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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date December 10, 2024

Subject Sojourner Truth 2023-24 G1 Carryover Application

Ask of the Commission Approve the Sojourner Truth 2023-24 G1 Carryover Application

Discussion Middle School Network is open to questions from the commission regarding the Sojourner Truth 2023-24 G1 Carryover Application.

Fiscal Impact The recommended amount is **\$112,827.57**. It's coming from resource 9332 - Measure G1.

Attachment(s) Carryover Application Attached.





2023-24 Measure G1 Carryover Justification Long Form
(Complete if carryover is more than \$5000)

Due Date: September 25, 2024

School:	Sojourner Truth	Contact/Principal	Alessandra Cabrera
School Address:	8251 Fontaine Street Oakland, CA 94605	Principal Email	alessandra.cabrera@ousd.org
		School Phone:	510-879-5330

Please fill out the information below for school-wide carryover.

2023-24 Measure G1 Allocation (previous carryover included)	\$194,994.30
2023-24 Measure G1 Dollars Spent	\$82,166.73
Carryover Amount	\$112,827.57

Approved 2024-25 Measure G1 Application [Link](#)

Summary of Proposed Use of Carryover for 2023-24 (listed in order of priority)

2023-24 Proposed Carryover Expenditures		Budget
1	.30 FTE to make the position 1.0 position Case Manager	\$35,827.57
2	.5 FTE World Language Teacher	\$70,000
3	Materials & Supplies for Music Class	\$3,500
4	Materials & Supplies for Art Class	\$3,500
Budget Total (must add up to Anticipated Amount)		\$112,827.57

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

The Middle School program at Sojourner Truth continues to be impacted based on enrollment. Last year, the music program started and was the only exposure students received. This year we want to expand the repertoire of choices for middle school students. We have finally hired an Art Teacher this October and in doing so need to purchase the materials and resources for students to access since students are virtual. The money was not spent since a teacher was not hired last year. At this time, the Art teacher is split funded with Prop 28 and would like to use the funding towards a world language teacher. Moreover, we want to be able to hire the Case Manager as stated in the 24-25 Measure G1 Proposal. This will play a vital role in supporting to reduce chronic absenteeism and increase academic participation & engagement.

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date

School Site Council & Sign-In	November 7, 2024
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Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Middle School PLC Meeting	November 20, 2024

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2023-24 school year.

1. Please explain how you plan to use the Measure G1 carryover funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carryover amount.

1. Music Program

Programmatic Narrative Based on Rubric		
The self-assessment in regards to Materials and Equipment was largely at Entry Level since access to materials were not provided to students. We were finally able to purchase one instrument for students to begin using this school year and the corresponding tuner. We have enough for the 6th grade class and want to expand to 7th grade and 8th grade. The increased expenditure to continue to purchase for virtual class time and home practice since students are only online.		
Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$3,500	Materials and Supplies for Instruments - purchase ukuleles and tuners	Students learn to play and practice a musical instrument, students will record their progress, 60 students would be served with this expenditure

2. Art Program

Programmatic Narrative Based on Rubric		
<p>The self assessment from last year was labeled Basic in the Access and Equitable Opportunity though we were actually at Entry Level in providing students an Art class experience. This year, we have hired an Art teacher and can now teach the Introduction to Visual Art course to middle school students. We have started with all 6th grade students for the Fall Semester since the teacher was not onboarded until the end of September. We want to expand the offering to 7th grade students in the Spring semester.</p>		
Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$3,500	Materials and Supplies for the Art Class	Students producing art embedded projects aligned to core academic topics, provide access to materials since students are virtual, 60 students would be served with this expenditure

3. World Language Program

Programmatic Narrative Based on Rubric		
<p>We did not offer a World Language class last year to any students in middle school. Based on the proposed budget we can hire a 0.5FTE to begin teaching a World Language in 8th grade. This would support learning vocabulary and present tense verbs to support their transition and growth to high school level language courses.</p>		
Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$70,000	0.5 FTE World Language Teacher	At this time, the school has no world language offerings available for students grades 6th to 8th. We would like to start by offering at least one option for students to learn a language other than English. We could offer the class 60 students with this proposed expenditure.

