

<b>Board Office Use: Legislative File Info.</b>	
File ID Number	12-2603
Committee	Facilities
Introduction Date	10-10-2012
Enactment Number	12-2572
Enactment Date	10/10/12 o.k.



OAKLAND UNIFIED  
SCHOOL DISTRICT

**Memo**

**To** Board of Education

**From** Tony Smith, Ed.D., Superintendent  
Timothy White, Associate Superintendent, Facilities Planning and Management

**Board Meeting Date** October 10, 2012

**Subject** Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

**Action Requested:** Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

Name	Total	Fund	P.O.	Site	Date	City
Advanced Voice & Data	\$4,468.26	Measure B	P.O.	Highland New Classroom Building	6-28-2012 thru 7-6-2012	Concord
ALMA Strategies	\$14,850.00	Measure B	P.O.	Fremont HS	6-1-2012 thru 5-31-2013	San Francisco
Approved Maintenance	\$800.00	Developer Fees	P.O.	La Escuelita Educational Center	9-5-2012 thru 12-31-2012	Oakland
Associates Comfort Systems	\$9,100.00	Special Revenue Fund	P.O.	Various Move Management	7-1-2012 thru 12-31-2012	San Leandro
BA Morrison	\$2,000.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-20-2012 thru 12-30-2012	Castro Valley
Bayside Pest Control	\$15,660.00	Developer Fees	P.O.	Facilities	7-1-2012 thru 6-20-2013	El Cerrito
Bobbie's Permit Service	\$5,563.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-9-2012 thru 10-18-2012	Coarsegold
California Department of Education	\$8,498.89	Measure B	P.O.	Highland New Classroom Building	9-13-2012 thru 12-30-2012	Sacramento
CDW Government	\$65,859.19	Developer Fees	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CDW Government	\$67,205.05	Measure A	P.O.	La Escuelita Educational Center	8-15-2012 thru 10-15-2012	Chicago, IL
CEL	\$6,510.00	Measure B	P.O.	Piedmont Portable Installation	7-30-2012 thru 9-1-2012	San Ramon



# OAKLAND UNIFIED SCHOOL DISTRICT

Clark's Home & Garden, Inc.	\$1,988.49	County School Facilities Fund	P.O.	King Estates Seismic Retrofit AB-300	8-28-2012 thru 2-28-2013	Hayward
Comco Sheet Metal Company, Inc.	\$7,013.13	Special Revenue Reserve	P.O.	Marshall School	9-12-2012 thru 11-12-12	Oakland
Commercial Systems	\$4,388.00	Measure B	P.O.	Urban Promise Multi-Purpose Building	5-20-2012 thru 8-1-2012	San Carlos
Corovan	\$74,472.54	Special Revenue Reserve	P.O.	Lakeview (School Closure)	8-1-2012 thru 6-30-2012	Poway
Creation Engine, Inc.	\$869.73	Measure A	P.O.	Facilities	9-11-2012 thru 10-11-2012	Mountain View
Del Monte Electric Co.	\$7,500.00	Measure B	P.O.	Montera MS Modernization	8-23-2012 thru 12-30-2012	Dublin
DGC Services	\$3,200.00	Measure B	P.O.	Jefferson New Building	7-30-2012 thru 11-30-2012	Dublin
Douglas Parking	\$2,650.00	Special Revenue Fund	P.O.	Lakeview ES	5-1-2011 thru 6-30-2012	Oakland
Energy Systems	\$768.00	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Stockton
Eric Thomas & Associates	\$7,900.00	Measure A	P.O.	Facilities	8-15-2012 thru 8-15-2012	Grand Ledge, MI
Eric Young	\$375.00	Measure A	P.O.	Facilities	6-27-2012	Oakland
Eric Young	\$150.00	Measure A	P.O.	Facilities	8-3-2012 thru 8-3-2012	Oakland
Eric Young	\$1,200.00	Measure A	P.O.	Facilities	8-10-2012 thru 8-10-2012	Oakland
Fire Alarm Security Services	\$984.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-27-2012 thru 8-27-2014	Aptos
First Alarm	\$2,480.00	County School Facilities	P.O.	La Escuelita Educational Center	8-1-2012 thru 10-1-2012	San Jose
First Alarm	\$3,867.00	Measure B	P.O.	La Escuelita Educational Center	9-6-2012 thru 11-6-2012	San Jose
Gary Doupnik Manufacturing	\$39,000.00	Measure B	P.O.	Lowell Modernization	6-25-2012 thru 7-2-2013	Loomis
Globe Plumbing Supply Co.	\$1,871.77	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Oakland
Graham Tree Service, Inc.	\$12,000.00	Developer Fees	P.O.	La Escuelita Educational Center	7-5-2012 thru 9-5-2012	San Leandro
High-Tech Electric	\$9,093.00	Developer Fees	P.O.	La Escuelita Educational Center	8-10-2012 thru 9-30-2012	Clovis
High-Tech Electric	\$10,350.00	Country School Facilities	P.O.	La Escuelita Educational Center	9-4-2012 thru 12-31-2012	Clovis



