

LEGISLATIVE FILE

File ID No. 13-1201
Introduction Date 6-12-2013
Enactment No. 13-126
Enactment Date 6/12/13
By oA

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education
June 12, 2013

To: Board of Education

From: Tony Smith, Ph.D., Superintendent
Timothy E. White, Assistant Superintendent of Planning & Management,
Building & Grounds and Custodial Services

Subject: Change Order No. 1 with McGuire & Hester for Madison Middle School Modernization Project in an amount of (\$40,386.00) decreasing the current contract from \$1,359,500.00 to \$1,319,114.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with McGuire & Hester for additional work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Modernization Project in the amount not to exceed (\$40,386.00) decreasing the current contract from \$1,359,500.00 to \$1,319,114.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Madison Middle School Modernization Project**. Funding for the project is «Funding_Source».

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -3.02% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$1,359,500.00

	Amount \$	Percent %
Changes Due to Owner Requested Change (Preliminary Change Order No. 1)	(\$40,386.00)	3.02%
TOTAL	(\$40,386.00)	3.02%

DISCUSSION

The work added by this change order includes:

Item No.	Description	Reason	Requested by
PCO #1	For the purpose of closing out the project	Owner Requested Change	District

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$1,359,500.00
Sum of previously approved Change Orders:	<u>\$0.00</u>
Contract sum prior to this Change Order:	\$1,359,500.00
Cost of current CO 1	<u>(\$40,386.00)</u>
New Contract Sum:	\$1,319,114.00
Current Change Order(s) as % of contract	3.02%
Contract completion date as of this CO 1	November 2, 2012

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with McGuire & Hester for additional work due to District requested improvements and DSA or Agency requested changes to Madison Middle School Modernization Project in the amount not to exceed (\$40,386.00) decreasing the current contract from \$1,359,500.00 to \$1,319,114.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the General Obligation Bond-Measure B. The scope of work is included in the Board of Education approved total budget for the \$1,359,500.00. The total budget for this project is \$1,319,114.00.

ATTACHMENT

Change Order No. 1 which includes: Madison Middle School Modernization Project PCO (Preliminary Change Order) Number: 1

Key Codes: 2459901813-6271

1073114

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management • Phone 510-879-8385 • FAX 510-879-1860

CHANGE ORDER NO. 01

PROJECT: Madison DATE: 12/10/2012
 Madison Field

OWNER: Oakland Unified School District

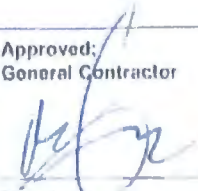
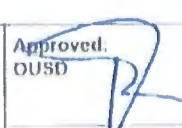
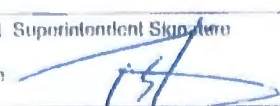
CONTRACTOR: McGuire & Hester DSA FILE NO.:
 8009 Railroad Avenue DSA APP NO.:
 Oakland, CA 94603 OUSD PROJECT#: 03039 3
 PROJECT MGR.: Wil Newby

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum	\$1,359,500.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	
The New Contract Sum including the Change Order will be	
Change Order percentage of base contract	
The Contract is changed by (0) Zero Calendar Days	
Contract completion date as of this Change Order therefore is	

(\$40,386) FA
 \$1,319,114.00 ~~\$1,318,400.00~~ FA
 -3.02%
 0 days
 11/22/2012

Summary reference attached items 1

Approved: Architect of Record  Signature Date 12.17.12	Approved: General Contractor  Signature Date 12/14/2012	Approved: OUSD  Director of Facilities Signature Date 12/11/12 Asst. Superintendent Signature Date 
Approved: Electrical or Structural Engineer Signature Date	Approved: Mechanical Engineer Signature Date	Approved: Division of the State Architect Signature Date

24599018B-6271

RECEIVED
12-18-2012

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Madison
Madison Field

DATE: 12/10/2012

OWNER: Oakland Unified School District

DSA FILE NO.:

CONTRACTOR: McGuire & Hester
9009 Railroad Avenue
Oakland, CA 94603

DSA APP NO.:

OUSD PROJECT#: 03039-3

PROJECT MGR.: Wil Newby

1 PCO # 1

DEDUCT (\$41,100.00)
ADD/DEDUCT

Description: Deductive Change
Reason: For the purpose of closing out the project.
Requested By: 2 Owner Requested Change
DSA Prelim approval date:

CO #1 (1 PCO's)

Total: (\$41,100.00)

Change Order 2-2 (Revised 1/19/2006)

File ID Number: 13-1201
Introduction Date: 6/12/13
Enactment Number: 13-1126
Enactment Date: 6/12/13
By: o.s.

