

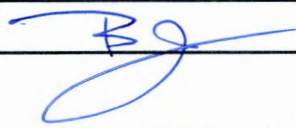
**LEGISLATIVE FILE**

File ID No. 12-1124

Introduction Date 5-9-2012

Enactment No. 12-1317

Enactment Date 5-9-12

By 

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Office of the Board of Education  
May 9, 2012

To: Board of Education

From: Tony Smith, Ed.D., Superintendent  
Timothy E. White, Associate Superintendent of Planning & Management,  
Building & Grounds and Custodial Services

Subject: Change Order No. 9 with Alten Construction, Inc. for Elmhurst Middle School Modernization in an amount of (\$57,710.00) decreasing the current contract from \$4,842,205.00 to \$4,784,495.00.

**ACTION REQUESTED**

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 9 on behalf of the District with Alten Construction, Inc. for additional work due to District requested improvements and DSA or Agency requested changes to Elmhurst Middle School Modernization in the amount not to exceed (\$57,710.00), decreasing the current contract amount from \$4,842,205.00 to \$4,784,495.00.

**BACKGROUND**

The scope of work for the original contract was to provide modernization construction services for the **Elmhurst Middle School Modernization**. Funding for the project is Measure B.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -1.28% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$4,507,000.00.

Description	Amount \$	Percent %
Changes Due to Owner Requested Change (Preliminary Change Order Nos. 67 and 68)	-\$82,830.00	-1.0%
Design Omission (Preliminary Change Order Nos. 9, 17, 22, 45 and 46)	\$25,120.00	-.25%

Design Error		
<i>(Preliminary Change Order Nos. 57 )</i>	\$3,252.00	-.03%
<b>TOTAL</b>	<b>(\$57,710.00)</b>	<b>-1.28%</b>

**DISCUSSION**

The work added by this change order includes: (See attached Change Order)

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$4,507,000.00
Sum of previously approved Change Orders:	<u>\$ 335,205.00</u>
Contract sum prior to this Change Order:	\$4,842,205.00
Cost of current Change Order No. 9	<u>(\$57,710.00)</u>
New Contract Sum:	\$4,784,495.00
Current Change Order(s) as % of contract	-1.28%
Contract completion date as of this Change Order No. 9	No Change

**RECOMMENDATION**

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 9 on behalf of the District with Alten Construction, Inc. for additional work due to District requested improvements and DSA or Agency requested changes to Elmhurst Middle School Modernization in the amount not to exceed (\$57,710.00), decreasing the current contract amount from \$4,842,205.00 to \$4,784,495.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

**FUNDING SOURCE**

The funding source for this change order is the Measure B. The scope of work is included in the Board of Education approved total budget for the Elmhurst Middle School Modernization. The total budget for this project is \$4,784,495.00.

**ATTACHMENT**

Change Order No. 9 which includes: Elmhurst Middle School Modernization PCO (Preliminary Change Order) Number: 9, 17, 22, 45, 46, 57, 67, and 68.

Key Codes: 2029901811-6271

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

**CHANGE ORDER NO. 09**


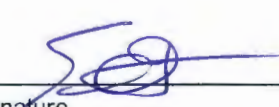
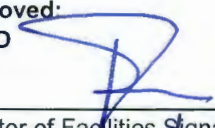
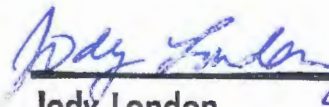

V059657

<b>PROJECT:</b> Elmhurst Modernization - Auditorium  <b>OWNER:</b> Oakland Unified School District  <b>CONTRACTOR:</b> Alten Construction, Inc. 720 12th Street Richmond, CA 94801	<b>DATE:</b> 2/2/2012  <b>DSA FILE NO.:</b> 1-29 <b>DSA APP NO.:</b> 111021 <b>OUSD PROJECT#</b> 06003-2 <b>PROJECT MGR.:</b> E Scheuermann
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The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum	\$4,507,000.00
Net Change by previously authorized Change Orders	\$335,205.00
The Contract sum prior to this change order	\$4,842,205.00
The Contract sum will be increased/descreased	(\$57,710.00)
The New Contract Sum including the Change Order will be	\$4,784,495.00
Change Order percentage of base contract	-1.28%
The Contract is changed by <b>(0) Zero Calendar Days</b>	0 days
Contract completion date as of this Change Order therefore is:	

