

Board Office Use: Legislative File Info.	
File ID Number	13-0724
Introduction Date	5/8/13
Enactment Number	13-0761
Enactment Date	5/8/13



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Memo

To Board of Education
Tony Smith, Ph.D., Superintendent

From By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date 5/8/13
(To be completed by Procurement)

Subject Professional Services Contract Amendment - 1
Partners in School Innovation San Francisco CA (Contractor, City/State) -
Superintendent's Office (site/department)

Action Requested Approval by the Governing Board of the amendment to the professional services contract between the District and Partners in School Innovation. Services to be primarily provided to Superintendent's Office for the period of 7/1/2012 through 06/30/2013, in an amount not to exceed \$150,000.00.

Background
A one paragraph explanation of why an amendment is needed.

Partners in School Innovation is the fiscal agent for African American Male Achievement (AAMA), which functions as a department-on-loan to OUSD. PSI pays the staff from African American Male Achievement, who provide services to African American male students and their families; professional development for central office administrators, principals and teachers in the Oakland Unified School District; and leadership in systemic reform to eradicate inequitable disproportionalities.

Discussion
One paragraph summary of the amended scope of work.

Approval by the Board of Education of Amendment No. 1 to the Professional Services Contract between the District and Partners in School Innovation (PSI), Oakland, CA, for the latter to provide to provide a Manhood Development Program for classes and activities that foster student engagement in school and student health, African American Family Summits outreach to families and organizing workshops and other activities, Voluntary School Study Teams for support to schools to improve school climate and better support student achievement and wellbeing, professional development and informal coaching for school and central office staff to tackle systemic inequities that produce racial, gender and ethnic disparities in achievement and wellbeing of students and families, and additional hours to provide the information families need to support their students' academic, social, and physical development, particularly in the area of college and career planning in partnership with UC Berkeley's Destination College program for the period of July 1, 2012 through June 30, 2013, in the amount of 150,000.00, increasing the agreement from \$80,900.00, to a not to exceed amount of \$230,900.00.

Recommendation Approval by the Governing Board of the amendment to the professional services contract between the District and Partners in School Innovation. Services to be primarily provided to Superintendent's Office for the period of 7/1/2012 through 06/30/2013, in an amount not to exceed \$150,000.00.

Fiscal Impact Funding resource name (please spell out) _____ not to exceed \$150,000.00

Attachments

- Contract Amendment
- Copy of original contract

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OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

**AMENDMENT NO. 1
TO PROFESSIONAL SERVICES CONTRACT**

This Amendment is entered into between the Oakland Unified School District (OUSD) and Partners in School Innovation (CONTRACTOR). OUSD entered into an Agreement with CONTRACTOR for services on July 1, 2012, and the parties agree to amend that Agreement as follows:

1. **Services:** The scope of work has changed. ONLY the funding source has changed.
If the scope of work has changed: Provide brief description of revised scope of work including a measurable description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary.
 Revised scope of work attached. OR, The CONTRACTOR agrees to provide the following amended services:

2. **Terms (duration):** The term of the contract is unchanged. The term of the contract has changed.
If the term has changed: The contract term is extended by an additional _____ (days/weeks/months), and the amended expiration date is _____.

3. **Compensation:** The contract price is unchanged. The contract price has changed.
If the compensation has changed: The contract price is amended by
 Increase of \$ 150,000.00 to original contract amount
 Decrease of \$ _____ to original contract amount
and the new contract total is Two Hundred Thirty Thousand, Nine Hundred dollars (\$ 230,900.00)

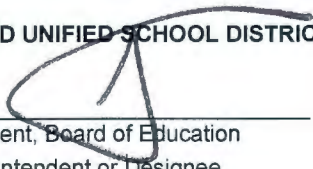
4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

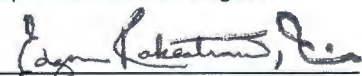
5. **Amendment History:**
 There are no previous amendments to this Agreement. This contract has previously been amended as follows:

No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
			\$
			\$
			\$


6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the State Administrator, the Board of Education, and/or the Interim Superintendent as their designee.

OAKLAND UNIFIED SCHOOL DISTRICT


 President, Board of Education
 Superintendent or Designee


Edgar Rakestraw, Jr., Secretary
Board of Education

CONTRACTOR

5/9/13  7/16/13
Date Contractor Signature Date

5/9/13 DEREK MITCHELL, CEO
Date Print Name, Title

EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR's entire Proposal is not made part of this Agreement. [IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES CAN BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Summary for Board Memo and Board Agenda – Must accurately align with scope of work below.

Approval by the Board of Education of Amendment No. 1 to the Professional Services Contract between the District and Partners in School Innovation (PSI), Oakland, CA, for the latter to provide to provide a Manhood Development Program for classes and activities that foster student engagement in school and student health, African American Family Summits outreach to families and organizing workshops and other activities, Voluntary School Study Teams for support to schools to improve school climate and better support student achievement and wellbeing, professional development and informal coaching for school and central office staff to tackle systemic inequities that produce racial, gender and ethnic disparities in achievement and wellbeing of students and families, and additional hours to provide the information families need to support their students' academic, social, and physical development, particularly in the area of college and career planning in partnership with UC Berkeley's Destination College program for the period of July 1, 2012 through June 30, 2013, in the amount of 150,000.00, increasing the agreement from \$80,900.00, to a not to exceed amount of \$230,900.00.

SCOPE OF WORK

Partners in School Innovation will provide a maximum of 1,500.00 hours of services at a rate of \$ 100.00 per hour for a total not to exceed \$150,000.00. Services are anticipated to begin on 7/1/2012 and end on 06/30/2013.

