

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools. Thriving Students

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### Measure N - College & Career Readiness - Commission

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| Board Office Use: Legislative File Info. |                |
|--|----------------|
| File ID Number                           | 21-2084        |
| Introduction Date                        | 9/7/2021       |
| Enactment Number                         | 21-1744        |
| Enactment Date                           | 10/27/2021 CJH |

# Memo

**To** Board of Education

**From** Measure N Commission  
Jason Gumataotao, Chairperson  
Louise Waters, Vice Chair  
Whitney Dwyer, Secretary  
Emma Paulino, Member  
James Harris, Member

**Board Meeting Date** September 7, 2021

**Subject** Budget Modification Form  
Services for: Ralph J. Bunche Academy

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**Action Requested and Recommendation** Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Ralph J. Bunche Academy transferring \$20,000.00, from two different strategic actions; Teacher Salaries Stipends \$10,000.00 and Teacher Salaries Stipends \$10,000.00 (no impact – both strategic actions will occur, but they'll be paid using a different funding source) to Consultant Contracts, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

Ralph J. Bunche Academy would like to modify their Measure N Educational Improvement Plan to decrease the approved strategic actions, Teacher Salaries Stipends, by a combined \$20,000.00, and use that money to create a new strategic action, Consultant Contracts.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form



## Measure N Budget Modification Form OUSD Schools

|  |                                    |               |                    |
|--|------------------------------------|---------------|--------------------|
| Date:  | 8/18/2021                          | Principal:    | Dwayne Bartholomew |
| School Name:   | Ralph J. Bunche                    | Site #:       | 309                |
| Pathway(s):<br>(required for multiple use of programs) | Hospitality Tourism and Recreation | Requested By: | Evelyn Delgado     |

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | Measure N Budget Original Strategic Action (proper & full justification)  | Total Amount Transferred |
|--------------------------|-----------------------------|--------------------------|---|--------------------------|
| Whole School Tab         | 100                         | \$10,000.00              | <p><b>Stipend for a College/Career/Trade Coordinator:</b></p> <ul style="list-style-type: none"> <li>- Engages and recruits off-track students, conduct transcript reviews, support students with credit-recovery to get back on-track, and identify and meet the needs of incoming and current students with supports, regular check-ins and resources to develop a plan toward graduation, college, career, and post-graduation follow up.</li> <li>- This expenditure supports pathway development because our orientation interview data show that only 20% of students are clear on whether they want to go to college or engage in a career. This person would provide additional supports to our senior seminar course in order to identify students, provide them access to opportunities for college and career exploration based on areas of high interest to the student. This position will be able to serve the 80% of students that enter our program with no clear plan after high school to define a strategy to graduate and thrive post-graduation.</li> <li>- This expenditure addresses student's access to the HTR Pathway, Culinary Arts enrollment, increasing graduation rates, declining dropout rates, student concerns about next steps post-graduation, and builds a school community where alumni can keep connected to the school program and support future classes in their matriculation.</li> </ul> | \$10,000.00              |

|   |     |             |   |             |
|---|-----|-------------|---|-------------|
| Whole School Tab  | 101 | \$10,000.00 | <p><b>Stipend for a Alumni/Family Culture Liaison:</b></p> <ul style="list-style-type: none"> <li>- Focus on providing students, alumni, and families more exposure with college, career, and skilled trades opportunities, while tracking the utilization of these services and additional student data, and intervening and supporting throughout a student's high school career to transition to a community college or a skilled trade, particularly with the Peralta colleges.</li> <li>- This expenditure supports pathway development by ensuring we support students with navigating the college or career options of their choice. This expenditure will walk students through financial aid applications, college applications, Work Based Learning applications, pathway engagement, creating student tracker for monitoring purposes while engaged in college and career opportunities, supporting students with difficult work matters, and follow through with students upon graduation from Bunche in order to build a bridge between alumni and current students.</li> <li>- This expenditure improves graduation rates, post graduation data collection, support services, modeling success for current students, drop out rates, and direct student application support. All students on site will be able to access this expenditure and all students will be able to benefit from the position post graduation.</li> <li>- This expenditure addresses student's access to the HTR Pathway, Culinary Arts enrollment, increasing graduation rates, declining dropout rates, student concerns about next steps post-graduation, and builds a school community where alumni can keep connected to the school program and support future classes in their matriculation.</li> </ul> | \$10,000.00 |
| <b>The total amount being transferred from the 2 different actions above is \$20,000.00</b> |     |             |   |             |

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?** (*\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each or the overall impact*)

There will be no impact as both of the strategic actions will still occur, but they'll be paid using a different funding source.

**c. Enter the Account String for the Original Approved Strategic Action:**

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010- | 9333     | 0    | 3800 | 1000     | 1120   | 309  | 3090    | 1690    | 9999 | 99999    |
| 010  | 9333     | 0    | 3800 | 1000     | 1120   | 309  | 3090    | 1690    | 9999 | 99999    |

**d. Total amount being transferred: \$ 20,000.00**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | <b>New or Revised Measure N Strategic Action</b><br><i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i><br>- What is the specific expenditure or service type?<br>- How does the specific expenditure or service type support or is aligned to pathway development?<br>- How does this expenditure improve student engagement and how many students will be served?<br>- What need does this specific expenditure or service type address?   | New or Amended Amount |
|--------------------------|-----------------------------|--------------------------|--|-----------------------|
| Whole School Tab         | N/A                         | N/A                      | <b>Academic Tutor/ Case Manager/ Student Support Specialist through BACR (Consultant):</b><br>Hire a Student Support Specialist to provide intensive literacy/math support to 55 students, especially African-American and Latino students; children with disabilities; homeless and foster youth; ELL students; and newcomers. The Student Support Specialist will help our students gain better literacy skills through our Capstone work. In addition, the work of our trauma-informed educational practices will help our students address the social-emotional piece that sometimes hinders their success in the classroom. Through this work we should see better outcomes toward graduation, literacy increases, and increased mental health. (salary & benefits) | \$20,000.00           |

**b. Enter the New or Revised Account String:**

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010  | 9333     | 0    | 3800 | 1000     | 5825   | 309  | 3090    | 1690    | 9999 | 99999    |

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

  
 Name: \_\_\_\_\_ Date: 8/24/21  
 Teacher Leader/Pathway Director  
 Signature

  
 Name: \_\_\_\_\_ Date: 8/24/21  
 Principal Signature Required

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 8/24/2021

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Program Manager, Approval Signature: *Nancy Gomez*

Date: 8/25/2021

H.S. Network Superintendent, Approval Signature: *Matin Abdel-Qawi*

Date: 8/27/21

 **E-MAILED**  
8/30/2021