

Board Office Use: <b>Legislative File Info.</b>	
File ID Number	12-2632
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2593
Enactment Date	10/10/2012



OAKLAND UNIFIED  
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Name	Total	Fund	P.O.	Site	Date	City
Advanced Voice & Data	\$4,468.26	Measure B	P.O.	Highland New Classroom Building	6-28-2012 thru 7-6-2012	Concord
ALMA Strategies	\$14,850.00	Measure B	P.O.	Fremont HS	6-1-2012 thru 5-31-2013	San Francisco
Approved Maintenance	\$800.00	Developer Fees	P.O.	La Escuelita Educational Center	9-5-2012 thru 12-31-2012	Oakland
Associates Comfort Systems	\$9,100.00	Special Revenue Fund	P.O.	Various Move Management	7-1-2012 thru 12-31-2012	San Leandro
BA Morrison	\$2,000.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-20-2012 thru 12-30-2012	Castro Valley
Bayside Pest Control	\$15,660.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 6-20-2013	El Cerrito
Bobbie's Permit Service	\$5,563.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-9-2012 thru 10-18-2012	Coarsegold
California Department of Education	\$8,498.89	Measure B	P.O.	Highland New Classroom Building	9-13-2012 thru 12-30-2012	Sacramento
CDW Government	\$65,859.19	Developer Fees	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CDW Government	\$67,205.05	Measure A	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CEL	\$6,510.00	Measure B	P.O.	Piedmont Portable Installation	7-30-2012 thru 9-1-2012	San Ramon



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Clark's Home & Garden, Inc.	\$1,988.49	County School Facilities Fund	P.O.	King Estates Seismic Retrofit AB-300	8-28-2012 thru 2-28-2013	Hayward
Comco Sheet Metal Company, Inc.	\$7,013.13	Special Revenue Reserve	P.O.	Marshall School	9-12-2012 thru 11-12-12	Oakland
Commercial Systems	\$4,388.00	Measure B	P.O.	Urban Promise Multi-Purpose Building	5-20-2012 thru 8-1-2012	San Carlos
Corovan	\$74,472.54	Special Revenue Reserve	P.O.	Lakeview (School Closure)	8-1-2012 thru 6-30-2012	Poway
Creation Engine, Inc.	\$869.73	Measure A	P.O.	Facilities	9-11-2012 thru 10-11-2012	Mountain View
Del Monte Electric Co.	\$7,500.00	Measure B	P.O.	Montera MS Modernization	8-23-2012 thru 12-30-2012	Dublin
DGC Services	\$3,200.00	Measure B	P.O.	Jefferson New Building	7-30-2012 thru 11-30-2012	Dublin
Douglas Parking	\$2,650.00	Special Revenue Fund	P.O.	Lakeview ES	5-1-2011 thru 6-30-2012	Oakland
Energy Systems	\$768.00	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Stockton
Eric Thomas & Associates	\$7,900.00	Measure A	P.O.	Facilities	8-15-2012 thru 8-15-2012	Grand Ledge, MI
Eric Young	\$375.00	Measure A	P.O.	Facilities	6-27-2012	Oakland
Eric Young	\$150.00	Measure A	P.O.	Facilities	8-3-2012 thru 8-3-2012	Oakland
Eric Young	\$1,200.00	Measure A	P.O.	Facilities	8-10-2012 thru 8-10-2012	Oakland
Fire Alarm Security Services	\$984.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-27-2012 thru 8-27-2014	Aptos
First Alarm	\$2,480.00	County School Facilities	P.O.	La Escuelita Educational Center	8-1-2012 thru 10-1-2012	San Jose
First Alarm	\$3,867.00	Measure B	P.O.	La Escuelita Educational Center	9-6-2012 thru 11-6-2012	San Jose
Gary Doupnik Manufacturing	\$39,000.00	Measure B	P.O.	Lowell Modernization	6-25-2012 thru 7-2-2013	Loomis
Globe Plumbing Supply Co.	\$1,871.77	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Oakland
Graham Tree Service, Inc.	\$12,000.00	Developer Fees	P.O.	La Escuelita Educational Center	7-5-2012 thru 9-5-2012	San Leandro
High-Tech Electric	\$9,093.00	Developer Fees	P.O.	La Escuelita Educational Center	8-10-2012 thru 9-30-2012	Clovis
High-Tech Electric	\$10,350.00	Country School Facilities	P.O.	La Escuelita Educational Center	9-4-2012 thru 12-31-2012	Clovis





