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Introduction Date	5-9-18
Enactment Number	18-0790
Enactment Date	5/9/18 lf
By	



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools. Thriving Students.

**OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the Board of Education**

To: Board of Education  
 From: Kyla Johnson-Trammell, Superintendent  
 Subject: District Submitting Grant Award

**ACTION REQUESTED:**

Approval and acceptance by the Board of Education of Grant Award from The San Francisco Foundation, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**BACKGROUND:**

The purpose of the Sanctuary Spring Series San Francisco Foundation (SFF) Grant is to fund the Dream, Resist, Educate: OUSD Sanctuary Spring Series. While Oakland Unified School District (OUSD) has taken extensive actions to ensure all school communities are trained in the Board Adopted Sanctuary Resolution and related protocols to respond to ICE activity, we need to continue to disseminate timely and relevant resources directly to our educators and families and to create safe spaces for dialogue, intergenerational healing, and solidarity building. Therefore, each of the 5 planned events will have educational aspect on the historical context of immigration and current challenges faced by a focused targeted group.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
18-0808	Yes	Grant	Oakland Unified School District	Creating Sanctuary in the Oakland School community	April 1st, 2018 through September 31st, 2018	The San Francisco Foundation	\$10,000.00

**DISCUSSION:**

The district created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$10,000

**RECOMMENDATION:**

Approval and acceptance by the Board of Education of District applicant submitting a grant award for OUSD schools for fiscal years 2017-18 to accept same, if granted, in whole or in part, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

ATTACHMENTS: Grant Application, Grant Award Letter and Budget

OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Sanctuary Spring Series SFF Grant	<b>Funding Cycle Dates:</b> April 1st, 2018 - September 31, 2018
<b>Grant's Fiscal Agent:</b> Oakland Unified School District	<b>Grant Amount for Full Funding Cycle:</b> \$10,000
<b>Funding Agency:</b> San Francisco Foundation	<b>Grant Focus:</b> Carry out Sanctuary District activities through August 2018
<b>List all School(s) or Department(s) to be Served:</b> The grant affords opportunities for educators at all schools to participate in grant-funded activities.	

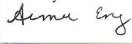
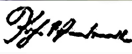
Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	The grant activities will contribute to creating safe and welcoming school environments in order to create the conditions needed for all students to thrive. Additionally, teachers will be exposed to current events and provided with historical context for issues of immigration which can inform their curriculum and instruction.
How will this grant be evaluated for impact upon student achievement?  (Customized data design and technical support are provided at 1% of the grant award (or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.94% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	Attendance and feedback from participants on ongoing sanctuary workshops, focus groups with students and families on the extent to which they feel safe and welcome in OUSD schools.
Does the grant require any resources from the school(s) or district? If so, describe.	No.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU?  (If yes, include the district's indirect rate of 5.94% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No.
Will the proposed program take students out of the classroom for any portion of the school day?  (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No.
Who is the contact managing and assuring grant compliance?  (Include contact's name, address, phone number, email address.)	Nicole Knight 1000 Broadway, suite 398 Oakland CA nicole.knight@ousd.org   510-879-1123

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Principal	Nicole Knight		4/10/18
Department Head	Sondra Aguilera		4/11/18

(e.g. for school day programs or for extended day and student support activities)

**Grant Office Obtained Approval Signatures:**

Entity	Name	Signature	Date
<del>Fiscal Officer</del> President, Board of Education			5/10/10
Superintendent			5/10/18

OAKLAND UNIFIED SCHOOL DISTRICT  
Office of the General Counsel  
APPROVED FOR FORM AND SUBSTANCE

By:   
Michael L. Smith, Attorney at Law  
4/10/18 6:00 PM 4/9/18

OUSD or the District verifies that the Contractor does not appear on the Excluded Parties List at [www.epls.gov/eplsearch.do](http://www.epls.gov/eplsearch.do).



You have now reached the last step of your application. Please carefully review the complete content of your application below. If you would like to make changes, please select "Edit" in the appropriate section. At the bottom, you can save your application for later, or click "Submit Application" to complete your application now. You and the Primary Grantee Center User will receive a confirmation email that includes the content of your application; you can also view your submitted application content at any time from the My Applications tab. You may also use the print feature in the upper right of the page to print your application for your records.

Please note due to high volume you may receive a system error on Submit. Please try submitting again before calling Grants Management.

**Application overview**

Tracking Id:	124377
Contact:	Nicole Knight
Grant Amount	10,000.00
Program Area	Nurturing Equity Movements
Grant Purpose:	Creating Sanctuary in the Oakland school community.
Request Duration:	6

**Part 1 Static Info**

## Rapid Response Fund for Movement Building Application

Please review the Rapid Response Fund for Movement Building Application Guidelines before filling out the application.

**TO APPLY:**

Applications will be accepted on a rolling basis. To submit an application please review the guidelines and criteria.

