

Board Office Use: Legislative File Info.	
File ID Number	12-0901
Committee	Facilities
Introduction Date	4-25-2012
Enactment Number	12-1204
Enactment Date	4-25-12 JS



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date April 25, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

	NAME	AMOUNT	FUND NAME	P.O.	LOCATION	DATES	CITY
12-0897	Alameda Electrical Distributors	\$5,272.30	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-1-2012	Alameda
11-2575	C&C Development & Associates	\$8,679.58	Fund 35	P.O.	Downtown Educational Complex Relocation	8-15-2011 thru 12-31-2011	Oakland
12-0898	California Business Systems	\$206.73	Measure A	P.O.	Facilities Department	3-16-2012 thru 3-19-2012	Oakland
12-0909	Comack Plumbing Co.	\$586.26	Measure B	PO Increase	Madison Health Center	3-6-2012 thru 12-31-2012	Oakland
12-0899	Creation Engine, Inc.	\$760.25	Measure A	P.O.	Facilities Department	3-21-2012 thru 3-29-2012	Mt. View
12-0900	Economy Lumber	\$4,261.66	Fund 35	P.O.	Downtown Educational Complex Relocation	3-16-2012 thru 5-31-2012	Oakland
✓ 12-0901	Geary Pacific Supply	\$1,644.85	Fund 35	P.O.	Downtown Educational Complex Relocation	3-2-2012 thru 5-31-2012	Hayward
12-0902	Kelly Moore	\$1,158.02	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-31-2012	Oakland
12-0906	Masterpiece Painting	\$25,000.00	Measure B	P.O.	Highland New Classroom Building	4-1-2012 thru 12-31-2012	Oakland
12-0907	Syserco, Inc.	\$12,358.00	Fund 35	P.O.	Redwood Heights ES	3-13-2012 thru 6-13-2012	Fremont

Discussion:



OAKLAND UNIFIED
SCHOOL DISTRICT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

DATE SUBMITTED: 3/20/2012
SUBMITTED BY: Saya Nhim

V018570

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

LEGISLATIVE FILE
 Filed No. 12-0901
 Introduction Date 4-25-2012
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[Signature] Timothy E. White Asst. Superintendent Date _____
[Signature] Tadashi Nakadegawa Facilities Director Date 3/21/12

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	Downtown Educational Complex Relocation	Project No:	07034
Vendor Name:	Geary Pacific Supply	Vendor Contact:	<u>1219003821-6262</u>
Vendor Phone Number:	(510) 441-1913	Vendor Mailing Address:	31050 Huntwood Avenue Hayward, CA 94544
Agreement Start and Stop Dates:	Start: 3/26/2012 Stop: 5/31/2012	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: \$1,644.85 Revised Contract Amount: \$1,644.85
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes give an explanation:</i>	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	Date Processed: <u>4-2-2012</u> To: MB <u>4-2</u> To DR: _____

For Construction Contracts >\$15,000, please provide or attach the following:

- | | |
|---|-------------------------------|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents) | 6) Performance Bonds Attached |
| 2) Date(s) of Bid Advertisement - | 7) Payment Bonds Attached |
| 3) Date of Bid Opening - | |
| 4) Name of Architect - | |
| 5) Liquidated damages per day - \$ | |
- [Signature]
Jody London
(Sections 6 and 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary)
To provide (2) mechanical heating units for the Auto Shop.

Please attach separately along with Vendor's proposal.

[Signature]
Edgar Rakestraw, Jr., Secy

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

RECEIVED
4-2-2012

Funding Source: Fund 35

Budget Number: 1219003821



Geary Pacific Supply
800-444-3279

1/20/12 to: Saya
From: Stanley

INVOICE

PAGE NO.	1
INVOICE NO.	2498253
INVOICE DATE	1/13/12
PACKING SLIP NO.	2498253
CUSTOMER NO.	67820
WAREHOUSE	021
REF. INVOICE NO.	

