Board Office Use: Le	gislative File Info.
File ID Number	2-0450
Introduction Date	5-9-17
Enactment Number	12-1322
Enactment Date	5-9-17 B



Community Schools, Thriving Students

Memo

Tony Smith, Ph.D., Superintendent

From

By: Maria Santos, Deputy Superintendent, Instruction, Leadership &

Equity-in-Action

Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting Date
(To be completed by
Procurement)

Subject

Individual Service Agreement Amendment -SFBAC, Learning for Life San Leandro CA (Contractor, City/State) -Manzanita SEED (site/department)

Action Requested

Approval by the Governing Board of the amendment to the Individual Service Agreement between the District and SFBAC, Learning for Life Manzanita SEED Services to be primarily provided to the period of <u>01/16/2012</u> through <u>06/30/2012</u>, in an amount not to exceed \$9,200.00

Background A one paragraph explanation of why an amendment is needed.

The Amendment for the 9,200.00 is needed for SFBAC, Learning for Life to continue providing services as a subcontractor. The school has increased the number of units by an additional 600 hours. Learning for Life will continue to deliver high quality programming in its capacity as a Comprehensive Community Based Organization in order to meet grant compliance. Services will be delivered by qualified and trained individuals.

Discussion One paragraph summary of the amended scope of work.

Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding (MOU) between the District and Learning for Life, for the Latter to provide in-school academic intervention in its capacity as a Comprehensive Community Based Organization, consisting of an additional 600 hours and serving students who are below grade level at Manzanita SEED Elementary, for the period of January 16, 2012 through June 30, 2012, in the amount not to exceed \$9200.00 pursuant to the terms and conditions as specified in the MOU.

Recommendation

Approval by the Governing Board of the amendment to the Individual Service Agreement between the District and SFBAC, Learning for Life Services to be primarily provided to____ Manzanita SEED the period of 01/16/2012 through 06/30/2012 , in an amount not to exceed \$ 9,200.00

Fiscal Impact

Funding resource name (please spell out) Title 1 _not to exceed \$9,200.00

Attachments

- Individual Service Agreement Amendment
- Copy of original Individual Service Agreement

Board Office Use: Leg	islative File Info.
File ID Number	12-0450
Introduction Date	5-9-12
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Individual Service Agreement (ISA) Amendment Routing Form

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Board Office Use: Leg	islative File Info.
File ID Number	11-2535
Introduction Date	10/2/11
Enactment Number	11-2183 1
Enactment Date	10-12-11



Community Schools, Thriving Students

Memo

To

Board of Education

From

Tony Smith, Ph.D., Superintendent

By: Maria Santos, Deputy Superintendent, Instruction, Leadership &

Equity-in-Action

Vernon Hal, Deputy Superintendent, Business & Operations

Board Meeting

Date

10-12-11

Subject

Approval of an Individual Service Agreement to the Master Memorandum of

Understanding between Oakland Unified School District and Learning for Life, of San

Leandro, CA.

Action Requested Approval of the Individual Service Agreement to the Master Memorandum of

Understanding between District and Learning for Life, for services to be provided

primarily to Manzanita SEED Elementary.

Background

The attached Individual Service Agreement is the contracting of services at the

negotiated price, stated in the referenced Master MOU approved by the Board of

Education on August 1, 2011, (Enactment number 11-1364)

Discussion
One paragraph
summary of the
scope of work.

Approval by the Board of Education of an Individual Service Agreement to the Master Memorandum of Understanding (MOU) between the District and Learning for Life, for

the latter to provide in-school academic intervention in its capacity as a

Comprehensive Community Based Organization, consisting of 70 hours and serving 130 students who are below grade level at Manzanita SEED Elementary, for the period August 29, 2011 through June 30, 2012, in an amount not to exceed \$ 9,731.00

pursuant to the terms and conditions as specified in the MOU.

