

**LEGISLATIVE FILE**

File ID No. 14-1596  
 Introduction Date 8-13-2014  
 Enactment No. 14-1489  
 Enactment Date 8-13-14  
 By \_\_\_\_\_



OAKLAND UNIFIED SCHOOL DISTRICT  
 Office of the Board of Education  
 August 13, 2014

To: Board of Education  
 From: Antwan Wilson, Superintendent and Secretary, Board of Education  
 By: Vernon Hal, Deputy Superintendent, Business Operations  
 Jennifer LaBarre, Director

Subject: Grant Award Notifications – Altamont Landfill Settlement Agreement Sustainability Issues

**ACTION REQUESTED**

Acceptance by the Board of Education of the Altamont Landfill Settlement Agreement Sustainability Issues grant for July 1, 2014-June 30, 2015

**BACKGROUND**

Grant proposals for OUSD Nutrition Services for the 2014-2015 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID#	Backup Documents	Type	Recipient	Donation's Purpose	Time Period	Funding Source	Grant Amount
14-1596	X	Grant	Oakland Unified School District Nutrition Services	Waste Reduction for Nutrition Services and Custodial Services	7/1/2014-6/30/2015	Education Advisory Board Altamont Landfill Settlement	\$35,000.00

**DISCUSSION:**

The District created a Grant Face Sheet to process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at : \$35,000.00



**RECOMMENDATIONS:**

Acceptance by the Board of Education of Education Advisory Board Altamont Landfill Settlement Agreement Sustainability Initiatives grant. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

**Attachments:**

Grant Face Sheet: Grant Award Notifications



# OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

## OUSD Donation Form

Please complete the information requested on this form. **Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note.** For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at [Betty.Guerin@ousd.k12.ca.us](mailto:Betty.Guerin@ousd.k12.ca.us) for further information.

Site No.	School Name	Donation's Purpose	Start Date	End Date	Donor	Donation Value*	Check Date	Check No.
918	Facilities Department	Green Gloves Green Explorers Green Team	July 1, 2014	June 30, 2015	Altamont Landfill Settlement Agreement	\$35,000.00	June 6, 2014	112788

Print Your Name:

Susie Butler-Berkley

Signature:

Job Title:

Contract Analyst

Date:

July 7, 2014

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer:

David Kakishiba  
President, Board of Education

8-14-14

(\*Donations or grants over \$5,000 require separate board review Registrar File ID Numbers.)

Antwan Wilson  
Secretary, Board of Education

8-14-14

File ID Number: 14-1596  
Introduction Date: 8-13-14  
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Rv:

# City of Livermore

1052 So. Livermore Avenue  
Livermore, CA 94550  
925-960-4345

Union Bank of California  
San Francisco Main #01  
San Francisco, CA 94104

11-49  
1220

CHECK DATE  
06/06/14

CHECK NO.  
112788

10009174

AMOUNT \$\*\*\*\*35,000.00\*

**PAY** THE SUM OF \*\*\*\*\*35000\* DOLLARS AND \*NO\* CENTS

VOID IF NOT PRESENTED FOR PAYMENT WITHIN 120 DAYS

TO THE ORDER OF OAKLAND UNIFIED SCHOOL DISTRICT  
900 HIGH STREET  
OAKLAND CA 94601

VOID IF NOT PRESENTED FOR PAYMENT WITHIN 120 DAYS  
*Marianne Roberts*  
*Marianne Roberts*  
AUTHORIZED SIGNATURES

⑈ 112788⑈ ⑆ 122000496⑆ 7020014096⑈

City of Livermore - 1052 So. Livermore Avenue - Livermore, CA 94550

ACCOUNT	PURCH. ORDER	INVOICE NUMBER	AMOUNT	DESCRIPTION
910 24725		14-67	35,000.00	GREEN GLOVES GREEN EX

10009174 OAKLAND UNIFIED SCHOOL DISTRICT

CHECK 112788



*EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement*

**GRANT AGREEMENT**

Between the Altamont Education Advisory Board and:

**Grantee:** Oakland Unified School District  
**Address:** 900 High Street  
Oakland, CA 94601  
**Contact Person:** Nancy Deming, Program Manager  
**Board Contact:** Ruth C. Abbe, Chair  
**Grant Number:** #14-67

**Purpose and Conditions of the Grant**

This grant from the Altamont Education Advisory Board is made to Oakland Unified School District for the purpose and with the conditions outlined below.

**Grant Purpose:** Green Gloves Green Explorers Green Team

**Grant Objectives:** Funds from this grant will be used to cater to the school site overall sustainability initiatives and efforts; continue establishing a universal and standardized system that provides schools with an outline of policy, procedures, supplies and the support personnel needed for an effective waste reduction and sorting program, continue developing and expanding districts Food Donation Program; identify a green point person at each site; and establish the development of an increased environmental curriculum.

**Grant Period:** July 1, 2014 – June 30, 2015

**Grant Amount:** \$35,000.00

**Reporting Schedule:**

- Progress report should be provided by: December 31, 2014.
- Final report should be provided at the end of the grant period, but no later than by: June 30, 2015.

**Special Conditions:**

I. Unconditional                       II. Unrestricted   
    Conditional                                       Restricted

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

**Altamont Education Advisory Board Grant Agreement**  
**Grant #14-67**

By signing this agreement, your organization certifies to the Altamont Education Advisory Board that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Altamont Education Advisory Board, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Altamont Education Advisory Board.

Dated as of: 5/28/14


By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

**Grantee:**

By:

Name: Nancy Deming Signature: Nancy Deming

**Altamont Education Advisory Board:**

By: Ruth Abbe   
Ruth C. Abbe, Chair

RECEIVED  
MAY 30 2014



EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement

PROGRESS REPORT GUIDELINES

*Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.*

**Grant #:** #14-67  
**Amount:** \$35,000.00  
**Agency Name:** Oakland Unified School District  
**Grant Contact:** Nancy Deming, Program Manager  
**Purpose of Grant:** Green Gloves Green Explorers Green Team

**Grant Objectives:** Funds from this grant will be used to cater to the school site overall sustainability initiatives and efforts; continue establishing a universal and standardized system that provides schools with an outline of policy, procedures, supplies and the support personnel needed for an effective waste reduction and sorting program, continue developing and expanding districts Food Donation Program; identify a green point person at each site; and establish the development of an increased environmental curriculum.

**Grant Period:** July 1, 2014 – June 30, 2015

**Report(s) Due By:** December 31, 2014

**Board Contact:** Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep both the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

1. Please report the outcomes of the funded project. In doing so, please refer to the grant objectives included above.
2. Describe what you did to accomplish your objectives and any significant course changes you made along the way.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.



EDUCATION ADVISORY BOARD  
Altamont Landfill Settlement Agreement

Final Report Guidelines for grants \$3,000 or more

*Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.*

**Grant #:** #14-67  
**Amount:** \$35,000.00  
**Agency Name:** Oakland Unified School District  
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**Purpose of Grant:** Green Gloves Green Explorers Green Team  
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**Grant Period:** July 1, 2014 – June 30, 2015  
**Report(s) Due By:** June 30, 2015  
**Board Contact:** Ruth C. Abbe, Chair

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4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.
7. Include an updated copy of your grant budget with actual expenditures and all sources of revenue.
8. Include any press releases, news clippings, magazine articles or other media associated with this project, as well as any related examples of flyers, brochures, publications, etc.