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Enactment Date	4/23/14



Memo

To Board of Education

From Gary Yee, Acting Superintendent
 By: Maria Santos, Deputy Superintendent, Instruction, Leadership & Equity-in-Action
 Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date 4-23-14

Subject Memorandum of Understanding between the Oakland Unified School District and Elizabeth Ozer, Ph.D.
 Services for: Programs for Exceptional Children

Action Requested Approval of the Memorandum of Understanding between Oakland Unified School District and Elizabeth Ozer, Ph.D. Services to provided primarily to Psychological Services/Programs for Exceptional Children for the period of December 15, 2013 through June 30, 2014.

Background Dr. Ozer's expertise is required to assist in the development of evaluation and statistical analyses of outcomes of the Collaborative Problem Solving program in order to determine its efficacy in decreasing challenging student behaviors, increasing student ability to cope with unsolved academic/social problems, and improving teacher capacity to manage challenging student behavior in the school environment. This project is aligned with the district mandate to develop alternatives to student suspensions as well as referrals to special education under the category of emotional disturbance.

Discussion Through this MOU for services between OUSD and Elizabeth Ozer, Ph.D., San Francisco, CA, the latter will provide 24 hours of technical consultation in the areas of program design, statistical analysis, and evaluation of Collaborative Problem Solving Program. Dr. Ozer will provide 12 hours of post-evaluation feedback on data analysis of study outcomes. Dr. Ozer will provide 12 hours of feedback regarding written reports of evaluation and human subjects review proposals through the period December 15, 2013 through June 30, 2014 in amount not to exceed \$3,000.00.

Recommendation Approval of the Memorandum of Understanding between Oakland Unified School District and Elizabeth Ozer, Ph.D. Services to provided primarily to Psychological Services/Programs for Exceptional Children for the period of December 15, 2013 through June 30, 2014.

Fiscal Impact Funding Resource: Special Education, not to exceed \$3,000.00

Attachments

- Memorandum of Understanding

**MEMORANDUM OF UNDERSTANDING BETWEEN
Psychological Services Oakland Unified School District
and Elizabeth Ozer, Ph.D.**

This Memorandum of Understanding (MOU) between these parties clarifies a business relationship for support of professional development activities.

I. THE BUSINESS ACTIVITY

Psychological Services of Oakland Unified School District (OUSD) is contracting with Elizabeth Ozer, Ph.D. as a consultant to the development of The Collaborative Problem Solving Program Evaluation Project that will be conducted as a pilot study. Additional services may be provided by either party in the future via written, signed amendment to this MOU.

II. RESPONSIBILITIES

Each party appoints the persons named below to serve as the official contact and coordinate the work of each organization in carrying out this business activity.

Elizabeth Ozer, Ph.D.

Associate Professor of Pediatrics
Division of Adolescent Medicine
Suite 245, Box 0503
UCSF Laurel Heights Campus
3333 California Street
San Francisco, CA 94118
Phone: (415) 502-4851
Email: OzerE@peds.ucsf.edu

Valerie Lopes, Ph.D.
Coordinator
Psychological Services
Oakland Unified School District
2850 West St.
Oakland CA 94609
Phone: (510) 874-3718
Email: valerie.lopes@ousd.k12.ca.us

Psychological Services at OUSD and Dr. Ozer agree to the following tasks/responsibilities:

A. Data Analysis and Reporting

1. Psychological Services at OUSD will:

- Continue to enter collected data and run statistical analyses of the data, as well as to enter ongoing data regarding participants that is gathered as a part of regular

district activities (grades, CST results, discipline and attendance, referral for Special Education Assessment).

2. Elizabeth Ozer, Ph.D. will:

- Provide 24 hours of consultation broken down into: 4 hours for submission of renewal for approval of UCSF's Committee on Human Research to continue analysis of data and 20 hours post-evaluation feedback with ideas for data analysis and interpretation of statistical outcomes and reporting. Consultation will entail general feedback regarding the content of the project regarding analysis of project outcomes and ideas for dissemination.

