

File ID Number	17-2438
Introduction Date	12/13/17
Enactment Number	17-1803
Enactment Date	12/13/17
By	<i>[Signature]</i>



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT**

**Office of the Board of Education**

December 13, 2017

To: Board of Education  
 From: Kyla Johnson-Trammell, Superintendent  
 Subject: First Amendment - Grant Agreement - Oakland Fund for Children and Youth - OUSD-Summer Pre-K Program - Expanded Learning Unit - Community Schools and Student

**ACTION REQUESTED:**

Approval by the Board of Education of the First Amendment to the Grant Agreement in the amount of \$93,770.00 from the Oakland Fund for Children and Youth for OUSD-Summer Pre-K Program for School Years 2017-2018, pursuant to the terms and conditions thereof, and authorization to submit amendments thereto, for the grant years, if any.

**BACKGROUND:**

First Amendment to the Grant Agreement for OUSD schools for the 2017-2018 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
17-2438	Yes	Grant	Oakland Unified School District: Martin Luther King, Jr. and Garfield Elementary Schools	Grant for Parent Support and Education Strategy for the Summer Pre-K Program.	July 1, 2017 to June 30, 2018	Oakland Fund for Children and Youth (OFCY) OUSD-Summer Pre-K Program	\$93,770.00, increasing the agreement from \$93,770.00 to a total amount not to exceed \$187,540.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement.
- Identify OUSD resources required for program success.

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$93,770.00

**RECOMMENDATION:**

Approval by the Board of Education of the First Amendment to the Grant Agreement for select OUSD elementary schools for fiscal years 2017-2018 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**ATTACHMENTS:**

Grant Face Sheet

Grant Agreement, First Amendment

Grant Award Notification - Funding Recommendation

Oakland City Council Resolution No. 86792

Combined Grant Schedules



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With Every Consent Agenda Contract.**

**Legislative File ID No.** 17-2438

**Department:** 9222/Community Schools and Student Services

**Vendor Name:** City of Oakland, Oakland Fund for Children and Youth

**Contract Term:** Start Date: July 1, 2017 End Date: June 30, 2018

**Annual Cost:** \$ 93,770.00

**Approved by:** \_\_\_\_\_

**Is Vendor a local Oakland business?** Yes  No

**Why was this Vendor selected?**

The City of Oakland, OFCY created an early learning and family engagement strategy that aligns to the Summer Pre-K program.

**Summarize the services this Vendor will be providing.**

The city of Oakland, OFCY funds programing and partial coordiantion cost of two Summer Pre-K classrooms, serving 72 preschool aged children and families in Oakland.

**Was this contract competitively bid?** Yes  No

If No, answer the following:

1) How did you determine the price is competitive?

The Summer Pre-K program aligns to OFCY strategies.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** if the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**



OUSD Grants Management Face Sheet

<b>Title of Grant:</b> OUSD-Summer Pre-K Program	<b>Funding Cycle Dates:</b> July 1, 2016-June 30, 2018
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Janice Edwards Oakland Fund for Children and Youth, 150 Frank Ogawa Plaza, 4 <sup>th</sup> Floor, Oakland, CA 94612 <a href="mailto:thill@oaklandnet.com">thill@oaklandnet.com</a> 510-238-6380	<b>Grant Amount for Full Funding Cycle:</b> \$93,770.00
<b>Funding Agency:</b> Oakland Fund for Children and Youth	<b>Grant Focus:</b> Parent Support & Education Strategy, Summer Pre-K program
<b>List all School(s) or Department(s) to be Served:</b> Hoover and Garfield Elementary School	

<b>Information Needed</b>	<b>School or Department Response</b>
How will this grant contribute to sustained student achievement or academic standards?	The Summer Pre-K (SPK) program is a kinder-readiness program in 2 priority neighborhoods that serves 18 children per classroom. The program is designed for incoming kindergartners with minimal to no preschool experience. SPK provide children with an opportunity to prepare for kindergarten through social and emotional learning, kinder academics, and has an on-going parent engagement and education component to increase access to information and services related to academic readiness and child wellness. The Grant also covers a portion of kindergarten readiness coordination for year round family engagement and preschool-elementary school alignment.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.46% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	OFCY works with Public Profit, a third party evaluator that employs a mix of family surveys, staff surveys and site visits to evaluate the program. Also the Summer Pre-k program uses a pre/post data assessment to analyze instruction and student impact on kinder readiness.
Does the grant require any resources from the school(s) or district? If so, describe.	Each of the sites where Summer Pre-K operates are funded from OUSD and a combination of unrestricted, Core Waiver, Title 1, and grant funds.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.48% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No.
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No.
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Maria Sujo, Kindergarten Readiness Program Manager Oakland Unified School District 1000 Broadway, Suite 150 Oakland, CA. 94607 (510) 879-2760 maria.sujo@ousd.org

---

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal	Julie McCalmont		8/29/17
Department Head (e.g. for school day programs or for extended day and student support activities)	Andrea Bustamante		

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent			

---

**FIRST AMENDMENT TO THE GRANT AGREEMENT  
BETWEEN THE CITY OF OAKLAND  
AND OAKLAND UNIFIED SCHOOL DISTRICT**

This AMENDMENT No. 1 dated July 1, 2017 (the "First Amendment") is made by and between the CITY OF OAKLAND, a municipal corporation ("City"), and Oakland Unified School District, a California public entity ("Grantee"). It amends the original Grant Agreement dated July 1, 2016 with the City.

**RECITALS**

**WHEREAS**, the Parties entered into the Original Agreement for the amount of \$93,770.00, for a term of one year ending June 30, 2017 (the "Original Agreement") to fund certain children and youth-related programs as described in the Scope of Work (Attachment A) and Budget (Attachment B) to the Original Agreement, pursuant to City Council Resolution No 86226 C.M.S.; and

**WHEREAS**, the City Council, pursuant to City of Oakland Resolution No. 86792 has allocated an additional year of funding for the year ending June 30, 2018 to the Grantee to continue its children and youth related programs; and

**WHEREAS**, the Parties wish to amend the Original Agreement for the term July 1, 2017 through June 30, 2018 as provided herein.

The Parties hereby agree to amend the Original Agreement as follows:

**1. Time for Performance**

The time for performance of the Original Agreement is extended through June 30, 2018.

**2. Scope of Work**

Schedule A-1 ("Scope of Work") attached hereto and incorporated herein by reference shall become part of the Original Agreement, and governs the Grantees performance obligations for the term of this First Amendment. All references to "Schedule A" in the Original Agreement, are hereby amended to include "Schedule A-1" for the period of this First Amendment.

**3. Compensation**

Grantee's funding for performance of the Scope of Work of "Schedule A-1" shall be in an amount based upon actual costs, but that will be "Capped" so as not to exceed NINETY THREE THOUSAND SEVEN HUNDRED SEVENTY DOLLARS AND NO CENTS (\$93,770.00) for services provided under this First Amendment (as set forth in Schedule B-1 "Budget"). All references to "Schedule B" in the Original Agreement, are hereby amended to include "Schedule B-1" for the period of this First Amendment. The total grant amount over the entire contract period (including the Original Agreement and this First Amendment combined) shall not to exceed ONE HUNDRED EIGHTY SEVEN THOUSAND FIVE HUNDRED FORTY DOLLARS AND NO CENTS (\$187,540.00).

Upon execution of this First Amendment, Grantee may be advanced an amount not to exceed EIGHTEEN THOUSAND SEVEN HUNDRED FIFTY FOUR DOLLARS AND NO CENTS (\$18,754.00) (20% of total First Amendment compensation). The advance will be offset against future invoices of the Grantee. Upon early termination of this Agreement, Grantee must repay the full amount of the advance to the extent services were not performed.

**4. Living Wage Adjustments**

Effective July 1, 2017, the minimum compensation for Grantee's employees who perform services under or related to the Grant Agreement is the hourly wage rate of \$13.32 per hour if Grantee provides health benefits, or \$15.31 per hour if the Grantee does not provide health benefits to its employees.

**5. Dispute Disclosure**

Grantee has disclosed to the City any and all pending disputes with the City of Oakland prior to execution of this First Amendment. The City will provide a form for such disclosure upon Grantee's request. Failure to disclose pending disputes prior to execution of this First Amendment shall be a basis for termination of the Agreement.

**6. Attachments**

Grantee affirms that it has completed and attached all of the following documents, which are incorporated into this First Amendment by this reference, and made a part hereof.

- Exhibit A-1 – Scope of Services and Budget
- Combined Schedule C-1, K, N, N-1, P, V, Minimum Wage, and Affirmative Action.
  - C-1 – Declaration of Compliance with Americans with Disabilities Act
  - K – Pending Dispute Disclosure
  - N - Declaration Of Compliance With Living Wage Ordinance
  - N-1 – Equal Benefits – Declaration of Nondiscrimination
  - P – Nuclear Free Zone
  - V – Affidavit of Non-disciplinary or Investigatory Action
  - Acknowledgment of Oakland's Minimum Wage Law
  - Certification re Oakland's Affirmative Action policy
- Schedule E - Project Consultants Team Form
- Schedule O - Acknowledgment of City of Oakland Campaign Contributions
- Schedule Q (Revised 1/13/17) - Insurance Requirements



All other terms and conditions of the Agreement, except for those modified by this First Amendment, shall remain unchanged and in full force and effect.

**City:**

CITY OF OAKLAND,  
a California municipal corporation

Reynold Barrow 9/5/17 RB  
City Administrator's Office (Date)

David Tang 9/11/17  
Department Head (Date)

Approved for form and legality:

[Signature] Aug 26 2017  
City Attorney's Office (Date)

**Grantee:**

OAKLAND UNIFIED SCHOOL  
DISTRICT,  
a California public entity

Devin Dillon 6-13-17  
Signature (Date)

Devin Dillon  
Print Name

Interim Superintendent  
Title

Resolution No. 86792

Account No.: \_\_\_\_\_

Business License No.: \_\_\_\_\_

[Signature]  
**James Harris**  
President, Board of Education

[Signature]  
**Kyla R. Johnson-Trammell**  
Secretary, Board of Education

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the General Counsel  
APPROVED FOR FORM AND SUBSTANCE

By: [Signature]  
Michael L. Smith, Attorney at Law

OUSD or the District verifies that  
the Contractor does not appear on  
the Excluded Parties List at  
<https://www.sam.gov/>

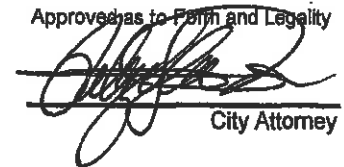
FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

2017 JUN -1 PM 4:22

# OAKLAND CITY COUNCIL

RESOLUTION NO. 86792 C.M.S.

Approved as to Form and Legality



City Attorney

**A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO RENEW THE OAKLAND FUND FOR CHILDREN AND YOUTH GRANT AGREEMENTS BETWEEN THE CITY OF OAKLAND AND VARIOUS PUBLIC AND NON-PROFIT AGENCIES TO PROVIDE DIRECT SERVICES FOR CHILDREN AND YOUTH IN FISCAL YEAR 2017-2018 IN AN AMOUNT NOT TO EXCEED \$13,803,200; WHICH INCLUDES THE AWARD OF TWO GRANTS TO EAST BAY ASIAN YOUTH CENTER IN AMOUNTS NOT TO EXCEED \$72,000 AND \$85,000, AND ONE GRANT AWARD TO UJIMAA FOUNDATION IN AN AMOUNT NOT TO EXCEED \$72,000**

**WHEREAS**, Measure K/Kids First! Initiative established the Oakland Fund for Children and Youth ("OFCY") in 1996 to help young people grow to become healthy, productive, and honorable adults; and

**WHEREAS**, the passage of Measure D in 2009 revised the Kids First Charter Amendment and established a second 12 year life cycle for the Kids First! Children's Fund administered through OFCY; and

**WHEREAS**, the Planning and Oversight Committee ("POC") provides oversight and direction for the OFCY planning and funding review process; and

**WHEREAS**, the City Council approved the OFCY Strategic Investment Plan 2016-2019 on October 20, 2015 (Resolution No. 85844 C.M.S.) as developed by the POC; and

**WHEREAS**, the City Council adopted the POC's recommendation of 150 grant awards in June 2016, after the release of the Request for Proposals (RFP) for Fiscal Year (FY) 2016-2019 OFCY grant services for children and youth in 2016-2017, renewable for two additional one-year periods with Council approval, by Resolution No. 86226 C.M.S.; and

**WHEREAS**, revenues for FY 2017-2018 in the amount of \$17,364,281 are to be appropriated to the Kids First! Oakland Children's Fund (1780) and to be approved in the City of Oakland Adopted Budget FY 2017-2019, and no more than 10% is to be available for the administration and evaluation of OFCY and no less than 90% of the appropriation in the amount of \$15,627,853 is to be available for grants, located in the Oakland Fund for Children and Youth (OFCY) - Kids First Oakland Children's Fund (1780), Youth Services Organization (78251), OFCY FY 2017-2018 Project (TBD), OFCY FY 2017-2018 Contracts Award (TBD); and

**WHEREAS**, as specified in the Kids First! Charter Amendment, no less than 90% of Kids First! monies shall be used to pay for eligible services for children and youth and no more than 10% of Kids First! monies shall be used to pay for the administrative costs and any interest earned and amounts unspent or uncommitted by the Fund at the end of any Fiscal Year are to be made available for future grants as specified in the Kids First! Charter Article XIII; and

**WHEREAS**, the City Council wishes to allocate 90% portion of said funds to selected grant awards resulting from the OFCY 2016-2019 Request for Proposals for direct services for children and youth in FY 2017-2018 and 2018-2019, and 10% to the administration and evaluation of OFCY, in accordance with the terms of Kids First! Charter Article XIII; and

**WHEREAS**, the POC created by the Measure K – Kids First! Initiative in 1996, provides oversight and direction for the OFCY planning and funding review process; and under Resolution No. 86226 C.M.S., the appropriations for services for children and youth in 2016-2017 may be continued to 2017-2018, and the grants agreements for targeted services are to be renewed as forwarded by the POC subject to performance review; and

**WHEREAS**, twelve (12) of the grant awards support programs providing services specifically in the summer months through the Summer Youth Development & Empowerment funding strategy were reviewed for summer 2016 performance and renewed for funding in summer 2017 by City Council in April 2017 (Resolution No. 86690 C.M.S.) in an combined amount not to exceed \$1,043,901; and

**WHEREAS**, through the RFP process in June 2016, the City Council approved an OFCY grant award to the agency San Francisco Bay Area Council Learning for Life (hereinafter "Learning for Life") for school-based after school services (Resolution No. 86226 C.M.S. - Grant ID Nos. 72, 73, 74, and 75); and

**WHEREAS**, the agency Learning for Life declined the grant award for after-school services at Carl B. Munck Elementary listed on Grant ID No. 72 of Council Resolution No. 86226 C.M.S.; and

**WHEREAS**, by Resolution No. 86440 C.M.S. dated October 18, 2016, the agency Learning for Life was replaced as a grantee for Grant ID Nos. 73 and 74 of Resolution No. 86226 C.M.S. by the agencies Bay Area Community Resources and Safe Passages respectively; and

**WHEREAS**, East Bay Asian Youth Center is among those entities which have competed in the 2016-2019 OFCY RFP process and have already been selected as qualified to provide services in the School Based After-School strategy; and

**WHEREAS**, on April 24, 2017, the POC approved awarding to East Bay Asian Youth Center the grant to manage the program for Manzanita SEED going forward for 2017-2018 (Grant ID No. 50 below), as renewable with City Council approval for FY

2018-2019, and the non-renewal of Learning for Life for said Grant ID No. 75 of Resolution No. 86226; and

**WHEREAS**, the POC recommends the substitution of East Bay Asian Youth Center to manage the program grant declined by Learning for Life listed in Grant ID line 75 of Council Resolution No. 86226 in the amount specified below for Fiscal Year (FY) 2017-2018; and

**WHEREAS**, through the RFP process in June 2016, the City Council approved an OFCY grant award to the agency Eagle Village Community Center Youth and Family Services, Inc. (hereinafter "Eagle Village") for school-based after school services at Westlake Middle School (Resolution No. 86226 C.M.S. - Grant ID No. 39); and

**WHEREAS**, the agency Eagle Village declined the grant award for after-school services at Westlake Middle School listed on Grant ID No. 39 of Council Resolution No. 86226 C.M.S.; and

**WHEREAS**, on April 24, 2017, the POC approved awarding to East Bay Asian Youth Center the grant to manage the program for Westlake Middle School going forward for 2017-2018 (Grant ID No. 53 below), as renewable with City Council approval for FY 2018-2019, and the non-renewal of Eagle Village for said Grant ID No. 39 of Resolution No. 86226; and

**WHEREAS**, Ujimaa Foundation is among those entities which have competed in the 2016-2019 OFCY RFP process and have already been selected as qualified to provide services in the School Based After-School strategy; and

**WHEREAS**, on May 17, 2017, the POC approved awarding to Ujimaa Foundation the grant to manage the program for Carl Munck Elementary going forward for 2017-2018 (Grant ID No. 75 below), as renewable with City Council approval for FY 2018-2019, and the non-renewal of Learning for Life for said Grant ID No. 72 of Resolution No. 86226; and

**WHEREAS**, the POC recommends the substitution of Ujimaa Foundation to manage the program grant declined by Learning for Life listed in Grant ID line 72 of Council Resolution No. 86226 in the amount specified below for Fiscal Year (FY) 2017-2018; and

**WHEREAS**, the POC has reviewed the mid-year 2016-2017 performance of the OFCY grantees in FY 2016-2017; and

**WHEREAS**, the POC recommends the renewal of grant agreements for 133 programs as specified below for FY 2017-2018, the second year of the current three-year funding cycle, and the addition of the East Bay Asian Youth Center's Manzanita SEED program listed in Grant ID No. 50, the addition of the East Bay Asian Youth Center's Westlake Middle School program listed in Grant ID No. 53, and the addition of the Ujimaa

