

LEGISLATIVE FILE

File ID No. 13-2019
Introduction Date 11-20-2013
Enactment No. 13-2463
Enactment Date 11-20-13
By _____

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
November 20, 2013

To: Board of Education

From: Dr. Gary Yee, Acting Superintendent and Secretary, Board of Education
By: Vernon Hal, Deputy Superintendent, Business Operations
Timothy E. White, Associate Superintendent of Planning & Management

Subject: Change Order No. 1 with Ray's Electric for Cole Phase 2 Hot Site Project in an amount of (\$6,767.00), decreasing the current contract from \$89,745.00 to \$82,978.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Ray's Electric for additional work due to District requested improvements and DSA or Agency requested changes to Cole Phase 2 Hot Site Project in the amount not to exceed (\$6,767.00), decreasing the current contract amount from \$89,767.00 to \$82,978.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the Cole Phase 2 Hot Site Project. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.

All changes pertaining to this change order, amount to -7.54% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$89,745.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change		
(Preliminary Change Order Nos.)	(\$6,767.00)	-7.54%
TOTAL	(\$6,767.00)	-7.54%

DISCUSSION

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$89,767.00
Sum of previously approved Change Orders:	\$ 0.00
Contract sum prior to this Change Order:	\$89,767.00
Cost of current Change Order No. 1	(\$6,767.00)
New Contract Sum:	\$82,978.00
Current Change Order(s) as % of contract	-7.54%
Contract completion date as of this Change Order	June 6, 2011

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 1 on behalf of the District with Ray's Electric for additional work due to District requested improvements and DSA or Agency requested changes to Cole Phase 2 Hot Site Project in the amount not to exceed (\$6,767.00), decreasing the current contract amount from \$89,767.00 to \$82,978.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.

FUNDING SOURCE

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Cole Phase 2-Hot Site. The total budget for this project is \$82,978.00.

ATTACHMENT

Change Order No. 1 which includes: Cole Phase 2-Hot Site PCO (Preliminary Change Order) Number: 1

Key Codes: 1219003821-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

V054521

2013 JUL 11 AM 11:31
FACILITIES PLANNING AND MANAGEMENT

CHANGE ORDER NO. 01

PROJECT: Cole Phase 2-Hot Site	DATE:	7/10/2013
OWNER: Oakland Unified School District	DSA FILE NO.:	
CONTRACTOR: Ray's Electric 411 Pendleton Way, Suite B Oakland, CA 94621-2115	DSA APP NO.:	
	OUSD PROJECT#:	07034-31
	PROJECT MGR.:	Saya Nhim

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum	\$89,745.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	(\$6,767.00)
The New Contract Sum including the Change Order will be	\$82,978.00
Change Order percentage of base contract	-7.54%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	

 David Kakishiba
 President, Board of Education

Summary reference attached items: 1

Gary Yee, Ed.D. 11-21-13 7/17/13
 Secretary, Board of Education Reviewed by: Bond Program Director Date

Approved: Architect of Record _____ Signature: N/A Date:	Approved: General Contractor _____ Signature: Date: 7/10/13	Approved: OUSD _____ Director of Facilities Signature Date: 7/12/13 _____ Asst. Superintendent Signature Date:
Approved: Electrical or Structural Engineer _____ Signature: N/A	Approved: Mechanical Engineer _____ Signature: N/A	Approved: Division of the State Architect _____ Signature: N/A Date:

RECEIVED

7-24-2013

FACILITIES PLANNING & MGMT
ACCOUNTING DEPARTMENT

Change Order 1-2 (Revised 1/19/2006)

Fund 35
RES ~~7710~~
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1219003821-6271

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OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Cole
Phase 2-Hot Site
DATE: 7/10/2013

OWNER: Oakland Unified School District
DSA FILE NO.:

CONTRACTOR: Ray's Electric
411 Pendleton Way, Suite B
Oakland, CA 94621-2115
DSA APP NO.:
OUSD PROJECT#: 07034-31
PROJECT MGR.: Saya Nhim

1	PCO # 1	DEDUCT	(\$6,767.00)
		ADD/DEDUCT	

Description: Credit for unused allowance.
Reason: Contractor originally had an \$8,000 allowance. The remaining unused funds will be credited back to the District.
Requested By: 2 Owner Requested Change
DSA Prelim approval date:

CO #1 (1 PCO's)
Total: (\$6,767.00)

Change Order 2-2 (Revised 1/19/2006)

bs
7/10/13

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: **Cole**
Phase 2-Hot Site

DATE: **7/10/2013**

CONTRACTOR: **Ray's Electric**

DSA FILE:

PROJECT MGR: **Saya Nhim**

DSA APP:

OUSD PROJ: **07034-31**

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Credit for unused allowance.

CODE: 2 Owner Requested Change

REASON:

Contractor originally had an \$8,000 allowance. The remaining unused funds will be credited back to the District.

ATTACHMENTS:

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT
 Lump Sum Time / Materials Not To Exceed

Final Price: (\$6,767)
Date: 7/10/13

Contractor to proceed with work described herein, cost not to exceed (\$6,767); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:

REVIEWED BY:

REVIEWED BY:

ACKNOWLEDGED BY:

N/A
Architect of Record

[Signature]
Date Project Manager

7/10/13
Date

[Signature]
Bond prog. Director Date

[Signature]
Contractor Date

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL

[Signature]
Director of Facilities Date

[Signature]
Assistant Superintendent Date

CHANGE ORDER ROUTING FORM

Project Information

Project Name	Cole Phase 2-Hot Site	Site	121
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Basic Directions

Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.

Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider
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Contractor Information

Contractor Name	Ray's Electric	Agency's Contact	Anthony Pagano				
OUSD Vendor ID #	V054521	Title	Project Manager				
Street Address	411 Pendleton Way, Suite B	City	Oakland	State	CA	Zip	94621
Telephone	510-577-7700	Policy Expires					
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
OUSD Project #	07034						

Term

Date Work Will Begin	4-14-2011	Date Work Will End By <small>(not more than 5 years from start date)</small>	6-6-2011
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Compensation

Total Contract Amount	\$	Total Contract Not To Exceed	\$82,978.00
Pay Rate Per Hour (If Hourly)	\$	If Amendment, Changed Amount	(\$ 6,767.00)
Other Expenses		Requisition Number	

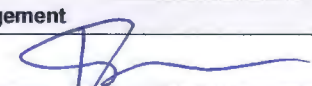
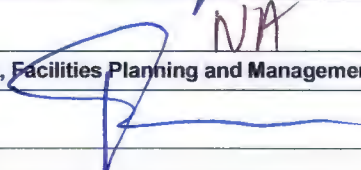
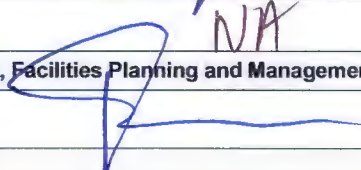
Budget Information

If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.

Resource #	Funding Source	Org Key	Object Code	Amount
0000	County School Facilities Fund	1219003821	6271	(\$6,767.00)

Approval and Routing (in order of approval steps)

Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.

	Division Head	Phone	510-535-7038	Fax	510-535-7082
1.	Director, Facilities Planning and Management				
	Signature 	Date Approved	10/31/11		
2.	General Counsel, Department of Facilities Planning and Management				
	Signature 	Date Approved			
3.	Associate Superintendent, Facilities Planning and Management				
	Signature 	Date Approved	10/31/11		
4.	Deputy Superintendent				
		Date Approved			
5.	President, Board of Education				
		Date Approved			