cost	Total
Doorphone	1	300.00	300.00
Labor to install doorphone at Stonehurst CDC front door, and connect to phone system. Includes wire run to voice frame in telecom closet	2	125.00	250.00

Subtotal	\$550.00
Sales Tax (8.75%)	\$26.25
Total	\$576.25

Signature

C7 License # 768630	
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INCLUDE OWNER CONTRIBUTION \$150
\$ 726.25
 M. LEOE ZMA



Analog Door Phone

Model ADP1

Installation and Use Manual

Notice

Every effort was made to ensure that the information in this manual was complete and accurate at the time of printing. However, information is subject to change.

Important Safety Information

Always follow these basic safety precautions when installing and using the system:

1. Read and understand all instructions.
2. Follow all warnings and instructions marked on the product.
3. DO NOT block or cover the ventilation slots and openings.
4. Never spill liquid on the product or drop objects into the ventilation slots and openings. Doing so may result in serious damage to the components.
5. Repair or service must be performed by a factory authorized repair facility.
6. DO NOT install telephone wiring during a lightning storm.
7. DO NOT install telephone jacks in a wet location unless the jack is specifically designed for wet locations.
8. Never touch uninsulated wires or terminals, unless the line has been disconnected at the paging or controller interface.
9. Use caution when installing or modifying paging or control lines.

Service Requirements

In the event of equipment malfunction, all repairs should be performed by Bogen or an authorized agent. It is the responsibility of users requiring service to report the need for service to Bogen or to one of our authorized agents. Service can be facilitated through our office at:

Bogen Communications, Inc.

50 Spring Street, Ramsey, NJ 07446, USA

Tel. 201-934-8500

Bogen's Applications Department may be reached at: 1-800-999-2809.

Description

The ADP1 is a convenient remote, weatherproof, hands-free two-way terminal device for telephone systems.

The unit is telephone line powered and includes adjustable microphone and speaker volume levels as well as a selectable Auto Answer feature to allow for remote monitoring.

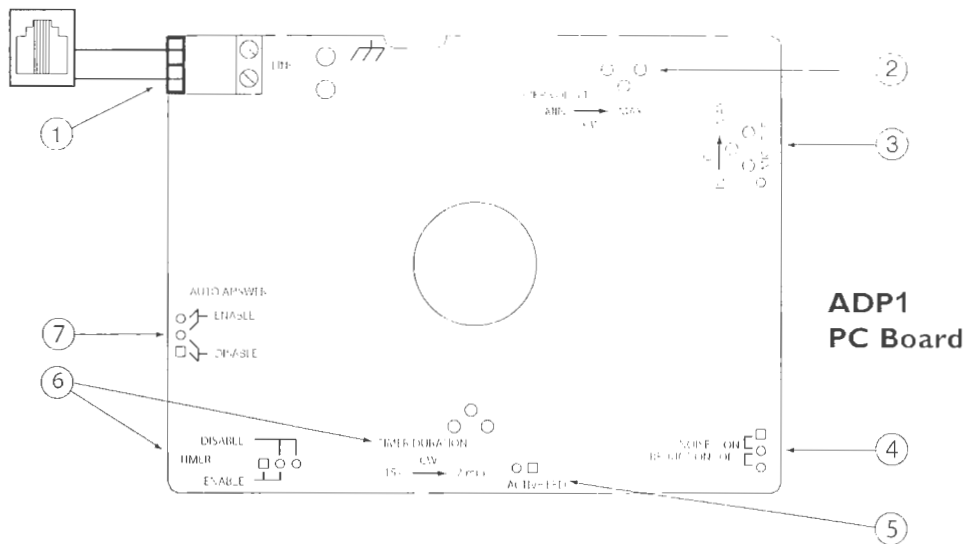
The ADP1 also includes an adjustable and defeatable call timer and can respond to forward disconnect signals.

The ADP1 features a heavy-gauge stainless steel gasketed faceplate, plastic cone speaker, and faceplate to electrical box (user supplied) gasketing to protect against vandals and varying weather conditions. A dress bezel is included with the unit for trimming out rough openings in flush mount applications.

Package Contents

- (1) ADP1
- (4) Hex drive screws
- (1) Hex wrench
- (1) Bezel
- (1) Bezel gasket

Settings



1. **TEL Line Connector** - Analog station line connection (Tip and Ring) is made via an RJ11 connector that is pre-wired to a 2-position pluggable terminal block. The connections to the terminal block are not polarity sensitive. (See *Wiring*, pg. 5.)