Foundation's Carl Munck Elementary program listed in Grant I.D. No. 75, in the updated Grant ID numbers 1 through 136 specified below with revisions to reflect changes in agency names and placement in the listing of funding strategies:

ID#	Agency Name	Program Name	FY 2017-2018 Funding
<b>Early Childhood Mental Health Consultations Strategy</b>			
1	Family Paths, Inc.	Early Childhood Mental Health Collaborative	\$300,000
2	Jewish Family and Community Services East Bay	Integrated Early Childhood Consultation Program	\$300,000
3	Lincoln (formerly Lincoln Child Center, Inc.)	Early Childhood Mental Health Consultation	\$150,000
<b>Subtotal:</b>			<b>\$750,000</b>

<b>Parent Support and Education Strategy</b>			
4	East Bay Agency for Children	Parent Child Education Support Program	\$100,783
5	East Bay Community Recovery Project	Project Pride	\$75,000
6	Family Paths, Inc.	Abriendo Puertas/Opening Doors Parent Education	\$82,048
7	Lincoln (formerly Lincoln Child Center, Inc.)	New Highland-Rise Family Resource Center	\$79,754
8	Lotus Bloom	Multicultural Family Resource Centers	\$298,689
9	Lotus Bloom	School Readiness Playgroups	\$75,000
10	Northern California Society to Prevent Blindness, an Affiliate of the National Society to Prevent Blindness	Vision Awareness & Education for Low-income Oakland Families	\$29,803
11	Oakland Parents Together	Listening to Children Parent Cafes	\$75,000
12	Oakland Parks and Recreation	Sandboxes to Empowerment	\$150,000
13	The Oakland Public Education Fund	Oakland Promise: Brilliant Baby	\$208,800
14	Oakland Unified School District	Summer Pre-K Program	\$93,770
15	Our Family Coalition	Building Strong Children in LGBTQ Families	\$92,000
16	Prescott-Joseph Center for Community Enhancement, Inc.	Prescott Joseph Center's Pre-preschool Program	\$50,000
17	Safe Passages	Safe Passages Baby Learning Communities Collaborative	\$298,909
18	Tandem, Partners in Early Learning	Community Capacity Building - Training in Early Learning	\$56,434
<b>Subtotal:</b>			<b>\$1,765,991</b>

**School Based After School Strategy**

<b>19</b>	<b>Alternatives in Action</b>	<b>Life Academy Middle School</b>	<b>\$85,000</b>
<b>20</b>	<b>Bay Area Community Resources</b>	<b>Alliance Academy</b>	<b>\$105,000</b>
<b>21</b>	<b>Bay Area Community Resources</b>	<b>Bridges Academy</b>	<b>\$72,000</b>
<b>22</b>	<b>Bay Area Community Resources</b>	<b>Elmhurst Community Prep</b>	<b>\$85,000</b>
<b>23</b>	<b>Bay Area Community Resources</b>	<b>Emerson Elementary</b>	<b>\$72,000</b>
<b>24</b>	<b>Bay Area Community Resources</b>	<b>Esperanza Elementary</b>	<b>\$92,000</b>
<b>25</b>	<b>Bay Area Community Resources</b>	<b>Fred T. Korematsu Discovery Academy</b>	<b>\$92,000</b>
<b>26</b>	<b>Bay Area Community Resources</b>	<b>Fruitvale Elementary School</b>	<b>\$72,000</b>
<b>27</b>	<b>Bay Area Community Resources</b>	<b>Futures Elementary</b>	<b>\$72,000</b>
<b>28</b>	<b>Bay Area Community Resources</b>	<b>Global Family</b>	<b>\$72,000</b>
<b>29</b>	<b>Bay Area Community Resources</b>	<b>Grass Valley Elementary</b>	<b>\$72,000</b>
<b>30</b>	<b>Bay Area Community Resources</b>	<b>Greenleaf Elementary</b>	<b>\$72,000</b>
<b>31</b>	<b>Bay Area Community Resources</b>	<b>Hoover Elementary</b>	<b>\$72,000</b>
<b>32</b>	<b>Bay Area Community Resources</b>	<b>Howard Elementary</b>	<b>\$92,000</b>
<b>33</b>	<b>Bay Area Community Resources</b>	<b>Lafayette &amp; Martin Luther King, Jr. Elementary Schools</b>	<b>\$135,000</b>
<b>34</b>	<b>Bay Area Community Resources</b>	<b>Madison Park Academy (Middle)</b>	<b>\$85,000</b>
<b>35</b>	<b>Bay Area Community Resources</b>	<b>Markham Elementary</b>	<b>\$92,000</b>
<b>36</b>	<b>Bay Area Community Resources</b>	<b>Preparatory Literary Academy Of Cultural Excellence</b>	<b>\$72,000</b>
<b>37</b>	<b>Bay Area Community Resources</b>	<b>Sankofa Academy</b>	<b>\$72,000</b>
<b>38</b>	<b>Citizen Schools, Inc.</b>	<b>Roots International Academy</b>	<b>\$105,000</b>
<b>39</b>	<b>East Bay Agency for Children</b>	<b>Achieve Academy</b>	<b>\$91,964</b>
<b>40</b>	<b>East Bay Agency for Children</b>	<b>Rise Community</b>	<b>\$72,000</b>
<b>41</b>	<b>East Bay Asian Youth Center</b>	<b>Bella Vista Elementary</b>	<b>\$72,000</b>
<b>42</b>	<b>East Bay Asian Youth Center</b>	<b>Cleveland Elementary</b>	<b>\$72,000</b>
<b>43</b>	<b>East Bay Asian Youth Center</b>	<b>Edna Brewer Middle School</b>	<b>\$85,000</b>
<b>44</b>	<b>East Bay Asian Youth Center</b>	<b>Franklin Elementary</b>	<b>\$72,000</b>
<b>45</b>	<b>East Bay Asian Youth Center</b>	<b>Frick Middle School</b>	<b>\$85,000</b>
<b>46</b>	<b>East Bay Asian Youth Center</b>	<b>Garfield Middle School</b>	<b>\$90,870</b>
<b>47</b>	<b>East Bay Asian Youth Center</b>	<b>La Escuelita Elementary</b>	<b>\$104,786</b>
<b>48</b>	<b>East Bay Asian Youth Center</b>	<b>Lincoln Elementary School</b>	<b>\$72,000</b>
<b>49</b>	<b>East Bay Asian Youth Center</b>	<b>Manzanita Middle School</b>	<b>\$90,870</b>
<b>50</b>	<b>East Bay Asian Youth Center (change of grantee for 2017-2018)</b>	<b>Manzanita SEED</b>	<b>\$72,000</b>
<b>51</b>	<b>East Bay Asian Youth Center</b>	<b>Roosevelt Middle School</b>	<b>\$85,000</b>
<b>52</b>	<b>East Bay Asian Youth Center</b>	<b>Urban Promise Academy Middle School</b>	<b>\$85,000</b>
<b>53</b>	<b>East Bay Asian Youth Center (change of grantee for 2017-2018)</b>	<b>Westlake Middle School</b>	<b>\$85,000</b>
<b>54</b>	<b>Girls Incorporated of Alameda County</b>	<b>Acorn Woodland Elementary School</b>	<b>\$92,000</b>
<b>55</b>	<b>Girls Incorporated of Alameda County</b>	<b>Allendale</b>	<b>\$72,000</b>
<b>56</b>	<b>Girls Incorporated of Alameda County</b>	<b>East Oakland Pride</b>	<b>\$72,000</b>
<b>57</b>	<b>Girls Incorporated of Alameda County</b>	<b>Horace Mann</b>	<b>\$72,000</b>

58	Girls Incorporated of Alameda County	Reach Academy	\$72,000
59	Higher Ground Neighborhood Development Corp	Brookfield Elementary	\$72,000
60	Higher Ground Neighborhood Development Corp	Madison Park Academy - (Elementary)	\$92,000
61	Higher Ground Neighborhood Development Corp	New Highland Elementary School	\$72,000
62	Higher Ground Neighborhood Development Corp	Parker Elementary School	\$85,000
63	Lighthouse Community Charter School	Lighthouse Community Charter School	\$85,000
64	Oakland Leaf Foundation	ASCEND	\$103,914
65	Oakland Leaf Foundation	Bret Harte Middle	\$85,000
66	Oakland Leaf Foundation	EnCompass	\$72,000
67	Oakland Leaf Foundation	International Community School	\$92,000
68	Oakland Leaf Foundation	Learning Without Limits	\$92,000
69	Oakland Leaf Foundation	Think College Now	\$72,000
70	Safe Passages	Coliseum College Prep Academy	\$85,000
71	Safe Passages	Communities United Elementary School (CUES)	\$91,369
72	Safe Passages	Laurel Community Partnership Academy	\$72,000
73	Safe Passages	United For Success Academy	\$85,000
74	Ujimaa Foundation	Burckhalter Elementary	\$72,000
75	Ujimaa Foundation (change of grantee for 2017-2018)	Carl Munck Elementary	\$72,000
76	Young Men's Christian Association of The East Bay	Piedmont Avenue Elementary	\$72,000
77	Young Men's Christian Association of The East Bay	West Oakland Middle School	\$85,000
<b>Subtotal:</b>			<b>\$4,860,773</b>

<b>Student Engagement in Learning Strategy</b>			
78	Alternatives in Action	FOCUS: Fremont - Our Community United for Success	\$100,000
79	Destiny Arts Center	DAC: Havenscourt Artists-at-School Residency	\$100,000
80	East Bay Asian Youth Center	9th Grade Transition	\$75,000
81	Girls Incorporated of Alameda County	Daytime Literacy Intervention and Engagement	\$102,000
82	Lincoln (formerly Lincoln Child Center, Inc.)	West Oakland Initiative	\$100,000
83	Oakland International High School / Oakland Unified School District	OIHS Immigrant & Refugee Wellness Program	\$88,360
84	Oakland Unified School District	OUSD Student Engagement in Restorative Justice	\$100,000

85	Student Program for Academic and Athletic Transitioning	Middle School Student Engagement in Learning	\$30,000
86	Youth Alive	Youth ALIVE! Targeted Engagement for Youth Exposed to Violence	\$65,000
			Subtotal: \$760,360

Year-Round Youth Development and Empowerment Strategy			
87	Alameda Family Services	DreamCatcher Youth Services	\$50,000
88	Alternatives in Action	Life - AIAHS - McClymonds	\$100,000
89	American Indian Child Resource Center	Culture Keepers	\$50,000
90	Asian Pacific Environmental Network	AYPAL: Building API Community Power	\$75,000
91	Attitudinal Healing Connection, Inc.	West Oakland Legacy & Leadership Project	\$100,000
92	The Bay Area Girls' Rock Camp	Girls Rock After School Program (GRASP) and Girls Rock Summer Camp	\$50,000
93	Bay Area Outreach & Recreation Program, Inc.	Sports & Recreation for Youth with Disabilities	\$43,400
94	Boys & Girls Clubs of Oakland	Educational Programs for the Youth of Oakland	\$150,000
95	Brothers on the Rise	Brothers, UNITE!	\$107,443
96	Chapter 510 INK	Dept of Make Believe	\$75,000
97	College Track	College Track Oakland	\$150,000
98	Communities United for Restorative Youth Justice	Homies 4 Justice	\$50,000
99	Community Works West, Inc.	Project WHAT	\$80,000
100	Covenant House California	CHC Transitional Services	\$150,000
101	Dimensions Dance Theater, Incorporated	Rites of Passage	\$75,000
102	East Bay Asian Local Development Corporation	Lion's Pride	\$105,000
103	East Bay Spanish Speaking Citizen's Foundation	LIBRE (Leading the Independence of our Barrios for Raza Empowerment)	\$75,000
104	East Oakland Boxing Association	SmartMoves Education and Enrichment Program	\$127,012
105	East Oakland Youth Development Center	After School Leadership Academy	\$150,000
106	First Place for Youth	First Steps Community Resource Center	\$150,000
107	Fresh Lifelines for Youth, Inc.	FLY Leadership Program	\$75,000
108	Health Initiatives for Youth, Inc.	Youth Development and Empowerment	\$95,738
109	La Clínica de La Raza, Inc.	Youth Brigade	\$147,899
110	Music Is Extraordinary, Inc.	Preparatory Studies in Music	\$75,000
111	Native American Health Center, Inc.	Community Wellness Department Youth Services	\$150,000
112	Oakland Kids First	REAL HARD Youth Leadership	\$80,000



113	Oakland Leaf Foundation	Love Cultivating Schoolyards	\$40,000
114	Oakland Parks and Recreation	Oakland Discovery Centers	\$150,000
115	The Oakland Public Education Fund	Media Enterprise Alliance	\$50,000
116	Project Re-Connect	Family Connections/Leaders Connect	\$75,000
117	Refugee Transitions	Newcomer Community Engagement Program	\$171,054
118	Safe Passages	Get Active	\$149,998
119	Teen Success Inc.	Supporting Teen Mothers Program	\$35,000
120	Youth Alive	Teens on Target Youth Leadership	\$108,000
121	Youth Speaks, Inc.	Arts in Education	\$150,000
122	Youth UpRising	Queer & Allies Program	\$75,000
			Subtotal: \$3,540,544

Career Awareness and Academic Support for Older Youth Strategy			
123	Alameda Health System	Oakland Health Careers Collaborative	\$300,000
124	Better Health East Bay Foundation	Youth Bridge Workforce Development Program	\$117,533
125	Beyond Emancipation	GROW Oakland	\$100,000
126	Center for Media Change, Inc.	A-Team Membership Program	\$150,000
127	Center for Media Change, Inc.	Hack the Hood Bootcamp	\$150,000
128	Centro Legal de la Raza	Youth Law Academy	\$150,000
129	Civicorps	Academic and Professional Pathway	\$100,000
130	East Bay College Fund	Oakland Promise College and Career Access and Success Program	\$213,000
131	Juma Ventures	Pathways to Advancement	\$115,000
132	Marriott Foundation for People with Disabilities, Inc.	Bridges from School to Work	\$55,000
133	Oakland Unified School District	Exploring College and Career Options	\$150,000
134	Spanish Speaking Unity Council of Alameda County, Inc.	Oakland Youth Engaged (OYE)	\$75,000
135	The Youth Employment Partnership, Inc.	Building Green Futures	\$300,000
136	Youth Radio	Digital Communications Pathways	\$150,000
			Subtotal: \$2,125,533
			Total : \$13,803,200

and

**WHEREAS**, funds are included in the Mayor's Proposed FY2017-2019 budget pending City Council adoption and will be appropriated and available in the Kids First Oakland Children's Fund (1780), Youth Services Organization (78251), OFCY FY 2017-2018 Project (TBD), OFCY FY 2017-2018 Contracts Award (TBD) to be used for these 136 grant agreements; and now, therefore, be it

**RESOLVED:** that the City Administrator is authorized to execute agreements or contract amendments with the aforementioned service providers in the amounts specified

above for a total amount not to exceed \$13,803,200 for OFCY grants for fiscal year 2017-2018, and is authorized to conduct all negotiations, execute and submit all documents, including but not limited to agreements, amendments, modifications, payment requests, and relate actions which may be necessary in accordance with the basic purpose of this Resolution without returning to City Council; and be it

**FURTHER RESOLVED:** That an amount not to exceed \$13,803,200 available pending City Council adoption of the Mayor's Proposed FY 2017-2019 budget in the Oakland Fund for Children and Youth (OFCY) - Kids First Oakland Children's Fund (1780), Youth Services Organization (78251), OFCY FY 2017-2018 Project (TBD), OFCY FY 2017-2018 Contracts Award (TBD) is allocated to fund these grant awards; and be it

**FURTHER RESOLVED:** That these agreements are not professional services contracts as defined by City ordinance as they do not provide goods or services to the City but rather they are grants to public and nonprofit programs that serve the public at large, therefore the competitive request for proposal/qualifications process is not required under Oakland Municipal Code section 2.04.015; and be it

**FURTHER RESOLVED:** That the City Administrator is authorized to execute agreements with the above service providers in 136 amounts specified above for a total amount not to exceed \$13,803,200 for FY 2017-2018, and is authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary in accordance with the basic purpose of this resolution without returning to City Council; and be it

**FURTHER RESOLVED:** That said agreement(s) shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

JUN 20 2017

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

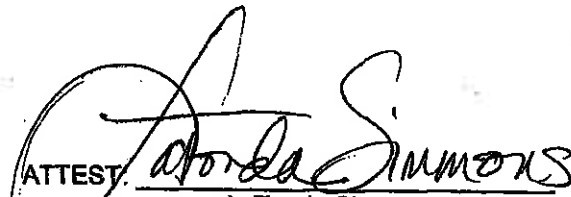
AYES- ~~7~~ CAMPBELL WASHINGTON, GALLO, GIBSON MCELHANEY, GUILLEN, KALB, KAPLAN, AND PRESIDENT REID -7

NOES- 0

ABSENT- 0

ABSTENTION- 0

Excused - 1 - Brooks

ATTEST   
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

**DEMOGRAPHICS**

**Oakland Unified School District - Summer Pre-K Program**

Estimate the total clients your program projects to serve during the period July 1, 2016 through June 30, 2017 if funded by OFCY. For each client to be served in your OFCY-funded program, your program is required to have a signed Release of Information Form stating that the client gives permission for the Grantee to input their information into a database for purposes of evaluating program and fund performance. Your program will be required to enter client demographic data including name, date of birth, gender, race/ ethnicity, and zip code for each participant served through OFCY funding.