III. SERVICE FEES AND ACCOUNTING

A. The following outline of servicing fees applies to this business activity:

24 hours @ \$125 per hour, totaling \$3,000 to be provided to Dr. Ozer by the Psychological Services at OUSD in two installments of \$1500 according to the following schedule and due upon receipt of consultant invoice:

- December 15th 2013 for 12 hours for CHR resubmission, and post evaluation feedback regarding data analysis and study outcomes.
- December 31st 2013 for 12 hours of feedback regarding reports of outcomes (papers and presentations) and ideas for dissemination.

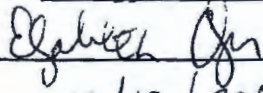
IV. TERM OF UNDERSTANDING

The term of this agreement is for a period of at least one year from the date of signature and will continue until or unless either organization terminates this agreement through written notice to the other party. Termination will be without penalties or liabilities, but continuation of service after notice will extend for a period of time necessary to complete the learning experience for any students currently enrolled, collect fees, and/or fulfill financial obligations.

Authorization

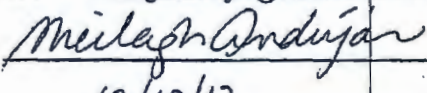
On behalf of the organization I represent, I agree to this memorandum of understanding.

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Elizabeth Ozer, Ph.D.
~~Associate~~ Professor of Pediatrics
Division of Adolescent Medicine
Suite 245, Box 0503
UCSF Laurel Heights Campus
3333 California Street
San Francisco, CA 94118
Phone: (415) 502-4851
Email: OzerE@peds.ucsf.edu



Date 12/12/2013

Sheilagh Andujar
Assistant Superintendent of Programs for
Exceptional Children
Oakland Unified School District
2850 West St.
Oakland CA 94609
Phone: (510) 874-3700
Email: sheilagh.andujar@ousd.k12.ca.us



Date 12/10/13

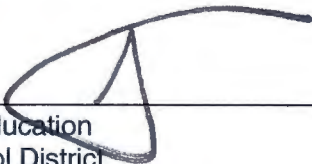
MEMORANDUM OF UNDERSTANDING BETWEEN
Psychological Services/Programs for Exceptional Children Oakland Unified School District
and Elizabeth Ozer, Ph.D.

Maria Santos

Maria Santos
Deputy Superintendent
Oakland Unified School District

3-24-14


Date



President, Board of Education
Oakland Unified School District

Date

4/23/14



Gary Yee, Secretary, Board of Education
Oakland Unified School District

Date

4/23/14

Consultant Fingerprint/Criminal Background Check Waiver Request

Directions

The District requires that all contractors who will have contact with students complete a Fingerprint/Criminal Background Check through OUSD. The OUSD Administrator can request that this requirement is waived for consultants who will never interact with students. Fingerprint waivers require Cabinet level approval (Deputy Superintendent/Superintendent). To request this waiver complete this form and submit it with the contract packet. If your request is denied you will be required to resubmit the packet with documentation verifying that the consultant has completed this requirement.

Contractor Name	Elizabeth Milnes, Ph.D.		
Originator Name	Sheilagh Andujar	Site or Department	Programs for Exceptional Children
Which sites or locations will the contractor be working at?	Contractor will be working remotely.		
TB Clearance Requirement			
<i>Proof of negative TB status is required for all consultants who will be working with OUSD students <u>or</u> staff. TB clearance waivers are only granted if the contractor will be working remotely or the contractor is a one time speaker with less than 6 hours of contact with OUSD employees.</i>			
How is this contractor going to meet the TB clearance requirement?			
TB Waiver requested <input checked="" type="checkbox"/>		Proof of TB clearance is in the contract packet <input type="checkbox"/>	

[TO BE COMPLETED BY AUTHORIZED OUSD EMPLOYEE ONLY.]

CONTRACTOR's employees will have only limited contact, if any, with OUSD pupils and OUSD will take appropriate steps to protect the safety of any pupils that may come in contact with CONTRACTOR's employees so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to CONTRACTOR for the services under this Agreement. As an authorized OUSD official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of OUSD. (Education Code § 45125.1 (c))

OUSD Representative's Name	Sheilagh Andujar	Title Associate Superintendent
OUSD Representative's Signature	<i>Sheilagh Andujar</i>	Date <i>3/12/14</i>

Approval Cabinet Level approval required (Deputy Superintendent/Superintendent)

Approver Name	Title
Approver Signature <i>Maria Santos</i>	Date <i>3-24-14</i>
Reason for Approval:	