

# Oakland Unified School District

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## **Meeting Minutes Long - Final**

**Wednesday, March 5, 2014**

**6:00 PM**

**KDOL TV Studio, B-213 (2nd Floor), LaEscuelita Education Center, 1050 2nd Avenue, Oakland, CA 94606-2291**

## **Measures A, B, and J Independent Citizens' School Facilities Bond Oversight Committee**

*Renee Swayne, Chair, Andrea Dawson, Vice Chair, Lisa Young, Secretary,*

*Members: Cesar Escalante,*

*Patricia Williams, Patricia Centeno, Jean Moore, Christopher Vernon, and George Holland*

## A. Call to Order

*Chairperson Renee Swayne called the meeting to order at 6:03 P.M.*

## B. Roll Call

**Present** 5 - Member George Holland  
Chairperson Renee Swayne  
Secretary Lisa Young  
Vice Chairperson Andrea Dawson  
Member Christopher Vernon

**Absent** 4 - Member Cesar Escalante  
Member Patricia Williams  
Member Jean Moore  
Member Patricia Centeno

## C. Speaker Request Cards/Modification(s) To Agenda

*After Legislative File ID 14-0456, approval of Committee Minutes, the next item considered by the committee was Legislative File ID 14-0454, a presentation overview of the District's Small/Local Business Utilization Program. The agenda was then taken up in the order as printed.*

## D. Adoption of Committee Minutes



[14-0456](#)

### **Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting - January 22, 2014**

Approval by the Measure "A, B & J" Committee of its Regular Meeting Minutes of January 22, 2014.

**Attachments:** [14-0456 Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting - January 22, 2014](#)

*The first roll call on this Legislative File No. 14-0456 to adopt the Committee Minutes, reflected herein, lacked a majority. A subsequent vote was taken - Legislative File No. 14-0887 - after two Committee Members absent during the first vote, were present. On the second vote, taken near the end of the Committee Meeting, on the motion - Legislative File No. 14-0887 - the Committee Minutes were adopted.*

**A motion was made by Vice Chairperson Dawson, seconded by Member Vernon, that this Motion be Adopted . The motion failed by the following vote.**

**Aye:** 4 - Chairperson Renee Swayne  
Secretary Lisa Young  
Vice Chairperson Andrea Dawson  
Member Christopher Vernon

**Abstained:** 1 - Member George Holland

**Absent:** 4 - Member Cesar Escalante  
Member Patricia Williams  
Member Jean Moore  
Member Patricia Centeno

Non-voting: 0

 [14-0887](#)

**Minutes - Measure "A, B, & J" ICSFBO Committee - Regular Meeting -  
January 22, 2014**

Approval by the Measure "A, B & J" Committee of its Regular Meeting Minutes of January 22, 2014.

**Attachments:** [14-0887 Minutes - Measure "A, B, & J" ICSFBO Committee -  
Regular Meeting - January 22, 2014](#)

*The first roll call on Legislative File No. 14-0456 to adopt the Committee Minutes lacked a majority. A subsequent vote taken, near the end of the Committee meeting, reflected on this file - Legislative File No. 14-0887 - after two Committee Members absent during the first Minutes vote, were present, adopted the Committee Minutes.*

**A motion was made by Vice Chairperson Dawson, seconded by Member Vernon, that these Minutes be adopted. . The motion carried by the following vote.**

**Aye:** 6 - Member Cesar Escalante  
Member Jean Moore  
Chairperson Renee Swayne  
Secretary Lisa Young  
Vice Chairperson Andrea Dawson  
Member Christopher Vernon

**Abstained:** 1 - Member George Holland

**Absent:** 2 - Member Patricia Williams  
Member Patricia Centeno

**Non-voting:** 0

## E. Unfinished Business

 [13-2321](#)

**Report - Montclair Elementary School Project - Fence Project and the  
Bioswale/Roof Garden Project**

A Report by the Facilities Department regarding the cost to date on the Montclair Elementary School Project, including the Fence Project and the Bioswale/Roof Garden Project.