<b>Total Unduplicated Youth Participants (ages 0-20)</b>		<b>36</b>	
<b>Total Unduplicated Adult Participants (Family Members/Caregivers)</b>		<b>36</b>	
<b>Youth Participants' Race / Ethnicity</b>	<b># to be Served</b>		<b>% to be Served</b>
Black or African American	10		27.78%
Hispanic or Latino	13		36.11%
White	1		2.78%
Asian (specific ethnicity unknown). If known, enter below.	3		8.33%
Asian Indian	0		0.00%
Chinese	2		5.56%
Filipino	0		0.00%
Japanese	0		0.00%
Korean	0		0.00%
Vietnamese	0		0.00%
Middle East/North Africa	3		8.33%
American Indian and Alaska Native	0		0.00%
Native Hawaiian and Other Pacific Islander	0		0.00%
Some Other Race	3		8.33%
Two or More Races	1		2.78%
<b>Total</b>	<b>36</b>		
<b>Youth Participants' Ages to be Served</b>	<b># to be Served</b>		<b>% to be Served</b>
0 - 5 years	36		100.00%
6 - 10 years	0		0.00%
11 - 15 years	0		0.00%
16-20 years	0		0.00%
<b>Total</b>	<b>36</b>		
<b>Youth Participants' Residence</b>	<b># to be Served</b>		<b>% to be Served</b>
<a href="#">Find District</a>			
District 1	0		0.00%
District 2	0		0.00%
District 3	0		0.00%
District 4	0		0.00%
District 5	18		50.00%
District 6	18		50.00%
District 7	0		0.00%
<b>Total</b>	<b>36</b>		
<b>Youth Participants' Gender</b>	<b># to be Served</b>		<b>% to be Served</b>
Female	16		44.44%
Male	20		55.56%

<b>Transgender</b>		<b>0</b>	<b>0.00%</b>
<b>Total</b>		<b>36</b>	
<b>Specific Populations</b>	<b># to be Served</b>		<b>% to be Served</b>
<b>Children with Disabilities</b>		<b>0</b>	<b>0.00%</b>
<b>Foster Youth</b>		<b>0</b>	<b>0.00%</b>
<b>Homeless Youth</b>		<b>0</b>	<b>0.00%</b>
<b>LGBTQ Youth</b>		<b>0</b>	<b>0.00%</b>
<b>Unaccompanied Minors</b>		<b>0</b>	<b>0.00%</b>
<b>Youth Exposed to Violence</b>		<b>12</b>	<b>33.33%</b>
<b>Total</b>		<b>12</b>	

**BUDGET****Oakland Unified School District - Summer Pre-K Program****PERSONNEL**

Lead Agency Positions	First Name	Last Name	FTE Annual Salary	% Time (99% = .99)	Total Project Budget	OFCY Funds Requested	Projected Match
SPK preschool teacher 1	N/A	N/A	1870	1.00000000 00000000	1,870.00	1870.00	.00
Narrative for the row above SPK preschool teacher 1 at Manzanitas Elementary school. (11 days, July 1-15,2016)							
SPK preschool teacher 1	N/A	N/A	1700	1.00000000 00000000	1,700.00	1700.00	.00
Narrative for the row above SPK preschool teacher 1 at Manzanitas Elementary School. (10 days, June 19-30,2017)							
SPK Preschool Teacher 2	N/A	N/A	1870	1.00000000 00000000	1,870.00	1870.00	.00
Narrative for the row above SPK preschool teacher 2 at East Oakland Pride Elementary school. (11 days, July 1-15,2016)							
SPK Preschool Teacher 2	N/A	N/A	1700	1.00000000 00000000	1,700.00	1700.00	.00
Narrative for the row above SPK preschool teacher 2 at East Oakland Pride Elementary school (10 days, June 19-30,2017)							
SPK credentialed tk-5 Teacher 1	N/A	N/A	3080	1.00000000 00000000	3,080.00	3080.00	.00
Narrative for the row above SPK credentialed teacher 1 at Manzanitas Elementary school. (11 days, July 1-15,2016).							
SPK credentialed tk-5 Teacher 1	N/A	N/A	2800	1.00000000 00000000	2,800.00	2800.00	.00
Narrative for the row above SPK credentialed teacher at Manzanitas Elementary school (10 days, June 19-30,2017)							
SPK credentialed tk-5 Teacher 2	N/A	N/A	3080	1.00000000 00000000	3,080.00	3080.00	.00
Narrative for the row above SPK credentialed teacher 2 at East Oakland Pride Elementary School (11 days, July 1-15,2016).							

SPK credentialed tk-5 Teacher 2	N/A	N/A	2800	1.00000000 00000000	2,800.00	2800.00	.00
Narrative for the row above SPK credentialed teacher 2 at East Oakland Pride Elementary School (10 days, June 19-30,2017).							
Kindergarten Readiness Program Manager	Maria	Sujo	90931	1.00000000 00000000	90,931.00	32500.00	58,431.00
Narrative for the row above SPK Program Manager for FY 2016-2016, year round coordination of services at all sites.							
Summer Principal 1	N/A	N/A	8064	1.00000000 00000000	8,064.00	0.00	8,064.00
Narrative for the row above Summer principal at Martin Luther King Elementary School (11 days in 2016, 10 days in 2017).							
Summer Principal 2	N/A	N/A	8064	1.00000000 00000000	8,064.00	0.00	8,064.00
Narrative for the row above Summer Principal at Highland Elementary School (11 days in 2016, 10 days 2017).							
Attendance Clerk 1	N/A	N/A	1982	1.00000000 00000000	1,982.00	0.00	1,982.00
Narrative for the row above Summer Attendance Clerk at Manzanitas Elementary School (11 days in 2016, 10 days 2017).							
Attendance Clerk 2	N/A	N/A	1982	1.00000000 00000000	1,982.00	0.00	1,982.00
Narrative for the row above Summer Attendance Clerk at East Oakland Pride (11 days in 2016, 10 days 2017).							
Custodian 1	N/A	N/A	25048	1.00000000 00000000	25,048.00	0.00	25,048.00
Narrative for the row above Summer custodian at Manzanitas Elementary School (11 days in 2016, 10 days 2017).							
Custodian 2	N/A	N/A	25048	1.00000000 00000000	25,048.00	0.00	25,048.00
Narrative for the row above Summer custodian at East Oakland Pride Elementary School (11 days in 2016, 10 days 2017).							
SPK teacher, parent conference	N/A	N/A	864	1.00000000 00000000	864.00	864.00	.00
Narrative for the row above One teacher in each classroom will conduct 30 minute parent teacher conferences with each child's family. (48.00/hour, 0.5 hours for 36 children).							

SPK teachers (all 4) family orientation	N/A	N/A	288	1.00000000 00000000	288.00	288.00	.00
--	-----	-----	-----	------------------------	--------	--------	-----

Narrative for the row above

All four SPK teachers will attend an hour long family orientation prior to starting SPK so families learn more about the program, meet the teachers, sign up for workshops, family visits and your the school. Family orientation in one hour, plus 0.5 hour prep at 48/hr.

SPK teachers home visits	N/A	N/A	1728	1.00000000 00000000	1,728.00	1728.00	.00
--------------------------	-----	-----	------	------------------------	----------	---------	-----

Narrative for the row above

SPK teachers in both classrooms (Manzanitas and East Oakland Pride) will make home visits to work intimately with families to learn more about their child's individual learning style and needs. Home visits build trust between teachers and children/families and encourage families to share about their child's needs. 48/hr for 24 home visits. 1.5 hours.

OUSD childcare	N/A	N/A	150	1.00000000 00000000	150.00	150.00	.00
----------------	-----	-----	-----	------------------------	--------	--------	-----

Narrative for the row above

SPK will obtain 2 bilingual childcare providers (for each class) to provide childcare for the family orientation in both classrooms.

	Per Hour Rate	# Hours	Total Vol In-kind		
Volunteer Hours (In-kind)	12.25	0	.00		.00

Narrative for the row above

N/A

<b>FRINGE</b>	Fringe Rate 14.05%				25722.00	25722.00	\$ .00
---------------	--------------------	--	--	--	----------	----------	--------

Narrative for the row above

N/A

<b>PERSONNEL TOTAL</b>					<b>\$208,771.00</b>	<b>\$80,152.00</b>	<b>\$128,619.00</b>
------------------------	--	--	--	--	---------------------	--------------------	---------------------

	Total Project Budget	OFCY Funds Requested	Projected Match
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment/Furniture Purchase	0.00	0.00	.00
Narrative for the row above			
N/A			
Facility Rental	0.00	0.00	.00
Narrative for the row above			
N/A			
General Office Supplies/Software	0.00	0.00	.00

Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
Professional Development		864.00	864.00	.00
Narrative for the row above				
SPK teachers attend 6 hours of professional development prior to starting SPK programming in: early literacy, math and language development strategies; social emotional development for with children with limited school experience, and SPK goals and curriculum. Teachers also attend 3 hour of orientation around SPK programming, scheduling, family visits and assessment collection. 24.00/hr. for 9 hours, 4 teachers.				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$864.00</b>	<b>\$864.00</b>	<b>\$.00</b>

**YOUTH WAGES, STIPENDS, and INCENTIVES**  
**YOUTH WAGES**

Youth Wages	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

<b>FRINGE</b>	<b>Fringe Rate n/a</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>
Narrative for the row above					
N/A					

**YOUTH STIPEND**

Youth Stipends	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

Youth Incentives	# of clients	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	.00
Narrative for the row above				
N/A				



<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>			
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>SUBCONTRACTS</b>	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
<a href="#">N/A</a>	0.00	0.00	.00
Narrative for the row above See below			
<a href="#">Literacy Lab</a>	1500.00	1500.00	.00
Narrative for the row above click above link for description.			
<a href="#">Oakland Public Library</a>	0.00	0.00	.00
Narrative for the row above click above link for description.			
<a href="#">Help Me Grow</a>	0.00	0.00	.00
Narrative for the row above click above link for description.			
<a href="#">Tandem (Raising A Reader)</a>	500.00	500.00	.00
Narrative for the row above click above link for description.			
<b>SUBCONTRACTOR TOTAL</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$ .00</b>

<b>CONSULTANTS</b>			
	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
Program Assistant	5580.00	5580.00	.00
Narrative for the row above Administrative support for purchasing, accounts payable, invoicing for both classes (180 hours at 31/hr)			
<b>CONSULTANTS TOTAL</b>	<b>\$5,580.00</b>	<b>\$5,580.00</b>	<b>\$ .00</b>

<b>SUBTOTAL WITHOUT INDIRECT COSTS (excluding subcontractor indirect costs)</b>	<b>\$217,215.00</b>	<b>\$88,596.00</b>	<b>\$128,619.00</b>
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>	<b>\$217,215.00</b>	<b>\$88,596.00</b>	<b>\$128,619.00</b>

<b>Indirect Costs (cannot exceed 11% of total direct costs). Currently: 5.84%</b>			
	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
Lead Agency Indirect	5174.00	5174.00	.00
Narrative for the row above N/A			
Subcontractor indirect			
N/A			
Literacy Lab	0.00	0.00	0.00
Oakland Public Library	0.00	0.00	0.00

Help Me Grow	0.00	0.00	0.00
Tandem (Raising A Reader)	0.00	0.00	0.00
<b>SUBCONTRACTOR INDIRECT TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL</b>			

\$222,389.00 \$93,770.00 \$128,619.00

Your OFCY Award amount is \$93,770.00

**BUDGET - SUBCONTRACTOR**

**Oakland Unified School District - Summer Pre-K Program**

Subcontractor Name

N/A

**PERSONNEL**

Subcontract or Positions	First Name	Last Name	FTE Annual Salary	% Time (99% = .99)	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	N/A	N/A	0	0.00000000 00000000		.00	0.00

Narrative for the row above

N/A

	Per Hour Rate	# Hours	Total Vol In-kind	
<i>Volunteer Hours (In- kind)</i>	12.25	0	.00	.00

Narrative for the row above

N/A

<b>FRINGE</b>	<b>Fringe Rate n/a</b>			<b>0.00</b>	<b>0.00</b>	<b>\$0.00</b>
---------------	------------------------	--	--	-------------	-------------	---------------

Narrative for the row above

N/A

<b>PERSONNEL TOTAL</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
------------------------	--	--	--	---------------	---------------	---------------

	Total Project Budget	OFCY Funds Requested	Projected Match
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment/Furniture Purchase	0.00	0.00	.00
Narrative for the row above			
N/A			
Facility Rental	0.00	0.00	.00
Narrative for the row above			
N/A			
General Office Supplies/Software	0.00	0.00	.00

Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>YOUTH WAGES, STIPENDS, and INCENTIVES</b>				
<b>YOUTH WAGES</b>				

Youth Wages	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					
<b>FRINGE</b>	<b>Fringe Rate n/a</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>
Narrative for the row above					
N/A					

**YOUTH STIPEND**

Youth Stipends	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

Youth Incentives	# of clients	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	.00
Narrative for the row above				
N/A				

<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>

	Total Project Budget	OFCY Funds Requested	Projected Match
<b>Indirect Costs</b>			
Indirect	0.00	0.00	.00
Narrative for the row above			
N/A			
<b>TOTAL</b>	\$0.00	\$0.00	\$0.00

**Budget - SUBCONTRACTOR**

**Oakland Unified School District - Summer Pre-K Program**

Subcontractor Name

Literacy Lab

**PERSONNEL**

Subcontract or Positions	First Name	Last Name	FTE Annual Salary	% Time (99% = .99)	Total Project Budget	OFCY Funds Requested	Projected Match
Community Literacy Specialist	N/A	N/A	1500	1.00000000 00000000	1,500.00	1500.00	.00

Narrative for the row above

Literacy Labs provides 2 one hour family workshops, materials and translation services for both classrooms at Manzanitas Elementary School.

	Per Hour Rate	# Hours	Total Vol in-kind	
Volunteer Hours (In-kind)	12.25	0	.00	.00

Narrative for the row above

N/A

<b>FRINGE</b>	<b>Fringe Rate %</b>		0.00	0.00	\$0.00
---------------	----------------------	--	------	------	--------

Narrative for the row above

N/A

<b>PERSONNEL TOTAL</b>			<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>
------------------------	--	--	-------------------	-------------------	---------------

	Total Project Budget	OFCY Funds Requested	Projected Match
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment/Furniture Purchase	0.00	0.00	.00
Narrative for the row above			
N/A			
Facility Rental	0.00	0.00	.00

Narrative for the row above				
N/A				
General Office Supplies/Software		0.00	0.00	.00
Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>YOUTH WAGES, STIPENDS, and INCENTIVES</b>				
<b>YOUTH WAGES</b>				

Youth Wages	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					
<b>FRINGE</b>	<b>Fringe Rate n/a</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>
Narrative for the row above					
N/A					

**YOUTH STIPEND**

Youth Stipends	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

Youth Incentives	# of clients	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	.00
Narrative for the row above				
N/A				

<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>	<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$ .00</b>
	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
Indirect Costs			
Indirect	0.00	0.00	.00
Narrative for the row above			
N/A			
<b>TOTAL</b>	<b>\$1,500.00</b>	<b>\$1,500.00</b>	<b>\$ .00</b>

**BUDGET - SUBCONTRACTOR**

**Oakland Unified School District - Summer Pre-K Program**

**Subcontractor Name**  
Oakland Public Library

**PERSONNEL**

Subcontract or Positions	First Name	Last Name	FTE Annual Salary	% Time (99% = .99)	Total Project Budget	OFCY Funds Requested	Projected Match
workshop fascilitator/ librarian	N/A	N/A	0	0.00000000 00000000	.00	0.00	.00

Narrative for the row above

OPL provides 2 one hour family workshops at Manzanitas and East Oakland Pride Elementary School

	Per Hour Rate	# Hours	Total Vol in-kind			
Volunteer Hours (In-kind)	12.25	0	.00	.00		
Narrative for the row above						
N/A						
<b>FRINGE</b>	<b>Fringe Rate n/a</b>			<b>0.00</b>	<b>0.00</b>	<b>\$ .00</b>
Narrative for the row above						
N/A						
<b>PERSONNEL TOTAL</b>				<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>

	Total Project Budget	OFCY Funds Requested	Projected Match
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment/Furniture Purchase	0.00	0.00	.00
Narrative for the row above			
N/A			

Facility Rental		0.00	0.00	.00
Narrative for the row above				
N/A				
General Office Supplies/Software		0.00	0.00	.00
Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>YOUTH WAGES, STIPENDS, and INCENTIVES</b>				
<b>YOUTH WAGES</b>				

Youth Wages	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					
<b>FRINGE</b>	<b>Fringe Rate n/a</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>
Narrative for the row above					
N/A					

**YOUTH STIPEND**

Youth Stipends	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

Youth Incentives	# of clients	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	.00
Narrative for the row above				
N/A				

<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total</b>		
	<b>Project</b>	<b>OFCY Funds</b>	<b>Projected</b>
<b>Indirect Costs</b>	<b>Budget</b>	<b>Requested</b>	<b>Match</b>
Indirect	0.00	0.00	.00
Narrative for the row above			
N/A			
<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**BUDGET - SUBCONTRACTOR**

**Oakland Unified School District - Summer Pre-K Program**

**Subcontractor Name**

Help Me Grow

**PERSONNEL**

<b>Subcontract</b>	<b>First Name</b>	<b>Last Name</b>	<b>FTE Annual</b>	<b>% Time</b>	<b>Total</b>	<b>OFCY Funds</b>	<b>Projected</b>
<b>or Positions</b>			<b>Salary</b>	<b>(99% = .99)</b>	<b>Project</b>	<b>Requested</b>	<b>Match</b>
					<b>Budget</b>		
workshop facilitator/ family advocaate	N/A	N/A	0	0.00000000 00000000	.00	0.00	.00
Narrative for the row above							
HMIG provides 2 one hour family workshops at Manzanitas and East Oakland Pride Elementary School							

	<b>Per Hour</b>	<b># Hours</b>	<b>Total Voi</b>				
	<b>Rate</b>		<b>in-kind</b>				
<b>Volunteer</b>							
<b>Hours (In-kind)</b>	12.25	0	.00		.00		
Narrative for the row above							
N/A							
<b>FRINGE</b>	<b>Fringe Rate n/a</b>				<b>0.00</b>	<b>0.00</b>	<b>\$0.00</b>
Narrative for the row above							
N/A							
<b>PERSONNEL TOTAL</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

	<b>Total</b>	<b>OFCY Funds</b>	<b>Projected</b>
	<b>Project</b>	<b>Requested</b>	<b>Match</b>
	<b>Budget</b>		
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment/Furniture Purchase	0.00	0.00	.00



Narrative for the row above				
N/A				
Facility Rental		0.00	0.00	.00
Narrative for the row above				
N/A				
General Office Supplies/Software		0.00	0.00	.00
Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$.00</b>

**YOUTH WAGES, STIPENDS, and INCENTIVES**  
**YOUTH WAGES**

Youth Wages	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

<b>FRINGE</b>	<b>Fringe Rate n/a</b>		<b>0.00</b>	<b>0.00</b>	<b>0</b>
Narrative for the row above					
N/A					

**YOUTH STIPEND**

Youth Stipends	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	0.00	.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

Youth Incentives	# of clients	Total Project Budget	OFCY Funds Requested	Projected Match
N/A	0	0.00	0.00	.00

Narrative for the row above  
N/A

<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>		\$ .00	\$ .00	\$ .00
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>		\$ .00	\$ .00	\$ .00
	<b>Total Project Budget</b>		<b>OFCY Funds Requested</b>	<b>Projected Match</b>
<b>Indirect Costs</b>				
Indirect		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>TOTAL</b>		\$0.00	\$0.00	\$0.00

**BUDGET SUB-CONTRACTS**

**Oakland Unified School District - Summer Pre-K Program**

**Subcontractor Name**  
Tandem (Raising A Reader)  
**PERSONNEL**

<b>Subcontract or Positions</b>	<b>First Name</b>	<b>Last Name</b>	<b>FTE Annual Salary</b>	<b>% Time (99% = .99)</b>	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
Literacy specialist	N/A	N/A	500	1.00000000 00000000	500.00	500.00	.00

Narrative for the row above  
Tandem provides 2 one hour family workshops, translation and materials for both classrooms at Manzanitas and East Oakland Pride Elementary School.

