



## Measure G1 Carryover Justification Long Form (Complete if carryover is more than \$5000)

**Due Date: October 29, 2021**

School:	Greenleaf TK-8	Contact/Principal	Annika Rudback/ Moyra Contreras
School Address:	6328 East 17th Street Oakland, CA 94621	Principal Email	Moyra. Contreras@ousd.org
		School Phone:	510-636-1400

**Please fill out the information below for school-wide carryover.**

2020-21 Measure G1 Allocation	<b>\$169,293.33</b>
2020-21 Measure G1 Dollars Spent	<b>\$46,051.31</b>
Carryover Amount	<b>\$123,242.02</b>

**Summary of Proposed Use of Carryover for 2020-21** (listed in order of priority)

2020-21 Proposed Carryover Expenditures from <i>Budget Justification and Narrative Section</i>		Budget
1	Furniture for Middle School Art Classes	\$25,000
2	Middle school level Spanish literature book for library to be used by advanced Spanish students	\$35,000
3	Visiting Artist for advanced Mural painting class	\$10,000
4	Equipment for yard to use for common games to address school climate	\$16,242.02
5	Supplies for special projects for middle school clubs	\$4,000
6	Extended contracts for school clubs teachers	\$11,000
7	Funds for field trips for school clubs	\$10,000
8	Supplies for Art class	\$12,000
<b>Budget Total (must add up to Anticipated Grant Amount)</b>		<b>\$123,242.02</b>

**Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.**

Last year, due to the pandemic, students spent the majority of the year at home, engaged in on-line learning. When the school opened at the end of the year, it was difficult to find staffing to fill the positions that were included in the plan.

**REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be**

**considered without this documentation of engagements.**

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
SSC meeting via zoom	11/16/21

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Leadership team	11/15/21

## ***Budget Justification and Narrative***

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

### **The Goals of the Measure**

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2020-21 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

## **2. Art Program**

Programmatic Narrative Based on Rubric
We have an art teacher. With additional resources for art supplies and for a visiting Artist, we will be able to expand the types of art students are offered as well as completing a school mural which will incorporate their ideas of unity and collaboration.

<b>Budget</b>	<b>Description of 2020-21 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$25,000	Furniture for art class	Students will be able to do art projects that require space with furniture that allows for varied projects and larger table spaces for large drawings/paintings
\$12,000	Art Supplies	Students will be able to engage in a variety of art projects
\$10,000	Visiting Artist	Students will have the opportunity to create a school mural

### 3. World Language Program

<b>Programmatic Narrative Based on Rubric</b>		
<p>Greenleaf is a growing Dual Language school. The Dual Language program is currently being offered through 4th grade. In 2 years, all 6th grade Greenleaf students will participate in the World Language program. In 4 years all middle school students will be included. Purchasing the books now will provide a resource that will be used by all students as the program expands and allows the current students access to quality literature in Spanish.</p>		
<b>Budget</b>	<b>Description of 2020-21 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$35,000	Spanish books for middle school students	Students will have the opportunity to use the books to develop advanced Spanish literacy and conversational Spanish skills.

### 5. Safe and Positive School Culture

<b>Programmatic Narrative Based on Data Analysis</b>		
<p>Middle school students need safe spaces to express themselves. Providing opportunities for students to engage in affinity groups supports their self esteem, confidence and sense of belonging, which all add to building a positive school climate. Also engaging in collaborative, organized games during Advisory, Special events and during breaks helps to build positive relationships throughout the school.</p>		
<b>Budget</b>	<b>Description of 2020-21 Proposed Expenditures of Carryover Funds</b>	<b>Anticipated Student Outcome</b> <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$16,242.02	Funds to be used for sports equipment to be used for community building,	Students will build positive school climate by engaging in cooperative games during advisory, lunch break and special school events.

