

LEGISLATIVE FILE

File ID No. 14-2089
Introduction Date 10-22-2014
Enactment No. 14-1786
Enactment Date 10/22/14
By OK



OAKLAND UNIFIED
SCHOOL DISTRICT

Community Schools, Thriving Students

OAKLAND UNIFIED SCHOOL DISTRICT

Office of the Board of Education

October 22, 2014

To: Board of Education

From: Antwan Wilson, Superintendent and Secretary, Board of Education
By: Mia Settles-Tidwell, Chief Operations Officer **MST**
Timothy E. White, Deputy Chief, Facilities Planning and
Management *[Signature]*

Subject: Change Order No. 01 with Ray's Electric for Whittier Portable Installation Phase II in an amount of (\$11,745.00) decreasing the current contract from \$154,800.00 to \$143,055.00.

ACTION REQUESTED

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Ray's Electric for deductive work due to District requested improvements and DSA or Agency requested changes to Whittier Portable Installation Phase II in the amount not to exceed (\$11,745.00), decreasing the current contract amount from \$154,800.00 to \$143,055.00.

BACKGROUND

The scope of work for the original contract was to provide modernization construction services for the **Whittier Portable Installation Phase II**. Funding for the project is County School Facilities Fund.

All costs associated with this change order have been thoroughly monitored and documented by the Architect, Inspector of Record, and Project Manager.



All changes pertaining to this change order, amount to -7.59% of original contract sum, have been categorized as to source. Percentage figures relate amount of change (by source), to the original contract sum of \$154,800.00.

	Amount \$	Percent %
Changes Due to Owner Requested Change <i>(Preliminary Change Order Nos. 1)</i>	(\$11,745.00)	-7.59
TOTAL	(\$11,745.00)	-7.59%

DISCUSSION

The work added by this change order includes:

Item No.	Description	Reason	Requested by
PCO 1	deductive change order for work not completed in contract	Owner Requested Change	District

Under a separate series of actions not related to this change order approval, the District will review and adjust the consultant fees to acknowledge costs resulting from their errors and omissions.

Original Contract Sum:	\$154,800.00
Sum of previously approved Change Orders:	\$0
Contract sum prior to this Change Order:	\$154,800.00
Cost of current Change Order No. 01	-\$11,745.00
New Contract Sum:	\$143,055.00
Current Change Order(s) as % of contract	-7.59%
Contract completion date as of this Change Order No. 01	NA

RECOMMENDATION

Authorize the President and Secretary of the Board to enter into and execute Change Order No. 01 on behalf of the District with Ray's Electric for deductive work due to District requested improvements and DSA or Agency requested changes to Whittier Portable Installation Phase II in the amount not to exceed (\$11,745.00), decreasing the current contract amount from \$154,800.00 to \$143,055.00.

All remaining portions of the agreement shall remain in full force and effect as originally stated.



FUNDING SOURCE

The funding source for this change order is the County School Facilities Fund. The scope of work is included in the Board of Education approved total budget for the Whittier Portable Installation Phase II. The total budget for this project is \$143,055.00.

ATTACHMENT

Change Order No. 01 which includes: Whittier Portable Installation Phase II PCO (Preliminary Change Order) Number: 1

Key Codes: 1639003891-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

CHANGE ORDER NO. 01

4054521

PROJECT: Whittier
Portable Installation Phase II

OWNER: Oakland Unified School District

CONTRACTOR: Ray's Electric
411 Pendleton Way, Suite B
Oakland, CA 94621-2115

DATE: 8/8/2014

David Kakishiba
President, Board of Education

DSA FILE NO.: 129
DSA APP NO.: 02-113989
OUSD PROJECT #: 113419
PROJECT MGR.: Kenya Chatman

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Anwar Wilson
Secretary, Board of Education

Original Contract Sum	\$154,800.00
Net Change by previously authorized Change Orders	
The Contract sum prior to this change order	
The Contract sum will be increased/decreased	(\$11,745.00)
The New Contract Sum including the Change Order will be	\$143,055.00
Change Order percentage of base contract	-7.59%
The Contract is changed by (0) Zero Calendar Days	0 days
Contract completion date as of this Change Order therefore is:	

RECEIVED

9-3-2014

Summary reference attached items : 1

Reviewed by: _____ Date _____
Bond Program Director

<p>Approved: Architect of Record</p> <div style="text-align: center;">  </div> <p>Signature: _____ Date: 8/28/14</p>	<p>Approved: General Contractor</p> <p>Signature: _____ Date: 8/8/14</p>	<p>Approved: OUSD</p> <p>Director of Facilities Signature: _____ Date: 8/28/14</p> <p>Asst. Superintendent Signature: _____ Date: 8-28-14</p>
<p>Approved: Electrical or Structural Engineer</p> <p>Signature: _____ Date: _____</p>	<p>Approved: Mechanical Engineer</p> <p>Signature: _____ Date: _____</p>	<p>Approved: Division of the State Architect</p> <p style="text-align: right;">FACILITIES PLANNING & MGMT</p> <p>Signature: _____ Date: _____</p> <p style="text-align: right;">ACCOUNTING DEPARTMENT</p>

RECEIVED

9-3-2014

Fund 35
RES 7710

1639003891-6271

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

PRELIMINARY CHANGE ORDER NO. 1

PROJECT: Whittier
Portable Installation Phase II

DATE: 8/8/2014

DSA FILE: 1-29

CONTRACTOR: Ray's Electric

DSA APP: 01-113989

PROJECT MGR: Kenya Chatman

OUSD PROJ: 13119

You are hereby directed to make the indicated change(s) in the Contract. When signed by the Owner and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change proposal as soon as possible.

