

File ID Number	12-2277
Introduction Date	8/22/12
Enactment Number	12-2328
Enactment Date	8-22-12
By	JS



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

To: Board of Education

From: Tony Smith, Superintendent
Vernon Hal, Deputy Superintendent
Jennifer LeBarre, Director

Subject: Grant Award Notifications– Altamont Landfill Settlement Agreement Sustainability Issues

ACTION REQUESTED:

Acceptance by the Board of Education of the Altamont Landfill Settlement Agreement Sustainability Issues grant for July 1, 2012-June 30, 2013.

BACKGROUND:

Grant proposals for OUSD Nutrition Services for the 2012-2013 fiscal year was submitted for funding as indicated in the chart below. The Grant Face Sheet and grant application packets are attached.

File ID #	Backup Document Included	Type	Recipient	Grant's Purpose	Time Period	Funding Source	Grant Amount
	X	Grant	Oakland Unified School District Nutrition Services	Waste Reduction for Nutrition Services and Custodial Services	7/1/12-6/30/13	Education Advisory Board Altamont Landfill Settlement Agreement	\$48,750.00

DISCUSSION

The District created a Grant Face Sheet process to:

- Review proposed grant projects at OUSD sites and assess their contribution to sustained student
- Identify OUSD resources required for program success

OUSD received a Grant Face Sheet and a completed grant application for the program listed in the chart by the school.

FISCAL IMPACT:

The total amount of grants will be provided to OUSD schools from the funder.

- Grants valued at: \$48,750.00

RECOMMENDATION:

Acceptance by the Board of Education of Education Advisory Board Altamont Landfill Settlement Agreement Sustainability Initiatives grant. Notifications according to the terms and conditions set forth in the attached Grant Award Notification letters.

Attachments:

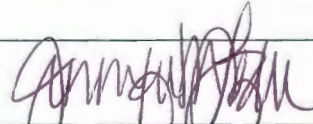
Grant Face Sheet; Grant Award Notifications

OUSD Grants Management Face Sheet

Title of Grant: Altamont Landfill Settlement Agreement Sustainability Initiatives	Funding Cycle Dates: July 1, 2012-June 30, 2013
Grant's Fiscal Agent: (contact's name, address, phone number, email address) District	Grant Amount for Full Funding Cycle: \$48,750.00
Funding Agency: Education Advisory Board, Altamont Landfill Settlement Agreement	Grant Focus: Waste Reduction Initiatives
List all School(s) or Department(s) to be Served: Nutrition Services & Custodial Services	

Information Needed	School or Department Response
How will this grant contribute to sustained student achievement or academic standards?	Grant provides funding for both departments to continue waste reduction initiatives through successful implementation of Green Gloves & Green Explorers Waste Reduction Program.
How will this grant be evaluated for impact upon student achievement? (Customized data design and technical support are provided at 1% of the grant award or at a negotiated fee for a community-based fiscal agent who is not including OUSD's indirect rate of 5.17% in the budget. The 1% or negotiated data fee will be charged according to an Agreement for Grant Administration Related Services payment schedule. This fee should be included in the grant's budget for evaluation.)	N/A
Does the grant require any resources from the school(s) or district? If so, describe.	Funding for Professional Development and some equipment.
Are services being supported by an OUSD funded grant or by a contractor paid through an OUSD contract or MOU? (If yes, include the district's indirect rate of 5.17% for all OUSD site services in the grant's budget for administrative support, evaluation data, or indirect services.)	Yes
Will the proposed program take students out of the classroom for any portion of the school day? (OUSD reserves the right to limit service access to students during the school day to ensure academic attendance continuity.)	No
Who is the contact managing and assuring grant compliance? (Include contact's name, address, phone number, email address.)	Jennifer LeBarre 900 High St. Oakland, CA 94601 510-434-3334 Jennifer.lebarre@ousd.k12.ca.us

Applicant Obtained Approval Signatures:

Entity	Name/s	Signature/s	Date
Principal			
Department Head (e.g. for school day programs or for extended day and student support activities)	Jennifer LeBarre		8/1/12

Grant Office Obtained Approval Signatures:

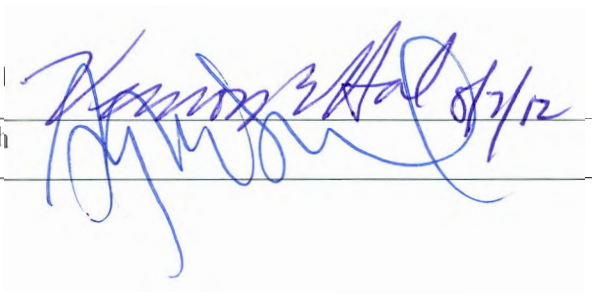
Entity	Name/s	Signature/s	Date

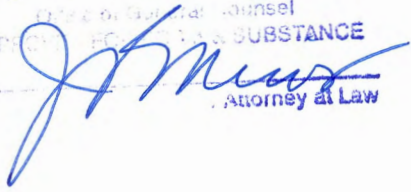
Fiscal Officer

Vernon Hal

Superintendent

Tony Smith



OAKLAND UNIFIED SCHOOL DISTRICT
Office of General Counsel
APPROPRIATE FOR SUBSTANCE
By: 
Attorney at Law



*EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement*

GRANT AGREEMENT

Between the Altamont Education Advisory Board and:

Grantee: Oakland Unified School District
Address: 6117 Hillmont Drive
 Oakland, CA 94605
Contact Person: Nancy Deming, Program Manager
Board Contact: Ruth C. Abbe, Chair
Grant Number: #12-85

Purpose and Conditions of the Grant

This grant from the Altamont Education Advisory Board is made to Oakland Unified School District for the purpose and with the conditions outlined below.

Grant Purpose: Sustainability Initiatives

Grant Objectives: Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies and the support personnel needed for an effective waste reduction program. Funds will also be used to establish the development of an increased environmental curriculum and maintain the OUSD Sustainability Initiatives Program Manager position to ensure the successful implementation of the Green Gloves and Green Explorers Waste Reduction Program.

Grant Period: July 1, 2012 – June 30, 2013

Grant Amount: \$48,750.00

Reporting Schedule:

- Progress report should be provided by: December 31, 2012.
- Final report should be provided at the end of the grant period, but no later than by: June 30, 2013.

Special Conditions:

I. Unconditional II. Unrestricted
 Conditional Restricted

Restricted grants can be used only to fund the stated purpose of the grant. Conditional grants are paid only after a condition has been met.

Altamont Education Advisory Board Grant Agreement
Grant #12-85

By signing this agreement, your organization certifies to the Altamont Education Advisory Board that (i) no tangible benefit, goods, or services are received by any individuals or entities connected with the Altamont Education Advisory Board, and (ii) this grant will not be used by you to satisfy the payment of any pledge or other personal financial obligation on behalf of the donors of the Altamont Education Advisory Board.

Dated as of: 7/11/12

By signing this agreement the Grantee signatory acknowledges that he/she has read and understood the Agreement and that the Grantee accepts its terms and conditions.

Grantee:

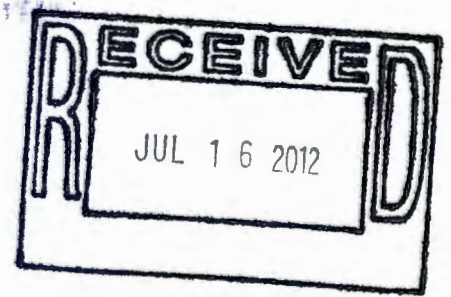
By:

Name: Jennifer LeBarré Signature: Jennifer LeBarré
Jody London #63/12 Edgar Rakestraw, Jr. 8/23/12
 Jody London Edgar Rakestraw, Jr. Secretary
 President, Board of Education Board of Education

Altamont Education Advisory Board:

By: Ruth C. Abbe (SO)
 Ruth C. Abbe, Chair

OAKLAND UNIFIED SCHOOL DISTRICT
 Office of General Services
 APPROVED FOR FORM
 By: [Signature]



File ID Number: 12-2277
 Introduction Date: 8-22-12
 Enactment Number: 12-2328
 Enactment Date: 8-22-12
 By: [Signature]



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement

Final Report Guidelines for grants \$3,000 or more

Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.