2. **Speaker Volume POT** - The Speaker Volume POT controls the speaker volume level of the unit. Clockwise rotation (looking at POT) increases the volume.

3. **Microphone Level POT** - The Microphone Level POT adjusts the microphone return talk level of the unit. In certain noisy locations (e.g., background traffic, machinery, or wind) the microphone threshold level may need to be decreased, otherwise the unit might detect the background noise as valid audio thereby causing the unit to remain in the talk mode. Clockwise rotation (looking at POT) increases the return talk level.

4. **Noise Reduction** - Slowly mutes the level to the phone when only background noise, not active audio, is detected.

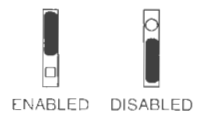


5. **Active LED** - For use when installing and troubleshooting, the LED indicates that the unit is active (off hook) when lit.

6. **Timer / Timer Duration POT** - The ADP1 can be configured to automatically disconnect a call after a preset amount of time has elapsed. The timer can be set between 15 seconds and 2 minutes. The timer is activated by pressing the button on the unit or when the unit answers (Auto Answer) an incoming call. With the timer disabled, the call time will be unlimited and the ADP1 will not disconnect the call until a 300 ms or longer loss of loop current is detected. If the telephone line/phone system extension does not supply a loop current break when the calling party hangs up, then the call timer feature must be used (enabled). Clockwise rotation of the POT increases the duration.



7. **Auto Answer** - The ADP1 can be configured to automatically answer an incoming call. This feature can be enabled or disabled using a jumper located on the PC board.



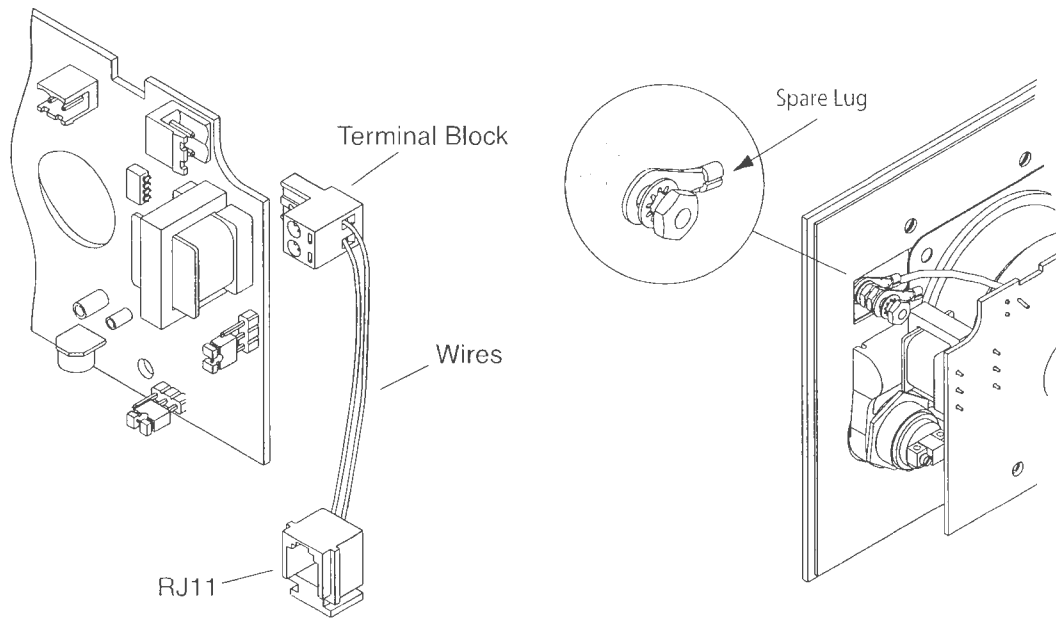
Wiring

Phone Connection

The ADP1 comes with an RJ11 wired to the pluggable terminal block. Connect the ADP1 to the phone system's analog station line programmed for ring down operation using the RJ11 or directly to the screw terminals depending on how the lines are terminated. The connections to the terminal block are not polarity sensitive.

Surge Protection

To increase surge protection, connect a protective Earth Ground to the spare lug provided. A ring lug is provided to which the protective ground lead is crimped. Reassemble the lug to post as shown.