- 1. Description of Services to be Provided: Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what this Contractor will do.
1. Manhood Development Program: classes and activities that foster student engagement in school and student health.
2. African American Family Summits: outreach to families and organizing workshops and other activities.
3. Voluntary School Study Teams: support to schools to improve school climate and better support student achievement and wellbeing.
4. Professional development and informal coaching for school and central office staff to tackle systemic inequities that produce racial, gender and ethnic disparities in achievement and wellbeing of students and families

Additional Services that require Contract Expansion

We are going to provide the information families need to support their students' academic, social, and physical development, particularly in the area of college and career planning in partnership with UC Berkeley's Destination College program.

- 2. Specific Outcomes: What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). NOT THE GOALS OF THE SITE OR DEPARTMENT.

Families will acquire the information they need to support their students' academic, social, and physical development, particularly in the area of college and career planning.

- 3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract: (Check all that apply.)

- Ensure a high quality instructional core
Develop social, emotional and physical health
Create equitable opportunities for learning
High quality and effective instruction
Prepare students for success in college and careers
Safe, healthy and supportive schools
Accountable for quality
Full service community district

4. Alignment with Single Plan for Student Achievement (required if using State or Federal Funds)

Please select:

- Action Item included in Board Approved SPSA (no additional documentation required)** – Action Item Number: _____

 - Action Item added as modification to Board Approved SPSA** – Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off.
 1. Relevant page of SPSA with action item highlighted. Page must include header with the word “Modified”, modification date, school site name, both principal and school site council chair initials and date.
 2. Meeting announcement for meeting in which the SPSA modification was approved.
 3. Minutes for meeting in which the SPSA modification was approved indicating approval of the modification.
 4. Sign-in sheet for meeting in which the SPSA modification was approved.
-



CERTIFICATE OF LIABILITY INSURANCE

OP ID: MF

DATE (MM/DD/YYYY)
11/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BPIA Business Professional Insurance Associates 1519 South B Street San Mateo, CA 94402 Virginia Fontana	650-341-4484 650-341-4485	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: PARTN-1																					
INSURED Partners in School Innovation 1060 Tennessee St. 2nd Floor San Francisco, CA 94107	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Riverport Insurance Company</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Riverport Insurance Company		INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER C:																							
INSURER D:																							
INSURER E:																							
INSURER F:																							

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INER LTR	TYPE OF INSURANCE	ADDL SUBR INSR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		RIC0012636	11/01/12	11/01/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY		RIC0012636	11/01/12	11/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	REL0012637	11/01/12	11/01/13	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N	N/A			WC STATU-TORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as Additional Insured with regards to the Insured's business operations. Additional insured applies to General Liability policy only.

CERTIFICATE HOLDER**CANCELLATION**

Oakland Unified School District 900 High Street Oakland, CA 94601-4405	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Virginia J Fontana</i>
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Search Results

Current Search Terms: partners* in school* innovation*

No records found for current search.

SAM | System for Award Management 1.0

IBM v1.863.20130412-1616

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



In 2008, Partners began the process of creating a framework and rubric that would help us to synthesize and more clearly communicate our knowledge of best practices for transforming schools. We based our framework on a careful analysis of our most successful schools, making sure to ground and frame our experiential knowledge in the most up to date research on effective teaching and leadership practices. The resulting products of this work are our School Transformation Framework and Rubric, tools that specify research-based best practices in instruction, teacher professional learning, and leadership. The Framework and Rubric provide a roadmap for the work that school leaders and teachers undertake to continuously improve their instructional programs.



UPCOMING EVENTS

20TH ANNIVERSARY GALA
May 9, 2013 6:30 pm
Westin St. Francis Hotel

WORKSHOP: RESULTS-ORIENTED TEAMS
June 18, 2013 9:00 am
South San Francisco Conference Center

[VIEW ALL EVENTS](#)



I truly believe that Partners has transformed

the way we work at Chavez, especially in our Instructional Leadership Team (ILT). As a team, we have built more authentic relationships through not only getting to know one another as better educators but also as people. We have spent more time this year discussing our beliefs and how they impact our action in the classroom and at our school.

Although we still have more work to do in the area of equity, Partners has equipped us with tools to engage in courageous and risky conversations. As a result of developing more authentic relationships, more teachers are collaborating organically.

REENA PATEL, TEACHER AT CHAVEZ ELEMENTARY SCHOOL, ARUESD



RESULTS-ORIENTED LEADERSHIP

Through on-going coaching, we support school leaders to identify and develop the qualities, mindsets, and knowledge they will need to be successful as leaders of instructional change.

[+ READ MORE](#)



SYSTEM FOR PROFESSIONAL LEARNING

To ensure that teachers are systematically supported to continuously improve their practice, we work with school leaders, coaches, and teachers to develop and strengthen the systems and structures for teacher professional learning.

[+ READ MORE](#)



CORE INSTRUCTIONAL PROGRAM

We support schools to build a strong core instructional program that ensures all students are learning at high levels. We help them to define what students need to learn, identify best practices for delivering instruction, and put in place a comprehensive system for using assessments to identify learning needs and monitor progress.

[+ READ MORE](#)

RENEWING THE PROMISE OF PUBLIC EDUCATION

Partners in School Innovation About

Services

Learn

Connect

Contact

1060 Tennessee Street
2nd Floor
San Francisco, CA 94107

HISTORY

IMPACT

SUPPORTERS

PARTNER WITH US

HOW WE WORK

WHERE WE WORK

BLOG

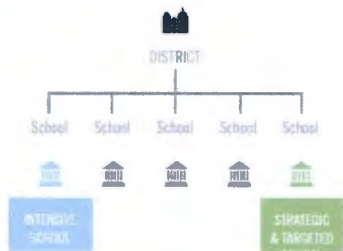
VIDEOS

PUBLICATIONS

EVENTS & CONFERENCES

JOIN OUR TEAM

We work with leaders at all levels of the system to analyze their needs and understand their district's culture and context in order to implement our [Intensive District Partnership Model](#). Through this comprehensive approach to support, we engage teachers, school leaders, and district leadership as partners to promote alignment among classrooms, schools, and the district office.