	<b>Per Hour Rate</b>	<b># Hours</b>	<b>Total Vol in-kind</b>	
<i>Volunteer Hours (In-kind)</i>	12.25	0	.00	.00

Narrative for the row above  
N/A

<b>FRINGE</b>	<b>Fringe Rate %</b>		0.00	0.00	\$ .00
---------------	----------------------	--	------	------	--------

Narrative for the row above  
N/A

<b>PERSONNEL TOTAL</b>		\$500.00	\$500.00	\$ .00
------------------------	--	----------	----------	--------

	<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
<b>OTHER DIRECT COSTS</b>			
Duplicating/Copying	0.00	0.00	.00
Narrative for the row above			
N/A			
Equipment Lease Agreement(s)	0.00	0.00	.00

Narrative for the row above				
N/A				
Equipment/Furniture Purchase		0.00	0.00	.00
Narrative for the row above				
N/A				
Facility Rental		0.00	0.00	.00
Narrative for the row above				
N/A				
General Office Supplies/Software		0.00	0.00	.00
Narrative for the row above				
N/A				
Postage		0.00	0.00	.00
Narrative for the row above				
N/A				
Program Materials and Supplies		0.00	0.00	.00
Narrative for the row above				
N/A				
Telephone/Internet/Communications		0.00	0.00	.00
Narrative for the row above				
N/A				
Travel/Transportation		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>OTHER DIRECT COSTS TOTAL</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**YOUTH WAGES, STIPENDS, and INCENTIVES**

**YOUTH WAGES**

	# of clients	Hourly Wage	Total Project Budget	OFCY Funds Requested	Projected Match
Youth Wages					
N/A	0		0.00	0.00	0.00
Narrative for the row above					
N/A					

<b>FRINGE</b>	Fringe Rate n/a		0.00	0.00	0
Narrative for the row above					
N/A					

**YOUTH STIPEND**

	# of clients	Stipend Amount	Total Project Budget	OFCY Funds Requested	Projected Match
Youth Stipends					
N/A	0		0.00	0.00	0.00
Narrative for the row above					
N/A					

**YOUTH INCENTIVES**

		<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
<b>Youth Incentives</b>	<b># of clients</b>			
N/A		0	0.00	0.00
Narrative for the row above				
N/A				

<b>YOUTH WAGES, STIPENDS, and INCENTIVES SUBTOTAL</b>		<b>\$ .00</b>	<b>\$ .00</b>	<b>\$ .00</b>
<b>SUBTOTAL WITHOUT INDIRECT COSTS</b>		<b>\$500.00</b>	<b>\$500.00</b>	<b>\$ .00</b>
		<b>Total Project Budget</b>	<b>OFCY Funds Requested</b>	<b>Projected Match</b>
<b>Indirect Costs</b>				
Indirect		0.00	0.00	.00
Narrative for the row above				
N/A				
<b>TOTAL</b>		<b>\$500.00</b>	<b>\$500.00</b>	<b>\$0.00</b>

**Letter of Agreement for Oakland Fund for Children and Youth (OFCY)**

This Letter of Agreement establishes the intention of Oakland Unified School District CSSS and Oakland Public Library to work together if OFCY funds are awarded for Summer Pre-K.

Summer Pre-K (SPK) is a kindergarten readiness summer camp that serves young children with minimal to no school experience entering transitional-kindergarten/kindergarten. SPK aligns to district priorities of creating college, career and community readiness by providing a quality learning program that increases kindergarten readiness. Family engagement is a central tenet of SPK and is developed through; family engagement workshops that increase access to community resources as well as help acclimate families to school systems, supports around health and wellness, social-emotional skill development and strategies for supporting early literacy.

In previous years Oakland Public Library (OPL) partnered with SPK program to deliver family workshops during summer programming at each site. In the summer of 2016 OPL provided 6 one hour workshops to help families deepen their knowledge of literacy activities they can do at home with their children, provide information about community library programming and library cards. OPL agrees to provide six, one hour workshops at the SPK sites for families from July 1<sup>st</sup> 2017-June 30<sup>th</sup>, 2018. OPL will facilitate six 60-minute workshops at participating SPK sites.

**OUSD CSSS (Summer Pre-K Program) will fulfill the following responsibilities:**

OUSD (SPK) will provide a space for OPL workshops and a separate area for childcare on school sites. To ensure strong family attendance to all workshops OUSD will send out flyer notifications prior to workshops, teachers will remind families and a robocall will be sent out before the workshops. OUSD will assist with the collection of attendance and evaluation data as necessary for OPL. Teachers will be asked to refer back to resources to implement and align literacy strategies in the classroom.

**JOINT RESPONSIBILITIES**

SPK Program Manager, Maria Sujo and OPL Community Liaison will meet before the SPK workshops to coordinate and align information to the specific language needs of families in the community, times and space.

**COMPENSATION AND TERM**

OPL will provide six one hour workshops to OUSD free of charge.

  
\_\_\_\_\_

Maria Sujo, Program Manager  
Oakland Unified School District

6/13/2017

Date

  
\_\_\_\_\_

Oakland Public Library

Nina Lindsay  
Supervising Librarian Children's Services

6/12/17

Date

Andrea Bustamante

Andrea Bustamante

Executive Director of Community Schools  
Oakland Unified School District

Julie McCalmont

Julie McCalmont, Summer Coordinator

Oakland Unified School District

6/14/17

Date

6/14/17

Date

## **Letter of Agreement for Oakland Fund for Children and Youth (OFCY)**

This Letter of Agreement establishes the intention of Oakland Unified School District CSSS and Help Me Grow to work together if OFCY funds are awarded for Summer Pre-K.

Summer Pre-K (SPK) is a kindergarten readiness summer camp that serves young children with minimal to no school experience entering transitional-kindergarten/kindergarten. SPK aligns to district priorities of creating college, career and community readiness by providing a quality learning program that increases kindergarten readiness. Family engagement is a central tenet of SPK and is developed through: family engagement workshops that increase access to community resources as well and help acclimate families to school systems, supports around health and wellness, social-emotional skill development and strategies for supporting early literacy. In previous years Help Me Grow (HMG) partnered with SPK program to deliver bilingual family workshops during summer programming at each site. In the summer of 2016 HMG provided 6 one-hour workshops to familiarize families to a broad range of network agencies that provide early childhood services, help strengthen parenting skills, increase access to mental health services and provide developmental screenings that enable children to start school healthy, socially adjusted and ready to learn. The HMG workshops have been a valuable tool for families that need support accessing mental health and wellness referrals and resources for their children.

### **Help Me Grow (HMG) will fulfill the following responsibilities:**

Help Me Grow (HMG) agrees to provide six, one hour workshops at the SPK sites for families between July 1<sup>st</sup> 2017-June 30<sup>th</sup> 2018. HMG will provide families with information regarding available services around early identification of developmental needs, assessments and developmental screenings, use of the Help Me Grow hotline and community resources for families needing additional support.

### **OUSD CSSS (Summer Pre-K Program) will fulfill the following responsibilities:**


OUSD (SPK) will provide a space for HMG workshops and a separate area for childcare on school sites. To ensure strong family attendance to all workshops OUSD will send out flyer notifications prior to workshops, teachers will remind families and a robocall will be sent out before the workshops. OUSD will assist with the collection of attendance and evaluation data as necessary for HMG.

Teachers will be asked to refer back to workshop materials and resources to assist families with support that HMG may offer.

**JOINT RESPONSIBILITIES**

SPK Program Manager, Maria Sujo and HMG Community Liaison Vincent Cheng will meet before the SPK workshops to coordinate and align information to the specific needs of families such as: discuss specific details such as booking rooms, translation services and specific information that may be relevant to families and children's' needs.

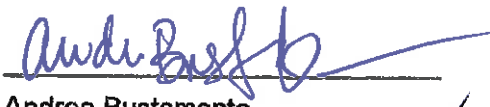
COMPENSATION AND TERM. HMG will provide six one hour workshops to OUSD at no charge.

  
\_\_\_\_\_  
Maria Sujo, Program Manager  
Oakland Unified School District


6/13/2017  
Date

  
\_\_\_\_\_  
Help Me Grow Community Liaison

6/13/2017  
Date

  
\_\_\_\_\_  
Andrea Bustamante  
Executive Director of Community Schools  
Oakland Unified School District

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Julie McCalmont, Summer Coordinator  
Oakland Unified School District

6/14/17  
Date



# Combined Grants Schedules



Business Name Oakland Unified School District Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Address 1000 Broadway City Oakland State CA Zip 94607 Federal ID # \_\_\_\_\_  
 City of Oakland Business License Number N/A Completed by: Marion Newillians Phone if different 810-899-8108

## Schedule C-1 - (Declaration of Compliance with the Americans with Disabilities Act)

I declare under penalty of perjury that my company will comply with the City Of Oakland American with Disabilities Act obligations.

## Schedule K - (Pending Dispute Disclosure)

- Are you or your firm involved in a pending dispute or claim Against the City of Oakland or its Agency? (Please check one)  Yes  No
- If "Yes", please list existing and pending lawsuit(s) and claim(s) with the title, contract date, brief description of the issues, officials or staff persons involved in the matter and the City department/division administering the contract. Contract Title and Number: \_\_\_\_\_  
 Date: \_\_\_\_\_ Official(s), Staff person(s) involved: \_\_\_\_\_  
 Administering Department/Division: \_\_\_\_\_ Issues: \_\_\_\_\_

3.  (check) Additional Disputes listed on Attachment

## Schedule N - (Living Wage - Declaration of Compliance) Grants accumulating over \$100K. Grants under \$100K mark N/A

Employment Questionnaire: Please respond to the following questions:

Responses	
(1) How many permanent employees are employed with your company? (If less than 5, stop here)	n/a
(2) How many of your permanent employees are paid above the Living Wage rate?	n/a
(3) How many of your permanent employees are paid below the Living Wage rate?	n/a
(4) Number of compensated days off per employee? (Refer to item "a" above)	n/a
(5) Number of trainees in your company?	n/a
(6) Number of employees under 21 years of age, employed by a nonprofit corporation for after school or summer employment for a period not longer than 90 days.	n/a

**Schedule N-1 -- (Equal Benefits -- Declaration of Nondiscrimination) Grants accumulating over \$25K, Grants under \$25K mark N/A**

**Section A. Grantee Information**

- (1) Are you an EBO certified firm (Please check one)  Yes  No (if yes, please attached certificate and skip Schedule N-1)  
 (2) Approximate Number of Employees in the U.S. \_\_\_\_\_ (3) Are any of your employees covered by a collective bargaining agreement or union trust fund? (Please check one)  Yes  No (4) Union name(s) OEA, SEIU, UAW, AFSCME, OSEA, BCJC

**Section B. Compliance**

- (1) Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees? (Please check one)  Yes  No  
 (2) Does your company provide or offer access to any benefits to employees with domestic partners? (Please check one)  Yes  No

**Section C. Benefits PLEASE CHECK EACH BENEFIT THAT APPLIES**

Benefits	Offered to Employees only	Offered to Employees and their spouses	Offered to Employees and their Domestic Partners	Not Offered at all	Documentation attached
Health	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retirement (Pension, 401K, etc)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bereavement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family Leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parental Leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Assistance Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relocation & Travel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Company Discount, Facilities & Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Credit Union	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Child Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(1) CFAR is a City Financial Recipient. (2) Domestic Partner is defined as a same sex couples or opposite sex couples registered as such with a state or local government domestic partnership registry

**Schedule P - (Nuclear Free Zone - Ordinance 11474 C.M.S.)**

I declare under penalty of perjury that I have read Ordinance 11478 C.M.S. titled "An Ordinance Declaring the City of Oakland a Nuclear Free Zone and Regulating Nuclear Weapons Work and City Contracts with and Investment in Nuclear Weapons Makers", as provided on the City's website, see "footnote" below I certify that my firm conforms with the conditions as defined in Ordinance 11478 C.M.S.

I declare that my company is **NOT** in compliance with Ordinance 11478 C.M.S., but my proposal/bid should be considered because: \_\_\_\_\_

**Schedule V - (Affidavit of Non-Disciplinary or Investigatory Action)**

I certify that the following entities: Equal Employment Opportunity Commission (EEOC), Department of Fair Employment & Housing (DFEH) or the Office of Federal Contract Compliance Programs (OFCCP) has not taken disciplinary or investigatory action against the Firm. If such action has been taken, attached hereto is a detailed explanation of the reason for such action, the party instituting such action and the status or outcome of such action. Initial: NA

**Oakland's Minimum Wage Law - (Resolution 85423 C.M.S. - Oakland Municipal Code Section 5.92, et seq.)** I certify that I have read Oakland's minimum wage law and I am in full compliance with all its provisions. Initial: NA

**Affirmative Action** - I certify that I/we shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, sexual orientation, national origin, age, disability, Acquired Immune Deficiency Syndrome (AIDS) AIDS related complex, or any other arbitrary basis and shall insure compliance with all provisions of Executive Order No. 11246 (as amended by Executive Order No. 11375). I certify that I/we shall not discriminate against any employee or applicant for employment because they are disabled veteran of the Vietnam era and shall insure compliance with all provisions of 41CFR60-250.4 where applicable. Initial: NA

By signing and submitting this combined schedules form the prospective primary participant's authorized representative hereby obligates the proposer(s) to the stated conditions referenced in this document. I declare under penalty of perjury that the foregoing is true and correct.

Name of Individual: Marie McWilliams Title: General Counsel  
Signature: Marie McWilliams Date: 6/14/17

**PLEASE NOTE:** Detailed descriptions of all policies represented in this combined form may be found at Contracts and Compliance website "Policies and Legislation" address <http://www2.oaklandnet.com/Government/o/CityAdministration/d/CP/s/policies/index.htm> For an electronic copy of this combined form and copies of standalone contract Schedules R, E, Q, Exit Affidavit and Schedule G please go to this web address <http://www2.oaklandnet.com/Government/o/CityAdministration/d/CP/s/FormsSchedules/index.htm>

## Schedule Q

### INSURANCE REQUIREMENTS

*(Revised 01/13/17)*

a. General Liability, Automobile, Workers' Compensation and Professional Liability

Contractor shall procure, prior to commencement of service, and keep in force for the term of this contract, at Contractor's own cost and expense, the following policies of insurance or certificates or binders as necessary to represent that coverage as specified below is in place with companies doing business in California and acceptable to the City. If requested, Contractor shall provide the City with copies of all insurance policies. The insurance shall at a minimum include:

- i. **Commercial General Liability insurance** shall cover bodily injury, property damage and personal injury liability for premises operations, independent contractors, products-completed operations personal & advertising injury and contractual liability. Coverage shall be at least as broad as Insurance Services Office Commercial General Liability coverage (occurrence Form CG 00 01)

Limits of liability: Contractor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

- ii. **Automobile Liability Insurance.** Contractor shall maintain automobile liability insurance for bodily injury and property damage liability with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos). Coverage shall be at least as broad as Insurance Services Office Form Number CA 0001.
- iii. **Worker's Compensation insurance** as required by the laws of the State of California, with statutory limits, and statutory coverage may include Employers' Liability coverage, with limits not less than \$1,000,000 each accident, \$1,000,000 policy limit bodily injury by disease, and \$1,000,000 each employee bodily injury by disease. The Contractor certifies that he/she is aware of the provisions of section 3700 of the California Labor Code, which requires every employer to provide Workers' Compensation coverage, or to undertake self-insurance in accordance with the provisions of that Code. The Contractor shall comply with the provisions of section 3700 of the California Labor Code before commencing performance of the work under this Agreement and thereafter as required by that code.