What is the urgent need or emerging opportunity for immediate and timely action you are responding to as it relates to racial and economic equity in the Bay Area?  
(1000 character limit)

The unprecedented anti-immigrant political decisions to end DACA, the Temporary Protected Status visa, instate a travel ban against Muslim countries and use targeted raids and deportations to spread fear and uncertainty weighs heavily on the Oakland community. Many Oakland families are under imminent threat of deportation or revocation of legal status. Many staff also hold DACA or TPS status and are equally vulnerable. The historical trauma experienced by many of our communities is intensified as they face the possibility of loss and separation. While the Oakland Unified School District (OUSD) has taken extensive actions to ensure all school communities are trained in the Board Adopted Sanctuary Resolution and related protocols to respond to ICE activity, we need to continue to disseminate timely and relevant resources directly to our educators and families and to create safe spaces for dialogue, intergenerational healing, and solidarity building.

Provide a brief description of the project or action and include proposed activities and project duration. What do you hope to accomplish?

(1000 character limit)

The proposed grant would fund the Dream, Resist, Educate: OUSD Sanctuary Spring Series. Each of the five planned events will have an educational aspect on the historical context of immigration and current challenges faced by a focused targeted group. We will create a space for healing through intergenerational conversation and solidarity with the broader Oakland community through our partnership with CBOs that specialize in issues around immigration. We will provide resources such as solidarity guides for allies, legal screenings for families and opportunities to interact with partner organizations. We anticipate 50-150 participants in each event and need to provide A/V support, translation, childcare and light refreshments. In addition, these funds would allow us to offset any cost of providing legal screenings for our families and distribute You Are Welcome Here posters to attendees to spread our visibility campaign in schools.



Describe how the communities who are mostly impacted by the urgent need playing a leadership role in the project.  
(400 character limit)

The Sanctuary Task Force includes student, community and parent leaders who represent the impacted communities we are addressing in the series. Their voices are integral to the planning and facilitation. This includes Restorative Justice facilitators who display leadership at sanctuary events by leading "circles" where participants are guided in processing the issues that come up.

Optional: Please share any other relevant information about the project budget here.  
(400 character limit)

The events planned focus on issues of SouthEast Asian refugees targeted for deportation, El Salvador and TPS, DACA, Yemen, and lessons from the Chinese Exclusion Act. For more information on these planned events and other ongoing Sanctuary work, visit [ousd.org/sanctuary](http://ousd.org/sanctuary).

### Lobbying

The San Francisco Foundation is happy to support lobbying as we realize it provides a valuable tool to change the political landscape in the Bay Area.

Please state below whether your project will include lobbying and what legislation your lobbying intends to influence.

If you do intend to lobby, please [click here](#).

(up to 800 characters)

We will not include lobbying although we will invite our elected officials to attend as listeners and learners.

### Grant Contact Information

Please enter the name, phone number, and email address for the main contact on this application. Please provide the URL for the applying organization's website.

Name	Phone Number	E-Mail Address
Nicole Knight	510-551-8945	<a href="mailto:nicole.knight@ousd.org">nicole.knight@ousd.org</a>

### Required Documents

#### Project Budget (if applicable; not required if applying for Core Support.)

**Document Description:** Upload your proposed ProjectBudget. Be sure it includes the entire project funding, not just the requested support from The San Francisco Foundation (TSFF). Clearly indicate how TSFF funds would be used. Include a line for indirect costs.

**Upload:** Budget proposal for Spring Sanctuary series.xlsx

**Faxed:**

**Request Document Waiver**      **Reason for Request:**

**Document Status / Date:**  
2/23/2018

#### Supplemental Budget Worksheet (if applicable)

**Document Description:** If the activities proposed in your application contain any lobbying, [Supplement Budget Worksheet](#) is required. Consider your activities and include the total amount from all sources for each activity (not just funding from The San Francisco Foundation, unless we will be your only funder). If you are applying for Project Support, use only figures relating to the specific project for which you are applying to The San Francisco Foundation. If you are applying for Core Operating Support, use figures for your entire organizational budget.

**Upload:**

**Faxed:**

**Request Document Waiver**      **Reason for Request:**

**Document Status / Date:**



March 23, 2018

Oakland Unified School District  
1000 Broadway, Suite 680  
Oakland, CA 94607

Re: Rapid Response Fund Grant: 124377

Dear Sir:

On behalf of The San Francisco Foundation Board of Trustees, I am pleased to provide your organization a one-time grant in the amount of \$10,000.00 for Creating Sanctuary in the Oakland school community. The grant period is April 1, 2018 to September 31, 2018. Should you be unable to use the funds for the intended purpose, you must return funds to The San Francisco Foundation.

By depositing the enclosed check and retaining the grant funds you are agreeing to:

- Deliver the project as outlined in your application
- Obtain approval from The San Francisco Foundation in advance of any changes to your project
  - Keep a record of expenditure of grant funds
  - Be responsive to requests from The San Francisco Foundation for information about your project
  - Submit a final report (no more than 2 pages) upon completion of the project or no later than 30 days after the end of the grant period. See Final Report Form attached.