RENEWING THE PROMISE OF PUBLIC EDUCATION

UPCOMING EVENTS

20TH ANNIVERSARY GALA
May 9, 2013 6:30 pm
Westin St. Francis Hotel

WORKSHOP: RESULTS-ORIENTED
TEAMS
June 18, 2013 9:00 am
South San Francisco Conference Center

[VIEW ALL EVENTS](#)



*One of our
central
strategies is this*

Partners in School Innovation	About	Services	Learn	Connect	Contact
1060 Tennessee Street 2nd Floor San Francisco, CA 94107 t: 415.824.6196 f: 415.824.6198	HISTORY IMPACT SUPPORTERS TEAM FAQ	PARTNER WITH US HOW WE WORK WHERE WE WORK PARTNERS IN ACTION	BLOG VIDEOS PUBLICATIONS NEWSLETTER NEWS & MEDIA	EVENTS & CONFERENCES JOIN OUR TEAM DONATE	



Community Schools, Thriving Students

AMENDMENT ROUTING FORM

2012-2013

PROFESSIONAL SERVICES CONTRACT AMENDMENT No. 1

Directions

Services beyond the original contract cannot be provided until the amendment has been fully approved and the Purchase Order amount has been increased by Procurement.

- Contractor and OUSD contract originator reach agreement on modification to original Scope of Work.
- Insert the amendment number (i.e. if this is the first amendment enter "1," second enter "2," etc.) at the top of the amendment.
- If contract total amount has increased, the scope of work has changed. OUSD contract originator creates new requisition with the original PO number referenced in the item description.
- OUSD contract originator submits amendment packet to Procurement for approval within two weeks of creating the requisition.

When the contract amendment is approved Procurement will add additional funds to the original Purchase Order.

Attachment Checklist

- Contract amendment packet including Board Memo and Amendment Form
- Amended Scope of work (Be specific as to what additional work is being done by this consultant.)
- A Board Approved copy of the original contract and any prior Amendments.

OUSD Staff Contact Emails about this contract should be sent to: (Required) madeleine.clarke@ousd.k12.ca.us

Contractor Information

Contractor Name	Partners in School Innovation	Agency's Contact	Derek Mitchell			
OUSD Vendor ID #	1083402	Title	CEO			
Street Address	1060 Tennessee Street	City	San Francisco	State	CA	Zip 94107
Telephone	(415) 824-6196	Email	dmitchell@partnersinschools.org			

Compensation and Terms – Must be within the OUSD Billing Guidelines

Original Contract Amount	\$ 80,900.00	Original PO Number	P1304794			
Amended Amount	\$ 150,000.00	New Requisition #	R0316040			
New Total Contract Amount	\$ 230,900.00	Start Date	7/1/2012	End Date	06/30/2013	
Pay Rate Per Hour (Required)	100.00	Number of Hours (Required)	1,500.00			

Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Resource #	Resource Name	Org Key	Object Code	Amount
9156	Kellogg	9411444215	5825	\$ 150,000.00
			5825	\$
			5825	\$

Approval and Routing (in order of approval steps)

Additional services above original contract amount cannot be provided before the amendment is fully approved and the Purchase Order amount has been increased by Procurement.

OUSD Administrator verifies that this vendor does not appear on the Excluded Parties List (<https://www.epls.gov/epls/search.do>)

1.	Site Administrator or Manager	Name	Madeleine Clarke	Phone	5103341859	Fax	
	Site / Department	Superintendent's Office					
2.	Resource Manager , if using funds managed by: <input type="checkbox"/> State and Federal <input type="checkbox"/> Quality, Community, School Development <input checked="" type="checkbox"/> Family, Schools, and Community Partnerships	Signature	<i>Saura Cronin</i>	Date Approved	4/23/13		
	Signature						
3.	Regional or Executive Officer	Signature					
	Date Approved						
4.	Deputy Superintendent Instructional Leadership / Deputy Superintendent Business Operations	Consultant Aggregate Under <input type="checkbox"/> , Over <input type="checkbox"/> \$50,000					
	Signature	<i>Debra Saub</i>	Date Approved	4-18-2013			
5.	Superintendent or Board of Education	Signature on the legal contract					
Legal Required if not using standard contract		Approved				Denied - Reason	Date
Procurement	Date Received				PO Number		



2662

Board Office Use: Legislative File Info.	
File ID Number	12-3148
Introduction Date	12/12/12
Enactment Number	12-2963
Enactment Date	12/12/12 OA



**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Memo

To The Board of Education

From Tony Smith, Ph.D., Superintendent
By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date
(To be completed by Procurement) 12/12/12

Subject Professional Services Contract -
Partners in Schools Innovation San Francisco, CA 94107 (contractor, City State)
Superintendent's Office (site/department)

Action Requested Approval of a professional services contract between Oakland Unified School District and Partners in Schools Innovation. Services to be primarily provided to Superintendent's Office for the period of 07/01/2012 through 06/30/2013.

Background
A one paragraph explanation of why the consultant's services are needed.

Partners In School Innovation is the fiscal agent for the office of African American Male Achievement, which is a privately funded initiative of the Oakland Unified School District.

Discussion
One paragraph summary of the scope of work.

Partners in School Innovation (PSI) is the fiscal agent for African American Male Achievement (AAMA). PSI pays the staff from African American Male Achievement, who provide

1. services to African American male students and their families;
2. professional development for central office administrators, principals and teachers in the Oakland Unified School District; and
3. leadership in systemic reform to eradicate inequitable disproportionalities.

Recommendation Approval of professional services contract between Oakland Unified School District and Partners in Schools Innovation. Services to be primarily provided to Superintendent's Office for the period of 07/01/2012 through 06/30/2013.

