



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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**Shirley Herrera** <shirley.herrera@ousd.k12.ca.us>

Mon, Oct 1, 2012 at 11:00 AM

To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Completed task as requested... :) Posted in 3 different places in English and Spanish... thank you for providing the letter in the email....

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us> wrote:

Dear Site and District Administrator:

It is time for the posting, as required by state law, of the Annual Notice of the Board of Education's Public Hearing on the Sufficiency of Textbooks and Instructional Materials for pupils of the District.

The Board of Education at its Regular Meeting on October 10, 2012, at approximately 6:00 P.M., (or as soon thereafter as the matter may be heard) in the Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA 94606, will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

Appropriate Instructional and Support staff, with your assistance, has completed the current school year's Sufficiency of Textbooks and Instructional Materials survey at your site, produced a proposed District-wide report, determination and finding for consideration by the Board at its October 10, 2012 Meeting. For ten calendar days - beginning today, Monday, October 1, 2012 through October 10, 2012, the District is required to give Notice of the Public Hearing on the sufficiency of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population; in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is now viewable, in the major languages, on the District's web site at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 10, 2012.

I am asking your help, as chief administrator of your site, in assisting the District to meet the legal obligation of Notice by requesting that you post the attached Notice in as many languages as may be spoken, written by your site student population and/or parents, guardians or custodians of pupils or employees, so that each may become aware of the hearing and participate therein, if desired, which will help the Board make the appropriate decision. (You are not required to reproduce the document to send home by pupils but only to post the notice at the site in an accessible, visible location so that visitors, pupils and staff may read it.)

The benefit to the District, among others, is twofold: one, by Noticing this hearing as required by law, it will help the Board determine if additional textbooks and instructional materials are needed for pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks

and materials on hand, at your site and every school site, school day one; and secondly, by carrying out the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the findings as prescribed by state law, i.e., Education Code Section 60619, on or before the eighth week of school.

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We had a great response, which was very much appreciated, from you last year confirming the posting. The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.  
Secretary, Governing Board  
Oakland Unified School District  
1025 2nd Avenue, Suite 320  
Oakland, CA 94606-2212  
(510) 879-8199 Main  
(510) 273-3238 Direct Line  
(510)273-3235 Fax  
<http://www.ousd.k12.ca.us>

Attachments: Public Hearing Notice (PHN) - 2012-13 Sufficiency of Textbook and Instructional Materials in Cambodian, Chinese, English, Spanish, Vietnamese. The Arabic Notice will be provided upon receipt from the Translator.

--

**Shirley Herrera, M.A.**  
Principal, Brookfield Village School  
401 Jones Ave.  
Oakland, CA. 94603



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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**Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials**

1 message

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Liz Ozol <liz.ozol@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Mon, Oct 1, 2012 at 10:19 AM

Confirmation of posting by New Highland Academy.  
Liz Ozol  
Principal

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pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks and materials on hand, at your site and every school site, school day one; and secondly, by carrying out the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the findings as prescribed by state law, i.e., Education Code Section 60619, on or before the eighth week of school.

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**Liz Ozol**  
Principal  
New Highland Academy  
*"Academic, Artistic and Interpersonal Excellence"*

8521 A St.  
Oakland, CA 94621

(c) 510-684-9015  
(w) 510-729-7723  
(f) 510-729-7725



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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**Katia Hazen** <katia.hazen@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Mon, Oct 1, 2012 at 10:00 AM

Sequoia has printed and posted the hearing notices.

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us> wrote:

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the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the findings as prescribed by state law, i.e., Education Code Section 60619, on or before the eighth week of school.

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--

Katia Hazen  
Principal  
Sequoia Elementary  
3730 Lincoln Avenue  
Oakland, CA 94602  
[510.531.6696](tel:510.531.6696)



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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**Felicia Phillips** <felicia.phillips@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Tue, Oct 2, 2012 at 9:34 AM

Good Morning Mr. Rakestraw:

The PHNs have been posted at Bella Vista Elementary.

--

Felicia Phillips  
Principal  
**Bella Vista Elementary School**  
*"We learn. We live. We achieve."*

1025 East 28th Street  
Oakland, CA 94610  
(510) 436-4900 office  
(510) 436-4925 fax  
(404) 372-0165 cell

On Tue, Oct 2, 2012 at 8:48 AM, Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us> wrote:  
Dear Site and District Administrator:

Thank you for your response to the original request to post the Public Hearing Notice (PHN) for the Sufficiency of Textbooks and Instructional Materials on yesterday. Attached please find the PHN in Arabic for those sites which need it in said language for posting. Again, thank you for the posting of the appropriate language(s) PHN at your site.