- iv. **Professional Liability/ Errors and Omissions insurance, if determined to be required by HRM/RBD**, appropriate to the contractor's profession with limits not less than \$ \_\_\_\_\_ each claim and \$ \_\_\_\_\_ aggregate. If the professional liability/errors and omissions insurance is written on a claims made form:
- a. The retroactive date must be shown and must be before the date of the contract or the beginning of work.
  - b. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract work.
  - c. If coverage is cancelled or non-renewed and not replaced with another claims made policy form with a retroactive date prior to the contract effective date, the contractor must purchase extended period coverage for a minimum of three (3) years after completion of work.
- v. **Contractor's Pollution Liability Insurance:** If the Contractor is engaged in: environmental remediation, emergency response, hazmat cleanup or pickup, liquid waste remediation, tank and pump cleaning, repair or installation, fire or water restoration or fuel storage dispensing, then for small jobs (projects less than \$500,000), the Contractor must maintain Contractor's Pollution Liability Insurance of at least \$500,000 for each occurrence and in the aggregate. If the Contractor is engaged in environmental sampling or underground testing, then Contractor must also maintain Errors and Omissions (Professional Liability) of \$500,000 per occurrence and in the aggregate.
- vi. **Sexual/Abuse insurance.** If Contractor will have contact with persons under the age of 18 years, or Contractor is the provider of services to persons with Alzheimer's or Dementia, Contractor shall maintain sexual/abuse/molestation insurance with a limit of not less than \$1,000,000 each occurrence. Insurance must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract work.

b. Terms Conditions and Endorsements

The aforementioned insurance shall be endorsed and have all the following conditions:

- i. **Insured Status (Additional Insured):** Contractor shall provide insured status naming the City of Oakland, its Councilmembers, directors, officers, agents, employees and volunteers as insured's under the Commercial General Liability policy. General Liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 (11/85) or both CG 20 10 and CG 20 37 forms, if later revisions

used). If Contractor submits the ACORD Insurance Certificate, the insured status endorsement must be set forth on an ISO form CG 20 10 (or equivalent). A STATEMENT OF ADDITIONAL INSURED STATUS ON THE ACORD INSURANCE CERTIFICATE FORM IS INSUFFICIENT AND WILL BE REJECTED AS PROOF OF MEETING THIS REQUIREMENT; and

- ii. Coverage afforded on behalf of the City, Councilmembers, directors, officers, agents, employees and volunteers shall be primary insurance. Any other insurance available to the City Councilmembers, directors, officers, agents, employees and volunteers under any other policies shall be excess insurance (over the insurance required by this Agreement); and
- iii. Cancellation Notice: Each insurance policy required by this clause shall provide that coverage shall not be canceled, except with notice to the Entity; and
- iv. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the contractor, its employees, agents and subcontractors; and
- v. Certificate holder is to be the same person and address as indicated in the "Notices" section of this Agreement; and
- vi. Insurer shall carry insurance from admitted companies with an A.M. Best Rating of A VII, or better.

c. Replacement of Coverage

In the case of the breach of any of the insurance provisions of this Agreement, the City may, at the City's option, take out and maintain at the expense of Contractor, such insurance in the name of Contractor as is required pursuant to this Agreement, and may deduct the cost of taking out and maintaining such insurance from any sums which may be found or become due to Contractor under this Agreement.

d. Insurance Interpretation

All endorsements, certificates, forms, coverage and limits of liability referred to herein shall have the meaning given such terms by the Insurance Services Office as of the date of this Agreement.

e. Proof of Insurance

Contractor will be required to provide proof of all insurance required for the work prior to execution of the contract, including copies of Contractor's insurance policies if and when requested. Failure to provide the insurance proof requested

or failure to do so in a timely manner shall constitute ground for rescission of the contract award.

f. Subcontractors

Should the Contractor subcontract out the work required under this agreement, they shall include all subcontractors as insured's under its policies or shall maintain separate certificates and endorsements for each subcontractor. As an alternative, the Contractor may require all subcontractors to provide at their own expense evidence of all the required coverages listed in this Schedule. If this option is exercised, both the City of Oakland and the Contractor shall be named as additional insured under the subcontractor's General Liability policy. All coverages for subcontractors shall be subject to all the requirements stated herein. The City reserves the right to perform an insurance audit during the course of the project to verify compliance with requirements.

g. Deductibles and Self-Insured Retentions

Any deductible or self-insured retention must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductible or self-insured retentions as respects the City, its Councilmembers, directors, officers, agents, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

h. Waiver of Subrogation

Contractor waives all rights against the City of Oakland and its Councilmembers, officers, directors, employees and volunteers for recovery of damages to the extent these damages are covered by the forms of insurance coverage required above.

i. Evaluation of Adequacy of Coverage

The City of Oakland maintains the right to modify, delete, alter or change these requirements, with reasonable notice, upon not less than ninety (90) days prior written notice.

j. Higher Limits of Insurance

If the contractor maintains higher limits than the minimums shown above, The City shall be entitled to coverage for the higher limits maintained by the contractor.

? JFCY 8/9/17

Northern California ReLIEF **CERTIFICATE OF COVERAGE** Issue Date **8/4/2017**

**ADMINISTRATOR:**  
 Keenan & Associates  
 1111 Broadway, Suite 2000  
 Oakland, CA 94607  
 510-986-8750  
 www.keenan.com

LICENSE # **0451271**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.**

**ENTITIES AFFORDING COVERAGE:**  
 ENTITY A: Northern California ReLIEF  
 ENTITY B:  
 ENTITY C:  
 ENTITY D:  
 ENTITY E:

**COVERED PARTY:**  
 Oakland Unified School District  
 1000 Broadway, Suite 680  
 Oakland CA 94607

THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED PARTY NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

ENT LTR	TYPE OF COVERAGE	COVERAGE DOCUMENTS	EFFECTIVE/ EXPIRATION DATE	MEMBER RETAINED LIMIT / DEDUCTIBLE	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> GOVERNMENT CODES <input checked="" type="checkbox"/> ERRORS & OMISSIONS	NCR 01711-09	7/1/2017 7/1/2018	\$ 250,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> HIRED AUTO <input checked="" type="checkbox"/> NON-OWNED AUTO <input checked="" type="checkbox"/> GARAGE LIABILITY <input checked="" type="checkbox"/> AUTO PHYSICAL DAMAGE	NCR 01711-09	7/1/2017 7/1/2018	\$ 250,000	COMBINED SINGLE LIMIT EACH OCCURRENCE \$ 1,000,000
A	<b>PROPERTY</b> <input checked="" type="checkbox"/> ALL RISK <input checked="" type="checkbox"/> EXCLUDES EARTHQUAKE & FLOOD <input type="checkbox"/> BUILDER'S RISK	NCR 01711-09	7/1/2017 7/1/2018	\$ 250,000	\$ 250,250,000 EACH OCCURRENCE
A	<b>STUDENT PROFESSIONAL LIABILITY</b>	NCR 01711-09	7/1/2017 7/1/2018	\$ 250,000	\$ Included EACH OCCURRENCE
	<b>WORKERS COMPENSATION</b> <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT
	<b>EXCESS WORKERS COMPENSATION</b> <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	\$ E.L. DISEASE - EACH EMPLOYEE \$ E.L. DISEASE - POLICY LIMITS
	<b>OTHER</b>			\$	\$

**DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL PROVISIONS:**  
 As respects to the agreement between the City of Oakland and Oakland Unified School District for their Juvenile Justice Center Program through the coverage expiration date.

**CERTIFICATE HOLDER:**  
 City of Oakland  
 Human Services Department  
 150 Frank H Ogawa Plaza, Suite 4340  
 Oakland CA 94612

**CANCELLATION.....** SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING ENTITY/JPA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ENTITY/JPA, ITS AGENTS OR REPRESENTATIVES.

  
 John Stephens AUTHORIZED REPRESENTATIVE





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

(IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of this policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.)

<b>PRODUCER</b> Alliant Insurance Services, Inc. 1301 Dove St Ste 200 Newport Beach CA 92660	<b>CONTACT</b> All Alameda TEL: 949-860-6927 FAX: 949-786-2713 E-MAIL: AllAlameda@alliant.com														
<b>INSURED</b> OAKLUNI-01 Oakland Unified School District 1000 Broadway Street Oakland CA 94607	<b>INSURERS AFFORDING COVERAGE</b> <table border="1"> <tr> <th>INSURER A:</th> <th>NAIC #</th> </tr> <tr> <td>New York Marine &amp; General Ins</td> <td>16808</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER A:	NAIC #	New York Marine & General Ins	16808	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER A:	NAIC #														
New York Marine & General Ins	16808														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

**COVERAGES**      **CERTIFICATE NUMBER: 953341039**      **REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	INSURER	POLICY NUMBER	POLICY PERIOD (MM/DD/YYYY)	POLICY PERIOD (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PER OCCUR <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (See endorsement) \$ MED EXP (Per one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (See endorsement) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per person) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>BIENS LIAB</b> <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETARY/EXECUTIVE OFFICERS/DIR EXCLUDED? (Statutory in WA) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	7/1/2017	7/1/2018	<input type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> RETENTION: \$2,500,000	Y	NDE-0884807-17	7/1/2017	7/1/2018	Workers Compensation Employers' Liability    Statutory \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 \*\*Pol #WC2017EPP00298, Retention \$500,000

Evidence of Coverage Only. Subject to policy terms, conditions and exclusions.

As respects the agreement between the City of Oakland and the Oakland Unified School District for OFCY Funds through the coverage expiration date. Waiver of subrogation in favor of City of Oakland, its Councilmembers, directors, officers, agents, employees and volunteers.

<b>CERTIFICATE HOLDER</b> City of Oakland OFCY Funds Attn: Debra Chester 180 Frank Ogawa Plaza, 4th Floor Oakland CA 94612	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

**ENDORSEMENT**

**ADDITIONAL COVERED PARTY**

<b>COVERED PARTY</b> Oakland Unified School District	<b>COVERAGE DOCUMENT</b> NCR 01711-09	<b>ADMINISTRATOR</b> Keenan & Associates
---	--	---

Subject to all its terms, conditions, exclusions, and endorsements, such additional covered party as is afforded by the coverage document shall also apply to the following entity but only as respects to liability arising directly from the actions and activities of the covered party described under "as respects" below.

**Additional Covered Party:**

City of Oakland  
Human Services Department  
150 Frank H Ogawa Plaza, Suite 4340  
Oakland CA 94612

**As Respects:**

As respects to the agreement between the City of Oakland and Oakland Unified School District for their Juvenile Justice Center Program through the coverage expiration date.

The City of Oakland, its Councilmembers, directors, officers, agents, employees and volunteers are included as an Additional Covered Party. This coverage shall be Primary to the Certificate Holder's coverage and the Certificate Holder's coverage shall be noncontributory.



---

Authorized Representative

Issue Date: 8/4/2017

**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

WC 00 03 13

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on July 1, 2017 at 12:01 A.M. standard time, forms a part of  
(DATE)

Policy No. WC2017EPP00296 of the New York Marine & General Insurance Co.  
(NAME OF INSURANCE COMPANY)

issued to Oakland Unified School District



Premium (if any) \$ N/A

\_\_\_\_\_  
Authorized Representative

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**Schedule**

As required by written contract for the above insured,  
to issue throughout the policy period.

All work is to be completed in the state of California.

This waiver will expires July 1, 2018.

Typist: Strike out third sentence if in applicable.

## DISCLAIMER

The Certificate of Coverage on the reverse side of this form does not constitute a contract between the issuing entity(ies), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the coverage documents listed thereon.



# City of Oakland

## *Equal Benefits Ordinance*

# Certificate of Compliance

is hereby awarded to

## *Oakland Unified School District*

*For satisfying all requirements necessary for compliance with the Equal Benefits Ordinance*

*Deborah Barnes*

Deborah Barnes  
Contract Compliance & Employment Services Manager

*September 28, 2006*

Date

**SCHEDULE E  
PROJECT CONSULTANT TEAM LISTING**



Date 6/30/17

Company Name: OWD

Signed: [Signature]

**Note:**  
The consultant herewith must list all subconsultants regardless of tier and their respective percentages of the project work. No other subconsultants, other than those listed below shall be used without prior written approval by the City of Oakland. Provide all information listed and check the appropriate boxes. Firms must be certified with the City of Oakland in order to receive Local/Small Local Business Enterprise credits.

Type of Work	Company Name	Address and City	Phone Number	% of Project Work	Dollar Amount	Subcontractor	Local (LBE)	Small Local (SLBE)	* Ethnicity	** Gender

Attach additional page(s) if necessary.  
Contractors are required to identify the ethnicity and gender of all listed firms majority owner. This information will be used for tracking purposes only.  
\* (AA=African American) (AI=Asian Indian) (AP=Asian Pacific) (C=Caucasian) (H=Hispanic) (NA=Native American) (O=Other) (NL=Not Listed)  
\*\* (M = Male) (F = Female)



CONTRACTOR ACKNOWLEDGEMENT OF CITY OF OAKLAND CAMPAIGN CONTRIBUTION LIMITS  
FOR CONSTRUCTION, PROFESSIONAL SERVICE & PROCUREMENT CONTRACTS

To be completed by City Representative prior to distribution to Contractor

City Representative Terry Hill Phone X 4280 Project Spec No.       
Department DHS Contract/Proposal Name Amendment 1 OFC 17-18 Youth Services

This is an  Original  Revised form (check one). If Original, complete all that applies. If Revised, complete Contractor name and any changed data.

Contractor Name DUSD Phone 510-879-8200

Street Address 1000 Broadway City Oakland State CA Zip 94607

Type of Submission (check one)  Bid  Proposal  Qualification  Amendment

Majority Owner (if any). A majority owner is a person or entity who owns more than 50% of the contracting firm or entity.

Individual or Business Name n/a Phone     

Street Address      City      State      Zip     

The undersigned Contractor's Representative acknowledges by his or her signature the following:

The Oakland Campaign Reform Act limits campaign contributions and prohibits contributions from contractors doing business with the City of Oakland and the Oakland Redevelopment Agency during specified time periods. Violators are subject to civil and criminal penalties.

I have read Oakland Municipal Code Chapter 3.12, including section 3.12.140, the contractor provisions of the Oakland Campaign Reform Act and certify that I/we have not knowingly, nor will I/we make contributions during the period specified in the Act.

I understand that the contribution restrictions also apply to entities/persons affiliated with the contractor as indicated in the Oakland Municipal Code Chapter 3.12.080.

If there are any changes to the information on this form during the contribution-restricted time period, I will file an amended form with the City of Oakland.

[Signature]  
Signature

6, 12, 17  
Date

Marion McWilliams  
Print Name of Signer

General Counsel  
Position

To be Completed by City of Oakland after completion of the form

Date Received by City:      /      /      By     

Date Entered on Contractor Database:      /      /      By     

7/28/17 TO PEC [Signature]

File ID Number	16-2529
Introduction Date	12/14/16
Enactment Number	
Enactment Date	
By	



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

**OAKLAND UNIFIED SCHOOL DISTRICT**  
Office of the Board of Education

December 14, 2016

To: Board of Education  
 From: Antwan Wilson, Superintendent  
 Subject: Grant Agreement - Oakland Fund for Children and Youth - OUSD-Summer Pre-K Program - Expanded Learning Unit - Community Schools and Student Services

**ACTION REQUESTED:**

Acceptance by the Board of Education of Grant Agreement in the amount of \$93,770.00 from the Oakland Fund for Children and Youth for OUSD-Summer Pre-K Program for School Years 2016-2017, pursuant to the terms and conditions thereof, and authorization to submit amendments thereto, for the grant years, if any.

**BACKGROUND:**

Grant agreement for OUSD schools for the 2016-2017 fiscal years was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
16-2529	Yes	Grant	Oakland Unified School District: Martin Luther King, Jr. and Garfield Elementary Schools	Grant for Parent Support and Education Strategy for the Summer Pre-K Program.	July 1, 2016 to June 30, 2019	Oakland Fund for Children and Youth (OFCY) OUSD-Summer Pre-K Program	\$93,770.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement.
- Identify OUSD resources required for program success.

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$93,770.00

**RECOMMENDATION:**

Approval and acceptance by the Board of Education of District's grant agreement for select OUSD elementary schools for fiscal years 2016-2017 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.



**ATTACHMENTS:**

Grant Face Sheet

Grant Award Letter

Grant Award Notification - Funding Recommendation

Grant Agreement-6/14/16 and Combined Grant Schedules

Oakland City Council Resolution No. 86226



## OUSD Grants Management Face Sheet

<b>Title of Grant:</b> OUSD-Summer Pre-K Program	<b>Funding Cycle Dates:</b> July 1, 2016-June 30, 2017
<b>Grant's Fiscal Agent:</b> (contact's name, address, phone number, email address) Terry Hill Oakland Fund for Children and Youth, 150 Frank Ogawa Plaza, 4 <sup>th</sup> Floor, Oakland, CA 94612 <a href="mailto:thill@oaklandnet.com">thill@oaklandnet.com</a> 510-238-6380	<b>Grant Amount for Full Funding Cycle:</b> \$93,770.00
<b>Funding Agency:</b> Oakland Fund for Children and Youth	<b>Grant Focus:</b> Parent Support & Education Strategy, Summer Pre-K program
<b>List all School(s) or Department(s) to be Served:</b> Martin Luther King Jr. Elementary and Garfield Elementary School	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The Summer Pre-K (SPK) program is a kinder-readiness program in 2 priority neighborhoods that serves 18 children per classroom. The program is designed for incoming kindergartners with minimal to no preschool experience. SPK provide children with an opportunity to prepare for kindergarten through social and emotional learning, kinder academics, and has an on-going parent engagement and education component to increase access to information and services related to academic readiness and child wellness. The Grant also covers a portion of kindergarten readiness coordination for year round family engagement and preschool-elementary school alignment.
How will this grant be evaluated for impact upon student achievement?  <i>(Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.46% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)</i>	OFCY works with Public Profit, a third party evaluator that employs a mix of family surveys, staff surveys and site visits to evaluate the program. Also the Summer Pre-k program uses a pre/post data assessment to analyze instruction and student impact on kinder readiness.
Does the grant require any resources from the school(s) or district? If so, describe.	District will cover administration and custodial costs for use of facilities during the summer, utilizing central summer resources.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  <i>(If yes, include the district's indirect rate of 5.46% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)</i>	No
Will the proposed program take students out of the classroom for any portion of the school day? <i>(OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)</i>	No
Who is the contact managing and assuring grant compliance? <i>(Include contact's name, address, phone number, email address.)</i>	Maria Sujo, Program Manager, Kindergarten Readiness Oakland Unified School District 1000 Broadway, Suite 150 Oakland, CA 94607 (510) 879-0224 maria.sujo@ousd.org

--	--

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal	Julie McCalmont		10/19/16
Department Head (e.g. for school day programs or for extended day and student support activities)	Andrea Bustamante		

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer	Vernon Hal		
Superintendent	Antwan Wilson		



**CONTRACT JUSTIFICATION FORM**  
**This Form Shall Be Submitted to the Board Office**  
**With *Every* Consent Agenda Contract.**

**Legislative File ID No.** \_\_\_\_\_

**Department:** 922/Community Schools and Student Services Department

**Vendor Name:** City Of Oakland, Oakland Fund for Children and Youth

**Contract Term:** Start Date: July 1, 2016 End Date: June 30, 2017

**Annual Cost:** \$ 93,770.00

**Approved by:** \_\_\_\_\_

**Is Vendor a local Oakland business?** Yes  No

**Why was this Vendor selected?**

The City of Oakland, OFCY created an early learning and family education strategy that the Summer Pre-K aligns to.

