

Board Office Use: Legislative File Info.	
File ID Number	11-3288
Committee	Facilities
Introduction Date	1-11-2012
Enactment Number	
Enactment Date	



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date January 11, 2012

Subject Amendment No. 2, Professional Services Facilities Contract - Jason Zalinski - Skyline High School Wellness Center Project

Action Requested Approval by the Board of Education of Amendment No. 2, Professional Services Facilities Contract with Jason Zalinski for Inspection Services on behalf of the District at Skyline High School Wellness Center Project, in an amount not-to exceed \$8,100.00 increasing previous contract amount from \$19,800.00 to a not to exceed amount of \$27,900.00. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Background The Inspector of Record is a requirement of the Division of State Architect (DSA) on all DSA construction projects.

Local Business Participation Percentage 100.00%

Strategic Alignment Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources,



number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Recommendation

Approval by the Board of Education of Amendment No. 2, Professional Services Facilities Contract with Jason Zalinski for Inspection Services on behalf of the District at Skyline High School Wellness Center Project, in an amount not-to exceed \$8,100.00 increasing previous contract amount from \$19,800.00 to a not to exceed amount of \$27,900.00. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Fiscal Impact

The funding sources for this project are Resource Codes: 9299, 9399 and 9499.

Attachments

- Professional Services Contract including scope of work

Key Code:

3069901891-6235

AMENDMENT NO. 2 TO PROFESSIONAL SERVICES CONTRACT

This Amendment is entered into between the Oakland Unified School District (OUSD) and Jason Zalinski. OUSD entered into an Agreement with CONTRACTOR for services on January 12, 2012, and the parties agree to amend that Agreement as follows:

1. Services:	<input type="checkbox"/> The scope of work is <u>unchanged</u> .	<input checked="" type="checkbox"/> The scope of work has <u>changed</u> .
	If scope of work changed: Provide brief description of revised scope of work including description of expected final results, such as services, materials, products, and/or reports; attach additional pages as necessary. <u>Attach revised scope of work.</u>	
	The CONTRACTOR agrees to provide the following amended services: <u>The scope of the project is to provide additional inspection services as required due to the extended schedule of the Skyline Wellness Center.</u>	

2. Terms (duration):	<input checked="" type="checkbox"/> The term of the contract is <u>unchanged</u> .	<input type="checkbox"/> The term of the contract has <u>changed</u> .
	If term is changed: The contract term is extended by an additional _____ (days/weeks/months), and the amended expiration date is _____, 20____.	

3. Compensation:	<input checked="" type="checkbox"/> The contract price is <u>unchanged</u> .	<input type="checkbox"/> The contract price has <u>changed</u> .
	If the compensation is changed: The contract price is amended by	
	<input checked="" type="checkbox"/> Increase of \$8,100.00 to original contract amount	
	<input type="checkbox"/> Decrease of \$ _____ to original contract amount	
	and the new contract total is <u>Twenty-seven thousand, nine hundred dollars and no cents (\$27,900.00)</u>	

4. **Remaining Provisions:** All other provisions of the Agreement, and prior Amendment(s) if any, shall remain unchanged and in full force and effect as originally stated.

5. **Amendment History:**

There are no previous amendments to this Agreement. This contract has previously been amended as follows:


No.	Date	General Description of Reason for Amendment	Amount of Increase (Decrease)
1	9-14-2011	The scope the project is to provide additional Inspector of Record Services on the Skyline Wellness Center Project during the period the contractor has exceeded the contract schedule. The fee is as follows: The hourly rate is \$90.00 per hour for a total of 50 hours distributed over a period of 4 weeks.	\$4,500.00

6. **Approval:** This Agreement is not effective and no payment shall be made to Contractor until it is approved. Approval requires signature by the Board of Education, and the Superintendent as their designee.

OAKLAND UNIFIED SCHOOL DISTRICT

CONTRACTOR


Jody London, President, Board of Education Date



Contractor Signature 12-1-11
Date

Edgar Rakestraw, Jr., Secretary Date
Board of Education Date

Print Name, Title



Timothy White, Assistant Superintendent Date
Facilities, Planning and Management

EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR's entire Proposal is not made part of this Agreement.