**Attachments:** [13-2321 Report - Montclair Elementary School Project - Fence  
Project and the Bioswale/Roof Garden Project](#)

*Tadashi Nakadegawa, Facilities Director, made the staff presentation.*

*Ongoing issue:*

*Neighbors in the Montclair School area do not feel the fence represents what they were promised by the District.*

*Timothy White, Associate Superintendent for Facilities, stated after a discussion with the school community and neighbors, the fence is acceptable with covering.*

*The project is still in discussion with the Building and Grounds Department with no final solution.*

**Discussed**



[13-2322](#)

**Report - Glenview Elementary School Project - Projected Costs for Completion of Upcoming Project**

A Report by the Facilities Department regarding the costs for the upcoming Glenview Elementary School Project, including whether the District is planning a new school project or a modernization project.

**Attachments:** [13-2322 Report - Glenview Elementary School Project - Projected Costs for Completion for Upcoming Project](#)

*Tadashi Nakagedawa made the staff presentation.*

*Staff recommendation - Total replacement at a cost of \$40 million. Mr. Nakagedawa reported the Board of Education has approved \$8 million. Construction to start in the summer of 2016.*

**Discussed**



[13-2332](#)

**Report - Facilities Department - Stonehurst and Arroyo Viejo CDC**

A Report by the Facilities Department regarding the completion of Stonehurst and Arroyo Viejo CDC Projects.

**Attachments:** [13-2332 Report - Facilities Department - Stonehurst and Arroyo Viejo CDC](#)

*Tadashi Nakagedawa reported there was no update, both buildings are still empty awaiting certification in March. Staff will keep the committee updated.*

**Discussed**



[13-2642](#)

**Committee Site Visit Schedule**

Discussion and possible adoption of a new Committee Site Visit Schedule.

**Attachments:** [13-2642 Committee Site Visit Schedule](#)

*The Committee, by consensus, suspended committee monthly site visits for March, April and May until the next committee meeting, May 7th when the Committee further discusses the current schedule and possibly adopt a new schedule. Most of the current schedule consists of solar projects.*

**Discussed**

[14-0080](#)

**Measure A, B & J Independent Citizens' School Facilities Bond Oversight  
Committee 2012/2013 Audit Report**

Presentation by Facilities Staff on the status of and proposed presentation date of the Measures "A, B & J" 2012/2013 Audit Report.

*Michael Ezeh made the staff report.*

*The Audit is still ongoing. A request was made by the auditors this week for additional invoices for testing. The week of March 17-28 the auditors will be in-house for additional review. Final activity on the audit is expected March 31st through April 4th.*

**Discussed**



[14-0081](#)

**Measure A, B & J Independent Citizens' School Facilities Bond Oversight  
Committee 2012/2013 Annual Report**

Discussion and approval by the Committee of the Measures "A, B & J" Independent Citizens' School Facilities Bond Oversight Committee 2012/2013 Annual Report.

**Attachments:** [14-0081 Measures A, B & J Independent Citizens' School Facilities Bond Oversight Committee 2012/2013 Annual Report](#)

*David Colbert, Facilities Staff asked the Ad Hoc committee (Committee Members Swayne, Williams Escalante and Young) to aggressively meet during the month of March to begin the work of the 2012/13 Annual Report.*

**Discussed**

**F. New Business**

[14-0452](#)

**Edna Brewer Middle School - Modernization Request**

A Discussion by the Committee regarding Edna Brewer Middle School's request to modernize the facility, including how projects are selected and what the District is doing to honor the school's request to modernize the facility.

