

Board Office Use: Legislative File Info.

File ID Number	13-2275
Committee	Facilities
Introduction Date	10-9-2013
Enactment Number	13712
Enactment Date	10/9/13



OAKLAND UNIFIED SCHOOL DISTRICT

Memo

To Board of Education

From Dr. Gary Yee, Acting Superintendent and Secretary of the Board of Education
 By: Vernon Hal, Deputy Superintendent, Business Operations *VEH*
 Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 9, 2013

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Legistar #	Name	Amount	Funding Source	P.O.	Project	Date	City
13-2231	AEKO Consulting	\$3,269.68	Measure B	P.O.	Facilities Department	5-6-2013	Oakland, CA
13-2233	American Time & Signal	\$325.71	County School Facilities Fund	P.O.	Washington Modernization	1-28-2013	Dassel, MN
13-2234	Anderson Carpet	\$11,494.00	County School Facilities Fund	P.O.	Claremont Landscaping	8-21-2013	Oakland
13-2235	B.P. Woods	\$9,260.12	General Fund	P.O.	Tilden RAD Relocation	6-7-2013	Dublin, CA
13-2242	B.P. Woods	\$726.25	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	5-6-2013	San Jose, CA
13-2241	CDW Government	\$2,938.42	Measure B	P.O.	Lowell MS Modernization	4-30-2013	Chicago, IL
13-2243	Chussy International	\$5,850.00	General Fund	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2248	Collaborative for High Performance School	\$2,000.00	Measure B	P.O.	Highland New Classroom Building	7-11-2013	Sacramento, CA
13-2246	Comack Plumbing	\$4,195.81	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2249	Cor-O-Van	\$1,900.007	Special Reserve Fund	P.O.	Lakeview School Closure	2-12-2013	Pleasanton
13-2250	Cor-O-Van	\$2,815.75	Measure B	P.O.	Arroyo Viejo	2-12-2013	Pleasanton, CA
13-2251	Creation Engine, Inc.	\$59.00	Measure A	P.O.	Facilities Department	3-8-2013	Mt. View, CA
13-2252	Creation Engine, Inc.	\$598.00	Measure A	P.O.	Facilities Department	2-6-2013	Mt. View, CA
13-2253	Crown Worldwide Moving	\$900.00	County School Facilities Fund	P.O.	Ralph Bunche HS	5-8-2013	San Leandro, CA
13-2254	Digital Design Communications	\$5,205.39	Measure B	P.O.	Lowell Modernization	2-14-2013	Oakland, CA
13-2255	E3 Systems	\$1,998.00	County School Facilities Fund	P.O.	District-wide Retro Commissioning	1-3-2013	Oakland, CA
13-2256	East Bay Blue Print & Supply Co.	\$19,500.00	Measure B	P.O.	Facilities Department	1-14-2013	Oakland, CA
13-2257	EBMUD	\$5,571.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2258	Enviroplex, Inc.	\$9,460.00	County School Facilities Fund	P.O.	Burckhalter ES Portable Installation	7-11-2013	Stockton, CA



OAKLAND UNIFIED
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13-2260	First Alarm	\$24,401.00	Measure A	P.O.	Metwest Educational Center Phase 2	1-28-2013	San Jose, CA
13-2261	Gary Doupnik	\$7,056.00	County School Facilities Fund	P.O.	Washington Sankofa Portable Installation	3-6-2013	Loomis, CA
13-2262	Gary Doupnik Manufacturing	\$27,600.00	County School Facilities Fund	P.O.	Madison Portable Installation	3-8-2013	Loomis, CA
13-2263	JUV, Inc.	\$1,478.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	8-21-2013	Oakland, CA
13-2264	Lee Signs	\$10,000.00	County School Facilities Fund	P.O.	Metwest Educational Center Phase 2	3-1-2013	Oakland, CA
13-2265	MACO Security Products	\$203.39	Special Reserve Fund	P.O.	La Escuelita Educational Center Phase 1 Increment 3	3-11-2013	Oakland, CA
13-2266	Mobile Modular Portable Storage	\$248.10	County School Facilities Fund	P.O.	Washington Modernization	4-30-2013	Livermore, CA
13-2267	North American Fence & Railing, Inc.	\$4,205.00	Measure B	P.O.	Lowell MS Modernization	3-6-2013	Oakland, CA
13-2268	North American Fence & Railing, Inc.	\$1,920.00	Measure A	P.O.	Arroyo Viejo CDC Renovation of Building	2-5-2013	Oakland, CA
13-2269	Pacific Light and Shade	\$2,470.00	County School Facilities Fund	P.O.	Grass Valley ES Portable Installation	2-14-2013	Oakland, CA
13-2270	Payless Repair Services	\$4,425.00	Measure A	P.O.	Facilities Department	6-18-2013	Oakland, CA
13-2271	Peterson Power Systems	\$876.81	County School Facilities Fund	P.O.	La Escuelita Educational Complex	9-12-2013	San Leandro
13-2272	PG&E	\$1,000.00	County School Facilities Fund	P.O.	Stonehurst CDC Building Replacement	2-22-2013	Oakland, CA
13-2274	Rays Electric	\$2,026.80	Measure A	P.O.	Piedmont Portable Installation	1-14-2013	Oakland, CA
13-2275	RMT Landscaping	\$25,000.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	8-7-2013	Oakland, CA
13-2277	School Services of California Inc.	\$525.00	Measure A	P.O.	Facilities Department	2-26-2013	Sacramento, Ca
13-2278	Summerhill Electric	\$3,117.00	County School Facilities Fund	P.O.	Havenscourt New Cafeteria & Classroom Building	1-17-2013	Oakland