**Summarize the services this Vendor will be providing.**

The City of Oakland, OFCY funds programing and partial coordination cost of two Summer Pre-K classrooms, serving 36 preschool aged children in Oakland and their families.

**Was this contract competitively bid?** Yes  No

If No, answer the following:

1) How did you determine the price is competitive?

The Summer Pre-K program aligns to OFCY strategies.

2) Please check the competitive bid exception relied upon:

- Educational Materials**
- Special Services** contracts for financial, economic, accounting, legal or administrative services
- CUPCAA exception** (Uniform Public Construction Cost Accounting Act)
- Professional Service Agreements** of less than \$87,800 (Increases a small amount on January 1 of each year)
- Construction related Professional Services** such as Architects, DSA Inspectors, Environmental Consultants and Construction Managers (require a "fair, competitive selection process)
- Energy** conservation and alternative energy supply (e.g., solar, energy conservation, co-generation and alternate energy supply sources)
- Emergency** contracts [requires Board resolution declaring an emergency]
- Technology** contracts
  - electronic data-processing systems, supporting software and/or services (including copiers/printers) over the \$87,800 bid limit, must be competitively advertised, but any one of the three lowest responsible bidders may be selected
  - contracts for computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus, including E-Rate solicitations, may be procured through an RFP process instead of a competitive, lowest price bid process
  - Western States Contracting Alliance Contracts (WSCA)
  - California Multiple Award Schedule Contracts (CMAS) [contracts are often used for the purchase of Information technology and software]
- "Piggyback" Contracts** with other governmental entities
- Perishable Food**
- Sole Source**
- Change Order for Material and Supplies** If the cost agreed upon in writing does not exceed ten percent of the original contract price
- Other, please provide specific exception**

CITY OF OAKLAND



LIONEL J. WILSON BUILDING • 150 FRANK H. OGAWA PLAZA, SUITE 4216 • OAKLAND, CALIFORNIA 94612

Department of Human Services  
Children & Youth Services Division

(510) 238-6379  
FAX (510) 238-4971  
TDD (510) 238-3254

June 8, 2016

Re: Formal Notification of OFCY 2016-2017 Funding Award Amount

Dear Applicant,

This letter is to notify you that the Oakland City Council approved the FY2016-2017 Oakland Unified School District - Summer Pre-K Program for \$93,770.00.

We look forward to working with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Terry Hill". The signature is written in a cursive style with a large, looping "H".

Terry Hill

Program Analyst

Oakland Fund for Children and Youth



City of Oakland – Human Services Department  
**Oakland Fund for Children and Youth**



April 21, 2016

Maria Sujo  
Program Manager Summer Kindergarten Readiness  
Oakland Unified School District  
746 Grand Ave  
Oakland, California 94610

Re: 2016-2017 OFCY Funding Recommendation

Dear Maria Sujo,

The Oakland Fund for Children and Youth Planning and Oversight Committee (POC) has completed its recommendation for grants for the FY2016-2019 OFCY grant cycle. The 2016-2019 funding package results from the POC's effort to balance a variety of complex issues. Throughout the review process, the Review Committee was committed to the selection of programs that fit with the OFCY Strategic Investment Plan goals and strategies to provide activities identified and services to address specific needs and populations.

Each proposal was scored by reviewers using criteria provided to applicants in the OFCY 2016-2019 Request for Proposals (RFP). An average of reader scores provided a ranking of applications by funding strategy, with funding considerations provided to the top ranked proposals in each strategy. A baseline was established within each strategy based on the funding allocated for the strategy within the RFP and Strategic Investment Plan compared to the funds requested from the top ranked applicants. Additional factors were considered in the review for proposals conducted by Committee members for both proposals above the baseline and below. These factors included alignment of the proposals to the intention of the funding strategy, system partnerships, services to specific populations, costs of services and scope of services, past performance of current OFCY grantees, and geographic and equitable distribution of services.

Application Status

We are pleased to inform you that your application in the funding strategy **Parent Support and Education** for the project **Summer Pre-K Program** in the amount of **\$93,770** has been recommended for funding by the POC at their meeting on April 20, 2016. There is a possibility that the recommendation can still be modified, and it is subject to final approval by the POC and the Oakland City Council.

In the event that your awarded amount is less than proposed, you may not appeal to obtain more funding. Please speak with OFCY staff to go over modifications to your budget and to confirm your continued interest in receiving the OFCY grant at its recommended funding amount.

If your recommended grant amount is for less than proposed and this significantly impacts your ability to deliver services as proposed, please call Mike Wetzel, OFCY Program Planner, at 510-238-3242 to schedule an appointment for initial discussion of the funded amount and scope of services planned for FY2016-2017. You will have an opportunity to adjust and finalize any changes to your Scope of Work and budget with OFCY staff in May and June.

Congratulations on your recommendation for funding. OFCY will notify you of your final funding status upon the City Council's approval of the grants by resolution in June 2016.

Sincerely,

*Sandra L. Taylor*

Sandra Taylor  
Director, Oakland Fund for Children and Youth  
Human Services Manager, City of Oakland



**GRANT AGREEMENT  
BETWEEN THE CITY OF OAKLAND  
AND OAKLAND UNIFIED SCHOOL DISTRICT**

Whereas, pursuant to City of Oakland Resolution No \_\_\_\_\_ C.M.S., the Council has authorized the City Administrator or her designee to enter into this Agreement in accord with the City's ordinances and applicable provisions of the Oakland City Charter for a *KIDS FIRST! Oakland Fund for Children and Youth* grant; and

Whereas, Grantee has submitted an application for said funds to the City to obtain funding for Grantee's community-related programs and activities provided in Oakland;

Now therefore the parties to this Agreement covenant as follows:

1. Parties and Effective Date

This Agreement is made and entered into as of July 1, 2016 between the City of Oakland, a municipal corporation, ("City"), One Frank H. Ogawa Plaza, Oakland, California 94612, and OAKLAND UNIFIED SCHOOL DISTRICT, a California public entity ("Grantee").

2. Scope of Work

Grantee agrees to perform the community-related program work, services, or conditions of grant ("Work") set forth in Schedule A attached to this Agreement and incorporated herein by reference.

Grantee shall designate an individual who shall be responsible for communications with the City for the duration of this Agreement. Schedule A includes the manner of payment.

3. Grant-Funded Program Documents and Provisions

Grantee, by executing this Agreement, is responsible for fiscal and programmatic compliance with all Agreement terms. The Project Manager for the City shall be Sandra Taylor, Children and Youth Services Manager.

a. Evaluation. Grantee is required to cooperate and collaborate with Oakland Fund for Children and Youth (OFCY) evaluation consultants; guidelines for participation and requirements will be provided by OFCY.

b. Technical Assistance. Grantee is required to attend periodic sessions designed for technical assistance purposes.

c. Grantee will also perform or arrange for the performance of Work under this Agreement in accordance with City of Oakland rules, regulations and policies and applicable federal and state laws.

4. Time of Performance

The grant term shall be for one year beginning July 1, 2016 and shall end on June 30, 2017.

5. Grant Funding, Method of Disbursal, Receipts

Grantee will be paid for performance of the Scope of Work in an amount that will be based on actual costs but that will be "Capped" so as not to exceed the sum of NINETY THREE THOUSAND SEVEN HUNDRED AND SEVENTY DOLLARS (\$93,770.00) ("Authorized Funds") in fiscal year 2016 - 2017 based on the scope of services and deliverable tasks in Schedule A and the budget by billing rates in Schedule B (Budget and Budget Narrative). The maximum that will be charged for the entire scope of work will not exceed the Capped amount, even if Grantee's actual costs and expenses exceed the Capped amount. Payment due on completion and acceptance of deliverables as specified in the Scope of Services.

Upon execution of the Agreement, Grantee may be advanced an amount not to exceed a total of \$18,754.00 (20% of total grant amount for Year Round programs, or 75% for Summer Program.). The advance will be offset against the payments to Grantee. Upon early termination of this Agreement, Grantee must repay the full amount of the advance to the extent services were not performed..

Payments shall be made on a reimbursement basis, payable quarterly upon submission of:

- a. A quarterly invoice, supported by detailed documentation, sufficient to support payment; and
- b. A quarterly progress report confirming compliance with service goals established by this Agreement, specified in Schedule A.
- c. 25% Matching Requirement - In addition to the above, payment shall be dependent upon documentation that Grantee has received grants, in-kind services, donations or other pre-approved non-City sources of funding, totaling at least twenty-five (25) percent of the total annual project amount. Failure to secure at least a twenty-five (25) percent match by the close of the third quarter, and to provide documentation thereof, may result in a twenty-five (25) percent reduction in the total amount of compensation paid to Grantee.
- d. The documents submitted for all payments shall be reviewed and approved for payment by the City, or its designee. The City or designee shall have sole and absolute discretion to determine the sufficiency of supporting documentation for payment. Determination of satisfactory completion of the Scope of Services will be based on quarterly progress reports, the results of site visits by staff, evaluation by an external consultant, as well as review of the total cumulative accomplishments. Grantee's failure to satisfactorily complete the entire Scope of Services in any quarter may result in reduction in payments, suspension of payments, termination of this Agreement, and disqualification from contracting for or receiving Oakland Fund for Children and Youth funding during the following twelve months.
- e. Disbursements - The City shall have the right, but not the obligation, to make disbursements directly to subcontractors, fiscal partners or other third parties performing work under this Agreement when the City deems such direct payments advisable, and Grantee hereby assigns the right to receive grant proceeds to such third parties, said assignment conditioned on the City electing to exercise its third-party payment rights under this provision. However, this provision in no way is intended to waive or release Grantee from its responsibility to make timely payments to subcontractors, fiscal partners or other parties performing work under this Agreement.

All obligations incurred in the performance of this Agreement must be reported to the City within sixty (60) days following the termination of this Agreement. No claims submitted after the sixty-day period will be recognized as binding upon the City for reimbursement.

6. Evaluation and Monitoring

Grantee agrees to comply with data requests from the OFCY outside evaluation provider as well as from the OFCY staff for purposes of evaluating program and fund performance. Grantee is required to input client and program data electronically on a regular basis and submit automated invoices and progress reports electronically. Grantee will be required to sign a Memorandum of Understanding with CitySpan, Inc. to use their database for the purposes described above. Grantee is required to have all clients sign a Release of Information Form stating that the client gives permission for the Grantee to input their information into the database.

Grantee agrees to allow City of Oakland staff complete a site visit at least once (1) annually to visually observe OFCY programs in operation (when appropriate), provide documentation related to the financial health of the overall organization and the appropriation of OFCY program funds, and to review documents related to the program management (such as case files) of the OFCY program and the overall organization. If it is appropriate, City of Oakland staff may make unannounced visits to observe OFCY programs in operation.

Grantee is required to have every enrolled client (and their parent, guardian, or other legally authorized representative if a minor) sign a Release of Information Form giving consent to being evaluated by the City and the designated evaluation consultant, including sharing information with and from Oakland Unified School District.

Grantee agrees to participate and assist in all evaluation activities prescribed by OFCY and its' evaluator, including but not limited to site visits, surveys, assessments, interviews, and quarterly evaluation meetings. Grantee agrees to communicate with the OFCY outside evaluator in a timely fashion.

7. Grantee's Rights, Responsibilities, and Qualifications

- a. Independent Contractor - The relationship of the City and Grantee is solely that of a grantor and grantee of funds, and should not be construed as a joint venture, equity venture, partnership, or any other relationship. The City does not undertake or assume any responsibility or duty to Grantee (except as provided for herein) or to any third party with respect to the Work performed under this Agreement. Except as the City may specify in writing, Grantee has no authority to act as an agent of the City or to bind the City to any obligation. The parties expressly agree that Grantee is neither an employee nor an independent contractor of the City of Oakland. Grantee has and shall retain the right to exercise full control and supervision of the Work, and full control over the employment, direction, compensation and discharge of all persons assisting Grantee in the performance of Work hereunder. Grantee shall be solely

responsible for all matters relating to the payment of his/her employees, including compliance with social security, withholding and all other regulations governing such matters, and shall be solely responsible for Grantee's own acts and those of Grantee's subordinates and employees. Grantee will determine the method, details and means of performing the Work described in Schedule A. Grantee is responsible for paying, when due, all income taxes, including estimated taxes, incurred as a result of the grant payments paid by the City to Grantee for Work under this Agreement. On request, Grantee will provide the City with proof of timely payment. Grantee agrees to defend and indemnify the City for any claims, costs, losses, fees, penalties, interest or damages suffered by the City resulting from Grantee's failure to comply with this provision.

- b. Grantee's Qualifications - Grantee represents that Grantee has the qualifications and skills necessary to perform the Work under this Agreement in a competent and professional manner without the advice or direction of The City. This means Grantee is able to fulfill the requirements of this Grant Agreement. Failure to perform the Work required under this Grant Agreement will constitute a material breach of the Agreement and may be cause for termination of Grant Funding and the Agreement. Grantee has complete and sole discretion for the manner in which the work under this Grant Agreement is performed.
- c. Fiscal Agency Responsibility - This Agreement between the City and Grantee assumes inherent responsibility regarding fiscal agency. In case a Grantee has entered into a subcontract or fiscal partnership, the City holds Grantee legally liable for all aspects of the contract including but not limited to project implementation, fiscal management, and communication with the City regarding the subcontract or fiscal partner activities. As a fiscal sponsor or agent, Grantee is expected and authorized to manage the finances of the grant; monitor and deliver program activities of subcontracting or partner agencies; provide fiscal oversight and support to subcontracting or partner agencies; conduct fiscal review, site visits, and deliver necessary support to subcontracting or partner agencies; communicate with the City regarding the subcontract or fiscal partnership; review, approve, and submit reports, invoices, scope of work revision requests, and budget revision requests to the City; pick up warrants; terminate contracts with subcontracting or fiscal partner agencies with the approval of the City, if necessary; and assume full fiscal responsibility of contract, subcontract, and fiscal partnership.
- d. Publicity - Any publicity or marketing materials generated by Grantee for the project funded pursuant to this Agreement, during the term of this Agreement or for one year thereafter, must follow these guidelines:
  - i. Attribution of Funding - Any publicity or marketing materials generated by Grantee for the project will make reference to the contribution of the City of Oakland's Oakland Fund for Children and Youth (OFCY) in making the project possible. The words "Oakland Fund for Children and Youth" will be explicitly stated in all pieces of publicity, including but not limited to flyers, press releases, websites, posters, brochures, public service announcements, interviews and newspaper articles.
  - ii. Marketing Material - The OFCY logo must be clearly placed on all pieces of publicity and marketing material, including but not limited to flyers, press releases,

websites, posters, brochures, public service announcements, interviews and newspaper articles. City staff will be available whenever possible at the request of Grantee to assist Grantee in generating publicity for the project funded pursuant to this Agreement. Grantee further agrees to cooperate with authorized City officials and staff in any City-generated publicity or promotional activities undertaken with respect to this project.

8. Audit

Grantee shall maintain (a) a full set of accounting records in accordance with generally accepted accounting principles and procedures for all funds received under this Agreement; and (b) full and complete documentation of performance related matters such as benchmarks and deliverables associated with this Agreement.

Grantee shall (a) permit the City to have access to those records for the purpose of making an audit, examination or review of financial and performance data pertaining to this Agreement; and (b) maintain such records for a period of four years following the last fiscal year during which the City paid an invoice to Grantee under this Agreement.

9. Assignment

Grantee shall not assign or otherwise transfer any rights, duties, obligations or interest in this Agreement or arising hereunder to any person, persons, entity or entities whatsoever without the prior written consent of the City and any attempt to assign or transfer without such prior written consent shall be void. Consent to any single assignment or transfer shall not constitute consent to any further assignment or transfer.

10. Conflict of Interest

a. Grantee

The following protections against conflict of interest will be upheld:

- i. Grantee certifies that no member of, or delegate to the Congress of the United States shall be permitted to share or take part in this Agreement or in any benefit arising therefrom.
- ii. Grantee certifies that no member, officer, or employee of the City or its designees or agents, and no other public official of the City who exercises any functions or responsibilities with respect to the programs or projects covered by this Agreement, shall have any interest, direct or indirect in this Agreement, or in its proceeds during his/her tenure or for one year thereafter.
- iii. Grantee shall immediately notify the City of any real or possible conflict of interest between Work performed for the City and for other clients served by Grantee.
- iv. Grantee warrants and represents, to the best of its present knowledge, that no public official or employee of City who has been involved in the making of this Agreement, or who is a member of a City board or commission which has been involved in the making of this Agreement whether in an advisory or decision-making capacity, has or will receive a direct or indirect financial interest in this Agreement in violation of the rules contained in California Government Code Section 1090 *et seq.*, pertaining to conflicts of interest in public contracting. Grantee shall exercise due diligence to ensure that no such official will receive such an interest.