Summary reference attached items : 9 17 22 45 46 57 67 68

<b>Approved:</b> Architect of Record    Signature: _____ Date: 2/20/12	<b>Approved:</b> General Contractor    Signature: _____ Date: 2/13/12	<b>Approved:</b> OUSD   Director of Facilities Signature Date: 2/7/12  Asst. Superintendent Signature Date: 1/8/12
<b>Approved:</b> Electrical or Structural Engineer   Jody London President, Board of Education  Signature: _____ Date: 5/10/12	<b>Approved:</b> Mechanical  <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <b>LEGISLATIVE FILE</b>                      File ID Number 12-1124                      Introduction Date 5-9-12                      Enactment Number 12-1317                      Enactment Date 5-9-12                 </div>   Signature: _____ Date: 2/22/12	<b>Approved:</b> f the State Architect  Signature: _____ Date: _____

RECEIVED

2-23-2012

2029901811-6271



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

Change Order 1-2 (Revised 1/19/2006)

## SUMMARY OF CHANGE ORDER NO. 09

**PROJECT:** Elmhurst  
Modernization - Auditorium

**OWNER:** Oakland Unified School District

**CONTRACTOR:** Alten Construction, Inc.  
720 12th Street  
Richmond, CA 94801

**DATE:** 2/2/2012

**DSA FILE NO.:** 1-29

**DSA APP NO.:** 111021

**OUSD PROJECT#** 06003-2

**PROJECT MGR.:** E Scheuermann

1	PCO # 9	ADD ADD/DEDUCT	\$8,263.00
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Description: Window Draperies  
Reason: Window draperies need to be installed at the six large windows to control lighting levels in the Auditorium.  
Requested By: 4 Omission  
DSA Prelim approval date:

2	PCO # 17	ADD ADD/DEDUCT	\$5,314.00
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Description: Crown Molding - North & South Walls  
Reason: The crown molding on the North and South walls was not specifically called out to be installed in the contract documents.  
Requested By: 4 Omission  
DSA Prelim approval date:

3	PCO # 22	ADD ADD/DEDUCT	\$830.00
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Description: Paint Stage South Wall  
Reason: Painting of the south stage wall was not called out on the finish painting schedule.  
Requested By: 4 Omission  
DSA Prelim approval date:

4	PCO # 45	ADD ADD/DEDUCT	\$6,536.00
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Description: Added Headers Under Stage per RFI #139  
Reason: There was no detailing for framing at the existing stage cripple walls showing the necessary headers.  
Requested By: 4 Omission  
DSA Prelim approval date:

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

5	PCO # 46	<b>ADD</b> <b>ADD/DEDUCT</b>	\$925.00
Description:	Framing at 2nd Floor Drinking Fountain per RFI #205, Float Wall at Restroom		
Reason:	The contract documents do not clearly indicate additional work of framing, lath and plaster, and drywall finish at the second floor drinking fountain.		
Requested By:	4 Omission		
DSA Prelim approval date:			
6	PCO # 57	<b>ADD</b> <b>ADD/DEDUCT</b>	\$3,252.00
Description:	Cords for Gym Lights		
Reason:	The project was specified with L5-15 which is a 3-wire. However, the project requires dual level switching and a L14-20R receptacle and cord cap which is a 20amp 4 wire. The wire needed to be changed from a 3-wire cord to a 4-wire cord.		
Requested By:	5 Design Error		
DSA Prelim approval date:			
7	PCO # 67	<b>DEDUCT</b> <b>ADD/DEDUCT</b>	(\$1,000.00)
Description:	Credit for two floor drains not installed at Boy's & Girls Dressing Rooms at Stage.		
Reason:	Floor drains were not installed during construction, although were shown on the contract drawings to be installed. Since the drains are not required by code for single occupancy restrooms, a negotiated local business credit is provided.		
Requested By:	2 Owner Requested Change		
DSA Prelim approval date:			
8	PCO # 68	<b>DEDUCT</b> <b>ADD/DEDUCT</b>	(\$81,830.00)
Description:	Credit for unused contingency allowance		
Reason:	Unsuad contingency allowance funds are owned by OUSD.		
Requested By:	2 Owner Requested Change		
DSA Prelim approval date:			
<b>CO #9 (8 PCO's)</b>			
<b>Total:</b>			<b>(\$57,710.00)</b>

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 9

PROJECT: **Elmhurst**  
**Modernization - Auditorium**

DATE: **4/26/2011**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Furnish and install window draperies at the six large windows in the Elmhurst Auditorium per RFI #81 and RFI #81.1

CODE: 4 Omission

#### REASON:

Window draperies need to be installed at the six large windows to control lighting levels in the Auditorium.