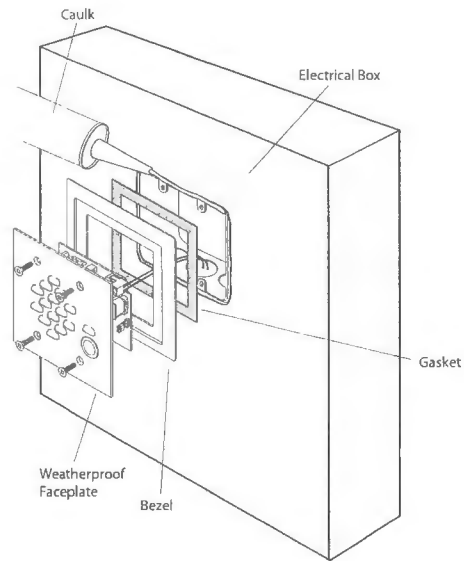


Installation

The ADP1 is designed to fit in most standard dual gang electrical boxes. Make sure to use the proper box type for intended installation (e.g., flush or surface mount, indoor or outdoor location, etc.).

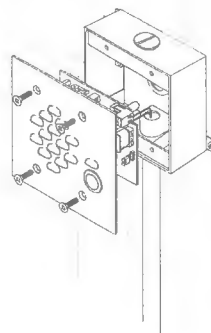
Flush Mounting the ADP1 (Indoor/Outdoor)

1. Cut rough opening and install appropriate electrical box.
Note: The box must be flush with the surface within 1/16".
2. For outdoor installations, caulk around the box, filling any gaps between the box and the rough opening.
3. Attach the self-adhesive gasket to the back side of the bezel.
4. Make electrical connections and attach the faceplate to the electrical box while capturing the bezel between the two using the four hex drive screws (tool provided). The faceplate fits into the depression in the bezel.



Surface Mounting the ADP1 (Indoor/Outdoor)

1. Mount electrical box.
2. Make electrical connections and attach the faceplate to the electrical box using the four hex drive screws (tool provided). Do not use the bezel for surface mount installations as the elevated sharp corners of the bezel could pose a hazard.



Specifications

Power:	Telephone line powered (18V DC / 20 mA minimum)
Timer Duration:	15 seconds to 2 minutes
Loop Current Loss Disconnect:	300 ms minimum
Ring Voltage:	40V AC RMS minimum
REN:	0.7A
Connections:	2-position pluggable terminal block Earth Ground lug
Dimensions:	5" W x 5" H x 2 ¹ / ₄ " D (fully assembled) 4 ⁵ / ₈ " W x 4 ⁵ / ₈ " H x 2" D (aluminum box)
Product Weight:	4 lb.

Warranty

The ADP1 is warranted to be free from defects in material or workmanship for two (2) years from the date of sale to the original purchaser. Any part of the product covered by this warranty that, with normal installation and use, becomes defective will be repaired or replaced by Bogen, at our option, provided the product is shipped insured and prepaid to: Bogen Factory Service Department, 50 Spring Street, Ramsey, NJ 07446, USA. The product will be returned to you freight prepaid. This warranty does not extend to any of our products that have been subjected to abuse, misuse, improper storage, neglect, accident, improper installation or have been modified or repaired or altered in any manner whatsoever, or where the serial number or date code has been removed or defaced.

THE FOREGOING LIMITED WARRANTY IS BOGEN'S SOLE AND EXCLUSIVE WARRANTY AND THE PURCHASER'S SOLE AND EXCLUSIVE REMEDY. BOGEN MAKES NO OTHER WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED AND EXCLUDED TO THE MAXIMUM EXTENT ALLOWABLE BY LAW. Bogen's liability arising out of the manufacture, sale or supplying of products or their use or disposition, whether based upon warranty, contract, tort or otherwise, shall be limited to the price of the product. In no event shall Bogen be liable for special, incidental or consequential damages (including, but not limited to, loss of profits, loss of data or loss of use damages) arising out of the manufacture, sale or supplying of products, even if Bogen has been advised of the possibility of such damages or losses. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Products that are out of warranty will also be repaired by the Bogen Factory Service Department — same address as above or call 201-934-8500. The parts and labor involved in these repairs are warranted for 90 days when repaired by the Bogen Factory Service Department. All shipping charges in addition to parts and labor charges will be at the owner's expense. All returns require a Return Authorization number.

8/10/2004

BOGEN[®]
COMMUNICATIONS, INC.

50 Spring Street, Ramsey, NJ 07446, U.S.A.
Tel. 201-934-8500, Fax: 201-934-9832, www.bogen.com

PREFERRED
LOCATION