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J&R Fence, Inc.	\$1,800.00	Measure B	P.O.	Grass Valley ES Portable Installation	9-6-2012 thru 12-31-2012	San Leandro
Larm's Building & Garden Supply, Inc.	\$111.73	Developer Fees	P.O.	La Escuelita Educational Center	6-20-2012 thru 8-20-2012	Oakland
Lee's Signs	\$835.20	Measure B	P.O.	Madison Football and Multi-Use Field	7-23-2012 thru 9-23-2012	Oakland
Mobile Modular Management Corp.	\$1,250.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-19-2012 thru 8-1-2012	Livermore
North American Fence & Railing, Inc.	\$750.00	Measure B	P.O.	Roosevelt MS Modernization	8-21-2012 thru 6-1-2012	Oakland
Optus, Inc.	\$164.43	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Jonesboro, AR
PG&E	\$1,165.24	Measure B	P.O.	Montclair Interim Housing	8-2-2011 thru 8-1-2012	Stockton
Ray's Electric	\$49,000.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-2-2012 thru 12-31-2012	Oakland
Ray's Mobile Modular Service	\$2,400.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 9-30-2012	Bryon
Redgwick Construction	\$19,320.00	Measure B	P.O.	Sobrante Park Modernization	8-16-2012 thru 10-15-2012	Oakland
Redwood Engineering Construction	\$49,900.00	Measure B	P.O.	Grass Valley ES Portable	6-14-2012 thru 12-30-2012	Redwood City
Reed Brothers	\$675.00	Developer Fees	P.O.	Metwest Educational Center	8-15-2012 thru 10-15-2012	Oakland
Robles Communications, Inv.	\$5,037.50	Special Revenue Fund	P.O.	Melrose Leader Academy	8-2-2012 thru 10-2-2012	San Leandro
SJI Construction Mangement	\$19,999.00	Developer Fees	P.O.	Metwest Educational Center	7-20-2012 thru 9-20-2012	Pasadena
SJ General Building Maintenance Inc.	\$2,250.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 12-1-2012	San Jose
Summerhill Electric	\$4,210.00	Measure B	P.O.	Jefferson CDC Fire Alarm Replacement	7-12-2012 thru 1-14-2013	Oakland
Urban Design Consulting	\$18,920.00	Measure B	P.O.	Sobrante Park Modernization	8-15-2012 thru 12-31-2012	Oakland
Urban Design Consulting	\$15,350.00	Measure B	P.O.	Washington Modernization	8-15-2012 thru 12-31-2012	Oakland



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	<i>Valley Carports</i>	<i>\$27,890.00</i>	<b>Measure B</b>	<i>P.O.</i>	<i>Havenscourt New Cafeteria &amp; Classroom Building</i>	<i>9-10-2012 thru 6-30- 2013</i>	<i>Tulare</i>
	<i>Your all Day Everyday Janitorial Service</i>	<i>\$16,790.00</i>	<b>Developer Fees</b>	<i>P.O.</i>	<i>La Escuelita Educational Center</i>	<i>9-4-2012 thru 12-31- 2012</i>	<i>San Francisco</i>

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.



