

File ID Number	20-1117
Introduction Date	6/10/20
Enactment Number	20-0913
Enactment Date	6/10/2020 lf
By	



**OAKLAND UNIFIED SCHOOL DISTRICT**  
**Office of the Board of Education**

June 10, 2020

To: Board of Education

From: Kyla Johnson-Trammell, Superintendent  
Lucia Moritz, High School Network Superintendent  
Rebecca Lacocque, Director, High School Linked Learning Office

Subject: Grant Agreement - Project Lead The Way, Inc. - Madison Park Academy (Secondary) via the High School Linked Learning Department

**ACTION REQUESTED:**

Approval by the Board of Education of a Grant Agreement from Project Lead The Way, Inc. in the amount of \$20,000.00, to support and offset the costs associated with the Project Lead The Way middle school program, for the period of February 13, 2020 through May 31, 2022, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**BACKGROUND:**

Grant Agreement for OUSD schools for the 2020-2022 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
20-1117	Yes	Grant	Oakland Unified School District, Madison Park Academy (Secondary) via the High School Linked Learning Department.	To support and offset the costs associated with the Project Lead The Way Middle School Program.	February 13, 2020 - May 31, 2022	Project Lead The Way, Inc.	\$20,000.00

**DISCUSSION:**

The District created a Grant Face sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student achievement
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

**FISCAL IMPACT:**

The total amount of grants will be provided to OUSD schools from the funders.

- Grants valued at: \$20,000.00

**RECOMMENDATION:**

Approval by the Board of Education of a Grant Agreement for Madison Park Academy (secondary) via the High School Linked Learning Office for fiscal year 2020-2022, pursuant to the terms and conditions thereof and to submit amendments thereto, for the grant year, if any.

**ATTACHMENTS:**

Grant Face Sheet



Grant Agreement

**OUSD Grants Management Face Sheet**  
 OUSD Grants Management Face Sheet

<b>Title of Grant:</b> Project Lead the Way (PLTW)	<b>Funding Cycle Dates:</b> February 13, 2020 - May 31, 2022
<b>Grant's Fiscal Agent:</b> PLTW	<b>Grant Amount for Full Funding Cycle:</b> \$20,000.00
<b>Funding Agency:</b> PLTW	<b>Grant Focus:</b> To offset the costs associated with the PLTW middle school program.
<b>List all School(s) or Department(s) to be Served:</b> Madison Park Secondary	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Project Lead the Way offers industry-standard curriculum in Computer Science, Engineering, and Biomedical Health. This grant will enable schools to have teachers trained in high-quality curriculum and to purchase all related hands-on learning materials.
How will this grant be evaluated for impact upon student achievement?	Each funded school site submits a report directly to PLTW which includes student enrollment in PLTW classes and basic academic performance data.
Does the grant require any resources from the school(s) or district? If so, describe.	None
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	No
Will the proposed program take students out of the classroom for any portion of the school day?	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Rebecca Lacocque, Director High School Linked Learning Office 1000 Broadway, Suite 440 Oakland, CA 94607 510 879-4616 Rebecca.lacocque@ousd.org

**Applicant Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Linked Learning Director	Rebecca Lacocque		5/12/2020
Department Head (e.g. for school day programs or for extended day and student support activities)	Sondra Aguilera		5/13/2020

**Grant Office Obtained Approval Signatures:**

Entity	Name/s	Signature/s	Date
Fiscal Officer			





## Grant Agreement

<b>Grantee:</b>	Madison Park Academy 6-12
<b>Grant Amount</b>	\$20,000.00
<b>Purpose of Grant</b>	To offset the costs associated with the PLTW Gateway program.
<b>Award Date</b>	February 13, 2020
<b>Grant Period Start</b>	February 13, 2020
<b>Grant Period End</b>	May 31, 2022

<b>Payment Schedule</b>	
<b>School Year</b>	<b>Amount</b>
2020-2021	\$10,000.00
2021-2022	\$10,000.00

This grant is awarded to Madison Park Academy 6-12, (“Grantee”), by Project Lead The Way, Inc. (“PLTW”), in the amount of \$20,000.00, and is subject to Grantee’s PLTW agreement and the following additional grant requirements:

- A. **Eligible Programs.** This grant may be used only for the PLTW Gateway program. Grantees must offer at least one PLTW Gateway unit in the 2020-2021 academic year and offer at least two PLTW units by the 2021-2022 academic year.
- B. **Grant Period.** This grant may be used during the period stated above; however, as described in Section I, continued access to PLTW curriculum and resources following the initial grant year is contingent upon meeting the requirements of the grant, including but not limited to the submission of annual reports as required under section F. Funds may be carried over to subsequent years but must be spent by the end date of the final grant year. Grantee will return any funds that remain unspent to PLTW.
- C. **Allowable Expenses.** The allowable expenses of the grant are checked below.
- PLTW Participation Fee
  - Core Training: registration fees and related expenses, except as otherwise provided in Sections D and E
  - Required computers and/or tablets
  - Program required equipment and supplies
  - Equipment and supplies listed as “Optional”

Other:

D. **Unallowable Expenses.** The unallowable expenses of the grant are checked below.

Salaries or Stipends

Benefits

Meals

Infrastructure

Renovations

Indirect Costs

Equipment and supplies listed as "Optional"

Training Cancellation Fees

Training Substitution Fees

Training Registration Fees for a no-show participant

Training Registration Fees where a participant did not earn a credential

Any other expenses not specified as allowable

Participation Fees

E. **Training Fees.** Grantee will not use the grant funds to pay training cancellation fees, fees associated with substitution of a training participant, registration fees for a participant that fails to attend training, and/or registration fees for a participant who does not earn a credential.

F. **Reporting.** Grantee will provide PLTW grant reports by April 15 of each grant year. The reporting requirements are to be managed in the My Grants section of myPLTW. Submitting timely reports is the responsibility of the district/school receiving the grant and PLTW reserves the right to determine satisfactory progress. PLTW grantees must also be in good standing in order to receive any future grant funding.

G. **Access to Records.** Grantee will provide promptly such additional information, reports, required data collection and surveying, and documents as PLTW may request and will allow PLTW and its representatives to have reasonable access to files, records, accounts, or personnel that are associated with this grant, for the purpose of financial reviews, verifications, or program evaluations as may be deemed necessary by PLTW. Any such information, reports, documents or access shall be limited to the evaluation of the PLTW Program and the grant funding and shall be made consistent with any applicable federal or state laws relating to the provision of such information.

- H. **Data Share Agreement.** Grantee agrees and allows PLTW to enter into a data share agreement with Grantor or its designated research firm to share data for evaluation purposes, as allowed under the Family Educational Rights and Privacy Act (“FERPA”) (20 U.S.C. § 1232g; 34 CFR Part 99) and any applicable state or federal regulations. PLTW will not share any personally identifiable data and will not use the data for commercial purposes, but PLTW may share information about program impact data to support its mission as related to this grant program.
- I. **Compliance.** PLTW reserves the right to require a total or partial refund of any grant funds and may limit access to PLTW curriculum and support resources if Grantee has not fully complied with the terms and conditions of this Grant Agreement. Failure to submit reports under Section F, may constitute a basis for PLTW to require a refund or for PLTW to limit access to PLTW curriculum and support.
- J. **Acceptance and Authorization.** Grantee agrees that execution of this document represents both its acceptance of the Grant funds subject to the terms of this agreement as well as Grantee’s authorization for Participation Confirmation for programs set forth in this document. Grantee acknowledges and agrees the person signing this document is legally authorized to obligate the Grantee to its terms. Grantee agrees this Grant Agreement and the PLTW Terms and Conditions or other signed written agreement between Grantee and PLTW constitute the entire understanding between the parties regarding the grant funds during the Grant Period. Upon execution of the Grant Agreement, Grantee shall receive written confirmation of the grant funded programs contemplated by this agreement.

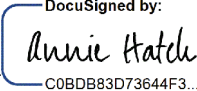
**Site Name**

Madison Park Academy 6-12

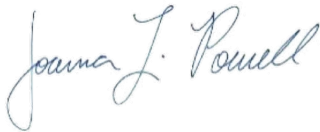
**PLTW Program**

PLTW Gateway

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of the PLTW grant, and hereby certify my authority to execute this agreement on Grantee's behalf.


Authorized Signer:  \_\_\_\_\_  
Name: \_\_\_\_\_ Annie Hatch \_\_\_\_\_  
Title: \_\_\_\_\_ Pathway Coach \_\_\_\_\_  
Date: \_\_\_\_\_ 2/18/2020 \_\_\_\_\_

Approved as to form by OUSD Staff Attorney Joanna Powell on 5/15/2020.



6/11/2020

Jody London  
President, Board of Education



6/11/2020

Kyla Johnson Trammell  
Secretary, Board of Education