Edgar Rakestraw, Jr.

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Meeting. For ten calendar days - beginning today, Monday, October 1, 2012 through October 10, 2012, the District is required to give Notice of the Public Hearing on the sufficiency of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population; in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is now viewable, in the major languages, on the District's web site at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 10, 2012.

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Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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**Gabrielle Thurmond** <gabrielle.thurmond@ousd.k12.ca.us>

Tue, Oct 2, 2012 at 9:25 AM

To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Posted on 10/1/12.

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**Gabrielle Thurmond**

*Acting Principal  
Cleveland School  
745 Cleveland Street  
Oakland, CA 94606  
office: 510-874-3600  
fax: 510-874-3603*

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw <[edgar.rakestraw@ousd.k12.ca.us](mailto:edgar.rakestraw@ousd.k12.ca.us)> wrote:

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Edgar Rakestraw < edgar.rakestraw@ousd.k12.ca.us >

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**Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials**

1 message

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**Monica Moreno-Bowie** < monica.moreno-bowie@ousd.k12.ca.us >  
To: Edgar Rakestraw < edgar.rakestraw@ousd.k12.ca.us >

Mon, Oct 1, 2012 at 11:08 AM

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The notices have been posted in our office.

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Attachments: Public Hearing Notice (PHN) - 2012-13 Sufficiency of Textbook and Instructional Materials in Cambodian, Chinese, English, Spanish, Vietnamese. The Arabic Notice will be provided upon receipt from the Translator.

--

Monica Moreno-Bowie  
Principal  
Community United Elementary  
Oakland Unified School District  
6701 International Blvd., Oakland, CA 94621

Office: (510) 639-2850  
Email: [monica.moreno-bowie@ousd.k12.ca.us](mailto:monica.moreno-bowie@ousd.k12.ca.us)  
[www.ousd.k12.ca.us](http://www.ousd.k12.ca.us)  
[www.thrivingstudents.org](http://www.thrivingstudents.org)





Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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**Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials**

1 message

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**Elizabeth Rhine** <elizabeth.rhine@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Mon, Oct 1, 2012 at 1:45 PM

It's posted at Crocker Highlands.

Beth

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw <[edgar.rakestraw@ousd.k12.ca.us](mailto:edgar.rakestraw@ousd.k12.ca.us)> wrote:

Dear Site and District Administrator:

It is time for the posting, as required by state law, of the Annual Notice of the Board of Education's Public Hearing on the Sufficiency of Textbooks and Instructional Materials for pupils of the District.

The Board of Education at its Regular Meeting on October 10, 2012, at approximately 6:00 P.M., (or as soon thereafter as the matter may be heard) in the Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA 94606, will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

Appropriate Instructional and Support staff, with your assistance, has completed the current school year's Sufficiency of Textbooks and Instructional Materials survey at your site, produced a proposed District-wide report, determination and finding for consideration by the Board at its October 10, 2012 Meeting. For ten calendar days - beginning today, Monday, October 1, 2012 through October 10, 2012, the District is required to give Notice of the Public Hearing on the sufficiency of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population; in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is now viewable, in the major languages, on the District's web site at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 10, 2012.

I am asking your help, as chief administrator of your site, in assisting the District to meet the legal obligation of Notice by requesting that you post the attached Notice in as many languages as may be spoken, written by your site student population and/or parents, guardians or custodians of pupils or employees, so that each may become aware of the hearing and participate therein, if desired, which will help the Board make the appropriate decision. (You are not required to reproduce the document to send home by pupils but only to post the notice at the site in an accessible, visible location so that visitors, pupils and staff may read it.)

The benefit to the District, among others, is twofold: one, by Noticing this hearing as required by law, it will help the Board determine if additional textbooks and instructional materials are needed for

pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks and materials on hand, at your site and every school site, school day one; and secondly, by carrying out the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the findings as prescribed by state law, i.e., Education Code Section 60619, on or before the eighth week of school.

I know that this posting request is one more administrative task that you are being asked to do but it is a requirement for the benefit of those we serve - our pupils. Would you please post - today - and by return e-mail, i.e., reply, confirm that you have posted the Notice? Your response will serve as part of the evidence that the District has complied with legal requirements by taking appropriate steps to remedy any late discovery of shortages of pupil textbooks or instructional materials and that the District is entitled to its appropriated state textbook and instructional materials funds to educate our pupils (and not have to return such funds because District did not take necessary steps, including noticing and conducting this hearing, to insure it students have said textbooks and materials).