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
<p>We need a Case Manager to play a critical role in improving the learning environment by addressing various issues that contribute to low attendance, academic disengagement and negative behavior in SJT's Middle School students. As of now, the position is awaiting HR posting and we like to make it a 1.0 FTE position.</p>		

Budget	Description of 2023-24 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$35,827.57	0.3 FTE Increase of 24-25 proposal of Case Manager position so the total is 1.0 FTE	Increased student attendance and academic progress. This would be targeted support for our increased population of Arabic speaking families. The total number of families served is at least 40 which is 30% of the school population. We would provide a progress tracker to indicate the number of families contacted, services provided, and student classes completed along with attendance data.

Please submit your 2023-24 Measure G1 Carryover Justification Form to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).

Zoom Controls

- Inform all prior if video recording enabled
- Mute when not speaking
- Raise hand to speak
- Assign a timekeeper and a monitor for the chat
- Cameras on if possible
- Rename your screen for identification
- Share Agenda via chat
- All links shared need to be accessible

Norms & Expectations

- Center students' & families' needs
- Be open to uncomfortable ideas
- Be willing to ask questions for clarity
- Be professional and respectful always
- Assume positive intent
- Honor our collective knowledge and experiences
- Keep equity at the center of our work

We reach our goals by valuing time, staying on topic, remaining present, actively participating, and returning to the end goal.

Link: <https://ousd.zoom.us/j/89314800594>

November 20th:

Attendance MS: Ms. Nav, Mr. Airgood, Ms. Cameron, Ms. Barela, Ms. Santiago, Ms. Champion, Ms. Gomes, Alessandra

Attendance at start of PLC: Ms. Nav, Mr. Airgood, Ms. Cameron, Ms. Barela, Ms. Santiago, Ms. Champion, Ms. Gomes, Mr. Funston, Coach Ronan, Shelly, Kelly, Courtney, Tara, Andrew, Janet, Launi, Teresa, Mia, Halona, Sumoci, Richelle, Golden-Reyna, Doyle, Jay, Carter, Battle, Lehman, Ospina, Taylor, Cummins, Abourched, Stepanski, Benson, Alessandra

Time	What are we doing?	Notes
12:30 - 12:50	Measure G1 Discussion & Feedback <ul style="list-style-type: none">• Proposal<ul style="list-style-type: none">○ Feedback○ Reflection	Only Middle School Teachers for this section <ul style="list-style-type: none">• Would like to continue supporting Art and Music• Need to purchase supplies• It would nice to offer a World Language course in 8th grade
12:50 - 1:00	Student Support	
1:00 - 1:05	Welcome Ritual <ul style="list-style-type: none">- Please share something you are looking forward to this holiday	

	break? Eating?	
1:05 - 2:05	PLC Collaboration <ul style="list-style-type: none"> - Join your PLC Team Breakout Room Space - Slides/Agendas <ul style="list-style-type: none"> - MS PLC - SJT SpEd - HS STEM - HS ELA - HS SS/Elective Complete Reflection Form	
2:05 - 2:15	Break	
2:15 - 3:15	Planning Time	

October 16th

Attendance: Carter, Battle, Airgood, Kappner, Navarette, Funston, Coach Ronan, Cameron, Barela, Benson, Taylor, Abourched, Shane, Ospina, Delgado, Mata,

Time	What are we doing?	Notes
1:00 - 1:05	Welcome Ritual <ul style="list-style-type: none"> - Which do you prefer, PD or PLC? 	
1:05 - 2:00	Focus on Engagement <ul style="list-style-type: none"> - Ms. Golden-Reyna - Abridged lesson using Kami - Google classroom paring 	
2:00 - 2:55	PLC Teams List <ul style="list-style-type: none"> - Artifact Share Out using Data Analysis Tool - Share PLC Rubric 	PLC Agenda & Notecatcher
2:55 - 3:00	Feedback	

October 2nd

Attendance: Doyle, Stepanski, Jay, Austin, Anderson, Holland, Littlebird, Sudduth, Haynes, Rofan, Lacey, Perez, Turner, Delgado, Ospina, Shane, Mata, Taylor, Abourched, Cummins, Barela, Funston, Kappner, Airgood, Cameron, Lehman, Golden-Reyna, Yvonne, Santiago, Kelly, Shelly, Courteny, Cherone, AC