# OAKLAND UNIFIED SCHOOL DISTRICT

J&R Fence, Inc.	\$1,800.00	Measure B	P.O.	Grass Valley ES Portable Installation	9-6-2012 thru 12-31-2012	San Leandro
Larm's Building & Garden Supply, Inc.	\$111.73	Developer Fees	P.O.	La Escuelita Educational Center	6-20-2012 thru 8-20-2012	Oakland
Lee's Signs	\$835.20	Measure B	P.O.	Madison Football and Multi-Use Field	7-23-2012 thru 9-23-2012	Oakland
Mobile Modular Management Corp.	\$1,250.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-19-2012 thru 8-1-2012	Livermore
North American Fence & Railing, Inc.	\$750.00	Measure B	P.O.	Roosevelt MS Modernization	8-21-2012 thru 6-1-2012	Oakland
Optus, Inc.	\$164.43	Developer Fees	P.O.	La Escuelita Educational Center	6-19-2012 thru 8-19-2012	Jonesboro, AR
PG&E	\$1,165.24	Measure B	P.O.	Montclair Interim Housing	8-2-2011 thru 8-1-2012	Stockton
Ray's Electric	\$49,000.00	Measure B	P.O.	Piedmont Portable Installation for Library and Science Room	7-2-2012 thru 12-31-2012	Oakland
Ray's Mobile Modular Service	\$2,400.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 9-30-2012	Bryon
Redgwick Construction	\$19,320.00	Measure B	P.O.	Sobrante Park Modernization	8-16-2012 thru 10-15-2012	Oakland
Redwood Engineering Construction	\$49,900.00	Measure B	P.O.	Grass Valley ES Portable	6-14-2012 thru 12-30-2012	Redwood City
Reed Brothers	\$675.00	Developer Fees	P.O.	Metwest Educational Center	8-15-2012 thru 10-15-2012	Oakland
Robles Communications, Inv.	\$5,037.50	Special Revenue Fund	P.O.	Melrose Leader Academy	8-2-2012 thru 10-2-2012	San Leandro
SGI Construction Mangement	\$19,999.00	Developer Fees	P.O.	Metwest Educational Center	7-20-2012 thru 9-20-2012	Pasadena
SJ General Building Maintenance Inc.	\$2,250.00	Measure B	P.O.	Grass Valley ES Portable Installation	8-1-2012 thru 12-1-2012	San Jose
Summerhill Electric	\$4,210.00	Measure B	P.O.	Jefferson CDC Fire Alarm Replacement	7-12-2012 thru 1-14-2013	Oakland
Urban Design Consulting	\$18,920.00	Measure B	P.O.	Sobrante Park Modernization	8-15-2012 thru 12-31-2012	Oakland
Urban Design Consulting	\$15,350.00	Measure B	P.O.	Washington Modernization	8-15-2012 thru 12-31-2012	Oakland



	<i>Valley Carports</i>	<i>\$27,890.00</i>	<b>Measure B</b>	<i>P.O.</i>	<i>Havenscourt New Cafeteria &amp; Classroom Building</i>	<i>9-10-2012 thru 6-30- 2013</i>	<i>Tulare</i>
	<i>Your all Day Everyday Janitorial Service</i>	<i>\$16,790.00</i>	<b>Developer Fees</b>	<i>P.O.</i>	<i>La Escuelita Educational Center</i>	<i>9-4-2012 thru 12-31- 2012</i>	<i>San Francisco</i>

**Discussion:**

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

**Fiscal Impact:**

Various

**Recommendation:**

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

**OAKLAND UNIFIED SCHOOL DISTRICT**  
 Department of Facilities Planning & Management

**AGREEMENT REQUEST FORM**

**DATE SUBMITTED** 8-1-12 **SUBMITTED BY:** Tadashi Nakadegawa

**SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)**

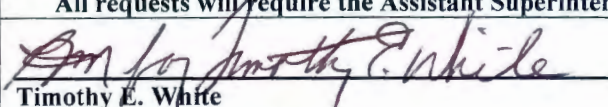

1.) A&E (Architects and Engineers) Contract	<input type="checkbox"/>	5.) "Small"(under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record) Contract	<input type="checkbox"/>	6.) Resolution Awarding Bid & Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services-Testing Etc.	<input type="checkbox"/>	7.) Change Order	<input type="checkbox"/>
4.) Amendment to Agreement for Professional Services (Amendment #--)	<input type="checkbox"/>	8.) Purchase Order	<input checked="" type="checkbox"/>

