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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date March 28, 2023

Subject Urban Montessori 2023-24 Measure G1 Proposal

Ask of the Commission Approve the Urban Montessori 2023-24 Measure G1 Proposal

Discussion Middle School Network is open to questions from the commission regarding the Urban Montessori 2023-24 Measure G1 Proposal.

Fiscal Impact The recommended amount is **\$18,398.54**. It's coming from resource 9332 - Measure G1.

Attachment(s) Grant Application attached.





Due: March 17, 2022

School Information & Student Data

School	Urban Montessori	School Address	5328 Brann Street Oakland, CA 94619
Contact	Krishna Feeney	Contact Email	krishnaf@urbanmontessori.org
Principal	Krishna Feeney	Principal Email	krishnaf@urbanmontessori.org
School Phone	510-842-1181	2022-23 CALPADS Enrollment Data (6-8 Oakland Residents Only)	77
Recommended Grant Amount¹	\$18,398.54	2023-23 LCFF Enrollment	30

Student Demographics (%)				Measure G1 Team	
English Learners	12.6	Asian/Pacific Islander	5.3	Name	Position
LCFF	34.2	Latinx	28.8	Krishna Feeney	Head of School
SPED	7.4	Black or African-American	18.4	Daniel Bissonnette	Assistant Head of School
		White	31.5	Jessica Meyer	School Counselor
		Indigenous or Native American	0	Lisa Gonzalez	7/8 ELA and History

¹ Allocation of funds will be based on the prior year 20-day count for 6-8 enrollment multiplied by the LCFF % and total funds collected from tax revenue.

		Multiracial	15.7		John Harbo	7/8 Math and Science
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Percent Chronic Absence				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Student Population Overall	6%	36.5 %	25.4%	15%
Asian/Pacific Islander	0	0	0	0%
Latinx	11.8%	41.7%	17.7%	13%
Black or African-American	7.7%	33.3%	22.2%	15%
White	0%	41.67%	25%	15%
Indigenous or Native American	0%	0%	0%	0%
English Learners	15.4%	37.5%	16.7%	12%
Students w/ IEPs	6.7%	55.6%	33.3%	20%
Free/ Reduced Lunch Students	14.3%	0%	15.8%	10%

Metrics

(all data points are required)

Electives					
Metric	Area	2020-21	2021-22	2022-23	2023-24 Goal
Number of students taking elective courses.	Art	48	74	77	100%
	Language	NA	NA	NA	100% of 7th and 8th
	Music	48	74	77	100%
Number of students participating in non-course experiences (e.g. after-school program)	Art	NA	NA	11	20
	Language	NA	NA	NA	20
	Music	NA	NA	11	20

Positive & Safe Culture				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Connectedness on Panorama Survey				
Asian/Pacific Islander				
Latinx				
Black or African-American				
White				
Indigenous or Native American				
English Learners				
Students w/ IEPs				
Free/ Reduced Lunch				
Demographic Data is Protected	72%	57%	60%	75%
All Students:				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
Suspension Incidents				
Asian/Pacific Islander	1	0	0	0
Latinx	2	2	1	0
Black or African-American	8	10	2	1
White	1	1	2	1
Indigenous or Native American	0	0	0	0
English Learners	1	2	1	0
Students w/ IEPs	2	1	1	0
Free/ Reduced Lunch	2	0	1	0

Student Retention from 5th Grade to 6th Grade				
Metric	2020-21	2021-22	2022-23	2023-24 Goal
6th Grade Enrollment	43.75% retained: 14/32	67.31% retained: 35/52	61.76% retained: 21/34	75% retained: 25/34

Community and Staff Engagement

Community Engagement Meeting(s)	
Community Group	Date
Executive Committee	3/13/23
Finance Committee	3/15/23

Staff Engagement Meeting(s)	
Staff Group	Date
All Staff Meeting	3/8/23
Measure G1 Team Meeting	3/6/23

Proposed Expenditures

<p>Guidelines</p> <ol style="list-style-type: none"> 1. In the following sections, please discuss your team’s plan to address the goals of G1: <ol style="list-style-type: none"> a. Increase access to courses in arts, music, and world languages in grades 6-8. b. Improve student retention during the transition from elementary to middle school. c. Create a more positive and safe middle school learning environment. 2. Please explain how you plan to use the Measure G1 funds to meet the goals, as measured in the METRICS section of this proposal. 3. Add additional lines as needed. 4. The total of all items should equal the amount listed in "Recommended Grant Amount" on page 1 5. Expenditures must supplement, not supplant expenditures made from other funding sources. In other words, Measure G1 funds must be used for new expenditures, expenditures already funded

from Measure G1, expenditures previously paid for by a funding source that has ended, or to pay for an expenditure that would have been cut, were it not for Measure G1 funds.