**OAKLAND UNIFIED SCHOOL DISTRICT  
Department of Facilities Planning and Management  
AGREEMENT REQUEST FORM**

4060630

DATE SUBMITTED: 7/20/2012  
SUBMITTED BY: Saya Nhim

**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: \_\_\_\_\_  
Fiscal Year: 2012-2013  
P.O. Under \$50K: \_\_\_\_\_  
Date Processed: 9/5/2012  
To: MB 915 To DR: \_\_\_\_\_

\_\_\_\_\_  
Timothy E. White Asst. Superintendent Date \_\_\_\_\_  
\_\_\_\_\_  
Tadashi Nakadegawa Facilities Director Date 8/8/12

**SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Metwest Educational Center Phase 2	Project No:	07047-4 <u>1219000825-6252</u>
Vendor Name:	SGI Construction Management	Vendor Contact:	Lance Jackson
Vendor Phone Number:	(626) 395-7474	Vendor Mailing Address:	199 South Hudson Avenue Pasadena, CA 91101
Agreement Start and Stop Dates:	Start: 7/20/2012 Stop: 9/20/2012	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$19,999.00 Revised Contract Amount: \$19,999.00
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: _____
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	_____

**For Construction Contracts >\$15,000, please provide or attach the following:**

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
- 2) Date(s) of Bid Advertisement - 12-2632
- 3) Date of Bid Opening - Introduction Date 10-10-2012
- 4) Name of Architect - Contract No. 12-2593
- 5) Liquidated damages per day - \$ \_\_\_\_\_
- 6) Performance Bonds Attached
- 7) Payment Bonds Attached

**Scope of Work:** (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal. Constructability review of all disciplines for La Escuelita Educational Center for Phase 2.

**Discussion Info:** (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

Funding Source: Fund 25

Budget Number: \_\_\_\_\_

**RECEIVED**  
9-5-2012

**OAKLAND UNIFIED SCHOOL DISTRICT  
Department of Facilities Planning and Management  
AGREEMENT REQUEST FORM**

**SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST**

1.)	<p><b>Specialty Service:</b> This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	
2.)	<p><b>District Discretion</b> under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	✓
3.)	<p><b>Futility:</b> It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p><b>Field Test</b> / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p><b>Product Match</b>/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p><b>Sole Source</b> / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p><b>Emergency Repair</b> / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	





Invoice No.: 500028.01-001  
 Invoice Date: 6/1/2012  
 Period Ending: 5/31/2012  
 Customer ID: LEEC / Constructability Review  
 OUSD Project Number: 7047-~~3~~4

# INVOICE

Bill To:  
 Oakland Unified School District  
 1025 Second Avenue  
 Oakland, CA 94606-2212  
 Attn: Susie Butler-Berkley

2

PROJECT NAME	LEEC Phase 2
PROJECT NO.	07047-4
RES NO./BD ACTION DATE	Fund 25
CO	OVER/UNDER 10%
PM AUTHORIZATION	
AMT. TO BE PAID \$	19,999.00
SENT TO	FAOB & G OTHER

Ship To:  
 SGI Construction Management  
 199 S. Hudson Ave.  
 Pasadena, CA 91101  
 Attn: Accounts Receivable

For Construction Management Services from 4/1/2012 through 5/31/2012

Cost Category Program Management	Total Invoiced To Date	Total Previous Invoices	Current Invoice
Exhibit A - Consultant Labor	\$19,999.00	\$0.00	\$19,999.00
Exhibit B - Reimbursable Expenses	\$0.00	\$0.00	\$0.00
Professional Services Totals:	\$19,999.00	\$0.00	\$19,999.00

<b>Totals</b>	<b>\$19,999.00</b>	<b>\$0.00</b>	<b>\$19,999.00</b>
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Summary:	Scheduled Value	Amendments	Balance to Finish	Previous Applications	This Application
Original Amount of Issuance	\$20,000.00	\$0.00	\$1.00	\$0.00	\$19,999.00
Amount Due Current Period:					<b>\$19,999.00</b>

SUBMITTED BY: SGI - Mellissa Truitt

Signed

Dated 6/1/2012

HOURS APPROVED BY: OUSD - Maxine Jasper

Signed \_\_\_\_\_

Dated \_\_\_\_\_

APPROVED BY: Saya Nhim (Consultant: Project Engineer for Project # 7047-3)