- v. Grantee further warrants and represents, to the best of its present knowledge and excepting any written disclosures as to these matters already made by Grantee to City, that (1) no public official of City who has participated in decision-making concerning this Agreement or has used his or her official position to influence decisions regarding this Agreement, has an economic interest in Grantee or this Agreement, and (2) this Agreement will not have a direct or indirect financial effect on said official, the official's spouse or dependent children, or any of the official's economic interests. For purposes of this paragraph, an official is deemed to have an "economic interest" in any (a) for-profit business entity in which the official has a direct or indirect investment worth \$2,000 or more, (b) any real property in which the official has a direct or indirect interest worth \$2,000 or more, (c) any for-profit business entity in which the official is a director, officer, partner, trustee, employee or manager, or (d) any source of income or donors of gifts to the official (including nonprofit entities) if the income or value of the gift totaled more than \$500 the previous year. Grantee agrees to promptly disclose to City in writing any information it may receive concerning any such potential conflict of interest. Grantee's attention is directed to the conflict of interest rules applicable to governmental decision-making contained in the Political Reform Act (California Government Code Section 87100 *et seq.*) and its implementing regulations (California Code of Regulations, Title 2, Section 18700 *et seq.*).
- vi. Grantee understands that in some cases Grantee or persons associated with Grantee may be deemed a "city officer" or "public official" for purposes of the conflict of interest provisions of Government Code Section 1090 and/or the Political Reform Act. Grantee further understands that, as a public officer or official, Grantee or persons associated with Grantee may be disqualified from future City contracts to the extent that Grantee is involved in any aspect of the making of that future contract (including preparing plans and specifications or performing design work or feasibility studies for that contract) through its work under this Agreement.
- vii. Grantee understands that the Oakland Government Ethics Act (Oakland Municipal Code Chapter 2.25) prohibits Grantee from hiring a "Public Servant", including certain former City employees, councilmembers, or Planning and Oversight Committee members, in order to prepare or present grant proposals to the POC. Grantee shall direct inquiries to the Oakland Public Ethics Commission.
- viii. Grantee shall incorporate or cause to be incorporated into all subcontracts for work to be performed under this Agreement a provision governing conflict of interest in substantially the same form set forth herein.
- b. No Waiver  
Nothing herein is intended to waive any applicable federal, state or local conflict of interest law or regulation

11. Non-Discrimination/Equal Employment Practices

Grantee understands that shall not discriminate or permit discrimination against any person or group of persons in any manner prohibited by federal, state or local laws. During the performance of this Agreement, Grantee agrees as follows:

- a. Grantee and Grantee's subcontractors, if any, shall not discriminate against any employee or applicant for employment because of age, marital status, religion, gender, sexual preference, race, creed, color, national origin, Acquired-Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC) or disability. This nondiscrimination policy shall include, but not be limited to, the following: employment, upgrading, failure to promote, demotion or transfer, recruitment advertising, layoffs, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- b. Grantee and Grantee's Subcontractors shall state in all solicitations or advertisements for employees placed by or on behalf of Grantee that all qualified applicants will receive consideration for employment without regard to age, marital status, religion, gender, sexual preference, race, creed, color, national origin, Acquired-Immune Deficiency Syndrome (AIDS), AIDS-Related Complex (ARC) or disability.
- c. Grantee shall make its goods, services, and facilities accessible to people with disabilities and shall verify compliance with the Americans with Disabilities Act by executing Schedule C-1 ("Declaration of Compliance with the Americans with Disabilities Act,") attached hereto and incorporated herein.
- d. If applicable, Grantee will send to each labor union or representative of workers with whom Grantee has a collective bargaining agreement or contract or understanding, a notice advising the labor union or workers' representative of Grantee's commitments under this nondiscrimination clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

12. Local and Small Local Business Enterprise Program -- For Profit and Not-for-Profit Entities

The City has established requirements for participation by local and small local enterprises, including local nonprofit organizations and small local nonprofit organizations, in publicly-supported projects. Unless otherwise indicated, the City acknowledges that Grantee complies with this requirement.

13. Living Wage Ordinance

If the Funds disbursed under this Agreement is equal to or greater than \$100,000 in a 12-month period (Oakland Municipal Code Chapter 2.28), then Grantee must comply with the Oakland Living Wage Ordinance. The Living Wage Ordinance requires that nothing less than a prescribed minimum level of compensation (a living wage) be paid to employees of City Financial Assistance Recipients ("CFARs") (Ord. 12050 § 1, 1998). When applicable, the Ordinance also requires submission of the Declaration of Compliance attached and incorporated herein as Schedule N and made part of this Agreement, and, unless specific exemptions apply or a waiver is granted, the Grantee must provide the following to its employees who perform services under or related to this Agreement:

- a. **Minimum compensation** – As of July 1, 2016, said employees shall be paid an initial hourly wage rate of \$12.93 with health benefits or \$14.86 without health benefits. Grantee agrees to pay the rates as upwardly adjusted each year no later than April 1 in proportion to the increase at the immediately preceding December 31 over the year earlier level of the Bay Region Consumer Price Index as published by the Bureau of Labor Statistics, U.S. Department of Labor.
- b. **Health benefits** – Said full-time and part-time employees paid at the lower living wage rate shall be provided health benefits of at least \$1.93 per hour. Grantee shall provide proof that health benefits are in effect for those employees no later than 30 days after execution of the contract or receipt of City financial assistance.
- c. **Compensated days off** – Said employees shall be entitled to twelve compensated days off per year for sick leave, vacation or personal necessity at the employee's request, and ten uncompensated days off per year for sick leave. Employees shall accrue one compensated day off per month of full time employment. Part-time employees shall accrue compensated days off in increments proportional to that accrued by full-time employees. The employees shall be eligible to use accrued days off after the first six months of employment or consistent with company policy, whichever is sooner. Paid holidays, consistent with established employer policy, may be counted toward provision of the required 12 compensated days off. Ten uncompensated days off shall be made available, as needed, for personal or immediate family illness after the employee has exhausted his or her accrued compensated days off for that year.
- d. **Federal Earned Income Credit (EIC)** – Grantee shall inform said employees who earn less than \$12.00 per hour that he or she may be eligible for EIC and shall provide forms to apply for advance EIC payments to eligible employees.
- e. Grantee shall provide to all employees and to the Office of Contract Compliance, written notice of its obligation to eligible employees under the City's Living Wage requirements. Said notice shall be posted prominently in communal areas of the work site(s) and shall include the above-referenced information.
- f. Grantee shall provide all written notices and forms required above in English, Spanish or other languages spoken by a significant number of employees within 30 days of employment under this Agreement.
- g. **Reporting** – Grantee shall maintain a listing of the name, address, hire date, occupation classification, rate of pay and benefits for each of its employees. Grantee shall provide a copy of said list to the Office of Contract Compliance, on a quarterly basis, by March 31, June 30, September 30 and December 31 for the applicable compliance period. Failure to provide said list within five days of the due date will result in liquidated damages of five hundred dollars (\$500.00) for each day that the list remains outstanding. Grantee shall maintain employee payroll and related records for a period of four (4) years after expiration of the compliance period.
- h. Grantee shall require subcontractors that provide services under or related to this Agreement to comply with the above Living Wage provisions. Grantee shall include the above-referenced sections in its subcontracts. Copies of said subcontracts shall be submitted to the Office of the City Administrator, Contract Compliance & Employment Services Division.



14. Equal Benefits Ordinance

This Agreement is subject to the Equal Benefits Ordinance codified in Chapter 2.32 of the Oakland Municipal Code and its implementing regulations. The purpose of this Ordinance is to protect and further the public, health, safety, convenience, comfort, property and general welfare by requiring that public funds be expended in a manner so as to prohibit discrimination in the provision of employee benefits by City grantees between employees with spouses and employees with domestic partners, and/or between domestic partners and spouses of such employees.

The Ordinance shall only apply to those portions of a Grantee's operations that occur (1) within the City of Oakland; (2) on real property outside the City of Oakland if the property is owned by the City or if the City has a right to occupy the property, and if the contract's presence at that location is connected to a contract with the City; and (3) elsewhere in the United States where work related to a City contract is being performed. The requirements of this chapter shall not apply to subcontracts or subgrantees of Grantee.

The Equal Benefits Ordinance requires, among other things, submission of the Equal Benefits Declaration of Nondiscrimination attached hereto as Schedule N-1 and incorporated herein by reference.

15. Minimum Wage Ordinance

Oakland employers are subject to Oakland's Minimum Wage Law, whereby Oakland employees must be paid the current Minimum Wage rate.

Employers must notify employees of the annually adjusted rates by each December 15<sup>th</sup> and prominently display notices at the job site.

The law requires paid sick leave for employees and payment of service charges collected for their services.

16. City of Oakland Campaign Contribution Limits

This Agreement is subject to the City of Oakland Campaign Reform Act of Chapter 3.12 of the Oakland Municipal Code and its implementing regulations if it requires Council approval. The City of Oakland Campaign Reform Act prohibits Grantees that are doing business or seeking to do business with the City of Oakland from making campaign contributions to Oakland candidates between commencement of negotiations and either 180 days after completion of, or termination of, contract negotiations.

If this Agreement requires Council approval, Grantee must sign and date an Acknowledgment of Campaign Contribution Limits Form attached hereto and incorporated herein as Schedule O.

17. Nuclear Free Zone Disclosure

Grantee represents, pursuant to Schedule P ("Nuclear Free Zone Disclosure Form"), that Grantee is in compliance with the City of Oakland's restrictions on doing business with

service providers considered nuclear weapons makers. Prior to execution of this agreement, Grantee shall complete Schedule P, attached hereto.

18. Insurance

Unless a written waiver is obtained from the City's Risk Manager, Grantee must provide the insurance listed in Schedule Q. Schedule Q is attached hereto and incorporated herein by reference.

19. Indemnification

Grantee shall protect, defend (with counsel acceptable to City), indemnify and hold harmless City, its councilmembers, officers, employees and agents from any and all actions, causes of actions, claims, losses, expenses (including reasonable attorneys' fees and costs) or liability (collectively called "Actions") on account of damage of property or injury to or death of persons arising out of or resulting in any way from work performed in connection with this Agreement by Grantee, its officers, employees, subconsultants or agents.

Grantee acknowledges and agrees that it has an immediate and independent obligation to defend City, its councilmembers, officers, employees and agents from any claim or Action which potentially falls within this indemnification provision, which obligation shall arise at the time such claim is tendered to Grantee by City and continues at all times thereafter.

All of Grantee's obligations under this section are intended to apply to the fullest extent permitted by law and shall survive the expiration or sooner termination of this Agreement.

20. Arizona and Arizona-Based Businesses

Contractor agrees that in accordance with Resolution No. 82727 C.M.S., neither it nor any of its subsidiaries, affiliates or agents that will provide services under this agreement is currently headquartered in the State of Arizona, and shall not establish an Arizona business headquarters for the duration of this agreement with the City of Oakland or until Arizona rescinds SB 1070.

Contractor acknowledges its duty to notify Contracts and Compliance Division, Office of the City Administrator if it's Business Entity or any of its subsidiaries affiliates or agents subsequently relocates its headquarters to the State of Arizona. Such relocation shall be a basis for termination of this agreement.

21. Political Prohibition

Subject to applicable State and Federal laws, moneys paid pursuant to this Agreement shall not be used for political purposes, sponsoring or conducting candidate's meetings, engaging in voter registration activity, nor for publicity or propaganda purposes designed to support or defeat legislation pending before federal, state or local government.

22. Religious Prohibition  
There shall be no religious worship, instruction, or proselytization as part of, or in connection with the performance of the Agreement.
23. Business Tax Certificate  
Grantee shall obtain and provide proof of a valid City business tax certificate. Said certificate must remain valid during the duration of this Agreement.
24. Fraud, Waste and Abuse  
Grantee shall immediately inform the City of any information or complaints involving criminal fraud, waste, abuse, or other criminal activity in connection with the Work
25. Termination For Cause or Non-Appropriation  
The City may suspend reimbursement payments immediately and may terminate this Agreement in the event Grantee breaches any of its material obligations provided for in this Agreement and such breach is not corrected or cured within a reasonable time not to exceed thirty (30) days after receipt of written notice of such breach.
- Unless otherwise terminated as provided in this Agreement, this Agreement will terminate on June 30, 2017.
26. Termination for Lack of Appropriation  
City's obligations under this Agreement are contingent upon continued Kids First! funding. The City may terminate this Agreement on thirty (30) days' written notice to Grantee without further obligation if said grant funding is withdrawn or otherwise becomes unavailable for continued funding of the grant work or activity funded hereunder. Termination notice shall be made in accordance with the "Notices" section of this Agreement.
27. Litigation and Pending Disputes  
Grantee shall promptly give notice in writing to the City of any litigation pending or threatened against Grantee in which the amount claimed is in excess of \$50,000. Grantee shall disclose, and represents that it has disclosed, any and all pending disputes with the City prior to execution of this Agreement on **Schedule K**, incorporated herein by reference. Failure to disclose pending disputes prior to execution of this Agreement shall be a basis for termination of this Agreement
28. Governing Law  
This Agreement shall be governed by the laws of the State of California.

29. Notice  
If either party shall desire or be required to give notice to the other, such notice shall be given in writing, via facsimile and concurrently by prepaid U.S. certified or registered postage, addressed to Grantee as follows:  
(City of Oakland)

Sandra Taylor, Manager  
City of Oakland  
Department of Human Services  
150 Frank H. Ogawa Plaza, Suite 4216  
Oakland, CA 94612-2092

Oakland Unified School District  
1000 Broadway  
Oakland, CA 94612

Attn: Maria Sujo

Any party to this Agreement may change the name or address of representatives for purpose of this Notice paragraph by providing written notice to all other parties ten (10) business days before the change is effective.

30. Non-Liability of City  
No member, official, officer, director, employee, or agent of the City shall be liable to Grantee for any obligation created under the terms of this Agreement except in the case of actual fraud or willful misconduct by such person.
31. Right to Offset Claims for Money  
All claims for money due or to become due from the City shall be subject to deduction or offset by the City from any monies due Grantee by reason of any claim or counterclaim arising out of this Agreement, any purchase order, or any other transaction with Grantee.
32. Entire Agreement of the Parties  
This Agreement supersedes any and all agreements, either oral or written, between the parties with respect to the rendering of Work by Grantee for the City and contains all of the representations, covenants and agreements between the parties with respect to the rendering of the Work. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not contained in this Agreement, and that no other agreement, statement or promise not contained in this Agreement will be valid or binding.
33. Modification  
Any modification of this Agreement will be effective only if it is in a writing signed by all parties to this Agreement.
34. Severability/Partial Invalidity

If any term or provision of this Agreement, or the application of any term or provision of this Agreement to a particular situation, shall be finally found to be void, invalid, illegal or unenforceable by a court of competent jurisdiction, then notwithstanding such determination, such term or provision shall remain in force and effect to the extent allowed by such ruling and all other terms and provisions of this Agreement or the application of this Agreement to other situation shall remain in full force and effect.

Notwithstanding the foregoing, if any material term or provision of this Agreement or the application of such material term or condition to a particular situation is finally found to be void, invalid, illegal or unenforceable by a court of competent jurisdiction, then the Parties hereto agree to work in good faith and fully cooperate with each other to amend this Agreement to carry out its intent.

35. Inconsistency

If there is any inconsistency between the main agreement and the attachments/exhibits, the text of the main agreement shall prevail.

36. Approval

If the terms of this Agreement are acceptable to Grantee and the City, sign and date below.

\_\_\_\_\_  
City of Oakland,  
a municipal corporation

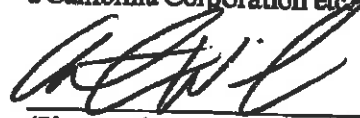

\_\_\_\_\_  
(City Administrator's Office) (Date)

\_\_\_\_\_  
(Department Head Signature) (Date)

Approved as to form and legality:

\_\_\_\_\_  
(City Attorney's Office Signature) (Date)

\_\_\_\_\_  
Oakland Unified School District,  
a California Corporation etc.

 6/14/16  
\_\_\_\_\_  
(Signature) (Date) 

Title: \_\_\_\_\_

\_\_\_\_\_  
Business Tax Certificate No.

\_\_\_\_\_  
Resolution Number

\_\_\_\_\_  
Accounting Number

# Combined Grants Schedules



Business Name Oakland Unified School District Phone (510) 879-3500 Email \_\_\_\_\_  
 Address 1000 Broadway City Oakland State CA Zip 94607 Federal ID # 94-6000385  
 City of Oakland Business License Number N/A Completed by: J. Minor, General Counsel Phone if different (510) 879-8535

## Schedule C-1 -- (Declaration of Compliance with the Americans with Disabilities Act)

I declare under penalty of perjury that my company will comply with the City Of Oakland American with Disabilities Act obligations.

### Schedule K -- (Pending Dispute Disclosure)

- Are you or your firm involved in a pending dispute or claim Against the City of Oakland or its Agency? (Please check one)  Yes  No
- If "Yes", please list existing and pending lawsuit(s) and claim(s) with the title, contract date, brief description of the issues, officials or staff persons involved in the matter and the City department/division administering the contract. Contract Title and Number: \_\_\_\_\_

Administering Department/Division: \_\_\_\_\_ Date: \_\_\_\_\_ Official(s), Staff person(s) involved: \_\_\_\_\_ Issues: \_\_\_\_\_

- (check) Additional Disputes listed on Attachment

## Schedule N - (Living Wage - Declaration of Compliance) Grants accumulating over \$100K. Grants under \$100K mark N/A

**Employment Questionnaire: Please respond to the following questions:**

Questions	Responses
(1) How many permanent employees are employed with your company? (If less than 5, stop here)	
(2) How many of your permanent employees are paid above the Living Wage rate?	
(3) How many of your permanent employees are paid below the Living Wage rate?	
(4) Number of compensated days off per employee? (Refer to item "a" above)	
(5) Number of trainees in your company?	
(6) Number of employees under 21 years of age, employed by a nonprofit corporation for after school or summer employment for a period not longer than 90 days.	