Summary of 2023-24 Proposed Expenditures

All Proposed Expenditures (from sections below)		Budget Amount
1	Director of Student Services (20-25% portion of salary for a new position)	\$18,398.54
Budget Total (must add up to Recommended Grant Amount)		\$18,398.54

Proposed Expenditures By Focus Area

Proposed Expenditures for Positive & Safe Culture		
Description of Proposed Expenditures	Which metric will this investment impact - chronic absence, suspensions, CHKS survey results, or another metric named by the site?	Budget Amount
<p>Director of Student Services:</p> <ul style="list-style-type: none"> - We are adding an administrative position to support student attendance, positive behavioral support and intervention, and overall climate and culture for our school community. - 20-25% of this position will be centered on supporting our 6-8th grade students, staff and families to improve attendance outcomes, reduced suspension and disciplinary events, and student connectedness (through panorama survey). - Our community need in these areas is higher in the upper grades and so this position will be focused specifically on supporting these students and staff on this team 	<ul style="list-style-type: none"> - Improved suspension incident rates - improvement in chronic absenteeism for 6-8th grade students - 10% improvement in sense of connectedness (panorama). 	\$18,398.54 (portion of total salary range \$90k-110k)

Please submit your Measure G1 proposal to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).



Urban Montessori

CHARTER SCHOOL

4551 Steele St Oakland CA — 510-842-1181

Date: 3/8/23	Attendance: Jessica M, Lisa G, John H, Krishna F, Daniel B
Topics	
<ul style="list-style-type: none">● Check in! ● What's is G1?<ul style="list-style-type: none">○ Overview of bond measure ● Measure G1 Team<ul style="list-style-type: none">○ Data review<ul style="list-style-type: none">■ review the data in each category.<ul style="list-style-type: none">● What do you notice?● Strengths?● Area of Growth○ Based on the data, how would out student be best served by these funds?<ul style="list-style-type: none">■ Brainstorm!<ul style="list-style-type: none">● Electives teacher - Language?● Attendance counselor or services for families● Middle school guidance lessons to support conflict resolution● Community building initiative for our oldest students● Leadership opportunities■ Narrow and synthesize:<ul style="list-style-type: none">● Looking at our options developed above, how can we put this into action?<ul style="list-style-type: none">○ team discussed:<ul style="list-style-type: none">■ adding additional staff, and programs?■ adjusting job descriptions of counselor?■ can we hire a part time electives teacher for our daytime program?■ Is it iasier to add elective programming after school?	
Decisions: <ul style="list-style-type: none">- Proposal for staff and board committee meetings:<ul style="list-style-type: none">- 20-25% of Director of Student Services position to focus on supporting 6-8 grade attendance and positive discipline supports for students	



Urban Montessori

CHARTER SCHOOL

4551 Steele St Oakland CA — 510-842-1181

Date: 3/8/23	All Staff Meeting
Topics	
<ul style="list-style-type: none">● Check in!<ul style="list-style-type: none">○ Community building! ● What's is G1?<ul style="list-style-type: none">○ Overview of bond measure ● Measure G1 Team<ul style="list-style-type: none">○ Our role○ Our thoughts and proposed plan○ What questions and feedback do you have?<ul style="list-style-type: none">■ Wonderrings about Language Electives■ What percentage of the Director of student services position would be for 6-8th grade?	
Decisions: <ul style="list-style-type: none">- Staff supports use of Measure G1 funds to support improved attendance and suspension incidents in middles school	



Urban Montessori Charter School

Executive & Governance Committee Regular Meeting

Published on March 9, 2023 at 4:01 PM PST

Date and Time

Monday March 13, 2023 at 1:15 PM PDT

Location

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to christinag@urbanmontessori.org to be shared during the meeting. Please make that intention clear in your email. Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

Meeting ID: 825 9285 5160; Passcode 510 842 1181

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Meeting ID: 825 9285 5160

Find your local number: <https://us02web.zoom.us/j/k1Y3eQWvA>

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If you have any trouble getting on the Zoom, please text 510-290-4005 for support.

Members: Sarah Morrill (Chair), Greg Klein

Urban Montessori Charter School welcomes your participation at Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the organization in public. Your participation assures us of continuing community interest in our school and assists the Board in making the best decisions for our school. To assist you in the ease of speaking/participating in our meetings, guidelines are provided at the bottom of this agenda. All materials for all board and committee meetings, including audio recordings of Regular Board Meetings, are available on our [BoardOnTrack public portal](#) and also through the [UMCS School Calendar](#).

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:15 PM
A. Call the Meeting to Order		Sarah Morrill	
B. Record Attendance		Greg Klein	1 m
C. Approve Minutes from prior Executive & Governance Committee Meeting	Approve Minutes	Greg Klein	1 m
Approve minutes for Executive & Governance Committee Regular Meeting on February 13, 2023			
D. Review of Action/Discussion Items	Discuss	Sarah Morrill	1 m

With input from the committee, the committee chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

	Purpose	Presenter	Time
E. Presentations from the Floor		Sarah Morrill	5 m

PRESENTATIONS ON NON-AGENDA ITEMS – Any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation. Speakers required translation will be granted double time. Comments should refer to matters within the jurisdiction of this committee.

