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# Memo

**To** Board of Education

**From** Kyla Johnson-Trammell, Superintendent  
 Marcus Battle, Chief Business Officer  
 Ofelia Roxas, CPA, Chief Financial Officer 

**Board Meeting Date** December 12, 2018

**Subject** Accounts Payable Warrants-Fiscal Year 2018-2019 - As of July 31, 2018

**Action Requested** Ratification by the Board of Education of Accounts Payable Warrants - i.e., 1 Accounts Payable Consolidated Check printed - Fiscal Year 2018-2019, in the Amount of \$4,646.18, from July 1, 2018 through July 31, 2018, as reflected in Exhibit 1.

**Background** None Indicated

**Discussion** In compliance to Operational Expectation No. 8 - Financial Administration, Line Item No. 3 and No. 4, attached herein is an internal Summary of Accounts Payable Warrants to accompany the monthly cash reconciliation and cash flow financial report for all funds.

**Recommendation** Ratification by the Board of Education of Accounts Payable Warrants - i.e., 1 Accounts Payable Consolidated Check printed - Fiscal Year 2018-2019, in the Amount of \$4,646.18, from July 1, 2018 through July 31, 2018, as reflected in Exhibit 1.

**Attachments** Exhibit 1: Summary of Accounts Payable Warrants - Fiscal Year 2018-2019 - As of July 31, 2018

**Oakland Unified School District  
Summary of Accounts Payable Warrants  
July 1 - 31 2018**

<b>Fund</b>	<b>Description</b>	<b>Check Count</b>	<b>Amounts</b>
760	Payroll Trust	1	\$ 4,646.18
	<b>Total Number of Checks</b>	<b>1</b>	<b>\$ 4,646.18</b>