Signed \_\_\_\_\_

Dated \_\_\_\_\_

APPROVED BY: OUSD - Tadashi Nakadegawa

Signed \_\_\_\_\_

Dated \_\_\_\_\_

APPROVED BY: OUSD - Timothy White

Signed \_\_\_\_\_

Dated \_\_\_\_\_







# OUSD Labor Billing By Project

Date Range: Apr 1, 2012 - May 31, 2012

Report Date : May 31, 2012 7:40:34 PM  
 Access Level: All Report Data  
 Project Leader (All Projects)

Project: OUSD - LEEC  
 Rate Type: User Rate

Project / Task (Full Path)	User Name	Entry Date	Hrs	Billing Rate	Billable Amt
OUSD - LEEC / Constructability Review			142.85		USD\$ 19,999.00
	Cavanagh, C. Joseph		142.85		USD\$ 19,999.00
		Apr 2, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		Apr 3, 2012	8.00	USD\$ 140.00	USD\$ 1,120.00
		Apr 4, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		Apr 5, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		Apr 6, 2012	5.00	USD\$ 140.00	USD\$ 700.00
		Apr 16, 2012	1.00	USD\$ 140.00	USD\$ 140.00
		Apr 24, 2012	8.00	USD\$ 140.00	USD\$ 1,120.00
		Apr 25, 2012	7.00	USD\$ 140.00	USD\$ 980.00
		Apr 26, 2012	3.00	USD\$ 140.00	USD\$ 420.00
		Apr 30, 2012	8.00	USD\$ 140.00	USD\$ 1,120.00
		May 1, 2012	5.00	USD\$ 140.00	USD\$ 700.00
		May 2, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 7, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		May 8, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		May 9, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		May 10, 2012	8.00	USD\$ 140.00	USD\$ 1,120.00
		May 11, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 14, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 15, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 16, 2012	4.00	USD\$ 140.00	USD\$ 560.00
		May 17, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 18, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 21, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 22, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 23, 2012	6.00	USD\$ 140.00	USD\$ 840.00
		May 24, 2012	5.85	USD\$ 140.00	USD\$ 819.00
<b>Full Summary</b>			<b>142.85</b>		<b>USD\$ 19,999.00</b>



**Facilities Planning and Management Consultant Timesheet**

Consultant: Cavanagh, C. Joseph  
 Manager: M. Truitt

<b>MONTH: May</b>			<b>PERIOD ENDING: Thu, 5/31/12</b>	
<b>Date</b>	<b>IN - OUT</b>	<b>IN - OUT</b>	<b>Total Hours</b>	<b>CONSULTANT'S MONTHLY DATA TABLE - PROJECT DETAILS (Cavanagh, C. Joseph)</b>
Mon, 4/2/12			4.00	OUSD - LEEC / Constructabilty Review
Tue, 4/3/12			8.00	OUSD - LEEC / Constructabilty Review
Wed, 4/4/12			6.00	OUSD - LEEC / Constructabilty Review
Thu, 4/5/12			4.00	OUSD - LEEC / Constructabilty Review
Fri, 4/6/12			5.00	OUSD - LEEC / Constructabilty Review
Mon, 4/16/12			1.00	OUSD - LEEC / Constructabilty Review
Tue, 4/24/12			8.00	OUSD - LEEC / Constructabilty Review
Wed, 4/25/12			7.00	OUSD - LEEC / Constructabilty Review
Thu, 4/26/12			3.00	OUSD - LEEC / Constructabilty Review
Mon, 4/30/12			8.00	OUSD - LEEC / Constructabilty Review
Tue, 5/1/12			5.00	OUSD - LEEC / Constructabilty Review
Wed, 5/2/12			6.00	OUSD - LEEC / Constructabilty Review
Mon, 5/7/12			4.00	OUSD - LEEC / Constructabilty Review
Tue, 5/8/12			4.00	OUSD - LEEC / Constructabilty Review
Wed, 5/9/12			4.00	OUSD - LEEC / Constructabilty Review
Thu, 5/10/12			8.00	OUSD - LEEC / Constructabilty Review
Fri, 5/11/12			6.00	OUSD - LEEC / Constructabilty Review
Mon, 5/14/12			6.00	OUSD - LEEC / Constructabilty Review
Tue, 5/15/12			6.00	OUSD - LEEC / Constructabilty Review
Wed, 5/16/12			4.00	OUSD - LEEC / Constructabilty Review
Thu, 5/17/12			6.00	OUSD - LEEC / Constructabilty Review
Fri, 5/18/12			6.00	OUSD - LEEC / Constructabilty Review
Mon, 5/21/12			6.00	OUSD - LEEC / Constructabilty Review
Tue, 5/22/12			6.00	OUSD - LEEC / Constructabilty Review
Wed, 5/23/12			6.00	OUSD - LEEC / Constructabilty Review
Thu, 5/24/12			5.85	OUSD - LEEC / Constructabilty Review
<b>Total Monthly Hours (Cavanagh, C. Joseph)</b>			<b>142.85</b>	