SCOPE OF WORK

Contractor Name: Jason Zalinski

Billing Rate: Eight thousand, one hundred dollars and no cents (\$8,100.00)

Description of Services to be Provided

Jason Zalinski will provide a maximum of 90 hours of services at a rate of \$90.00 per hour for a total not to exceed \$8,100.00.

1. Goals or Objectives

Additional inspection services.

2. Description of Services to be Provided

The scope the project is to provide additional Inspector of Record Services on the Skyline Wellness Center Project during the period the contractor has exceeded the contract schedule. The fee is as follows: The hourly rate is \$90.00 per hour for a total of 50 hours distributed over a period of 4 weeks.

3. Deliverables

Inspection records.

Section / Construction Co

jasurizadinski@gmail.com
DC 611-44107

Board Office Use: Legislative File Info.	
File ID Number	11-2205
Committee	Facilities
Introduction Date	9-7-2011
Enactment Number	11-1766
Enactment Date	9-14-11 JS



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent / Facilities Planning and Management

Board Meeting Date September 14, 2011

Subject Amendment No. 1, Professional Services Facilities Contract - Jason Zalinski-Skyline Wellness Center Project

Action Requested Approval by the Board of Education of Amendment No. 1, Professional Services Facilities Contract with Jason Zalinski Inspector of Record Services on behalf of the District at Skyline Wellness Center, in an amount not-to exceed \$4,500.00 increasing previous contract amount from \$15,300.00 to a not to exceed amount of \$19,800.00. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Background Inspector of Record services are required by Division of State Architect on all projects.

Local Business Participation Percentage 100.00%

Strategic Alignment Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the



planned approach is intended to ensure safety, cleanliness, and representation by all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional exits, noise control and well-maintained buildings, can convey the message that we value our students and teachers but may leave a sense of school pride and ownership missing which may impact attitudes towards learning. The implementation of the Facilities Action Plan is our first step in this direction.

Recommendation

Approving the Board of an update of Agreement No. 1, Occupational Services Facilities Contract with Jacek Yablonski Inspector of Security Services on behalf of the District at 5670e Wellness Center, in an amount not to exceed \$4,500,000 (revising previous contract amount of \$10,500,000) to a not to exceed amount of \$15,000,000. All remaining portions of the agreement shall remain in full force and effect as originally stated.

Fiscal Impact

The pricing quote for this project is around \$20,000,000 (see Attachment B).

Attachments

- Occupancy Services Contract including scope of work

Key Code

HOA9001841-035

AMENDMENT NO. 1 TO PROFESSIONAL SERVICES CONTRACT

This Amendment is entered into between the District of Columbia Office of the Chief Financial Officer (OCFCO) and David Zelnick, OCFCO contract #12-2017, approved with CONTRACTOR for services on January 31, 2017, and the parties agree to amend that agreement as follows:

1. Scope: The scope of work is expanded. The scope of work has changed.
 If scope of work changed: Details and description of revised scope of work including description of expanded and/or reduced work shall be attached hereto. Parties and/or contractors shall agree necessary and/or revised scope of work.
 The CONTRACTOR agrees to provide the following amended contract: The scope the original is to provide monthly inspection of Hatched Services on the Environmental Services Center Project for the period the contractor has approved the contract schedule. The fee is as follows: The hourly rate is \$80.00 per hour for a total of 20 hourly distributed work a total of \$16000.

2. Term (Duration): The term of the contract is extended. The term of the contract changed.
 If term is changed: The contract term is extended by an additional _____ month(s) and the original contract term is _____.

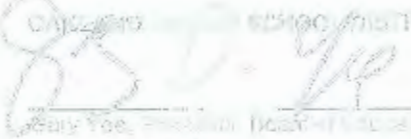
3. Compensation: The contract price is increased. The contract price is reduced.
 If the compensation is changed: The contract price is increased by:
 a. increase of \$4,000.00 to original contract amount
 Payment of \$ _____ Multiple contract amount
 and the new contract total is original amount, plus hundred dollars and no cents (\$16,000.00)


4. Additional Provisions: All other provisions of the Agreement, and any amendments, if any, shall remain unchanged and in full force and effect as originally written.