Fiscal Impact Funding resource name (please spell out) Kellogg
not to exceed \$ 80,900.00

Attachments

- Professional Services Contract including scope of work
- Fingerprint/Background Check Certification
- Commercial General Liability Insurance Certification
- TB screening documentation
- Statement of qualifications

Board Office Use: Legislative File Info.	
File ID Number	12-3148
Introduction Date	12-12-12
Enactment Number	12-2963
Enactment Date	12/12/12



OAKLAND UNIFIED SCHOOL DISTRICT

PROFESSIONAL SERVICES CONTRACT 2012-2013

This Agreement is entered into between the Oakland Unified School District (OUSD) and Partners in Schools Innovation (CONTRACTOR). OUSD is authorized by Government Code Section 53060 to contract for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, and administrative matters with persons specially trained, experienced, and competent to perform such services. CONTRACTOR warrants it is specially trained, experienced, and competent to provide such services. The parties agree as follows:

1. **Services:** The CONTRACTOR shall provide the ("Services" or "Work") as described in Exhibit "A," attached hereto and incorporated herein by reference.
2. **Terms:** CONTRACTOR shall commence work on 07/01/2012, or the day immediately following approval by the Superintendent if the aggregate amount CONTRACTOR has contracted with the District is below \$81,000 in the current fiscal year; or, approval by the Board of Education if the total contract(s) exceed \$81,000, whichever is later. The work shall be completed no later than 06/30/2013.
3. **Compensation:** OUSD agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this Agreement, a total fee not to exceed Eighty thousand and nine hundred Dollars (\$80,900.00). This sum shall be for full performance of this Agreement and includes all fees, costs, and expenses incurred by Contractor including, but not limited to, labor, materials, taxes, profit, overhead, travel, insurance, subcontractor costs, and other costs.

If CONTRACTOR will be compensated hourly for services provided under this Contract, CONTRACTOR shall describe in Exhibit "A," attached hereto, the specific scope of services to be delivered on an hourly basis to OUSD.

OUSD shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for OUSD, except as follows: _____

Payment for Work shall be made for all undisputed amounts in monthly installment payments within forty-five (45) days after the CONTRACTOR submits an invoice to OUSD for Work actually completed and after OUSD's written approval of the Work, or the portion of the Work for which payment is to be made.

The granting of any payment by OUSD, or the receipt thereof by CONTRACTOR, shall in no way lessen the liability of CONTRACTOR to correct unsatisfactory work, although the unsatisfactory character of that work may not have been apparent or detected at the time a payment was made. Work, which does not conform to the requirements of this Agreement, may be rejected by the District and in that case must be replaced by CONTRACTOR without delay.

4. **Submittal of Documents:** CONTRACTOR shall not commence the Work under this Contract until CONTRACTOR has submitted and OUSD has approved evidence of the following:
 1. Individual consultants:
 - Tuberculosis Clearance – Documentation from health care provider showing negative TB status within the last four years.
 - Completion of Pre-Consultant Screening Process – Attach letter from Human Resources Support Services showing completion of Pre-Consultant Screening for this current fiscal year.
 - Insurance Certificates and Endorsements – General Liability insurance in compliance with section 9 herein.
 2. Agencies or organizations:
 - Insurance Certificates and Endorsements – Workers' Compensation insurance in compliance with section 9 herein.
5. **Equipment and Materials:** CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of this Agreement *except:* _____ which shall not exceed a total cost of \$ _____.

6. CONTRACTOR Qualifications / Performance of Services.

CONTRACTOR Qualifications. CONTRACTOR warrants it is specially trained, experienced, competent and fully licensed to provide the Services required by this Agreement in conformity with the laws and regulations of the State of California, the United States of America, and all local laws, ordinances and/or regulations, as they may apply.

Standard of Care. CONTRACTOR warrants that CONTRACTOR has the qualifications and ability to perform the Services in a professional manner, without the advice, control, or supervision of OUSD. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts.

7. **Notices:** All notices and invoices provided for under this Agreement shall be in writing and either personally delivered during normal business hours or sent by U.S. Mail (certified, return receipt requested) with postage prepaid to the other party at the address set forth below:

**Professional Services Contract
OUSD Representative:**

Name: Madeleine Clarke
Site /Dept.: Superintendent's Office
Address: 1025 Second Avenue
Oakland, CA 84606
Phone: (510) 334-1859

CONTRACTOR:

Name: Derek Mitchell, Partners in School Innovation
Title: CEO
Address: 1060 Tennessee Street
San Francisco, CA 94107
Phone: (415) 824-6196

Notice shall be effective when received if personally served or, if mailed, three days after mailing. Either party must give written notice of a change of address. CONTRACTOR shall submit invoices in a form that includes the name of the person providing the service, the service performed, the date service was rendered, and the hours spent on the work.

8. Invoicing

Invoices furnished by CONTRACTOR under this Agreement must be in a form acceptable to OUSD. All amounts paid by OUSD shall be subject to audit by OUSD.

1. Invoices shall include, but not be limited to: Consultant name, consultant address, invoice date, invoice sequence number, purchase order number, name of school or department service was provided to, period of service, number of hours of service, brief description of services provided, hourly rate, total payment requested.
2. Invoices from Agencies or Organizations must include evidence of compliance with section 19 herein:
 - i. Fingerprinting of Employees and Agents: Agency or organization must provide a current list of all employees, agents and volunteers working at an OUSD site when invoicing, and must include the Department of Justice ATI number for each person, and at statement that subsequent arrest records have been requested for each person listed.
 - ii. Tuberculosis Screening: The list must also include a statement that TB Clearance is on file for each person.
9. **Status of Contractor:** This is not an employment contract. CONTRACTOR, in the performance of this Agreement, shall be and act as an independent contractor. CONTRACTOR understands and agrees that it and all of its employees shall not be considered officers, employees, agents, partner, or joint venture of OUSD, and are not entitled to benefits of any kind or nature normally provided employees of OUSD and/or to which OUSD's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR shall assume full responsibility for payment of all Federal, State, and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees. In the performance of the work herein contemplated, CONTRACTOR is an independent contractor or business entity, with the sole authority for controlling and directing the performance of the details of the work, OUSD being interested only in the results obtained.