We had a great response, which was very much appreciated, from you last year confirming the posting. The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.  
Secretary, Governing Board  
Oakland Unified School District  
1025 2nd Avenue, Suite 320  
Oakland, CA 94606-2212  
(510) 879-8199 Main  
(510) 273-3238 Direct Line  
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Elizabeth Rhine  
Principal  
Crocker Highlands  
Oakland Unified School District  
525 Midcrest Rd.  
Office (510) 451-5900  
Fax (510)451-5905

[elizabeth.rhine@ousd.k12.ca.us](mailto:elizabeth.rhine@ousd.k12.ca.us)  
[www.ousd.k12.ca.us](http://www.ousd.k12.ca.us)  
[www.thrivingstudents.org](http://www.thrivingstudents.org)



Edgar Rakestraw < edgar.rakestraw@ousd.k12.ca.us >

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**Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials**

1 message

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**Charles Wilson** < charles.wilson@ousd.k12.ca.us >  
To: Edgar Rakestraw < edgar.rakestraw@ousd.k12.ca.us >

Mon, Oct 1, 2012 at 4:08 PM

KDA has posted the notice

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw < edgar.rakestraw@ousd.k12.ca.us > wrote:

Dear Site and District Administrator:

It is time for the posting, as required by state law, of the Annual Notice of the Board of Education's Public Hearing on the Sufficiency of Textbooks and Instructional Materials for pupils of the District.

The Board of Education at its Regular Meeting on October 10, 2012, at approximately 6:00 P.M., (or as soon thereafter as the matter may be heard) in the Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA 94606, will hold the District's annual hearing to take testimony from pupils, parents, and staff as to whether the District has sufficiently provided required textbooks and/or instructional materials to pupils at your site and each and every site in the District as of the end of the eight week of school. If "Yes", the Board will be able to so certify. If "No" then the Board must determine said shortages and how the shortages are going to be immediately made up.

Appropriate Instructional and Support staff, with your assistance, has completed the current school year's Sufficiency of Textbooks and Instructional Materials survey at your site, produced a proposed District-wide report, determination and finding for consideration by the Board at its October 10, 2012 Meeting. For ten calendar days - beginning today, Monday, October 1, 2012 through October 10, 2012, the District is required to give Notice of the Public Hearing on the sufficiency of textbooks and instructional materials, of the availability of the preliminary report that the Board will consider at the hearing, by posting a Notice of the Hearing at your school site in the major language or languages of your pupil, parent population; in the Oakland Tribune and on the web. (The Notice, preliminary or proposed report is now viewable, in the major languages, on the District's web site at <http://publicportal.ousd.k12.ca.us/19941081819255553/site/default.asp>.) The Notice is required to remain posted through October 10, 2012.

I am asking your help, as chief administrator of your site, in assisting the District to meet the legal obligation of Notice by requesting that you post the attached Notice in as many languages as may be spoken, written by your site student population and/or parents, guardians or custodians of pupils or employees, so that each may become aware of the hearing and participate therein, if desired, which will help the Board make the appropriate decision. (You are not required to reproduce the document to send home by pupils but only to post the notice at the site in an accessible, visible location so that visitors, pupils and staff may read it.)

The benefit to the District, among others, is twofold: one, by Noticing this hearing as required by law, it will help the Board determine if additional textbooks and instructional materials are needed for pupils, notwithstanding the extraordinary efforts made by you and other staff to have sufficient textbooks and materials on hand, at your site and every school site, school day one; and secondly, by carrying out

the legal, procedural requirements, such as compliance with this posting of Notice request, the District acts prudently to insure that the textbook and instructional materials monies currently available from the state for our students is not withheld because the District did not post the Notice, hold the hearing and make the findings as prescribed by state law, i.e., Education Code Section 60619, on or before the eighth week of school.

I know that this posting request is one more administrative task that you are being asked to do but it is a requirement for the benefit of those we serve - our pupils. Would you please post - today - and by return e-mail, i.e., reply, confirm that you have posted the Notice? Your response will serve as part of the evidence that the District has complied with legal requirements by taking appropriate steps to remedy any late discovery of shortages of pupil textbooks or instructional materials and that the District is entitled to its appropriated state textbook and instructional materials funds to educate our pupils (and not have to return such funds because District did not take necessary steps, including noticing and conducting this hearing, to insure it students have said textbooks and materials).