Time	What are we doing?	Notes
1:00 - 1:05	Welcome Ritual Draw it Activity	Follow verbal directions to draw something - <i>Please have a pen and paper ready</i> Inclusive Classroom Ppt
1:05 - 1:30	ILT Presentation - Synopsis of Learning Walk	
1:30 - 2:00	PD Presentation w/Trevor NearPod Demo: https://app.nearpod.com/?pin=97ndt FLO: Active Listening Grade(s) 4th - 8th In this 25-30 minute Nearpod featuring Flocabulary topic spark, students are introduced to active listening through a hip hop video and Nearpod's signature interactive features.	Experience a nearpod as a learner. You will participate as students (Follows\ed later by a "help setting yours up" activity). <i>Later there will be a video attached of the lesson from the teacher's view: Lesson from Teacher View</i>
2:00 - 2:45	PLC (Grade level/department meetings) <ul style="list-style-type: none"> ■ Do you envision using nearpod in your classroom? Why or why not? Or How do you envision using nearpod in your classroom? ■ What tools for engagement/engagement strategies do you use in your classroom? ■ Next meeting, bring an artifact from Nearpod or your choice of engagement tool? 	PLC Agenda & Notecatcher
2:45 - 3:45	Staff Collaboration/Support (Principal Cabrera's drop-in office hours) <ul style="list-style-type: none"> ■ Nearpod Accounts ■ Lesson Design 	

3:00 - 3:30	Latino Heritage Month Assembly - OUSD Guide - District Slides	https://sites.google.com/view/ethnic-studies-ousd/heritage-history-month-resource-guides
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September 25, 2024

Attendance: Coach Ronan, Ms. Santiago, Abourched, Funston, Golden-Reyna, Cameron, Benson, Cummins, Castiel, Shane, Lehman, Barela, Kappner, Airgood, Navarette, Taylor, Jay, Delgado, Battle, Stepanski, Turner, Mata, Doyle, Williams, Perez, Lacey, Rofan, Austin, Halona, Shelly, Kelly, Courteny, Cherone, AC

Time	What are we doing?	Notes
1:00	Welcome Ritual <ul style="list-style-type: none"> • Poll <ul style="list-style-type: none"> ○ Speed Up or Slow Down 	
1:10	<u>Sharing Best Practices</u> How can we strengthen synchronous time to focus on learning and skill building? <ul style="list-style-type: none"> ○ Intro Slide ○ Scaffolds ○ Checking for Understanding ○ Intentional Engagement 	
1:25	Break out Room Rotations <ul style="list-style-type: none"> ○ 10min Rotations ○ 5 Rooms <ul style="list-style-type: none"> ■ Alessandra ■ Cherone ■ Courteny ■ Kelly ■ Shelly 	
2:20	Announcements <ul style="list-style-type: none"> • Classes access • Back to School Night 	

2:25	Staff Intro Share Outs <ul style="list-style-type: none"> Abourched 	
2:30	Planning Time	

September 20th - PD Day

Attendance: AC, Barela, Funston, Kappner, Coach Ronan, Cameron, Lehman, Taylor, Benson, Jay, Delgado, Battle, Shane, Carter, Golden-Reyna, Ospina, Abourched, Mata, Castiel, Turner, Doyle, Holland, Williams, Austin, Perez, Lacey, Haynes, Suniya, Hindoveeh, Yvonne, Santiago, Houston, Smith, VanRossum, Nambo, Martin, Thornton, Cummins, Stepanski

Time	What are we doing?	Notes															
8:30	Welcome Ritual Staff Intro Share Outs <ul style="list-style-type: none"> Kappner Perez Benson 																
8:45	Training Schedule <table border="1"> <thead> <tr> <th>Group</th><th>Training</th><th>Time</th></tr> </thead> <tbody> <tr> <td>Elementary (ES)</td><td>Kiddom EL</td><td>9:00 - 10:30 am</td></tr> <tr> <td>ES/Math Teachers</td><td>IM Math Kiddom</td><td>10:45 - 12:15pm</td></tr> <tr> <td>All Others</td><td>See Below</td><td>9:00 - 10:30 am</td></tr> <tr> <td>All Others</td><td>Tech Options</td><td>10:45 - 12:15pm</td></tr> </tbody> </table>	Group	Training	Time	Elementary (ES)	Kiddom EL	9:00 - 10:30 am	ES/Math Teachers	IM Math Kiddom	10:45 - 12:15pm	All Others	See Below	9:00 - 10:30 am	All Others	Tech Options	10:45 - 12:15pm	
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All Others	Tech Options	10:45 - 12:15pm															
9:00	Trainings Topics <ul style="list-style-type: none"> Workplace Violence Crisis Go <ul style="list-style-type: none"> Emergency Communication <ul style="list-style-type: none"> Emergency Contact Form Leads Updates Advisory 	OPD Cell Phone Line @ 510-777-3211 Grade Level Leads Middle School Lead - 6th Grade/Electives/PE															