5. Amendment Terms:
 This Amendment shall be in full force and effect. This Amendment shall be in full force and effect only if _____

NO.	DATE	REVISIONS (Describe Changes to Original Contract)	APPROVED (Signature)

6. Approval: This Amendment is in full force and effect only if approved by the District of Columbia Office of the Chief Financial Officer and the Contractor, and the Department of the District of Columbia.

OCFCO - CHIEF FINANCIAL OFFICER

 Gary Yee, President, Board of Financial Officers
 Date: 9/16/17

SECRETARY

 Edgar R. Kasraw, Secretary
 Board of Financial Officers
 Date: 9/16/17

DEPUTY SECRETARY

 David R. Zelnick, Deputy Secretary
 Board of Financial Officers
 Date: 9/16/17

CONTRACTOR

 David R. Zelnick
 CONTRACTOR SIGNATURE
 Date: 9/16/17

OWNER

 David R. Zelnick
 CONTRACTOR SIGNATURE
 Date: 9/16/17

Approved/Reviewed File: _____
 Mike De Smetberg _____
 Victoria Williams _____
 Approved/Reviewed File: _____
 David Zelnick _____

EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR's entire Proposal is not made part of this Agreement.

SCOPE OF WORK

Contractor Name: Jason Zalinski

Billing Rate: Four thousand, five hundred dollars and no cents (\$4,500.00)

Description of Services to be Provided

Jason Zalinski will provide a maximum of 50 hours of services at a rate of \$90.00 per hour for a total not to exceed \$4,500.00.

1. Goals or Objectives

Additional inspection services

2. Description of Services to be Provided

The scope the project is to provide additional Inspector of Record Services on the Elmhurst Wellness Center Project during the period the contractor has exceeded the contract schedule. The fee is as follows: The hourly rate is \$90.00 per hour for a total of 50 hours distributed over a period of 4 weeks.

3. Deliverables

Inspection services.

Jason R. Zalinski

Inspection/Construction Services
2601 San Pablo Ave, Oakland ca, 94612
Phone: (209) 652-9453 Fax: (209) 862-2666
Email: jasonrzalinski@gmail.com
DSA/ORS Cert. #4486

June 8, 2011

Oakland Unified School District
Attn: Calvin Ransom
955 High St, Oakland, CA 94601

Dear Mr, Ransom,

I'm sending this proposal per your request for the completion of Elmhurst Health Clinic Project. DSA Appl, #01-111483

Additional services are required do the extended schedule of project.

Our hourly rate will be \$ 90.00 per hour. Inspection rate for weekends and hours between 6:00 p.m. and 6:00 a.m. is an additional \$30.00 per hour.

We propose to provide this project w/ onsite and administrative services of approx, 2 hours a day & project close out. .

- 1) On-Site observation of work ,inspections & administration services of an additional four weeks & close out equaling 50 hour @ \$90.00 = \$4500.00

Total Estimated cost is \$4500.00

Bart Britton is the primary inspector on this project and I Jason R. Zalinski will support this project on as needed basics & close out of project.

The service will include coordination & monitoring of special inspectors, observance & inspection of work performed on site, preparation of project related closeout documents and administrative services to support the above.

Project is to be closed out within 3 months of final punch list. Additional fees will be charged @ present hourly rate for any additional work after the 3 months.

DSA projects are subjected to DSA approval.
Again, I look forward to working with the team at OUSD.

Sincerely,
Jason R. Zalinski

Board Office Use: Legislative File Info.	
File ID Number	11-0160
Committee	Facilities
Introduction Date	2-1-2011
Enactment Number	11-0181
Enactment Date	2-9-11



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools. In. For. Success.

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date February 9, 2011

Subject Professional Services Facilities Contract- Jason Zalinski - Elmhurst Wellness Center Project

Action Requested Approval by the Board of Education of a Professional Services Facilities Contract with Jason Zalinski for Inspection Services on behalf of the District at Elmhurst Wellness Center Project, in an amount not-to exceed \$15,300.00. The term of this Agreement shall commence on February 10, 2011 and shall conclude no later than February 10, 2012.

Background The Inspector of Record services are required by Division of State Architect (DSA).

Local Business Participation Percentage 100.00%

Strategic Alignment Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.