Vendor Number: \_\_\_\_\_  
 Fiscal Year: 2012-2013  
 P.O. Under \$50K: \_\_\_\_\_  
 Date Processed: 8-1-2012  
 To: MB 8/1/12 To DR: \_\_\_\_\_

**SECTION II LOCAL BUSINESS PARTICIPATION PERCENTAGE**

Local Business	Small Local Business	Small Local Resident Business	Total Percentage

**All requests will require the Assistant Superintendent's and the Director of Facilities Authorization and Signature**

 Timothy E. White Assistant Superintendent	Date	 Tadashi Nakadegawa Director of Facilities	Date <u>8/2/12</u>
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**SECTION III. AGREEMENT INFORMATION:**

Project Name:	Guest Speaker for the 2012 Internship Program	Project No:	<u>9189303815-6262</u>
Vendor Name:	ERIC Thomas & Associates Carl Phillips	Vendor Contact:	Lashana Fountain
Vendor Phone Number:	@404.353.8384	Vendor Mailing Address:	
Agreement Start & Stop Dates:	Start: 8/15/12 Stop: 8/15/12	Amounts:	Current Contract Amount: Not to Exceed Amount: \$7,900.00 Revised Contract Amount:
Has Work Started?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes give an explanation:	Has Work Been Completed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Certificate of Insurance Attached <input type="checkbox"/> Yes <input type="checkbox"/> No		Date provided: _____	

**For Construction Contracts \$15,000, please provide or attach the following:**

- |  |  |
|--|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) <i>(Attach Bid Documents)</i> | 6) Performance Bonds Attached _____                                    |
| 2) Date(s) of Bid Advertisement _____  | 7) Payment Bonds Attached _____  |
| 3) Date of Bid Opening _____   | 8) Number of Phases _____  |
| 4) Name of Architect _____   | (Sections 6 & 7 to be completed by Contract Administration department) |
| 5) Liquidated damages per day _____  |  |

**Scope of Work:** *(Needed to prepare Executive Summary – Motivational speakers to inspire the Facilities Interns to continue their education.)*

**Discussion Information** *(Needed to prepare Executive Summary)*

**Funding Source:** 12-2603  
**Budget Number:** \_\_\_\_\_  
**Introduction Date:** 10-10-2012  
**Agreement No.:** 12-2572  
**Effective Date:** 10/01/12  
0.8

*Jody London*  
*Edgar Rakastraw, Secretary*  
 Board of Education  
 10/10/12

**RECEIVED**  
8-1-2012



Maxine Jasper &lt;maxine.jasper@ousd.k12.ca.us&gt;

## Guest Speakers for Intern Program

1 message

**Charles Love** <charles.love@ousd.k12.ca.us>

Tue, Jul 31, 2012 at 10:12 AM

To: Tadashi Nakadegawa <tadashi.nakadegawa@ousd.k12.ca.us>

Cc: Maxine Jasper <maxine.jasper@ousd.k12.ca.us>, Susie Berkley <susie.berkley@ousd.k12.ca.us>, Donneva Reid <donneva.reid@ousd.k12.ca.us>, Michelle Berry <michelle.berry@ousd.k12.ca.us>, Timothy White <timothy.white@ousd.k12.ca.us>

Tadashi

Per Tim we need to get an agreement request form created asap to initiate a purchase order for the following guest speakers for the Summer Intern Program. See details below. Contact me with any questions. Donneva please contact Lashanna fountain with PO number.

RE: Guest Speakers for Intern Program:  
Eric Thomas and Carl Phillips

Date for speaking engagement: 8/15/2012

**FEE:**

Speaker Fee	\$6,500.00
Hotel (1 night)	400.00
One way airfare	1,000.00
Total	\$7,900.00

PO needed for:

Eric Thomas & Associates  
10708 Saddlebrook Drive  
Grand Ledge, Michigan 48837

Contact: Lashanna Fountain @404.353.8384

This expense can be charged to org key 9189303815

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Charles Love  
Capital Program Contract & Accounting Manager  
Facilities Planning and Management  
Oakland Unified School District  
955 High Street  
Oakland, CA 94601  
510.535.7081 Office  
510.532.0153 Fax  
charles.love@ousd.k12.ca.us

Guest Speakers for Intern Program:  
Eric Thomas and Carl Phillips

Date: 8/15/2012

FEE:

Speaker Fee	\$6,500.00
Hotel (1 night)	400.00
One way airfare	<u>1,000.00</u>
Total	\$7,900.00

PO needed for:

Eric Thomas & Associates  
10708 Saddlebrook Drive  
Grand Ledge, Michigan 48837

Contact: Lashanna Fountain @404.353.8384