REMITTANCE

INVOICE NO.	2498253
INVOICE DATE	1/13/12
PACKING SLIP NO.	2498253
CUSTOMER NO.	67820
WAREHOUSE	021
\$ AMOUNT	1,644.85

REMIT TO
GEARY PACIFIC SUPPLY #21
1908 N. ENTERPRISE ST.
ORANGE, CA
92865-4102

WAREHOUSE
GEARY PACIFIC SUPPLY #21
31050 HUNTWOOD AVENUE
HAYWARD, CA 94544
Telephone: 510-441-1913

CUSTOMER P.O. NUMBER	JOB NAME	JOB NO.	SALES	DUE DATE	SHIP DATE	SHIPPING METHOD
BG90900			HSE	2/12/12	1/12/12	Pickup

SOLD TO
OAKLAND UNIFIED SCHOOL DSTRC
BUILDING AND GROUNDS
955 HIGH ST.
OAKLAND, CA
Facilities Funding
94601

SHIP TO
Customer Pickup
New auto shop

LINE	PRODUCT NO / DESCRIPTION	U / M	QUANTITY	UNIT PRICE	DISCOUNT	EXTENDED AMOUNT
1	/00000131800 UDAP45 REZNOR	EA	2	756.25		1,512.50

Site: *Ok To by Rel 1/20/12*
 Payment Approval: _____ Date: _____
 Approval: _____ Date: _____

RECEIVED
OAKLAND UNIFIED
SCH. DIST.
OFFICE OF
BUILDINGS & GROUNDS
2012 JAN 19 A 11:55



RECEIVED
OAKLAND UNIFIED
SCH. DIST.
TERMS OF SALE
NET PAYMENT
DUE WITHIN 30 DAYS
OF INVOICE DATE

Thank You!

PLEASE NOTE OUR NEW REMIT TO ADDRESS***THANK YOU**

CHECK OUT OUR WEBSITE AT WWW.GEARYPACIFIC.COM
RECEIVE YOUR INVOICES VIA EMAIL, JUST CALL US.

A service charge of 1.5% per month will be added
to past due invoices.

NO RETURNS ACCEPTED
WITHOUT PRIOR AUTHORIZATION
ALL CLAIMS FOR DAMAGE MUST BE
FILED WITH CARRIER.

TERMS NET 30

AMOUNT	1,512.50
TAX	132.35
FREIGHT	.00
Other	.00
TOTAL DUE	1,644.85

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

SECTION IV. L/LS/LSRBE - RATIONAL FOR NON COMPLIANCE CHECK LIST

1.)	<p>Specialty Service: This contractor provides a unique / specialty service that is currently not available from a certified L/S/SLRBE. Government Code § 53060 / school districts may contract without bidding for, "special services and advice in financial, economic, accounting, . . . legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required."</p>	✓
2.)	<p>District Discretion under L/SL/SLRBE due to lack of certified firms at time of bid: If at least three L/SL/SLRBEs are not certified, then the requirement may, subject to the discretion of the District, be waived, or the 20% requirement may be re-set from 19 % to 0%, depending on the particular circumstances at time of bid.</p>	
3.)	<p>Futility: It would be futile to require that the contract be subjected to the L/SL/SLRBE due to (circle one) COST / TIME CONSTRAINTS / NO CERTIFIED BIDDERS. California law provides that "[w]here competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage...the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal. App. 2d 685, 694.)</p>	
4.)	<p>Field Test / (1) In order that a field test or experiment may be made to determine the product's suitability for future use. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
5.)	<p>Product Match/(2) In order to match other products in use on a particular public improvement either completed or in the course of completion. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
6.)	<p>Sole Source / (3) In order to obtain a necessary item that is only available from one source. PUBLIC CONTRACT CODE SECTION 3400-3410</p>	
7.)	<p>Emergency Repair / (4) (A) In order to respond to an emergency declared by a local agency, but only if the declaration is approved by a four-fifths vote of the governing board of the local agency issuing the invitation for bid or request for proposals. PUBLIC CONTRACT CODE SECTION 3400-3410 / See also: Public Contract Code Section 1102. "Emergency," as used in this code, means a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.</p>	