10. Insurance:

1. Commercial General Liability Insurance: Unless specifically waived by OUSD, the following insurance is required:
 - i. If CONTRACTOR employs any person to perform work in connection with this Agreement, CONTRACTOR shall procure and maintain at all times during the performance of such work, Workers' Compensation Insurance in conformance with the laws of the State of California and Federal laws when applicable. Employers' Liability Insurance shall not be less than One Million Dollars (\$1,000,000) per accident or disease.

Check one of the boxes below:

CONTRACTOR is aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and will comply with such provisions before commencing the performance of the Work of this Contract.

CONTRACTOR does not employ anyone in the manner subject to the workers' compensation laws of California.

- ii. CONTRACTOR shall maintain Commercial General Liability insurance, including automobile coverage with limits of One Million Dollars (\$1,000,000) per occurrence for bodily injury and property damage. The coverage shall be primary as to OUSD and shall name OUSD as an additional insured. Evidence of insurance must be attached. Endorsement of OUSD as an additional insured shall not affect OUSD's rights to any claim, demand, suit or judgment made, brought or recovered against CONTRACTOR. The policy shall protect CONTRACTOR and OUSD in the same manner as though each were separately issued. Nothing in said policy shall operate to increase the Insurer's liability as set forth in the policy beyond the amount or amounts shown or to which the Insurer would have been liable if only one interest were named as an insured.
- iii. If CONTRACTOR is offering OUSD professional advice under this Contract, CONTRACTOR shall maintain Errors and Omissions insurance or Professional Liability insurance with coverage limits of One Million Dollars (\$1,000,000) per claim.

OR

- iv. CONTRACTOR is not required to maintain any insurance under this agreement. (Completed and approved Waiver of Insurance Form is required.) Waiver of insurance does not release CONTRACTOR from responsibility for any claim or demand.

11. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.

Professional Services Contract

12. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
13. **Anti-Discrimination.** It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, the CONTRACTOR agrees to require like compliance by all its subcontractor(s). Contractor shall not engage in unlawful discrimination in employment on the basis of actual or perceived; race, color, national origin, ancestry, religion, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, sex or sexual orientation.
14. **Drug-Free / Smoke Free Policy.** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these sites.
15. **Indemnification:** CONTRACTOR agrees to hold harmless, indemnify, and defend OUSD and its officers, agents, and employees from any and all claims or losses accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR also agrees to hold harmless, indemnify, and defend OUSD and its elective board, officers, agents, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services, or materials to CONTRACTOR in connection with the performance of this Agreement. This provision survives termination of this Agreement.
16. **Copyright/Trademark/Patent/Ownership.** CONTRACTOR understands and agrees that all matters produced under this Agreement shall become the property of OUSD and cannot be used without OUSD's express written permission. OUSD shall have all right, title and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matter in the name of OUSD. CONTRACTOR consents to use of CONTRACTOR's name in conjunction with the sale, use, performance and distribution of the matters, for any purpose and in any medium. These matters include, without limitation, drawings, plans, specifications, studies, reports, memoranda, computation sheets, the contents of computer diskettes, artwork, copy, posters, billboards, photographs, videotapes, audiotapes, systems designs, software, reports, diagrams, surveys, source codes or any other original works of authorship, or other documents prepared by CONTRACTOR or its Sub-CONTRACTORS in connection with the Services performed under this Agreement. All works shall be works for hire as defined under Title 17 of the United States Code, and all copyrights in those works are the property of OUSD.
17. **Waiver:** No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.
18. **Termination:** OUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. OUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, OUSD may terminate this Agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, OUSD may secure the required services from another contractor. If the cost to OUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.
19. **Conduct of Consultant.** CONSULTANT will adhere to the following staff requirements and provide OUSD with evidence of staff qualifications, consistent with invoicing requirements outlined in Section 8, which include:
 1. **Tuberculosis Screening**
 2. **Fingerprinting of Employees and Agents.** The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to CONTRACTOR's services under this Agreement and CONTRACTOR certifies its compliance with these provisions as follows: "CONTRACTOR certifies that CONTRACTOR has complied with the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 with respect to all CONTRACTOR's employees, subcontractors, agents, and subcontractors' employees or agents ("Employees") regardless of whether those Employees are paid or unpaid, concurrently employed by OUSD, or acting as independent contractors of CONTRACTOR, who may have contact with OUSD pupils in the course of providing services pursuant to the Agreement, and the California Department of Justice has determined that none of those Employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. Contractor further certifies that it has received and reviewed fingerprint results for each of its Employees and Contractor has requested and reviews subsequent arrest records for all Employees who may come into contract with OUSD pupils in providing services to the District under this Agreement.

Contractor initial: 2/4 L DM

In the event that OUSD, in its sole discretion, at any time during the term of this contract, desires the removal of any CONSULTANT related persons, employee, representative or agent from an OUSD school site and, or property, CONSULTANT shall immediately upon receiving notice from OUSD of such desire, cause the removal of such person or persons.

20. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
21. **OUSD's Evaluation of CONTRACTOR and CONTRACTOR's Employees and/or Subcontractors.** OUSD may evaluate the CONTRACTOR's work in any way that OUSD is entitled to do so pursuant to applicable law. The OUSD's evaluation may include, without limitation:
 1. Requesting that OUSD employee(s) evaluate the CONTRACTOR and the CONTRACTOR's employees and subcontractors and each of their performance.
 2. Announced and unannounced observance of CONTRACTOR, CONTRACTOR's employee(s), and/or subcontractor(s).