OAKLAND UNIFIED SCHOOL DISTRICT
Division of Facilities Planning and Management Phone 510 875 8385 FAX 510 875 1860

PRELIMINARY CHANGE ORDER NO. 1

PROJECT **Madison** DATE **12/10/2012**
Madison Field DSA FILE
CONTRACTOR **McGuire & Hester** DSA APP
PROJECT MGR **Will Newby** OUSD PROJ **03039-3**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION

Deductive change order for the amount of the credit towards the construction contingency

CODE **2** Owner Requested Change

REASON

For the purpose of closing out the project

ATTACHMENTS

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT Final Price: (-41,100)
 Lump Sum Time / Materials Not To Exceed Date: 12/14/2012

Contractor to proceed with work described herein, cost not to exceed (\$41,100), final cost to be determined after review and negotiation.

Time Extension: calendar days

INITIATED BY: Carly Elwood 12.17.12
Architect of Record Date
REVIEWED BY: Will Newby 12/10/2012
Project Manager Date
ACKNOWLEDGED BY: [Signature] 12/14/2012
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 12/11/12
Director of Facilities Date
[Signature]
Assistant Superintendent Date

Edgar Rakestraw, Jr.
Edgar Rakestraw, Jr., Secretary
Board of Education
6/13/13

[Signature]
David Kakishiba
President, Board of Education
6/13/13

Madison Madison Field
 Project No. 03039-3
 400 Capistrano Drive
 Oakland, CA 94603

AED Summary Log

PCO	Description	Status	Date	Proposed Dollar Amount	NTE Amount	Approved Amount	Days Req'd Code	CO
-----	-------------	--------	------	------------------------	------------	-----------------	-----------------	----

Completed

1	Removal and Disposal of Asbestos Cement Pipe	Completed	7/27/2012	\$818.81	\$818.81	\$819.00	1	
2	Storm Drain Changes Related to RFI #1	Completed	7/27/2012	\$6,024.82	\$6,024.82	\$6,025.00	4	
3	Furnishing Vinyl Banners From Lee's Signs	Completed	7/30/2012	\$323.36	\$323.36	\$323.00	2	
4	Revising the Structural Section of the Track Around the Football Field	Completed	7/30/2012	(\$18,032.00)	(\$18,032.00)	(\$18,032.00)	2	
5	Added Fence	Completed	8/31/2012	\$29,061.65	\$29,061.65	\$29,062.00	2	
6	Fence Repair	Completed	9/4/2012	\$9,214.95	\$9,214.95	\$9,215.00	1	
7	Proposed Community Access Point (West)	Completed	9/4/2012	\$1,487.81	\$1,487.81	\$1,488.00	2	

Summary for Completed (7 items)

Subtotal: \$28,899.40 \$28,899.40 \$28,900.00

8 SWRCB - Application Fee

\$714
\$29,614.00

Madison Madison Field
 Project No. 03039-3
 400 Capistrano Drive
 Oakland, CA 94603

AED Summary Log

PCO	Description	Status	Date	Proposed Dollar Amount	NTE Amount	Approved Amount	Days Req'd	Code	CO
-----	-------------	--------	------	------------------------	------------	-----------------	------------	------	----

Grand Totals: \$28,899.40 \$28,899.40 \$28,900.00

AED Rollup

Original Allowance Budget		\$70,000	
Approved			
Completed		\$28,900	\$29,614 FA
For Approval			
Pricing			
Total AEDs		\$28,900	29,614 FA
AED Balance		\$41,100	\$40,386 FA

CHANGE ORDER ROUTING FORM



Project Information			
Project Name	Madison Middle School Modernization	Site	Madison Middle School
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information			
Contractor Name	McGuire & Hester	Agency's Contact	Michael Hester
OUSD Vendor ID #	V073114	Title	Project Manager
Street Address	9009 Railroad Avenue	City	Oakland State CA Zip 94603
Telephone	510-632-7676	Policy Expires	NA
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
OUSD Project #	03039		

Term			
Date Work Will Begin	5-24-2012	Date Work Will End By <small>(not more than 5 years from start date)</small>	12-31-2012

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$1,319,114.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$ 40,386.00)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9599	Measure B	2459901813	6271	\$40,386.00
				\$

Approval and Routing (in order of approval steps)					
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.					
1.	Division Head	Charles Love	Phone	510-535-7081	Fax 510-535-7082
	Capital Program Contract & Accounting Manager				
	Signature		Date Approved	5-21-13	
2.	General Counsel, Department of Facilities Planning and Management				
	Signature	NA		Date Approved	
3.	Associate Superintendent, Facilities Planning and Management				
	Signature			Date Approved	5/31
4.	President, Board of Education				
	Signature				Date Approved