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The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Recommendation

Approval by the Board of Education of a Professional Services Facilities Contract with Jason Zalinski for Inspection Services on behalf of the District at Elmhurst Wellness Center Project, in an amount not-to exceed \$15,300.00. The term of this Agreement shall commence on February 10, 2011 and shall conclude no later than February 10, 2012.

Fiscal Impact

The funding source for this project is General Obligation Bond-Measure B.

Attachments

- Professional Services Contract including scope of work

Key Code:

2029901891-6235

12.02

bodily and personal injury (including death resulting therefrom) and damage to property resulting from CONTRACTOR's or subcontractor's or sub-CONTRACTOR's operations.

11.1.4 Comprehensive or Business Owners Automobile Liability Insurance with limits not less than \$1,000,000 each occurrence Combined Single Limit for Bodily Injury and Property Damage, including Owned and Non-owned and hired auto coverage, as applicable.

11.2 General Liability and Automobile Liability Insurance policies shall be endorsed to provide the following:

11.2.1 Name as Additional Insured District, its Directors, Officers, Employees, Agents, and Representatives.

11.2.2 That such policies are primary insurance to any other insurance available to the Additional Insured, with respect to any claims arising out of this Agreement, and that insurance applies separately to each insured against whom claim is made or suit is brought.

11.3 All policies shall be endorsed to provide thirty (30) days' advance written notice to District of cancellation, non-renewal or reduction in coverage, and certificates of all policies and endorsements shall be mailed to the following address:

Timothy E. White, Assistant Superintendent
Oakland Unified School District
Department of Facilities Planning and Management
955 High Street
Oakland, California 94601

11.4 Insurance shall be provided by an admitted California insurance company with a current Best's Key Rating of A minus (A-) or better. Should any of the required insurance be provided under a claims-made form, CONTRACTOR shall maintain such coverage continuously throughout the term of this Agreement and, without lapse, for a period of four years beyond the Agreement expiration, to the effect that, should occurrences during the Agreement term give rise to claims made after expiration of the Agreement, such claims shall be covered by such claims-made policies.

11.5 Should any of the required insurance be provided under a form of coverage that includes a general annual aggregate limit or provides that claims investigation or legal defense costs be included in such general annual aggregate limit, such general annual aggregate limit shall be double the occurrence or claims limits specified above.

11.6 Certificates of insurance evidencing all coverage's above shall be furnished to District before commencing any operations under this Agreement, with complete copies of policies promptly upon District request. Approval of the insurance by District shall not relieve or decrease the liability of CONTRACTOR hereunder.

11.7 District may, at its sole option, terminate this Agreement immediately, without notice to CONTRACTOR and without opportunity to cure the default, in the event of any lapse of required insurance coverage. District may, at its sole option, secure sufficient insurance coverage to replace any required insurance coverage, which has lapsed, and CONTRACTOR hereby acknowledges its liability to reimburse District for all costs associated with such replacement insurance coverage. CONTRACTOR shall be responsible for any and all uninsured losses.

11.8 If CONTRACTOR is an association, joint venture or partnership, the association, joint venture or partnership shall be insured by any one of the following methods:

10.8.1 Separate insurance policies issued with the association, joint venture or partnership as named insured; All insurance policies required by this Agreement of one of the participants to include the association, joint venture or partnership as named insured; The association, joint venture or partnership must be a named insured on all of the policies required by this Agreement.

2. **Licenses and Permits:** CONTRACTOR shall obtain and keep in force all licenses, permits, and certificates necessary for the performance of this Agreement.
3. **Assignment:** The obligations of CONTRACTOR under this Agreement shall not be assigned by CONTRACTOR without the express prior written consent of OUSD.
4. **Anti-Discrimination.** It is the policy of OUSD that in connection with all work performed under Contracts there be no discrimination against any employee engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore the CONTRACTOR agrees to comply with applicable Federal and California laws including, but not limited to, the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735 and OUSD policy. In addition, the CONTRACTOR agrees to require like compliance by all its subcontractor(s).
5. **Drug-Free / Smoke Free Policy.** No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on OUSD property. No students, staff, visitors, CONTRACTORS, or subcontractors are to use drugs on these sites.

CONF
NTR/

KS

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EXHIBIT "A" Scope of Work

DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

CONTRACTOR's entire Proposal is made part of this Agreement.