Recommendation

Approval by the Board of Education of an Individual Service Agreement to the Master

Memorandum of Understanding (MOU) between the District and Learning for Life, for

the latter to provide In-school academic intervention in its capacity as a

Comprehensive Community Based Organization at Manzanita SEED Elementary for the

period August 29, 2011 through June 30, 2012

Fiscal Impact

Funding Resource: <u>Title 1 Stimulus</u>

not to exceed \$ 9731.00

Attachments

Individual Service Agreement

Menu of Service

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TOTAL AMOUNT \$ 9,731.00 IF FEE DOES NOT EQUAL RATE PER UNIT MULTIPLED BY DESIRED UNITS, EXPLAIN REASON FOR ALTERED 3c. Variation of hours of service BUDGET INFORMATION REQUISITION NUMBER R0200898 START DATE 08/29/2011 END DATE 06/30/2 RESOURCE # RESOURCE NAME ORG KEY AMOUNT 3010 Title I 1754850101 \$9,731.00 \$ This Individual Services Agreement is a contract for services. Its execution by an authorized agent, commits OUSD to pay for services provided by this VENDOR under the terms and condition the Master MOU referenced and incorporated herewith. VENDOR NAME Shawntea Hall TITLE Director							
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ADMINISTRATOR NAME Katherine Carter Title Principal		IMME	See at 1	Tı	TLE P	rincipal	
SIGNATURE KN CENSON DATE	URE	1 1 1 1 1 1 1	du	D.	ATE		
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IF USING FUNDS REVIEWED BY STATE AND FEDERAL PROGRAMS OR Quality Community School Development of the C							
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Master MOU for 2011-12 Revised June 2011 v1

SIGNATURE

SIGNATURE

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NETWORK OR DEPARTMENT EXECUTIVE OFFICER

PRESIDENT AND THE SECRETARY OF THE BOARD OF EDUCATION

Specialized Services Option A: In-school Academic Assistance

Academic reading and math assistance provided by trained tutors throughout entire school year.

1a. Academic support will be focused on increasing English proficiency of limited English proficient children by providing high quality language instruction and educational tutoring.

M

2a. Academic support will be focused on providing assistance to low achieving students.

Cost: \$23,000 for daily sessions throughout the school year; service for up to 20 youth per tutor.

Specialized Services Option B: After-school Academic Assistance

Academic assistance including reading, math, skill building and/or homework help provided by trained tutors and mentors throughout entire school year.

Cost: \$20,000 for daily sessions throughout the school year; service for up to 20 youth per tutor/mentor.

Specialized Services Option C: Enrichment Services

Enrichment classes provided by trained providers including art, drama, computers, fitness, gardening or music.

Cost: \$20,000 for daily sessions from throughout the school year; service for up to 20 youth per enrichment provider.

Specialized Services Option D: Operational and Programmatic Support

Additional year-long administrative and program support to ensure seamless delivery of services and strong program operations.

Cost: \$21,000 for daily assistance from throughout the school year.

Factors that may reduce or increase the school charge for above specialized services:

- **3a.** School opting to utilize own teachers to provide academic services, reducing the academic programming charges to the cost above.
- **3b.** School opting to provide supplies in support of after school programming, reducing supply costs from the total above.
- 3c. Variation in hours of service
- 3d. Variation in number of students served



State and Federal Compliance

School Manzanita SEED	School Site #:	110	SSC Chairperson's Initials	8	Principal's Initials:		by SS	ED 19-Sep-11	
Item# Tracking# Priority Area Reinva From Your Frommes SPSA	Critical Practice	Supporting Activities	Student Group Impected	Mensure of Success		Pasource Object Starms Code		Position Code FTE	- FE