	<ul style="list-style-type: none"> ○ Schedule <ul style="list-style-type: none"> ■ Monday - iReady Lessons (HS) ■ Tuesday - Seniors College & Career ■ Wednesday - Wellness Wednesdays ■ Thursday - Career Speakers ■ Friday - ○ Slides <ul style="list-style-type: none"> ■ Announcements ■ Reminders ● School Visits <ul style="list-style-type: none"> ○ Expectations ○ Learning Walk <ul style="list-style-type: none"> ■ October 1st, 9:00 to 11:30 ■ Instructional Practice Guides <ul style="list-style-type: none"> ● CTE/Elective ● Science ● ELA ● History ● Math ○ VILS <ul style="list-style-type: none"> ■ October 2nd, 9:00 to 10:30 (Block B) ■ Teachers ■ Students 	<p>Ronan - Lead Barela Cameron</p> <p>7th Grade Funston - Lead Navarette</p> <p>8th Grade Kappner - Lead Airgood</p> <p>9th Grade Lead Lehman</p> <p>10th Grade Delgado</p> <p>11th Grade Austin</p> <p>12th Grade Mata</p> <p>SpEd Williams</p>
10:30	BREAK	
10:45	<p>Keenan Offerings</p> <ul style="list-style-type: none"> ● Staff needing to complete Keenan training were emailed directly, Virtual - Keenan <p>Tech - Teacher Directed options</p> <ul style="list-style-type: none"> ● SJT Shared Drive ● Nearpod with Trevor 	
12:15	LUNCH	
1:00	Cabrera available for questions	
1:00	<p>Planning Time and/or Grading Time</p> <ul style="list-style-type: none"> ● ES - Regina Thornton <ul style="list-style-type: none"> ○ Intervention Action Plans ○ Upload on the link on the HUB ● MS - Courtney Gumora - available at 1:30pm for support ● HS - Kelly Dos Santos - available at 1:30pm for 	

	support	
2:45	ES end time	
3:00	MS/HS end time	

SSC Agenda

Sojourner Truth

School Site Council Meeting

DATE: November 7, 2024

TIME: 3:00 pm

LOCATION: Virtual on Zoom

<https://ousd.zoom.us/j/85129556173>

Members Present: Ms. Watson, Ms. Payton, Ms. Mitchell, Victor Carpio Rodas, Ms. Williams, Ms. Golden-Reyna, Ms. Battle, and Alessandra Cabrera

Items	Minute Notes
<p>Welcome</p> <ul style="list-style-type: none"> Review Minutes from last meeting 	<p>Review of the minutes from the last SSC meeting 10.02.24</p> <p>Ms. Golden Reyna motions to approve minutes from October 2nd meeting</p> <p>Ms. Williams seconds the motion to approve the minutes</p>
<p>1. Single Plan for Student Achievement -SPSA</p> <ul style="list-style-type: none"> a. Budget <ul style="list-style-type: none"> i. District Plan b. Title 1 <ul style="list-style-type: none"> i. Teacher FTE ii. Parent Funds c. Measure G <ul style="list-style-type: none"> i. Submitted request 10/4 ii. Carryover Funds <ul style="list-style-type: none"> 1. Proposal 2. Due 11.20 	<ul style="list-style-type: none"> a. District <ul style="list-style-type: none"> i. Shared the district's possible solutions to the budget crisis b. Title 1 <ul style="list-style-type: none"> i. FTE in Elementary ii. Parent Funds <ul style="list-style-type: none"> 1. Parent Volunteer 2. Host an outside engagement 3. Survey 4. Training -Basic Life support - CPR may be an option families want c. Measure G <ul style="list-style-type: none"> i. Update - Request submitted for the Measure G case manager at .70FTE ii. Carryover Funds are at \$112,827.57 <ul style="list-style-type: none"> 1. Increase FTE for Case Manager position to meet 1.0 FTE position Ms. Cabrera motions to increase the funding towards the case manager position .30 FTE for a total of 1.0FTE, Ms. Watson seconds the motion to increase funding for 1.0 FTE position