SCOPE OF WORK

Contractor Name: Jason Zalinski

Billing Rate: Fifteen thousand, three hundred dollars and no cents (\$15,300.00)

Description of Services to be Provided

The scope of the project is to provide the following Inspector of Record services:

1. 15 hours of startup
2. 140 hours of onsite observation
3. 15 hours of DSA Closeout

The hourly rate is \$90.00 per hour with a combined number of 170 hours.

CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

The undersigned does hereby certify to the governing board of the District as follows:

That I am a representative of the Contractor currently under contract ("Contract") with the District; that I am familiar with the facts herein certified, and am authorized and qualified to execute this certificate on behalf of Contractor.

Contractor certifies that it has taken at least one of the following actions with respect to the construction Project that is the subject of the Contract (check all that apply):

The Contractor has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all Contractor's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the California Department of Justice has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122. 1. A complete and accurate list of Contractor's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or

Pursuant to Education Code section 45125.2, Contractor has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between Contractor's employees and District pupils at all times; and/or

Pursuant to Education Code section 45125.2, Contractor certifies that all employees will be under the continual supervision of, and monitored by, an employee of the Contractor who the California Department of Justice has ascertained has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising Contractor's employees and its subcontractors' employees is

Name: Jason R. Zalaski

Title: Owner

The Work on the Contract is at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of Contract shall come in contact with the District pupils.

Contractor's responsibility for background clearance extends to all of its employees, Subcontractors, and employees of Subcontractors coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the Contractor.

Date: 1-11-11

THIS CERTIFICATE IS ISSUED AS A MATTER OF COURTESY ONLY AND DOES NOT CONSTITUTE AN OFFER OF INSURANCE. THE POLICY OR POLICIES DESCRIBED HEREIN MAY BE SUBJECT TO EXCLUSIONS, LIMITS, COINSURANCE, DEDUCTIBLES AND OTHER COVERAGES AND CONDITIONS OF THE POLICY OR POLICIES. THIS CERTIFICATE DOES NOT CONSTITUTE A CONTRACT. BETWEEN THE ISSUING INSURER(S) AND THE ASSURED OR INSURED(S), SEE THE POLICY OR POLICIES.

INFORMATION TO THE ASSURED: THIS IS A SUMMARY OF THE POLICY OR POLICIES. IT DOES NOT REPLACE THE POLICY OR POLICIES. IT IS SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY OR POLICIES. ANY DISPUTE AS TO THE COVERAGE OR THE POLICY OR POLICIES SHALL BE RESOLVED BY THE INSURER(S) IN ACCORDANCE WITH THE POLICY OR POLICIES.

<p> ASSURED: ABC COMPANY 123 Main Street City, State, Zip Contact: John Doe Phone: (555) 123-4567 </p>	<p> INSURER: AON 1000 North Main Street City, State, Zip Contact: Jane Smith Phone: (555) 987-6543 </p>
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COVERAGE: **AMOUNT:** **PERIOD:**

Code	Description	Rate	Amount	Start Date	End Date	Total
1	General Liability	1.20%	\$1,000,000	01/01/2024	12/31/2024	\$1,200,000
2	Product Liability	0.80%	\$500,000	01/01/2024	12/31/2024	\$400,000
3	Professional Liability	1.50%	\$1,000,000	01/01/2024	12/31/2024	\$1,500,000
4	Automobile Liability	0.50%	\$1,000,000	01/01/2024	12/31/2024	\$500,000
5	Workers Compensation	0.30%	\$1,000,000	01/01/2024	12/31/2024	\$300,000
6	Health Insurance	0.20%	\$1,000,000	01/01/2024	12/31/2024	\$200,000
7	Dental Insurance	0.15%	\$1,000,000	01/01/2024	12/31/2024	\$150,000
8	Life Insurance	0.10%	\$1,000,000	01/01/2024	12/31/2024	\$100,000
9	Disability Insurance	0.12%	\$1,000,000	01/01/2024	12/31/2024	\$120,000
10	Other	0.05%	\$1,000,000	01/01/2024	12/31/2024	\$50,000

All amounts are in US Dollars. The above information is provided for informational purposes only. It is not intended to constitute an offer of insurance. For more information, please contact your broker or the insurer.