Item#	Tracking# Relive From Your Provious SPSA	Priority Area	Critical Practice	Supporting Activities	Student Group Impected	Measure of Success	Resource No.	Resource Name	Object Code	Object Name	Position Code	FTE	Budget Amount
		Instructional- Practices: ELA	Coordinator of family literacy program		·								
1	2011-175-EL				All Students	UYY	3010	Title I	5825	Consultants			\$9,731.84
4	2011-175- ELA-840	Practices: ELA	contract with LFL to provide intervention in the ASP and support the participation of Title 1 Students		All Students	CST	3010	Title 1	5825	consultants			\$ 9,732
	Carry	ELA	Title 1 Students Contract W/ LFL to provide interve in ASP & suppor Participation of Title 1 students	ntion								-	
		ELA	Participation of Title 1 students		ALL	CST	3010	time 1	5823	consultan	S	*	12,000
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				Basic	Directions				
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	1. Contracto	or and OUSD	contract orig	inator reach agree	ment to incre	ase services p	provided und	er the Mas	iter MOU.
				inator complete IS					nent number (i.e.
				enter "1," second e					
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		_		SA amendment pa			•	_	•
				Procurement will)rder.
Atta	chment Checkl			acket including Boa		amendment fo	m, Menu of	Services	
				dividual Service Ag ndments, If Any.	reement				
OUS	D Staff Contac			nent should be sent to	Katheri	ne.carter@ous	sd k12 ca us		
					INFORMATION		July 12.00.00		
Con	TRACTOR NAME	SFBAC	, Learning for L		Сіту	San Leandro)	S	STATE CA
SITE	/DEPT NAME	Manza	nita SEED				SITE#	175	
				BUDGET	INFORMATIO	N			
IF US	SING FUNDS RE	VIEWED BY	STATE AND FEI	DERAL PROGRAMS	OR SCHOOL	PORTFOLIO M	ANAGEMENT		
	_			OR SPSA MOD					
_	SOURCE#		OURCE NAME		ORG KEY		REQ. NUME	BER	AMOUNT
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					like to p	urchase additi	onal days or	hours of the	of service. I would e same type of
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	Original ISA A		\$ 14,401.00			ted for in the o			to the services
	Amended ISA	Amourit	\$ 9,200.00			type of service			O purchase
Ne	w Total Contra	act Amount	\$23,601.00			•			
			Appr	oval and Routing	(in order of ap	proval steps			
	ional services ab		ontract amount ca	nnot be provided befo	ore the amendme	ent is fully appro	ved and the Pu	rchase Orde	er amount has been
	Site Administr	-	per Name	Katherine Carter		Phone (51	0) 879-1373	Fax	(510) 879-0139
1.	Site / Departme	ent .	Manza	nita SEED				1	
	Signature	KM (erdin-			Date Approved	1/	10/12	
		ager, if using f	unds managed by	y: Detate and Federal [Quality, Communit				/ After School Programs
2.	Signature	, ,	101	sanas		Date Approved	1 1	17/12	~
	Signature			sun ga		Date Approved	-	1110	
	Regional or Ex	cecutive Office	er	1			10	,	
3.	Signature	-1			~	Date Approved		25/1	7
		ntendentinst	ructional Leader	ship / Deputy Super	intendent Busin			-0//	
4.	Signature)	Date Approved			
5.		t or Board of	Education Signi	ature on the legal con	tract	Date Approved			
	Required if not			proved	-	Denied - Reas	on	Date	
_		te Received	7.1			PO Number			



Individual Service Agreement (ISA) Community Schools, Thriving Students Amendment Routing Form

				Basic	Directions				
Ser	vices beyond t chase Order a	the Individua mount has b	al Service Agreement een increased by Pr	cannot be ocurement.	provided until 1	he amend	ment has been	fully	approved and the
			contract originator		ment to increas	se services	provided unde	er the	Master MOU.
			contract originator	_			•		
	if this is	the first ISA	A amendment enter "	1," second e	nter "2," etc.) o	t the top o	of the ISA am	endme	nt.
			ator creates new re						
			ator submits ISA am						
			nt is approved Procu						
Atta	chment Checkl	Cop	amendment packet ir by of original Individua	Service Ag		mendment	form, Menu of	Service	es
OUS	SD Staff Contac		by of Prior Amendment this ISA amendment sho		Katherine	e.carter@o	usd.k12.ca.us		
				VENDOR	INFORMATION				
CON	TRACTOR NAME	SFBAC	, Learning for Life		CITY	San Leand	iro		STATE CA
SITE	/DEPT NAME	Manzar	nita SEED				SITE#	17	5
					INFORMA'TION				
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NI.	T 1-10 1-				another t	ype of serv	ice from this ve	endor.	
Ne	w Total Contra	ct Amount	\$23,601.00						
					(in order of app		10.00		
	tional services ab ased by Procurer		ontract amount cannot be	provided befo	ore the amendmen	nt is fully app	roved and the Pu	ırchase	Order amount has been
	Site Administr	interested to the same	er Name Kath	erine Carter		Phone (8	510) 879-1373	F	ax (510) 879-0139
1.	Site / Departme		Manzanita Si			11	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		1(0.10)
	Signature	KM (ende			Date Approv	ed 1/	10/1	7-
		ager, if using f	funds managed by: □Ster	te and Federal [ntary Lea	iming / After School Programs
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3.	Signature					Date Approv	ed		
		ntendent Inst	ructional Leadership / I	Deputy Super					
4.	Signature	man	a Mart	^		Date Approv		1-7	012
5.		t or Board of	Education Signature of	n the legal con	,	ato Approv			-
			d contract Approved			Denied Ros	son	Acceptance	Date VIV
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Rev. 9/2011 v1