ATTACHMENTS: Contractor's Proposal #48.1  
RFI #81  
RFI #81.1

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: **\$8,263-**  
 Lump Sum  Time / Materials Not To Exceed Date: **1/31/12**

Contractor to proceed with work described herein, cost not to exceed \$16,526; final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

\_\_\_\_\_  
Architect of Record Date

*Eric Scheuermann* **2/2/12**  
Project Manager Date

*[Signature]* **2/13/12**  
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

*[Signature]* **2/3/12**  
Director of Facilities Date

*[Signature]*  
Assistant Superintendent Date



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 17

PROJECT: **Elmhurst  
Modernization - Auditorium**

DATE: **5/20/2011**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Added cost to furnish and install crown molding and backing on the North and South walls of the auditorium as referenced in RFI #118.1.

CODE: 4 Omission

#### REASON:

The crown molding on the North and South walls was not specifically called out to be installed in the contract documents.

ATTACHMENTS: Contractor's Proposal #49  
RFI #118.1

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: \$5,314-  
 Lump Sum  Time / Materials Not To Exceed Date: 1/31/12

Contractor to proceed with work described herein, cost not to exceed \$10,627; final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

\_\_\_\_\_  
Architect of Record Date

Eric Scheuermann 2/2/12  
Project Manager Date

[Signature] 2/13/12  
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

\_\_\_\_\_  
Director of Facilities

2/13/12  
Date

[Signature]  
Assistant Superintendent

\_\_\_\_\_  
Date

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 22

PROJECT: **Elmhurst**  
**Modernization - Auditorium**

DATE: **6/13/2011**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Additional of painting of the south stage wall as referenced in RFI #10.1.

CODE: 4 Omission

#### REASON:

Painting of the south stage wall was not called out on the finish painting schedule.

ATTACHMENTS: Contractor's Proposal #83  
RFI #10.1

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: \$830 -  
 Lump Sum  Time / Materials Not To Exceed Date: 1/31/12

Contractor to proceed with work described herein, cost not to exceed \$1,660; final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

  
\_\_\_\_\_  
Architect of Record Date 2/20/12

  
\_\_\_\_\_  
Project Manager Date 2/2/12

  
\_\_\_\_\_  
Contractor Date 2/13/12

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

  
\_\_\_\_\_  
Director of Facilities Date 2/13/12

  
\_\_\_\_\_  
Assistant Superintendent Date



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 45

PROJECT: **Elmhurst  
Modernization - Auditorium**

DATE: **10/18/2011**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Added headers under stage per RFI #139

CODE: 4 Omission

#### REASON:

There was no detailing for framing at the existing stage cripple walls showing the necessary headers.

ATTACHMENTS: Contractor's proposal #63  
RFI #139

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: \$6,536-  
 Lump Sum  Time / Materials Not To Exceed Date: 2/2/12

Contractor to proceed with work described herein, cost not to exceed \$6,536; final cost to be determined after review and negotiation.


Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

  
\_\_\_\_\_  
Architect of Record Date 2/2/12

2/2/12  
  
\_\_\_\_\_  
Project Manager Date

  
\_\_\_\_\_  
Contractor Date 2/13/12

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

  
\_\_\_\_\_  
Director of Facilities Date 2/7/12

  
\_\_\_\_\_  
Assistant Superintendent Date

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 46

PROJECT: **Elmhurst**  
**Modernization - Auditorium**

DATE: 10/18/2011

CONTRACTOR: **Alten Construction, Inc.**

DSA FILE: 1-29

PROJECT MGR **E Scheuermann**

DSA APP: 111021

OUSD PROJ: 06003-2

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Framing at 2nd Floor drinking fountain per RFI #205, float wall at restroom.

CODE: 4 Omission

#### REASON:

The contract documents do not clearly indicate additional work of framing, lath and plaster, and drywall finish at the second floor drinking fountain.

ATTACHMENTS: Contractor proposal #114  
RFI #205

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: \$925-  
 Lump Sum  Time / Materials Not To Exceed Date: 2/2/12

Contractor to proceed with work described herein, cost not to exceed \$925; final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

*Tranety* 2/2/12  
Architect of Record Date

*Eric Scheuermann* 2/2/12  
Project Manager Date

*[Signature]* 2/13/12  
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

*[Signature]* 2/3/12  
Director of Facilities Date

*[Signature]*  
Assistant Superintendent Date



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 57

PROJECT: **Elmhurst**  
**Modernization - Auditorium**

DATE: **11/16/2011**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Remove existing cord from gym light fixtures and replace with new 4/14 SJ cord. Remove existing L5-15 type cord connector and replace with new L14-20P cord connector for gym light fixtures.