<p>d. CCSPP</p> <ul style="list-style-type: none">i. School Clubs<ul style="list-style-type: none">1. Materials & Resources2. Teacher Stipendsii. Tutoring Supportiii. Any other line item ideas <p>e. Equity Multiplier</p> <ul style="list-style-type: none">i. Staffing <p>f. Assessments</p> <ul style="list-style-type: none">i. iReady<ul style="list-style-type: none">1. Initial data states we need to work on comprehension and academic vocabulary2. 2nd Administration now until Dec 20th	<ul style="list-style-type: none">2. Provide a world language course to Middle School Students (ASL, Spanish, or Arabic)3. Ms. Cabrera motions for World Language teacher to Middle School4. Victor Carpio-Rodas seconds the motion World Language FTE addition5. Additional money can be used for materials and supplies <p>d. CCSPP - carryover amount is at \$270,000</p> <ul style="list-style-type: none">i. School Clubs<ul style="list-style-type: none">1. Mia Williams motions the spending for clubs<ul style="list-style-type: none">a. - Teacher Stipends (\$4750 per teacher = \$38,500)b. - Materials Resources (\$12,000)2. LaJonnae Payton seconds the motion for the expenditure on Teacher Stipends and Supplies for student clubs <p>e. Equity Multiplier we over \$200,000 to spend</p> <ul style="list-style-type: none">i. Shared allowable spendingii. Quick discussion on possibly having a STIP sub and math tutorsiii. Tabling possible expenditures until December meeting <p>f. Assessments</p> <ul style="list-style-type: none">i. iReady<ul style="list-style-type: none">1. Will discuss growth data at January meeting
<p>2. SELLS</p> <ul style="list-style-type: none">a. SELLS Presentation Trainingb. SELLS formation	<p>SELLS Presentation Training Slides shared during the meeting.</p> <p>SELLS formation</p>



<ul style="list-style-type: none">c. Peer Election of Parentsd. Election of DELLS representativee. Election of Officers if option 1	<ul style="list-style-type: none">● Ms. Rodas has volunteered to be the parent representative● The 3/3 parents voted for Ms. Rodas (4/4 parents including Ms. Rodas)● Ms. Watson volunteered as the community member● Ms. Williams volunteered as the staff member <p>In terms of the Options</p> <ul style="list-style-type: none">● SELLS Members voted to be a subcommittee, Option 3● All SSC members present were all in favor of Option 3, subcommittee where all SELLS agenda items to be included in SSC meeting
<p>3. Events/Calendar</p> <ul style="list-style-type: none">a. November 15th, grades 6-12 assembly for Student of the Marking Period & Honor Rollb. November 20th, grades TK-5th Attendance Awards & Being Courageous	
<p>4. Public Input</p>	<p>Question posed - how do get more families to participate in SSC meeting</p>
<p>5. Establish Date of Next Meeting and Adjourn - December SSC Date</p>	<p>Next Meeting - December 5th at 3pm</p>

Name (original name)	Email	Total duration (m)	Guest
Alessandra Cabrera	alessandra.cabrera@ousd.org	89	No
Fathiya S. /Arabic Interpreter		88	Yes
Mia Williams	mia.williams@ousd.org	88	No
Yvonne		81	Yes
Carmela Golden-Reyna	carmela.goldenreyna@ousd.org	68	No
josan Ardds mother		2	Yes
Shantel Watson		77	Yes
sunia Barnes		33	Yes
MarKy Mitchell		28	Yes
Kelly Bailey		65	Yes
LaJonnae		74	Yes
Roze Ahmed		4	Yes
Laravian Battle	laravian.battle@ousd.org	74	No
Victor Carpio Rodas (Student)	s_victor.carpiorodas@ousd.org	59	No
Melissa Carpio Rodas (Student)	s_melissa.carpiorodas@ousd.org	59	No