Professional Services Contract

- 22. **Limitation of OUSD Liability.** Other than as provided in this Agreement, OUSD's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event, shall OUSD be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of, or in connection with, this Agreement for the services performed in connection with this Agreement.
- 23. **Confidentiality.** The CONTRACTOR and all CONTRACTOR's agents, personnel, employee(s), and/or subcontractor(s) shall maintain the confidentiality of all information received in the course of performing the Services. CONTRACTOR understands that student records are confidential and agrees to comply with all state and federal laws concerning the maintenance and disclosure of student records. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement. Contractors will be permitted access to student data only where permissible under state and federal law and only after executing OUSD's Confidentiality Agreement Regarding Student Data.
- 24. **Conflict of Interest.** CONTRACTOR shall abide by and be subject to all applicable OUSD policies, regulations, statutes or other laws regarding conflict of interest. CONTRACTOR shall not hire any officer or employee of OUSD to perform any service by this Agreement.

CONTRACTOR affirms to the best of his/her/its knowledge, there exists no actual or potential conflict of interest between CONTRACTOR's family, business or financial interest and the services provided under this Agreement, and in the event of change in either private interest or services under this Agreement, any question regarding possible conflict of interest which may arise as a result of such change will be brought to OUSD's attention in writing.

Through its execution of this Agreement, CONTRACTOR acknowledges that it is familiar with the provisions of section 1090 *et seq.* and section 87100 *et seq.* of the Government Code of the State of California, and certifies that it does not know of any facts which constitute a violation of said provisions. In the event CONTRACTOR receives any information subsequent to execution of this Agreement, which might constitute a violation of said provisions, CONTRACTOR agrees it shall notify OUSD in writing.
- 25. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
- 26. **Litigation:** This Agreement shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court shall have jurisdiction over any state court litigation initiated to enforce or interpret this Agreement. If litigation is initiated, the prevailing party shall be entitled to reasonable attorney's fees and costs.
- 27. **Contract Contingent on Governing Board Approval:** The District shall not be bound by the terms of this Agreement until it has been formally approved by the District's Governing Board, and no payment shall be owed or made to CONTRACTOR absent formal approval. This Agreement shall be deemed to be approved when it has been signed by the Board of Education, and/or the Superintendent as its designee.
- 28. **Signature Authority:** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been given the proper authority and empowered to enter into this Agreement.
- 29. **Counterparts:** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- 30. **Incorporation of Recitals and Exhibits:** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
- 31. **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion:** The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. (<https://www.epls.gov/epls/search.do>)

Summary of terms and compensation:

Anticipated start date: 07/01/2012 Work shall be completed by: 06/30/2013 Total Fee: \$ 80,900.00

OAKLAND UNIFIED SCHOOL DISTRICT

[Signature]
 President, Board of Education
 Superintendent or Designee

[Signature]
 Secretary, Board of Education

12/13/12
 Date

12/13/12
 Date

CONTRACTOR

[Signature] 12/13/12
 Contractor Signature Date

Derek Mitchell, Partners in Schor CEO
 Print Name, Title

File ID Number: 12-3148
 Introduction Date: 12/12/12
 Enactment Number: 12-2963
 Enactment Date: 12/12/12
 By: [Signature]

EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR's entire Proposal is not made part of this Agreement. [IF A CONTRACTOR PROVIDES AN ACCEPTABLE DESCRIPTION OF SERVICES AS PART OF A PROPOSAL, THAT DESCRIPTION OF SERVICES CAN BE ATTACHED WITHOUT ANY TERMS, CONDITIONS, LIMITATIONS, ETC., FROM THAT PROPOSAL.]

Summary for Board Memo and Board Agenda – Must accurately align with scope of work below.

Partners in School Innovation (PSI) is the fiscal agent for African American Male Achievement (AAMA). PSI pays the staff from African American Male Achievement, who provide

- 1. services to African American male students and their families;
2. professional development for central office administrators, principals and teachers in the Oakland Unified School District; and
3. leadership in systemic reform to eradicate inequitable disproportionalities.

SCOPE OF WORK

Partners in Schools Innovation will provide a maximum of 1,000.00 hours of services at a rate of \$ 80.90 per hour for a total not to exceed \$ 80,900.00. Services are anticipated to begin on 07/01/2012 and end on 06/30/2013.

1. Description of Services to be Provided: Provide a description of the service(s) the contractor will provide. Be specific about what service(s) OUSD is purchasing and what this Contractor will do.

- 1. Manhood Development Program: classes and activities that foster student engagement in school and student health.
2. African American Family Summits: outreach to families and organizing workshops and other activities.
3. Voluntary School Study Teams: support to schools to improve school climate and better support student achievement and wellbeing.
4. Professional development and informal coaching for school and central office staff to tackle systemic inequities that produce racial, gender and ethnic disparities in achievement and wellbeing of students and families.

2. Specific Outcomes: What are the expected outcomes from the services of this Contract? Be specific. For example, as a result of the service(s): 1) How many more Oakland children are graduating from high school? 2) How many more Oakland children are attending school 95% or more? 3) How many more students have meaningful internships and/or paying jobs? 4) How many more Oakland children have access to, and use, the health services they need? Provide details of program participation (Students will...) and measurable outcomes (Participants will be able to...). NOT THE GOALS OF THE SITE OR DEPARTMENT.

- 1. Improved achievement, attendance and school behavior for African American males.

3. Alignment with District Strategic Plan: Indicate the goals and visions supported by the services of this contract: (Check all that apply.)

- Ensure a high quality instructional core
Develop social, emotional and physical health
Create equitable opportunities for learning
High quality and effective instruction
Prepare students for success in college and careers
Safe, healthy and supportive schools
Accountable for quality
Full service community district

4. Alignment with Single Plan for Student Achievement (required if using State or Federal Funds)

Please select:

Action Item included in Board Approved SPSA (no additional documentation required) – Action Item Number: _____

Action Item added as modification to Board Approved SPSA – Submit the following documents to the Resource Manager either electronically via email of scanned documents, fax or drop off.

