

LEGISLATIVE FILE

File ID No. 13-0945
Introduction Date 5-22-2013
Enactment No. 13-0912
Enactment Date 5/22/13
By GD

OAKLAND UNIFIED SCHOOL DISTRICT
Office of the Board of Education
May 22, 2013

To: Board of Education

From: Tony Smith, Ph.D., Superintendent
Timothy E. White, Associate Superintendent of Facilities Planning & Management, Buildings & Grounds and Custodial Services

Subject: Acceptance of Donations by the District



ACTION REQUESTED

Acceptance of donations over \$5,000.00 by the District pursuant to the terms and conditions thereof, if any.

BACKGROUND

The District received donation for the 2011-2012 school year as indicated in the chart below.

File ID#	Backup Documents	Type	Recipient	Donation's Purpose	Time Period	Funding Source	Grant Amount
	Donation	Donation	Facilities Summer Intern Program	2012-13 Summer Intern Program	July 1, 2012 thru August 31, 2013	Digital Design Communications	\$5,000.00

FISCAL IMPACT:

The total grant value will be provided to Oakland Unified School District from the funder:

* Donation valued at: \$5,000.00

The funds are to be placed in Account Number and Object Code 6019140001-8699

RECOMMENDATION

Acceptance of the donation by the District pursuant to the terms and conditions thereof, if any.

Attachments

Grant Agreement

:

Donation's Purpose	Start Date	End Date	Donor Name	Donor Value	Check Date	Check No.
Facilities 2012-13 Summer Intern Program	July 1, 2012	August 31, 2013	Digital Design Communications	\$5,000.00	February 25, 2013	10111



OAKLAND UNIFIED SCHOOL DISTRICT

Community Schools, Thriving Students

OUSD Donation Form

Please complete the information requested on this form. Attach your donation checks made payable to Oakland Unified School District with the name of the school referenced on the check's memo note. For school sites receiving donations: deliver/mail check & form to the Office of your Regional Executive Officer/Network Executive Officer for processing and board review/preparation. For central office departments receiving donations: deliver/mail check & form to your department Office Manager for processing and board review/preparation.

Questions? Contact Betty Guerin at 879-8369 or by email at Betty.Guerin@ousd.k12.ca.us for further information.

Table with 9 columns: Site No., School Name, Donation's Purpose, Start Date, End Date, Donor, Donation Value*, Check Date, Check No. Row 1: 918, Facilities Department, 2011 Summer Intern Program, July 1, 2012, August 31, 2012, Digital Design Communications, \$5,000.00, February 23, 2013, 10111

Print Your Name: Susie Butler-Berkley

Signature: [Handwritten signature]

Job Title: Contract Analyst

Date: April 29, 2013

Approval Signature by Regional Executive Officer/Network Executive Officer/Executive Officer: [Handwritten signature]

(*Donations or grants over \$5,000 require separate board review Legistar File ID Numbers.)

File ID Number: 13-0985
Introduction Date: 5/22/13
Enactment Number: 13-0912
Enactment Date: 5/22/13
By: [Signature]

Certified: [Signature] 5/23/13
Edgar Rakestraw, Jr., Secretary
Board of Education

DIGITAL DESIGN COMMUNICATIONS

8135 CAPWELL DR
OAKLAND, CA 94621
PH: 510-632-0650
FAX: 510-632-6999

TRANSMITTAL SHEET

TO:	FROM:
Randy Horn	Elizabeth Sanchez
COMPANY:	DATE:
OUSD	FEBRUARY 25, 2013
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER:
	1
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:
	510-632-0650
RE:	SENDER'S FAX NUMBER:
Replacement check -- Summer program	510-632-6999

URGENT REVIEW PLEASE COMMENT PLEASE REPLY PLEASE RECYCLE

NOTES/COMMENTS:

Dear Mr. Horn,

Attached is the replacement check in the amount of \$5,000.00 that was donated by Digital Design for the OUSD Facilities Summer Intern Program.

[Signature]
Regards,

10111

DIGITAL DESIGN COMMUNICATIONS
8135 CAPWELL DRIVE
OAKLAND, CA 94621
PH. 510-632-0650

DATE: Feb 25, 13 90-7118-3211

PAY TO THE ORDER OF OUSD - Facilities Summer Intern Program \$ 5,000.00

five thousand & 00/100 DOLLARS 

FOR Intern Program

citibank
CITIBANK, N.A. BR. #380
3400 CAMINO TASSAJARA
DANVILLE, CA 94506

[Signature]

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601 9140 001 - 8699