In accepting this grant from the Foundation, you hereby irrevocably and unconditionally agree, to the fullest extent permitted by law, to defend, indemnify and hold harmless The San Francisco Foundation, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorneys' fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of the grantee, its employees or agents, in applying or accepting such grant, in expending or applying the funds furnished pursuant to such grant or in carrying out the program or project to be funded or financed by such grant, except to the extent that such claims, liabilities, losses or expenses arise from or



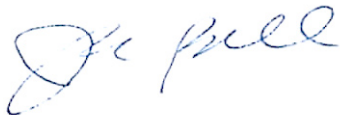
in connection with any act or omission of The San Francisco Foundation, its officers, directors, trustees, employees or agents.

The San Francisco Foundation believes that the strategic use of communications and storytelling is core to achieving success in the work that we do together to expand opportunity in the Bay Area. We encourage you to announce your TSFF grant through online and traditional media coverage, and via social media. We've created a new set of guidelines to support you in communicating about your grant. Please download our grantee communications guidelines at: [www.sff.org/TSFFcommguidelines](http://www.sff.org/TSFFcommguidelines).

If you have any questions during the course of the grant period, please do not hesitate to get in touch by email: [rapidresponsefund@sff.org](mailto:rapidresponsefund@sff.org) or by phoning: 415-733-8551, please reference grant number 124377 in any communications.

We look forward to working with you, and thank you for all that you do to ensure equity and opportunity in the region so that everyone in the community can thrive.

Sincerely,

A handwritten signature in cursive script, appearing to read "Judith Bell".

Judith Bell  
VP of Programs





## Rapid Response Fund for Movement Building Final Report Form

The San Francisco Foundation requires grantees to submit a final report (1- 2 pages) upon completion of the project or no later than 30 days after the end of the grant period. Please email this form to [rapidresponsefund@sff.org](mailto:rapidresponsefund@sff.org)

### Contact Information:

Grant ID: \_\_\_\_\_  
Name of Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Primary Contact First Name/Last Name: \_\_\_\_\_  
Title (If Applicable): \_\_\_\_\_  
Contact Email: \_\_\_\_\_

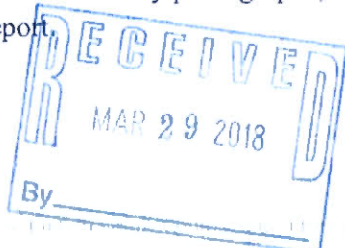
### Final Report Questions:

Please describe how the grant was used and list 1-2 accomplishments that resulted from receiving this grant?

Describe how the communities who are mostly impacted by the urgent need played a leadership role in this project.

Describe major lessons learned and how your organization plans to build on the work that was accomplished with this grant.

Please send any photographs, videos, hashtags, and/or links of your work with your report.



Event	Date	Budget	Itemized budget	More info on the event
<b>DREAM RESIST EDUCATE:</b>				
<p>The OUSD Sanctuary Committee seeks support for a spring 2018 event series which will gather community to learn, heal and grow solidarity amongst specific groups impacted by immigration policy and our network of unafraid educators. We are able to keep costs minimal by using OUSD facilities and staff members as much as possible.</p>				
<p>For each of the events below, the proposed budget will cover promotion, AV and facilities support, honorarium for guest speakers, light refreshments, translation support and childcare if needed for approximately 50-100 participants at each.</p>				
April - August 2018				<a href="http://www.ousd.org/sanctuary">www.ousd.org/sanctuary</a>
Focus on Yemen (in collaboration with ELLMA Newcomer program, partially funded by Haas funds)	April 17	1000	<ul style="list-style-type: none"> <li>* Honorarium: 300</li> <li>* A/V and facilities support: 150</li> <li>* Refreshments: 250</li> <li>* Educational Materials: 100</li> <li>* Childcare: 100</li> <li>* Translation: 100</li> </ul>	
Chinese Exclusion Act Film, History of U.S. Immigration Policy, and the modern-day context	May 12	2,500	<ul style="list-style-type: none"> <li>* A/V and facility rental: 1760</li> <li>* Refreshments: 350</li> <li>* Translation: 150</li> <li>* Childcare: 100</li> <li>* Educational Materials: 140</li> </ul>	
Approximately six Know Your Rights/Legal Screenings and consultancies for families, printed materials to support promotion of information and resources	Ongoing through Ay 18-19	1,000	<ul style="list-style-type: none"> <li>* Childcare: 200</li> <li>* Refreshments: 600</li> <li>* Printed materials: 200</li> </ul>	
Sanctuary Visibility Gear, Posters, Media & Materials	Spring 2018	2,500	<ul style="list-style-type: none"> <li>* T-Shirts: 500</li> <li>* Posters: 1500</li> <li>* Video: 500</li> </ul>	
Develop Youth-led sanctuary work at schools with student intern to help engage peers and coordinate projects	ongoing AY 18-19	1,000	<ul style="list-style-type: none"> <li>* Materials: 400</li> <li>* Refreshments: 600</li> </ul>	
Event to initiate Sanctuary work at start of school year 18-19	August/ September 2019	2,000	<ul style="list-style-type: none"> <li>* Honorarium: 300</li> <li>* A/V and facilities support: 300</li> <li>* Refreshments: 500</li> <li>* Educational Materials: 500</li> <li>* Childcare: 200</li> <li>* Translation: 200</li> </ul>	
<b>TOTAL</b>		<b>10,000</b>		