1. Relevant page of SPSA with action item highlighted. Page must include header with the word "Modified", modification date, school site name, both principal and school site council chair initials and date.
 2. Meeting announcement for meeting in which the SPSA modification was approved.
 3. Minutes for meeting in which the SPSA modification was approved indicating approval of the modification.
 4. Sign-in sheet for meeting in which the SPSA modification was approved.
-

Partners

IN SCHOOL INNOVATION

Highlights



2011-12 PARTNER DISTRICTS AND SCHOOLS WITH ON-SITE SUPPORT

San Francisco Unified School District

Bryant Elementary School
Buena Vista/Horace Mann K-8 School
George W. Carver Elementary School
Cesar Chavez Elementary School
Everett Middle School
Leonard R. Flynn Elementary School
Bret Harte Elementary School
John Muir Elementary School
Paul Revere K-8 School

Alum Rock Union Elementary School District

Cesar Chavez Elementary School
Clyde Arbuckle Elementary School
A.J. Dorsa Elementary School
Clyde L. Fischer Middle School
Mildred Goss Elementary School
O.S. Hubbard Elementary School
Lee Mathson Middle School
San Antonio Elementary School

Oakland Unified School District

RISE Community School

OUR MISSION

To transform teaching and learning in the lowest-performing American public schools so that every child, regardless of background, thrives in school.

WHO WE ARE

Partners in School Innovation (PartnersSI) is a leading nonprofit organization committed to transforming America's urban public schools and eliminating the achievement gap.

PartnersSI was founded in 1993 to create systemic improvements in low-performing public schools. Our strategies have evolved over the years and we continue to fill a unique space in the education reform community, distinguished by the following qualities:

- **Multi-year partnerships:** We work side-by-side with our school and district colleagues over a 3-5 year period.
- **Focus on existing human capital:** We work to strengthen the capability of those teachers and leaders who are already in the system.
- **Data-driven, results-oriented, continuous improvement:** We build the capacity of teachers and leaders to use data to set goals, plan, implement, assess, reflect and adjust in cycles of inquiry and continuous improvement.
- **Sustainable systems change:** We build essential knowledge and skills at multiple levels to ensure improvement practices are aligned, embedded and sustained across the system.

Key to our effectiveness is our staff, many of whom come to us as experienced educators and change agents – teachers, coaches, principals and district leaders – who have achieved extraordinary successes in their own classrooms, schools and districts.

WHAT WE DO

- We **build** a strong core instructional program, ensuring that all students learn at high levels.
- We **create** an integrated system for professional learning so that all teachers are able to deliver excellent instruction.
- We **strengthen** leaders' ability to focus on student outcomes and align school resources, structures and ways of working to achieve their goals.

OUR RESULTS

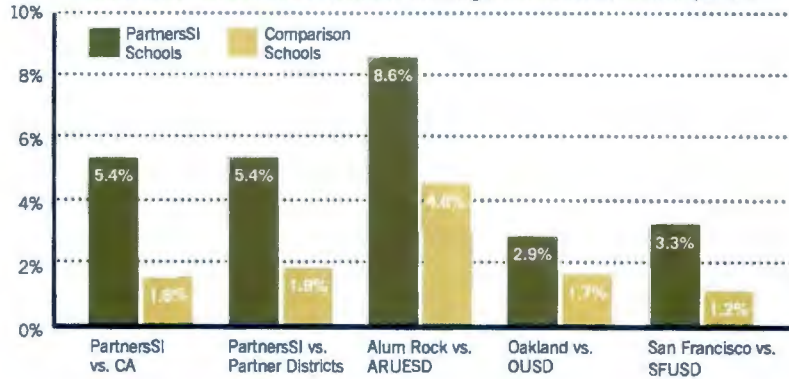
2011-12 SUPPORTERS
(\$10,000 AND ABOVE)

- Applied Materials Foundation
- Barulich Family Foundation
- S.H. Cowell Foundation
- East Bay Community Foundation
- Fordham Street Foundation
- William & Charlene Glikbarg Foundation
- Walter & Elise Haas Fund
- Hellman Family Foundation
- W. K. Kellogg Foundation
- JPMorgan Chase Foundation
- Dirk & Charlene Kabcenell Foundation
- Julien Phillips
- Jimmy Price
- Severns Family Foundation
- Leo M. Shortino Family Foundation
- Silicon Valley Social Venture Fund (SV2)
- Silver Giving Foundation
- Gary & Nancy Steele
- W. Clement & Jessie V. Stone Foundation
- Stuart Foundation

"The Applied Materials Foundation is proud to invest in PartnersSI's game-changing educational reform efforts. This extraordinary organization has found an approach to school reform and leadership effectiveness utilizing best practices in business and embedding them into the culture and structure of public school systems. PartnersSI's results speak for themselves. Few organizations enjoy this caliber of success and it reinforces the value of our Foundation's support for an organization that's improving outcomes for students, families and communities."

- Mark Walker
Managing Director Global
Community Affairs
The Applied Materials Foundation

California Standards Test-English Language Arts Comparisons, Percentage-Point Gain in All 2nd-8th Grade Students Scoring Proficient or Advanced, 2011



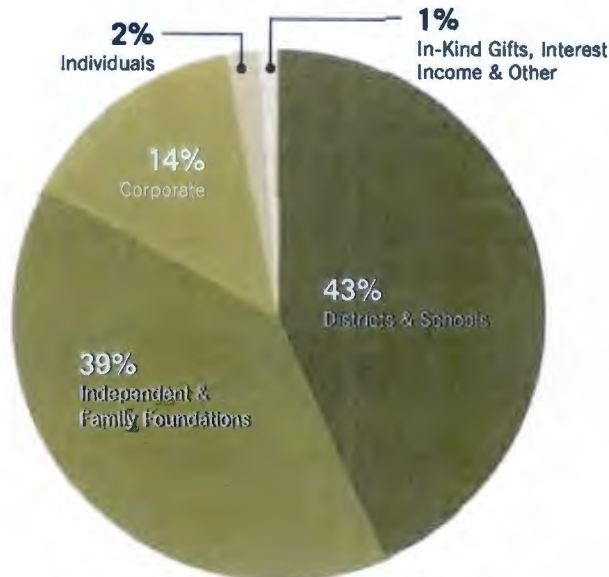
On the 2011 administration of the California Standards Test-English Language Arts (CST-ELA), PartnersSI schools had an average of **5.4** percentage-point growth in students testing at or above proficient, more than triple the California average of 1.6 percentage-point growth and more than double our partner districts' average of 1.9 percentage-point growth.