CODE: 5 Design Error

#### REASON:

The project was specified with L5-15 which is a 3-wire. However, the project requires dual level switching and a L14-20R receptacle and cord cap which is a 20amp 4 wire. The wire needed to be changed from a 3-wire cord to a 4-wire cord.

ATTACHMENTS: Contractor's proposal #126  
RFI #223

### The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: **\$3,252-**  
 Lump Sum  Time / Materials Not To Exceed Date: **1/31/12**

Contractor to proceed with work described herein, cost not to exceed \$3,449; final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:


ACKNOWLEDGED BY:

  
Architect of Record 2/20/12  
Date

  
Project Manager 2/2/12  
Date

  
Contractor 2/13/12  
Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

  
Director of Facilities 2/13/12  
Date

  
Assistant Superintendent \_\_\_\_\_  
Date



# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 67

PROJECT: **Elmhurst  
Modernization - Auditorium**  
CONTRACTOR: **Alten Construction, Inc.**  
PROJECT MGR **E Scheuermann**

DATE: **2/1/2012**  
DSA FILE: **1-29**  
DSA APP: **111021**  
OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Credit for two floor drains not installed at Boy's & Girls Dressing Rooms at Stage.

CODE: 2 Owner Requested Change

#### REASON:

Floor drains were not installed during construction, although were shown on the contract drawings to be installed. Since the drains are not required by code for single occupancy restrooms, a negotiated local business credit is provided.

ATTACHMENTS: Contractor's proposal #158.

### The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change:  ADD  DEDUCT Final Price: (\$1,000-)  
 Lump Sum  Time / Materials Not To Exceed Date: 2/2/12

Contractor to proceed with work described herein, cost not to exceed (\$1,000); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

[Signature] 2/20/12  
Architect of Record Date

REVIEWED BY:

[Signature] 2/2/12  
Project Manager Date

ACKNOWLEDGED BY:

[Signature] 2/13/12  
Contractor Date

### OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature] 2/13/12  
Director of Facilities Date

[Signature]  
Assistant Superintendent Date

# OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-879-8385 - FAX 510-879-1860

## PRELIMINARY CHANGE ORDER NO. 68

PROJECT: **Elmhurst**  
**Modernization - Auditorium**

DATE: **2/1/2012**

DSA FILE: **1-29**

CONTRACTOR: **Alten Construction, Inc.**

DSA APP: **111021**

PROJECT MGR **E Scheuermann**

OUSD PROJ: **06003-2**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

### CONTRACTOR TO COMPLETE THIS SECTION ONLY

#### DESCRIPTION:

Provide a credit for unused contingency allowance funds per the Contract documents.

CODE: 2 Owner Requested Change

#### REASON:

Unsuad contingency allowance funds are owned by OUSD.

ATTACHMENTS: AED Summary Log

The proposed basis of adjustment to the Contract Price and Contract Time are as follows

Amount of Change:  ADD  DEDUCT Final Price: **(\$81,830-)**  
 Lump Sum  Time / Materials Not To Exceed Date: **2/7/12**

Contractor to proceed with work described herein, cost not to exceed (\$81,830); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days


INITIATED BY:

REVIEWED BY:

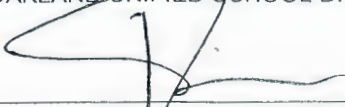
ACKNOWLEDGED BY:

 2/20/12  
Architect of Record Date

 2/7/12  
Project Manager Date

 2/13/12  
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

 2/7/12  
Director of Facilities Date

  
Assistant Superintendent Date



## CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Elmhurst Middle School Modernization	Site	Elmhurst MS
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	Alten Construction	Agency's Contact	Shannon Alten		
OUSD Vendor ID #	V059657	Title	Project Manager		
Street Address	720-12 <sup>th</sup> Street	City	Richmond	State	CA Zip 94801
Telephone	510-234-4200	Policy Expires	NA		
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	06003				

Term			
Date Work Will Begin	8-26-2010	Date Work Will End By <small>(not more than 5 years from start date)</small>	4-18-2011

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$4,784,495.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	\$ -57,710.00
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
9299, 9399, 9499	Measure B	2029901811	6271	-\$57,710.00

Approval and Routing (in order of approval steps)					
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.					
1.	Division Head	Charles Love	Phone	510-535-7081	Fax 510-535-7082
	Capital Program Contract & Accounting Manager				
	Signature		Date Approved	4-26-11	
2.	General Counsel, Department of Facilities Planning and Management				
	Signature		Date Approved		
3.	Associate Superintendent, Facilities Planning and Management				
	Signature		Date Approved		
4.	President, Board of Education				
	Signature		Date Approved		