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The



implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Orders for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

1001404

DATE SUBMITTED: 7/24/2013
 SUBMITTED BY: Eric Scheuermann

REVIEWED BY: _____

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

Bond Program Director

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input checked="" type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Award and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Bid and Construction Contract
 Vendor Number: _____
 Fiscal Year: 2013-2014
 P.O. Under \$50K: _____
 Date Processed: 8-9-2013
 To: MB 8/7 To DR: _____

 Timothy E. White Date _____ Asst. Superintendent

 Tadashi Nakadegawa Date 7/24/13 Facilities Director

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
100.00%	0.00%	0.00%	100.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	Havenscourt New Cafeteria & Classroom Building	Project No:	07030
Vendor Name:	BMT Landscape Contractors, Inc.	Vendor Contact:	Rick DeHerrera <u>6170</u>
Vendor Phone Number:	(510) 568-3208	Vendor Mailing Address:	7699 Edgewater Drive Oakland, CA 94621
Agreement Start and Stop Dates:	Start: 9/1/2013 Stop: 12/31/2014	Amounts:	Current Contract Amount: \$0.00 Not to Exceed Amount: <u>\$25,450.00</u> Revised Contract Amount: \$0.00
Has Work Started?	<input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: _____
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	_____

David Kakishiba
 President, Board of Education
Gary Yee, Ed.D.
 Secretary, Board of Education

RECEIVED

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents) 13-22-13
 - 2) Date(s) of Bid Advertisement - N/A
 - 3) Date of Bid Opening - N/A
 - 4) Name of Architect - N/A
 - 5) Liquidated damages per day - \$ _____
 - 6) Performance Bonds Attached
 - 7) Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary) _____ Please attach separately along with Vendor's proposal.
 Remove eight (8) existing Liquid Amber trees and stumps, prepare soil for new irrigation and lawn, and install 135 one gallon size shrubs with bark mulch.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

Existing Liquid Amber trees are diseased and/or buckling sidewalks, lawn and shrub area is in disrepair. ACCOUNTING DEPARTMENT

Funding Source: Fund 35
RES7710

Budget Number: _____

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion: The District certifies to the best of its knowledge and belief, that it and its officials: Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency according to Federal Acquisition Regulation Subpart 9.4, and by signing this contract, certifies that this vendor does not appear on the Excluded Parties List. https://www.sam.gov/portal/public/SAM



EXHIBIT A
LANDSCAPE CONTRACTORS, INC.

7699 Edgewater Drive
Oakland, CA 94621

Contractor's License No. 372869

PROPOSAL & CONTRACT

Name:	OUSD	Date:	<u>07/24/13</u>
Attention:	Eric Schuermann	Phone:	<u>908-1333</u>
Address:	<u>355 High Street Oakland, Ca.</u>		
Job Location	<u>Havenscourt School</u>		

Work to be performed as follows:

1) demo 8 existing Liquidambers and stumps	\$12,000.00
2) soil preparation	\$3,750.00
3) 400 lineal feet 2x4 redwood header	\$4,000.00
4) bark mulch	\$1,000.00
5) cleanup, hauling, disposal fees	\$2,000.00
6) 135- (1) gal shrubs	\$2,700.00

TOTAL: ~~\$25,450.00~~

\$25,000 -

ES

8/6/13

We agree to supply labor and materials in order to execute the work as outlined above in a workmanlike manner
manner for the sum of \$ 25450.00 which the owner agrees to pay in accordance with the terms of payment set forth.

TERMS OF PAYMENT:
NET: Payment on Completion

RMT LANDSCAPE CONTRACTORS, INC.

By: _____

Title: President

Accepted by: _____

Date: _____

Owner's Signature: _____



Eric Scheuermann <eric.scheuermann@ousd.k12.ca.us>

RMT Landscape Contractors

1 message

Susie Berkley <susie.berkley@ousd.k12.ca.us>

Tue, Aug 6, 2013 at 9:51 AM

To: Eric Scheuermann <eric.scheuermann@consultant.ousd.k12.ca.us>

Cc: Tadashi Nakadegawa <tadashi.nakadegawa@ousd.k12.ca.us>

Eric:

Per District Policy in order for this contractor not to need Bonds, the contract must be under \$25,000.00. I am returning this contract back to you for a revision in the dollar amount.

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Susie Butler-Berkley
Contract Analyst
Division of Facilities, Planning and Management
Oakland Unified School District
955 High Street
Oakland, CA 94601
Office: (510) 535-7079
Fax: (510) 535-7082
Email: susie.berkley@ousd.k12.ca.us