<p> DECLARATION: I hereby declare that the information provided above is true and correct to the best of my knowledge and belief. </p>	<p> SIGNATURE: _____ Title: <u> </u> </p>
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Professional Services Contract Requisition Form

Contract Information

Agency Name: Richard Wellness Center (EPA) Location: Lincoln Middle School

Work Location

Services to be provided will be confined to fully equipped facilities (to include state-free user fee).

Attachment Checklist: Proof of general liability insurance, including, but not limited to, employee liability, (amount is over \$10,000) Workers compensation insurance certification, unless Vendor is a sole provider.

Contractor Information

Contractor Name	<u>Jason Zaitner</u>	Agency's Contact	<u>Jason Zaitner</u>
QUAD Vendor ID #	<u>1021032</u>	Title	<u>ICR</u>
Telephone		City	<u>State</u> <u>Zip</u>
History	<u>Previously</u>	Policy Expires	<u>8-3-2011</u>
Project		as QUAD employee? <input type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Work Dates

Date Work Will Begin	<u>2-10-2011</u>	Date Work Will End By	<u>2-10-2012</u>
		<i>(not more than 1 year from start date)</i>	

Compensation


Pay (If Hourly)		Amendment, Changed	<u>5,300.00</u>
Expenses		Requisition	\$

Budget Information

If you are planning to nullify a contract using LEF funds, please contact the State and Federal Office before completing requisition.

Agency	Project	Fund	Account

Approval and Signature

Contractor Signature	Agency Representative Signature
	
Date	Date

CERTIFICATE OF LIABILITY INSURANCE

08/12/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Rico, Pfitzer, Pires & Assoc. P.O. Box 129 Gustine CA 95322 Phone: 209-854-2000 Fax: 209-854-2520	CONTACT NAME: ZALAN-1	
	PHONE (LIC. NO. EDD): _____	FAX (LIC. NO.): _____
INSURER(S) AFFORDING COVERAGE		
INSURED Jason & Barbara Zalinski 2518 Shiells Road Newman CA 95360	INSURER A: CNA	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE ACORD POLICY HOLDER AS INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	AGUL INSR	SUBR WVD	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			2084409559	08/03/11	08/03/12	EACH OCCURRENCE \$ 1000000 DAMAGES TO RENTED PREMISES (EO documents) \$ 300000 MED EXP (Any one person) \$ 10000 PERSONAL & ADVISORY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMPLETED \$ 2000000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NONOWNED AUTOS			2084409559	08/03/11	08/03/12	COMBINED SINGLE LIMIT (EO addendum) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ 1000000 PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY AND PROPRIETOR/PARTNER/EXECUTIVE OFFICER'S (Mandatory in HI) Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMIT \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 104, Additional Remarks Schedule, if more space is required)
 Additional Insured District, its Directors, Officers, Employees, Agents & Representatives, including GKK/McCarthy.
 Regarding Project: Elmhurst Wellness Center

CERTIFICATE HOLDER XXXXXXXX Oakland Unified School District Dept. of Facil. Plan. & Mngmt. Timothy E. White, Asst. Spr. 955 High Street Oakland CA 94601	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Lucia Farao 
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Contract Name: Walrus High School Wellness Center Site: State Park School

Contract Number: 1021882

Successful contract or proposal with this award: A fully executed and a Purchase Order has been issued.

Amendment Contract: Period of general liability insurance including certificates and endorsements, if contract is over \$15,000
 Workers compensation insurance certificate, unless vendor is a sole provider.

Contractor Information

Contractor Name: Jason Zaleski Agency's Contact: Jason Zaleski
 Vendor ID: 1021882 Inspector of Record

City: _____ CA Zip: _____
 Policy Expires: 8-3-2012
 History: Previously employees?

Project: _____

Term

Date Work Will Begin: 1-12-2011 Date Work Will End By: 2-24-2012
 (not more than 5 years from start date)

Compensation

Pay (If Hourly)		\$,900.00
Expenses	Amendment, Changed Requisition	8, _____

Budget Information

If you are planning to multi-fund a contract using CIP funds, please contact the State and Federal Office before completing requisition.

Fund #	Org	Amount