II. Executive and Governance 1:23 PM

A. Long Term Goals & Follow Up	Discuss	Sarah Morrill	15 m
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Executive Committee Focused Goals
Our ABAR Commitment and Land Acknowledgement are integrated into all the facets of our work with students, staff, and families.

Review updated board Job Description and discuss recruitment

B. Board Membership, Recruitment, and Training	Discuss	Sarah Morrill	10 m
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Discussion on status of Board members, recent recruitment, and training.

Form 700 progress?
 Training progress?

III. Updates on School Policies and Required Documents 1:48 PM

A. Board Governance Documents	Discuss	Greg Klein	10 m
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[Board Bylaws](#)
[Board Book](#)
[Conflict of Interest Code](#)

Board work in support of school polices

B. Measure G1 Review and Discussion	Discuss	Krishna Feeney	5 m
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IV. Closed Session 2:03 PM

A. Closed Session Items	Discuss	Sarah Morrill	10 m
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Public Employee Performance Evaluation - Head of School

	Purpose	Presenter	Time
"Closed Session" is always agendized ahead of time as a "Discuss" item. If any votes are taken during any Closed Session, those are reported out publicly upon return to Open Session.			

B. Report out of Closed Session	Vote	Sarah Morrill	2 m
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V. Closing Items 2:15 PM

A. Adjourn Meeting	Discuss	Sarah Morrill	1 m
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REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

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Urban Montessori Charter School

Finance Committee Regular Meeting

Published on March 13, 2023 at 9:33 AM PDT

Date and Time

Wednesday March 15, 2023 at 1:00 PM PDT

Location

[this meeting was originally scheduled for 3/16/23.]

4551 Steele Street, Oakland, CA 94619. Signage on campus will direct you to the correct room, generally the Sun Room.

The public may comment and participate [via Zoom](#) if they prefer. The public may also email comments to greg@urbanmontessori.org to be shared by the during the meeting . Please make that intention clear in your email.

<https://us02web.zoom.us/j/82592855160?pwd=cG02OTRoUVdrdngwOTI2WFBrOTBzQT09>

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Members: Greg Klein (Chair), Ann Rhodes

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Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Call the Meeting to Order		Greg Klein	
B. Record Attendance		Greg Klein	1 m
C. Vote on Minutes from prior Finance Committee Meeting	Approve Minutes	Greg Klein	1 m
Vote on minutes for Finance Committee Regular Meeting on January 19, 2023.			
Approve minutes for Finance Committee Regular Meeting on January 19, 2023			
D. Vote on Minutes from November Finance Committee Meeting	Approve Minutes	Greg Klein	5 m

Vote on minutes for Finance Committee Regular Meeting on November 17, 2022.

	Purpose	Presenter	Time
E. Review of Action/Discussion Items	Discuss	Greg Klein	1 m

With input from the committee, the Chair may decide, based upon a number of factors, to reorder the action/discussion items to best suit the needs of the meeting. No additional action/discussion items will be added at this time.

F. Presentations from the Floor		Greg Klein	5 m
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II. Finance 1:13 PM

A. Discussion Item: Monthly Fiscal Report	Discuss	Josh Clark	15 m
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1. Current year-to-date forecast updates:

1. Largest changes from the prior forecast in individual expense and revenue areas
2. Latest enrollment, attendance, and average daily attendance (ADA)
3. Current cash flow and ending fund balance projections, including COVID one-time revenue/expenses
4. Fundraising

B. Contracts, invoices, and payments above \$15,000	Discuss	Krishna Feeney	5 m
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If needed, a discussion of any contracts, invoices, and payments above \$15,000.

C. Local Control and Accountability Plan for 2023-2024	Discuss	Greg Klein	5 m
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Discussion on updates to our LCAP development, and the timeline and process for developing the [2023-2024 LCAP](#)

D. Measure G1 Review and discussion	Discuss	Krishna Feeney	5 m
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III. Finance Committee's Support of Long Term Goals 1:43 PM

A. Overview	Discuss	Greg Klein	10 m
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Discussion of the Finance committee's work in support of the [UMCS Long Term Goals](#), with a focus this month on the enrollment-related goal, current enrollment, application, and acceptance information.

Purpose Presenter Time

IV. Closed Session 1:53 PM

A. Closed Session Items Discuss Greg Klein 10 m

1. Public Employee Performance Evaluation - Head of School

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B. Report out of Closed Session Vote Greg Klein 2 m

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V. Closing Items 2:05 PM

A. New Business Discuss Greg Klein 1 m

Collect topics for future meetings, as needed.

B. Adjourn Meeting Discuss Greg Klein 1 m

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