<b>MONTH: APRIL</b>			<b>WEEK ENDING SUNDAY: Sun, 4/8/12</b>	
<b>Date</b>	<b>IN - OUT</b>	<b>IN - OUT</b>	<b>Total Hours</b>	<b>WEEKLY DETAILS (Cavanagh, C. Joseph)</b>
Mon, 4/2/12			4.00	Hours Not Included On This Invoice
Tue, 4/3/12			8.00	Hours Not Included On This Invoice
Wed, 4/4/12			6.00	Hours Not Included On This Invoice
Thu, 4/5/12			4.00	Hours Not Included On This Invoice
Fri, 4/6/12			5.00	Hours Not Included On This Invoice
Sat, 4/7/12			0.00	Hours Not Included On This Invoice
Sun, 4/8/12			0.00	Hours Not Included On This Invoice
<b>Total weekly hours</b>			<b>27.00</b>	



Facilities Planning and Management Consultant Timesheet

MONTH: APRIL			WEEK ENDING SUNDAY: Sun, 4/15/12	
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 4/9/12			0.00	Hours Not Included On This Invoice
Tue, 4/10/12			0.00	Hours Not Included On This Invoice
Wed, 4/11/12			0.00	Hours Not Included On This Invoice
Thu, 4/12/12			0.00	Hours Not Included On This Invoice
Fri, 4/13/12			0.00	Hours Not Included On This Invoice
Sat, 4/14/12			0.00	Hours Not Included On This Invoice
Sun, 4/15/12			0.00	Hours Not Included On This Invoice
<b>Total weekly hours</b>			<b>0.00</b>	

MONTH: May			WEEK ENDING SUNDAY: Sun, 4/22/12	
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 4/16/12			1.00	Hours Not Included On This Invoice
Tue, 4/17/12			0.00	Hours Not Included On This Invoice
Wed, 4/18/12			0.00	Hours Not Included On This Invoice
Thu, 4/19/12			0.00	Hours Not Included On This Invoice
Fri, 4/20/12			0.00	Hours Not Included On This Invoice
Sat, 4/21/12			0.00	Hours Not Included On This Invoice
Sun, 4/22/12			0.00	Hours Not Included On This Invoice
<b>Total weekly hours</b>			<b>1.00</b>	

MONTH: May			WEEK ENDING SUNDAY: Sun, 4/29/12	
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 4/23/12			0.00	Hours Not Included On This Invoice
Tue, 4/24/12			8.00	Hours Not Included On This Invoice
Wed, 4/25/12			7.00	Hours Not Included On This Invoice
Thu, 4/26/12			3.00	Hours Not Included On This Invoice
Fri, 4/27/12			0.00	Hours Not Included On This Invoice
Sat, 4/28/12			0.00	Hours Not Included On This Invoice
Sun, 4/29/12			0.00	Hours Not Included On This Invoice
<b>Total weekly hours</b>			<b>18.00</b>	