**Schedule N-1 - (Equal Benefits - Declaration of Nondiscrimination) Grants accumulating over \$25K, Grants under \$25K mark N/A**  
**Section A. Grantee Information**

- (1) Are you an EBO certified firm (Please check one)  Yes  No (If yes, please attached certificate and skip Schedule N-1)  
 (2) Approximate Number of Employees in the U.S. 4,500 (3) Are any of your employees covered by a collective bargaining agreement or union trust fund? (Please check one)  Yes  No (4) Union name(s) OEA, SEIU, CSEA, AFSCME, Teamsters, BTC, UAOS

**Section B. Compliance**

- (1) Does your company provide or offer access to any benefits to employees with spouses or to spouses of employees? (Please check one)  Yes  No  
 (2) Does your company provide or offer access to any benefits to employees with domestic partners? (Please check one)  Yes  No

**Section C. Benefits PLEASE CHECK EACH BENEFIT THAT APPLIES**

Benefits	Offered to Employees only	Offered to Employees and their spouses	Offered to Employees and their Domestic Partners	Not Offered at all	Documentation attached
Health	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dental	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retirement (Pension, 401K, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bereavement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Family Leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parental Leave	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employee Assistance Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Relocation & Travel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Company Discount, Facilities & Events	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Credit Union	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child Care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(1) CFAR is a City Financial Recipient. (2) Domestic Partner is defined as a same sex couples or opposite sex couples registered as such with a state or local government domestic partnership registry

**Schedule P - (Nuclear Free Zone - Ordinance 11474 C.M.S.)**



I declare under penalty of perjury that I have read Ordinance 11478 C.M.S. titled "An Ordinance Declaring the City of Oakland a Nuclear Free Zone and Regulating Nuclear Weapons Work and City Contracts with and Investment in Nuclear Weapons Makers", as provided on the City's website, see "footnote" below I certify that my firm conforms with the conditions as defined in Ordinance 11478 C.M.S.



I declare that my company is NOT in compliance with Ordinance 11478 C.M.S., but my proposal/bid should be considered because:

**Schedule V - (Affidavit of Non-Disciplinary or Investigatory Action)**

I certify that the following entities: Equal Employment Opportunity Commission (EEOC), Department of Fair Employment & Housing (DFEH) or the Office of Federal Contract Compliance Programs (OFCCP) has not taken disciplinary or investigatory action against the Firm. If such action has been taken, attached hereto is a detailed explanation of the reason for such action, the party instituting such action and the status or outcome of such action. Initial: \_\_\_\_\_

Oakland's Minimum Wage Law - (Resolution 85423 C.M.S. - Oakland Municipal Code Section 5.92, et seq.) I certify that I have read Oakland's minimum wage law and I am in full compliance with all its provisions. Initial: \_\_\_\_\_

Affirmative Action - I certify that I/we shall not discriminate against any employee or applicant for employment because of race, color, creed, sex, sexual orientation, national origin, age, disability, Acquired Immune Deficiency Syndrome (AIDS) related complex, or any other arbitrary basis and shall insure compliance with all provisions of Executive Order No. 11246 (as amended by Executive Order No. 11375). I certify that I/we shall not discriminate against any employee or applicant for employment because they are disabled veteran of the Vietnam era and shall insure compliance with all provisions of 41CFR60-250.4 where applicable. Initial: \_\_\_\_\_

By signing and submitting this combined schedules form the prospective primary participant's authorized representative hereby obligates the proposer(s) to the stated conditions referenced in this document. I declare under penalty of perjury that the foregoing is true and correct.

Name of Individual: Jacqueline P. Minor Title: General Counsel

Signature: 

Date: 6/10/16

PLEASE NOTE: Detailed descriptions of all policies represented in this combined form may be found at Contracts and Compliance website "Policies and Legislation" address <http://www2.oaklandnet.com/Government/CityAdministration/CPs/policies/index.htm> For an electronic copy of this combined form and copies of standard contract Schedules R, E, O, Q, Ex: Affidavit and Schedule G please go to this web address <http://www2.oaklandnet.com/Government/CityAdministration/CPs/FormsSchedules/index.htm>



**WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY**

WC 00 03 13

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT**

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.

(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)

This endorsement, effective on July 1, 2016 at 12:01 A.M. standard time, forms a part of  
(DATE)

Policy No. WC2016EPP00296 of the New York Marine & General Insurance Co.  
(NAME OF INSURANCE COMPANY)

issued to Oakland Unified School District

Premium (if any) \$ N/A

  
Authorized Representative

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.

This agreement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

**Schedule**

As required by written contract for the above Insured,  
to issue throughout the policy period.

All work is to be completed in the state of California.

This waiver will expire July 1, 2017

Typist: Strike out third sentence if in applicable.



CONTRACTOR ACKNOWLEDGEMENT OF CITY OF OAKLAND CAMPAIGN CONTRIBUTION LIMITS FOR CONSTRUCTION, PROFESSIONAL SERVICE & PROCUREMENT CONTRACTS

To be completed by City Representative prior to distribution to Contractor

City Representative \_\_\_\_\_ Phone \_\_\_\_\_ Project Spec No. \_\_\_\_\_

Department \_\_\_\_\_ Contract/Proposal Name \_\_\_\_\_

This is an Original  Revised form (check one). If Original, complete all that applies. If Revised, complete Contractor name and any changed data.

Contractor Name Oakland Unified School district Phone 510 879 2760

Street Address 1000 Broadway Suite 150 City Oakland, State CA Zip 94607

Type of Submission (check one)  Bid  Proposal  Qualification  Amendment

Majority Owner (if any). A majority owner is a person or entity who owns more than 50% of the contracting firm or entity.

Individual or Business Name \_\_\_\_\_ Phone \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

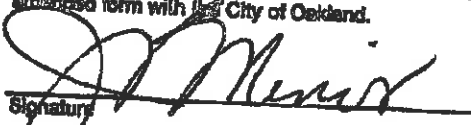
The undersigned Contractor's Representative acknowledges by his or her signature the following:

The Oakland Campaign Reform Act limits campaign contributions and prohibits contributions from contractors doing business with the City of Oakland and the Oakland Redevelopment Agency during specified time periods. Violators are subject to civil and criminal penalties.

I have read Oakland Municipal Code Chapter 3.12, including section 3.12.140, the contractor provisions of the Oakland Campaign Reform Act and certify that I/we have not knowingly, nor will I/we make contributions during the period specified in the Act.

I understand that the contribution restrictions also apply to entities/persons affiliated with the contractor as indicated in the Oakland Municipal Code Chapter 3.12.060.

If there are any changes to the information on this form during the contribution-restricted time period, I will file an amended form with the City of Oakland.



Signature  
Jacqueline P. Minor  
Print Name of Signer

6.10.16

Date  
General Counsel  
Position

To be Completed by City of Oakland after completion of the form

Date Received by City: \_\_\_\_\_ By \_\_\_\_\_

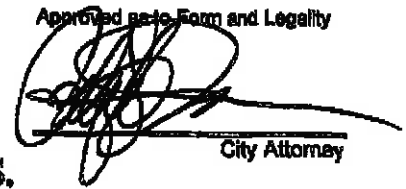
Date Entered on Contractor Database: \_\_\_\_\_ By \_\_\_\_\_

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

MAY 12 PM 12:00 OAKLAND CITY COUNCIL

RESOLUTION No. 86226 C.M.S.

Approved as to Form and Legality



City Attorney

---

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AND EXECUTE GRANT AGREEMENTS BETWEEN THE CITY OF OAKLAND AND VARIOUS NON-PROFIT AND PUBLIC AGENCIES TO PROVIDE DIRECT SERVICES FOR CHILDREN AND YOUTH IN AN AMOUNT NOT TO EXCEED \$14,836,101 FOR FISCAL YEAR 2016-2017, WITH AN OPTION TO APPROVE ONE-YEAR GRANT RENEWALS IN FISCAL YEARS 2017-2018 AND 2018-2019 PENDING COUNCIL APPROVAL**

**WHEREAS**, Measure K/Kids First! Initiative established the Oakland Fund for Children and Youth ("OFCY") in 1996 to help young people grow to become healthy, productive, and honorable adults; and

**WHEREAS**, the passage of Measure D in 1998 revised the Kids First Charter Amendment and established a second 12-year life cycle for the Kids First! Children's Fund administered through the Oakland Fund for Children and Youth;

**WHEREAS**, the Planning and Oversight Committee ("POC") provides oversight and direction for the OFCY planning and funding review process; and

**WHEREAS**, the revenue appropriation for Fiscal Year (FY) 2016-2017 to the Kids First! Oakland Children's Fund (Fund 1780) was approved in the FY 2015-2017 Adopted Policy Budget and 90% of the appropriation in the amount of \$13,081,037 will be available for grants and is located in Kids First! Oakland Children's Fund (1780), Youth Services Organization (78251), Services Contract Account (54912), FY 2016-2017 OFCY Contract Project (P485230) and these funds are available for allocation to grants; and

**WHEREAS**, any interest earned and amounts unspent or uncommitted by the fund at the end of any fiscal year are to be made available for future grants as specified in the Kids First! Charter Amendment; and

**WHEREAS**, the prior revenue adjustment has resulted in an unspent project balance of \$2,521,989 in Kids First! Oakland Children's Fund (1780) from Youth Services Organization (78251), Services Contracts Account (54911), OFCY Contract FY 2014-2015 ADJ Project (P463731), and \$1,755,064 of these funds are available for allocation to grants; and

**WHEREAS**, in October 2015, the City Council approved the OFCY Strategic Investment Plan (Resolution No. 85844 C.M.S.) with priority areas: 1) Early Childhood, 2) Student Success in School, 3) Youth Development and Empowerment, and 4) Transitions to Adulthood; and

**WHEREAS**, in November 2015, the POC published a Requests for Proposals based on the adopted OFCY Strategic Investment Plan 2016-2019 and conducted an “open and fair” competitive review process for the selection of grants for the OFCY 2016-2019 grant cycle; and

**WHEREAS**, in January 2016, OFCY received 237 proposals and responses from private non-profit and public entities to provide services for the OFCY grant cycle 2016-2019; and

**WHEREAS**, the OFCY staff and trained reviewers have evaluated 237 proposals for the Oakland Fund for Children and Youth in accordance with the criteria in the Request for Proposals; and

**WHEREAS**, the POC has complied with the goals, objectives and service priorities in the Strategic Investment Plan; and

**WHEREAS**, the POC recommends the following 150 grant funding awards in the amounts specified below for FY 2016-2017, and as renewable with City Council approval for FY 2017-2018 and FY 2018-2019:

Grant ID	Agency Name	Program Name	Grant Contract (not to exceed)
<b>Strategy #1: Early Childhood Mental Health Consultations</b>			
1	Family Paths, Inc.	Early Childhood Mental Health Collaborative	\$250,000
2	Jewish Family & Community Services East Bay	Integrated Early Childhood Consultation Program	\$300,000
3	Lincoln Child Center, Inc.	Early Childhood Mental Health Consultation	\$150,000
<b>Subtotal:</b>			<b>\$700,000</b>

Grant ID	Agency Name	Program Name	Grant Contract (not to exceed)
<b>Strategy #2: Parent Support and Education</b>			
4	East Bay Agency for Children	Parent Child Education Support Program	\$100,783
5	East Bay Community Recovery Project	Project Pride	\$75,000
6	Family Paths, Inc.	Abriendo Puertas/Opening Doors Parent Education	\$82,048
7	Lotus Bloom	Multicultural Family Resource Centers	\$298,689
8	Lotus Bloom	School Readiness Playgroups	\$75,000
9	Oakland Parents Together	Listening to Children Parent Cafes	\$75,000
10	Oakland Parks and Recreation	Sandboxes to Empowerment	\$150,000
11	The Oakland Public Education Fund	Oakland Promise: Brilliant Baby	\$133,800
12	Oakland Unified School District	Community Schools and Student Services-Expanded Learning	\$93,770
13	Our Family Coalition	Building Strong Children in LGBTQ Families	\$92,000
14	Prescott-Joseph Center for Community Enhancement, Inc.	Prescott Joseph Center's Pre-preschool Program	\$50,000
15	Northern California Society to Prevent Blindness, an Affiliate of the National Society to Prevent Blindness	Vision Awareness & Education for Low-Income Oakland Families	\$29,803
16	Safe Passages	Safe Passages Baby Learning Communities Collaborative	\$298,909
17	Tandem, Partners in Early Learning	Community Capacity Building - Training in Early Learning	\$56,434
18	UCSF Benioff Children's Hospital Oakland	Pillars of Parenting Support (POPS) Program	\$92,000
<b>Subtotal:</b>			<b>\$1,703,237</b>

Grant ID	Agency Name	Program Name	Grant Contract (not to exceed)
<b>Strategy #3: School-based after school</b>			
19	Alternatives in Action	Life Academy Middle School	\$85,000
20	Bay Area Community Resources	Alliance Academy	\$105,000
21	Bay Area Community Resources	Bridges Academy	\$72,000
22	Bay Area Community Resources	Elmhurst Community Prep	\$85,000
23	Bay Area Community Resources	Emerson Elementary	\$72,000
24	Bay Area Community Resources	Esperanza Elementary	\$92,000
25	Bay Area Community Resources	Fred T. Korematsu Discovery Academy	\$92,000
26	Bay Area Community Resources	Futures Elementary	\$72,000
27	Bay Area Community Resources	Global Family	\$72,000
28	Bay Area Community Resources	Grass Valley Elementary	\$72,000
29	Bay Area Community Resources	Greenleaf Elementary	\$72,000
30	Bay Area Community Resources	Hoover Elementary	\$72,000
31	Bay Area Community Resources	Howard Elementary	\$92,000
32	Bay Area Community Resources	Lafayette Elementary	\$72,000
33	Bay Area Community Resources	Madison Park Academy (Middle)	\$85,000
34	Bay Area Community Resources	Markham Elementary	\$92,000
35	Bay Area Community Resources	Martin Luther King, Jr. Elementary	\$72,000
36	Bay Area Community Resources	Preparatory Literary Academy Of Cultural Excellence	\$72,000
37	Bay Area Community Resources	Sankofa Academy	\$85,000
38	Citizen Schools, Inc.	Roots International Academy	\$105,000
39	Eagle Village Community Center Youth and Family Services, Inc.	Westlake Middle School	\$85,000
40	East Bay Agency for Children	Achieve Academy	\$91,964
41	East Bay Agency for Children	Rise Community	\$72,000
42	East Bay Asian Youth Center	Bella Vista Elementary	\$72,000
43	East Bay Asian Youth Center	Cleveland Elementary	\$72,000
44	East Bay Asian Youth Center	Edna Brewer Middle School	\$85,000
45	East Bay Asian Youth Center	Franklin Elementary	\$72,000
46	East Bay Asian Youth Center	Frick Middle School	\$85,000
47	East Bay Asian Youth Center	Garfield Middle School	\$90,870
48	East Bay Asian Youth Center	La Escuelita Elementary	\$104,786
49	East Bay Asian Youth Center	Lincoln Elementary School	\$72,000
50	East Bay Asian Youth Center	Manzanita Middle School	\$90,870
51	East Bay Asian Youth Center	Roosevelt Middle	\$85,000
52	East Bay Asian Youth Center	Urban Promise Academy Middle School	\$85,000
53	Girls Incorporated of Alameda County	Acorn Woodland Elementary School	\$92,000
54	Girls Incorporated of Alameda County	Allendale	\$72,000

Grant ID	Agency Name	Program Name	Grant Contract (not to exceed)
<b>Strategy #3: School-based after school (cont.)</b>			
55	Girls Incorporated of Alameda County	East Oakland Pride	\$72,000
56	Girls Incorporated of Alameda County	Horace Mann	\$72,000
57	Girls Incorporated of Alameda County	Reach Academy	\$72,000
58	Higher Ground Neighborhood Development Corp	Brookfield Elementary	\$72,000
59	Higher Ground Neighborhood Development Corp	Madison Park Academy - (Elementary)	\$92,000
60	Higher Ground Neighborhood Development Corp	New Highland Elementary School	\$72,000
61	Higher Ground Neighborhood Development Corp	Parker Elementary School	\$85,000
62	Lighthouse Community Charter School	Lighthouse Community Charter School	\$85,000
63	Oakland Leaf Foundation	ASCEND	\$103,914
64	Oakland Leaf Foundation	Bret Harte Middle	\$85,000
65	Oakland Leaf Foundation	EnCompass	\$72,000
66	Oakland Leaf Foundation	International Community School	\$92,000
67	Oakland Leaf Foundation	Learning Without Limits	\$92,000
68	Oakland Leaf Foundation	Think College Now	\$72,000
69	Safe Passages	Coliseum College Prep Academy (CCPA)	\$85,000
70	Safe Passages	Communities United Elementary School (CUES)	\$91,369
71	Safe Passages	United For Success Academy	\$85,000
72	San Francisco Bay Area Council, Learning for Life	Carl B. Munck Elementary	\$72,000
73	San Francisco Bay Area Council, Learning for Life	Fruitvale Elementary School	\$72,000
74	San Francisco Bay Area Council, Learning for Life	Laurel Community Partnership Academy	\$72,000
75	San Francisco Bay Area Council, Learning for Life	Manzanita SEED	\$72,000
76	Ujima Foundation	Burckhalter Elementary	\$72,000
77	YMCA of the East Bay	Piedmont Avenue Elementary	\$72,000
78	YMCA of the East Bay	West Oakland Middle	\$85,000
<b>Subtotal:</b>			<b>\$4,882,773</b>