In addition, the nine PartnersSI schools where we have worked for at least two years achieved an average **10.1** percentage-point gain in the number of students testing proficient or advanced on the CST-ELA, more than tripling the state's average gain over the same period.

OUR FINANCIALS

2011-12 Budget: \$3,928,688

2011-12 Income by Source





CERTIFICATE OF LIABILITY INSURANCE

OP ID: MF

DATE (MM/DD/YYYY)

11/01/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BPIA Business Professional Insurance Associates 1519 South B Street San Mateo, CA 94402 Virginia Fontana	650-341-4484 650-341-4455	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No.): E-MAIL: ADDRESS: PRODUCER CUSTOMER ID #: PARTN-1
INSURED Partners in School Innovation 1060 Tennessee St. 2nd Floor San Francisco, CA 94107	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Riverport Insurance Company	NAIC #
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSTR	TYPE OF INSURANCE	ADDL INSR	SUBR WORD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			RIC0012636	11/01/12	11/01/13	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COM/PROP AGG \$ 2,000,000
							\$
A	AUTOMOBILE LIABILITY			RIC0012636	11/01/12	11/01/13	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						\$
	<input checked="" type="checkbox"/> NON-OWNED AUTOS						\$
							\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			REL0012637	11/01/12	11/01/13	EACH OCCURRENCE \$ 2,000,000
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 2,000,000
	DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate Holder is named as Additional Insured with regards to the Insured's business operations. Additional Insured applies to General Liability policy only.

CERTIFICATE HOLDER**CANCELLATION**

Oakland Unified School District 900 High Street Oakland, CA 94601-4405	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Virginia J Fontana</i>

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PROFESSIONAL SERVICES CONTRACT ROUTING FORM 2012-2013

P1304794

Basic Directions

Additional directions and related documents are in the School Operations Library (<http://intranet.ousd.k12.ca.us>)

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

- Contractor and OUSD contract originator (principal or manager) reach agreement about scope of work and compensation.
- Ensure contractor meets the consultant requirements (including The Excluded Party List, Insurance and HRSS Consultant Verification)
- Contractor and OUSD contract originator complete the contract packet together and attach required attachments.
- Within 2 weeks of creating the requisition the OUSD contract originator submits **complete** contract packet for approval to Procurement.

Attachment Checklist

- For individual consultants: HRSS Pre-Consultant Screening Letter for the current fiscal year.
- For individual consultants: Proof of negative tuberculosis status within past 4 years.
- For All Consultants: Results page of the Excluded Party List (<https://www.epls.gov/epls/search.do>)
- For All Consultants: Statement of qualifications (organization); or resume (individual consultant).
- For All Consultants: Proof of Commercial General Liability insurance naming OUSD as an Additional Insured.
- For All Consultants with employees: Proof of Workers' Compensation Insurance. (Ref. to Section 10 of the Contract)

OUSD Staff Contact: *Emails about this contract should be sent to* required **Madeleine Clarke, 334-1859, madeleine.clarke@ousd.k12.ca.us**

Contractor Information

Contractor Name	Partners in Schools Innovation	Agency's Contact	Derek Mitchell			
OUSD Vendor ID #	1083402	Title	CEO			
Street Address	1060 Tennessee Street	City	San Francisco, CA	State	94107	Zip
Telephone	(415) 824-6196	Email (required)				
Contractor History	Previously been an OUSD contractor?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Worked as an OUSD employee?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		

Compensation and Terms – Must be within the OUSD Billing Guidelines

Anticipated start date	07/01/2012	Date work will end	06/30/2013	Other Expenses	\$
Pay Rate Per Hour (required)	\$ 80.90	Number of Hours (required)	1,000.00		

Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Resource #	Resource Name	Org Key	Object Code	Amount
9156	Kellogg	9411444215	5825	\$ 80,900.00
			5825	\$
			5825	\$
Requisition No. (required)	R0309487		Total Contract Amount	\$ 80,900.00

Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

OUSD Administrator verifies that this vendor does not appear on the Excluded Parties List (<https://www.epls.gov/epls/search.do>)

1.	Administrator / Manager (Originator)	Name	Madeleine Clarke	Phone	(510) 334-1859	
	Site / Department	Superintendent's Office			Fax	
	Signature	<i>Madeleine Clarke</i>			Date Approved	11/29/12
2.	Resource Manager, if using funds managed by: <input type="checkbox"/> State and Federal <input type="checkbox"/> Quality, Community, School Development <input type="checkbox"/> Family, Schools, and Community Partnerships					
	<input type="checkbox"/> Scope of work indicates compliant use of restricted resource and is in alignment with school site plan (SPSA)					
	Signature				Date Approved	
3.	Regional Executive Officer					
	<input type="checkbox"/> Services described in the scope of work align with needs of department or school site					
	<input type="checkbox"/> Consultant is qualified to provide services described in the scope of work					
4.	Signature					
	Date Approved					
5.	Superintendent, Board of Education Signature on the legal contract					

Legal Required if not using standard contract	Approved	Denied - Reason	Date
Procurement	Date Received	PO Number	



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