Grant #: #12-85
Amount: \$48,750.00
Agency Name: Oakland Unified School District
Grant Contact: Nancy Deming, Program Manager
Purpose of Grant: Sustainability Initiatives
Grant Objectives: Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies and the support personnel needed for an effective waste reduction program. Funds will also be used to establish the development of an increased environmental curriculum and maintain the OUSD Sustainability Initiatives Program Manager position to ensure the successful implementation of the Green Gloves and Green Explorers Waste Reduction Program.
Grant Period: July 1, 2012 – June 30, 2013
Report(s) Due By: June 30, 2013
Board Contact: Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

1. Please report the outcomes of the funded project. In doing so, please refer to the grants objectives included above.
2. Describe what you did to accomplish your objectives and any significant course changes you made along the way.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.
7. Include an updated copy of your grant budget with actual expenditures and all sources of revenue.
8. Include any press releases, news clippings, magazine articles or other media associated with this project, as well as any related examples of flyers, brochures, publications, etc.



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement

PROGRESS REPORT GUIDELINES

Please keep this form in your files. Return it completed to the Altamont Education Advisory Board on the Report Due Date noted below. Please read these guidelines carefully at the start of your grant period to better address the points below at the grant's conclusion. Attach this sheet as the cover for your report.

Grant #: #12-85
Amount: \$48,750.00
Agency Name: Oakland Unified School District
Grant Contact: Nancy Deming, Program Manager
Purpose of Grant: Sustainability Initiatives
Grant Objectives: Funds from this grant will be used to establish a universal and standardized system that provides schools with an outline of policy, procedures, supplies and the support personnel needed for an effective waste reduction program. Funds will also be used to establish the development of an increased environmental curriculum and maintain the OUSD Sustainability Initiatives Program Manager position to ensure the successful implementation of the Green Gloves and Green Explorers Waste Reduction Program.
Grant Period: July 1, 2012 – June 30, 2013
Report(s) Due By: December 31, 2012
Board Contact: Ruth C. Abbe, Chair

Please submit a narrative report (approx. 2-4 pages) addressing the following questions for the project or activities. This grant report may be used to keep both the Altamont Education Advisory Board informed about your activities and the impact of our support. If you have any questions concerning these guidelines, please contact the Board Contact person indicated above.

1. Please report the outcomes of the funded project. In doing so, please refer to the grant objectives included above.
2. Describe what you did to accomplish your objectives and any significant course changes you made along the way.
3. What methods were used for evaluating and documenting progress towards these outcomes?
4. What were the most important things you learned?
5. Please outline any significant changes in your organization since the grant was made. In particular, please describe any changes in key leadership positions in the organization and/or program.
6. In addition to measuring the outcomes of the funded project, we are interested in how grants directly improve the lives of the people in your community. Please share one or more stories or quotes that show how this project has made a difference in the lives the people your program serves.



EDUCATION ADVISORY BOARD
Altamont Landfill Settlement Agreement

c/o City of Livermore
3500 Robertson Park Road
Livermore, CA 94550

July 16, 2012

Oakland Unified School District
6117 Hillmont Drive
Oakland, CA 94605

RE: Grant #12-85

Dear Nancy Deming:

This will acknowledge receipt of your acceptance of the Altamont Education Advisory Board Grant Agreement. I have enclosed a copy of the Agreement for your records.

In accordance with the Agreement, we are pleased to enclose your check for \$48,750.00 which is the full grant payment. **Kindly acknowledge receipt of this check by signing this letter on the signature line below and returning a copy to the Altamont Education Advisory Board in care of the City of Livermore at the address listed above.**

All communication regarding this grant should be sent to the Altamont Education Advisory Board at this address. Please also remember to submit a final report as outlined on the Report Schedule of the Grant Agreement.

Sincerely,

Sharon Americh
Staff Liaison

Enclosures: Check, Copy of Grant Agreement

Nancy Deming Sustainability Initiatives 7/26/12
Signature Title Program Mgr Date

Received by: Gymaida Pina, Accountant III