CONTRACTOR TO COMPLETE THIS SECTION ONLY

DESCRIPTION:

Deductive Change for work not complete.

CODE: 2 Owner Requested Change

REASON:

Deductive Change for work not completed in contract.

ATTACHMENTS:

The proposed basis of adjustment to the Contract Price and Contract Time are as follows:

Amount of Change: ADD DEDUCT
 Lump Sum Time / Materials Not To Exceed

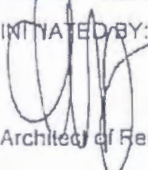
Final Price: <\$11,745>

Date: 8/8/14

✓ Contractor to proceed with work described herein, cost not to exceed (\$11,745); final cost to be determined after review and negotiation.

Time Extension: 0 calendar days

INITIATED BY:


Architect of Record

8/8/14
Date


REVIEWED BY:


Project Manager Date

REVIEWED BY:

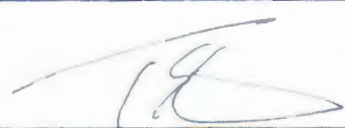
Bond prog. Director Date

ACKNOWLEDGED BY:


Contractor Date 8/8/14

OAKLAND UNIFIED SCHOOL DISTRICT APPROVAL


Director of Facilities Date 8/12/14


Assistant Superintendent Date 8/12/14

OAKLAND UNIFIED SCHOOL DISTRICT

Division of Facilities Planning and Management - Phone 510-535-2728 - FAX 510-535-7040

SUMMARY OF CHANGE ORDER NO. 01

PROJECT: Whittier
Portable Installation Phase II

OWNER: Oakland Unified School District

CONTRACTOR: Ray's Electric
411 Pendleton Way, Suite B
Oakland, CA 94621-2115

DATE: 8/8/2014

DSA FILE NO.: 1-29

DSA APP NO.: 01-113989

OUSD PROJECT#: 13119

PROJECT MGR.: Kenya Chatman

1	PCO # 1	DEDUCT	(\$11,745.00)
		ADD/DEDUCT	

Description: Deductive Change

Reason: Deductive Change for work not completed in contract.

Requested By: 2 Owner Requested Change

DSA Prelim approval date:

CO #1 (1 PCO's)
Total: (\$11,745.00)



Whittier Portable Installation Phase II
Project No.: 13119-
6328 East 17th Street
Oakland, CA 94621

AED Summary Log

PCO	Description	Status	Date	Proposed Dollar Amount	NTE Amount	Approved Amount	Days Req'd	Code
S-Approved								
1	Gate Post Size Change	S-Approved	7/28/2014	\$364.64	\$364.64	\$364.64	1	5
2	Domestic Water Line	S-Approved	7/28/2014	\$1,246.34	\$1,246.34	\$1,246.34	1	4
3	Slurry Seal	S-Approved	7/28/2014	\$1,403.41	\$1,644.42	\$1,403.42	1	2
4	Wireless Router	S-Approved	8/1/2014	\$241.00	\$241.00	\$241.00	0	2
Summary for S-Approved (4 items)								
Subtotal:				\$3,255.39	\$3,496.40	\$3,255.40	3	
<u>Grand Totals:</u>				<u>\$3,255.39</u>	<u>\$3,496.40</u>	<u>\$3,255.40</u>	<u>3</u>	

AED Rollup

Original Allowance Budget	\$15,000
Approved	\$3,255
Completed	
For Approval	
Pricing	
Total AEDs	\$3,255
AED Balance	\$11,745



CHANGE ORDER ROUTING FORM

Project Information			
Project Name	Whittier Portable Installation Phase II	Site	163
Basic Directions			
Services cannot be provided until the contract is fully approved and a Purchase Order has been issued.			
Attachment Checklist	<input type="checkbox"/> Proof of general liability insurance, including certificates and endorsements, if contract is over \$15,000 <input type="checkbox"/> Workers compensation insurance certification, unless vendor is a sole provider		

Contractor Information					
Contractor Name	Ray's Electric	Agency's Contact	Greg Gruendl		
OUSD Vendor ID #	V054521	Title	Project Manager		
Street Address	411 Pendleton Way, Suite B	City	Oakland	State	CA Zip 94621
Telephone	510-577-7700	Policy Expires			
Contractor History	Previously been an OUSD contractor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Worked as an OUSD employee? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
OUSD Project #	13119				

Term			
Date Work Will Begin	5-29-2014	Date Work Will End By <small>(not more than 5 years from start date)</small>	9-1-2014

Compensation			
Total Contract Amount	\$	Total Contract Not To Exceed	\$143,055.00
Pay Rate Per Hour (if Hourly)	\$	If Amendment, Changed Amount	(\$ 11,745.00)
Other Expenses		Requisition Number	

Budget Information				
<i>If you are planning to multi-fund a contract using LEP funds, please contact the State and Federal Office before completing requisition.</i>				
Resource #	Funding Source	Org Key	Object Code	Amount
7710	County School Facilities	1639003891	6271	(\$11,745.00)

Approval and Routing (in order of approval steps)				
Services cannot be provided before the contract is fully approved and a Purchase Order is issued. Signing this document affirms that to your knowledge services were not provided before a PO was issued.				
	Division Head	Phone	510-535-7038	Fax 510-535-7082
1.	Director, Facilities Planning and Management			
	Signature	Date Approved	9/18/14	
2.	General Counsel, Department of Facilities Planning and Management			
	Signature	Date Approved		
3.	Deputy Chief, Facilities Planning and Management			
	Signature for Tim White	Date Approved	9/18/14	
4.	Chief Operations Officer			
	Signature	Date Approved	9/26/14	
5.	President, Board of Education			
		Date Approved		