*Timothy White noted the voter approved \$475 million Measure J Bond was passed in November 2012. Identified projects are site specific and defined by the scope of work will encumber \$370 million and \$100 million is non specified. An additional list of requested projects will be given to the Superintendent and Cabinet.*

*David Colbert acknowledged receiving a request from the Assistant Principal of Edna Brewer Middle School. A Project Manager will report back on the status of the request.*

*There is no formalized process for a school to get on the additional list.*

*Public Comments*

*Stacey Wyatt, Assistant Principal, Edna Brewer Middle School spoke about some of the facility challenges the school faces:*

*The school was not built for the current enrollment of over 800 students.*

*Inadquate number of restrooms for adults and students.*

*Believes the cost to renovate is more than the cost to replace.*

*Students cannot go to their lockers between the passing of classes.*

**Discussed and Closed**

**14-0453**

**Presentation - Construction Delays - Measure J Bond Funds**

Presentation by the Facilities Staff on the impact of 18 months of construction delays in Capital Program Projects using Measure J Bond Funds.

*Through the District's Communications Director, Timothy White said he plans to send out a communication to the community acknowledging construction delays.*

**Discussed**



[14-0454](#)

**Report - Small/Local Business Utilization Program - Measures A, B, & J Projects**

A Presentation overview of the District's Small/Local Business Utilization Program - Measures A, B, & J Projects.

**Attachments:** [14-0454 Report - Small/Local Business Utilization Program - Measures A, B, & J Projects](#)

*Shonda Scott, 360 Concepts, made the presentation.*

*Ms. Scott is the liaison to the District to monitor the Local Business Program by providing contract compliance services.*

*In 2008 the Board passed a Local Business Utilization Policy with a goal of 20% local participation.*

*In 2014 the Board passed a Resolution to increase the local participation on all Capital Program project to 50%.*

*Benefits of the program:*

*The program increases the circulation of local dollars within the Oakland community to stimulate the local economy.*

*Since 2008 120 local businesses have worked on District projects.*

**Discussed and Closed**

**Roll Call (Secretary's Ovbservation)**

*Cesar Escalante present at 6:18 P.M.*

- Present** 6 - Member George Holland  
Member Cesar Escalante  
Chairperson Renee Swayne  
Secretary Lisa Young  
Vice Chairperson Andrea Dawson  
Member Christopher Vernon
- Absent** 3 - Member Patricia Williams  
Member Jean Moore  
Member Patricia Centeno

**Roll Call (Secretary's Observation)**

*Jean Moore present at 6:36 P.M.*

- Present** 7 - Member George Holland  
Member Cesar Escalante  
Member Jean Moore  
Chairperson Renee Swayne  
Secretary Lisa Young  
Vice Chairperson Andrea Dawson  
Member Christopher Vernon
- Absent** 2 - Member Patricia Williams  
Member Patricia Centeno

 **14-0455 Discussion - Committee Members - Status of Terms on the Committee**

A discussion by Committee regarding the status of member terms on the Committee.

**Attachments:** 14-0455 Discussion - Committee Members - Status of Terms on the Committee

*Committee Members were provided printed information regarding the status of their terms on the committee.*

**Discussed**

 **14-0462 Presentation - Measures "A, B, & J" (Fund 2122) - Budget to Actual Expenditures, and Cash Projections**

Presentation of the Bond Oversight Committee of the Measure A, B, & J (Fund 2122) - Budget to Actual Expenditures, and Cash Flow Projections as of February 28, 2014.

**Attachments:** [14-0462 Presentation - Measure "A, B, & J" \(Fund 2122\) - Budget to Actual Expenditures, and Cash Projections](#)

*Michael Ezeh, Financial Services, presented the Expenditure report.*

*Committee Members requested a full-time Accountant be assigned to the Facilities Department to work on the Bond Funds.*

**Discussed and Closed**

## **G. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

**14-0461 Measures "A, B, & J" - Public Comments - March 5, 2014**

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee - March 5, 2014.

*None.*

**No Comments**



## H. Introduction of New Legislative Matter

*None.*

## I. Adjournment

*Chairperson Swayne adjourned the meeting at 8:02 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_