We had a great response, which was very much appreciated, from you last year confirming the posting. The Board, Superintendent Smith, his deputies and I thank you in advance for your prompt, positive honoring of this request to post the required Notice and give return notice thereof.

Respectfully,

Edgar Rakestraw, Jr.  
Secretary, Governing Board  
Oakland Unified School District  
1025 2nd Avenue, Suite 320  
Oakland, CA 94606-2212  
(510) 879-8199 Main  
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--

Charles R. Wilson  
Principal  
Fred T. Korematsu Discovery Academy  
10315 E Street  
Oakland, CA 94603

(p) (510) 639-3377  
(m) (415) 794-3837  
(f) (510) 639-3380

***Community Schools, Thriving Students***  
***Escuelas Comunitarias, Estudiantes Progresando***



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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John Stangl <john.stangl@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Tue, Oct 2, 2012 at 5:56 PM

Hi Evodia,  
Please post attached document. You may need to follow the link to the library.

John Stangl  
Principal, Laurel Elementary  
Oakland Unified School District  
510-531-6868  
E-Mail Address: [john.stangl@ousd.k12.ca.us](mailto:john.stangl@ousd.k12.ca.us)  
*Community Schools, Thriving Students*

----- Forwarded message -----

From: **Edgar Rakestraw** <[edgar.rakestraw@ousd.k12.ca.us](mailto:edgar.rakestraw@ousd.k12.ca.us)>  
Date: Tue, Oct 2, 2012 at 8:48 AM  
Subject: Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials  
To: allprincipals2 <[allprincipals2@ousd.k12.ca.us](mailto:allprincipals2@ousd.k12.ca.us)>, Jacqueline Minor <[Jacqueline.Minor@ousd.k12.ca.us](mailto:Jacqueline.Minor@ousd.k12.ca.us)>, "Maria Santos Dept. Supt" <[maria.santos1@ousd.k12.ca.us](mailto:maria.santos1@ousd.k12.ca.us)>, Tony Smith <[tony.smith@ousd.k12.ca.us](mailto:tony.smith@ousd.k12.ca.us)>, Vernon Hal <[Vernon.Hal@ousd.k12.ca.us](mailto:Vernon.Hal@ousd.k12.ca.us)>

Dear Site and District Administrator:

Thank you for your response to the original request to post the Public Hearing Notice (PHN) for the Sufficiency of Textbooks and Instructional Materials on yesterday. Attached please find the PHN in Arabic for those sites which need it in said language for posting. Again, thank you for the posting of the appropriate language(s) PHN at your site.

Edgar Rakestraw, Jr.

On Mon, Oct 1, 2012 at 9:38 AM, Edgar Rakestraw <[edgar.rakestraw@ousd.k12.ca.us](mailto:edgar.rakestraw@ousd.k12.ca.us)> wrote:

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Edgar Rakestraw, Jr.  
Secretary, Governing Board




Oakland Unified School District  
1025 2nd Avenue, Suite 320  
Oakland, CA 94606-2212  
[\(510\) 879-8199](tel:5108798199) Main  
[\(510\) 273-3238](tel:5102733238) Direct Line  
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 **1\_12-2491\_PHN\_Arabic\_\_ST&IM\_SY\_2012\_13.pdf**  
151K



Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

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## Re: Annual Public Hearing - Sufficiency of Textbooks and Instructional Materials

1 message

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**Betsye Steele** <betsye.steele@ousd.k12.ca.us>  
To: Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us>

Tue, Oct 2, 2012 at 9:13 AM

Good morning Mr. Rakestraw,

Postings are up at Ralph Bunch.

Betsye Steele

On Tue, Oct 2, 2012 at 8:48 AM, Edgar Rakestraw <edgar.rakestraw@ousd.k12.ca.us> wrote:

Dear Site and District Administrator:

Thank you for your response to the original request to post the Public Hearing Notice (PHN) for the Sufficiency of Textbooks and Instructional Materials on yesterday. Attached please find the PHN in Arabic for those sites which need it in said language for posting. Again, thank you for the posting of the appropriate language(s) PHN at your site.

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Edgar Rakestraw, Jr.  
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Betsye Steele  
Principal  
Ralph J. Bunche High School  
[510 879-1730 x 0](tel:5108791730)  
[510 879-1739](tel:5108791739)