MONTH: May			WEEK ENDING SUNDAY: Sun, 5/6/12	
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 4/30/12			8.00	Hours Not Included On This Invoice
Tue, 5/1/12			5.00	Please Refer to Consultant's Monthly Data Table for Project Details
Wed, 5/2/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Thu, 5/3/12			0.00	No Billable Hours
Fri, 5/4/12			0.00	No Billable Hours
Sat, 5/5/12			0.00	No Billable Hours
Sun, 5/6/12			0.00	No Billable Hours
<b>Total weekly hours</b>			<b>19.00</b>	



Facilities Planning and Management Consultant Timesheet

MONTH: May		WEEK ENDING SUNDAY: Sun, 5/13/12		
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 5/7/12			4.00	Please Refer to Consultant's Monthly Data Table for Project Details
Tue, 5/8/12			4.00	Please Refer to Consultant's Monthly Data Table for Project Details
Wed, 5/9/12			4.00	Please Refer to Consultant's Monthly Data Table for Project Details
Thu, 5/10/12			8.00	Please Refer to Consultant's Monthly Data Table for Project Details
Fri, 5/11/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Sat, 5/12/12			0.00	No Billable Hours
Sun, 5/13/12			0.00	No Billable Hours
<b>Total weekly hours</b>			<b>26.00</b>	

MONTH: May		WEEK ENDING SUNDAY: Sun, 5/20/12		
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 5/14/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Tue, 5/15/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Wed, 5/16/12			4.00	Please Refer to Consultant's Monthly Data Table for Project Details
Thu, 5/17/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Fri, 5/18/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Sat, 5/19/12			0.00	No Billable Hours
Sun, 5/20/12			0.00	No Billable Hours
<b>Total weekly hours</b>			<b>28.00</b>	

MONTH: May		WEEK ENDING SUNDAY: Sun, 5/27/12		
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 5/21/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Tue, 5/22/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Wed, 5/23/12			6.00	Please Refer to Consultant's Monthly Data Table for Project Details
Thu, 5/24/12			5.85	Please Refer to Consultant's Monthly Data Table for Project Details
Fri, 5/25/12			0.00	No Billable Hours
Sat, 5/26/12			0.00	No Billable Hours
Sun, 5/27/12			0.00	No Billable Hours
<b>Total weekly hours</b>			<b>23.85</b>	

Facilities Planning and Management Consultant Timesheet

MONTH: May			WEEK ENDING SUNDAY: Sun, 6/3/12	
Date	IN - OUT	IN - OUT	Total Hours	WEEKLY DETAILS (Cavanagh, C. Joseph)
Mon, 5/28/12			0.00	No Billable Hours
Tue, 5/29/12			0.00	No Billable Hours
Wed, 5/30/12			0.00	No Billable Hours
Thu, 5/31/12			0.00	No Billable Hours
Fri, 6/1/12			0.00	Hours Not Included On This Invoice
Sat, 6/2/12			0.00	Hours Not Included On This Invoice
Sun, 6/3/12			0.00	Hours Not Included On This Invoice
<b>Total weekly hours</b>			<b>0.00</b>	

<b>Cavanagh, C. Joseph</b>	
<b>Sub Total hours for the Month</b>	<b>142.85</b>

<b>Cavanagh, C. Joseph</b>	
<b>Hourly Rate</b>	<b>\$140.00</b>

<b>Cavanagh, C. Joseph</b>	
<b>INVOICE SUB TOTAL</b>	<b>\$19,999.00</b>

**Consultant Manager**  
 I confirm these are an accurate record of services provided in accordance with the contractual terms and conditions:  
 Signature \_\_\_\_\_ Date: 6/1/2012

**Client Manager**  
 I confirm that services were provided as above.  
 Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Client Manager**  
 I confirm that services were provided as above.  
 Signature \_\_\_\_\_ Date: \_\_\_\_\_