\$11,000	Extended contracts for middle school teachers to staff school clubs such as Gay/Straight Alliance, Black Student Union, Newcomer Club	Students will engage in clubs that build community and provide safe spaces for students to express their uniqueness
\$4,000	Supplies for school Clubs	Students will engage in clubs that build community and provide safe spaces for students to express their uniqueness
\$10,000	Field Trips for School Clubs	Students will engage in clubs that build community and provide safe spaces for students to express their uniqueness

***Please submit your 2020-21 Measure G1 Carryover Justification Form to Cliff Hong ([clifford.hong@ousd.org](mailto:clifford.hong@ousd.org)) and Karen Lozano ([karen.lozano@ousd.org](mailto:karen.lozano@ousd.org)).***

Budget/Presupuesto

**SSC**

**Noviembre 2021**

# Budget Process / Proceso de Presupuesto

- Begins in October of the previous year with Enrollment Projections
- Projections are developed using historical data
- Final Enrollment Projections in December
- Projected Budgets developed in January
- Site plan developed using projected budget
- Final plan developed; SSC approves Title 1 expenditures
- State finalizes budget in June
- Schools count # of students on census day
- LCFF information is collected by schools
- Budgets are adjusted in October based on real #'s

# Measure G1 Grant for Middle School

2020-21 Budget	2020-21 Spent	Carry-over
\$169,293.33	\$46,051.31	\$123,242.02

Spanish Books for Middle School	\$35,000
Visiting Artist	\$10,000
Equipment for Games (Climate)	\$16,242.02
Funds for Club Field Trips	\$10,000
Extended Contracts	\$11,000
Materials for Clubs	\$4,000
Art Supplies	\$12,000
Art class furniture	\$25,000

# Budget Categories

- General Purpose (ADA)
- Categorical
- Grants



# Greenleaf

## SSC November Meeting Minutes

### Apuntes en Español

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#### Format (Check all that apply)

**Zoom** [Join Zoom Meeting](#)

**Date:** 11/16/2021

**Meeting Time Start:** 4:00

#### **SSC Members Present:**

Moyra Contreras (acting principal)

Perry Siniard

Vanessa Lusa

Mariah Sparks

Robert Laguna

Janeth Lara

Lateefa Ali - alternate

Marcela Garcia Castanon

Paola Hernandez - **absent**

Petra Jimenez- **absente**

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I. Roll Call/Attendance

II. Approve Minutes

III. President's Report

- How to involve more families in the school

IV. Principal's Report

- Funds available to Greenleaf
- Purpose of funds
- How are funds being used this year
- G1 carry-over

V. Title 1 Parent Funds- \$5,750

VI. Vote on Title 1 Funds

VII. Public Input

VIII. Adjournment and next meeting date - December 14th, 4 pm

<b>Role Call/ Attendance</b>	<p>Moyra, Perry, Vanessa, Mariah, Robert</p> <p>Janeth, Lateefa (alt), Marcela, Paola (absent)Petra (absente)</p>
<b>Approve Minutes</b>	<p>Minutes from October approved.</p>
<b>President's Report</b>	<p>President's report: (Janeth)</p> <ul style="list-style-type: none"> <li>● Using the money from the parent fund to be used for workshops. As was discussed in October</li> <li>● In the Parent Leader meeting, they brought up the funds and there were not many other ideas for how to use the money <ul style="list-style-type: none"> <li>○ The other idea → putting money aside for refreshments for parent meetings (when we do get together once or twice a month)</li> <li>○ Last month we had coffee with the principals and it was successful</li> </ul> </li> <li>● One project that was proposed was to have a Christmas project that families completed and then they could present those works outside of the school <ul style="list-style-type: none"> <li>○ <i>Comment:</i> Some families may not feel included on the project such as a Christmas project because of the exclusivity of the holiday. Yes, to bring in the materials.</li> </ul> </li> <li>● Types of possible workshops: Not just about academic workshops, but also social emotional learning such as about bullying, maybe for middle school it is looking at high-school options</li> </ul> <p>Question: Are workshops being prepared by an outside agency or teachers?</p> <p>→ Outside agency vs. intra district resources &amp; personnel</p> <ul style="list-style-type: none"> <li>● Have a teacher lean into the resources of the district and then also lean out to parents to help develop grade-level and developmentally appropriate bullying resources</li> <li>● Pre-pandemic there had been funding and time for bullying workshops. Bully vs. rough planning and also how to use restorative justice.</li> <li>● We also have Clinica de la Raza that have full departments on these type of workshop</li> </ul> <p><b>Ms. Contreras' proposal: 5,750</b></p> <p>→ \$1,000 for refreshments</p> <p>→ \$4,750 for extended contract for staff to run bullying workshops</p> <p>Is it possible to give some type of gift for families that participate in these activities? No, it is not possible.</p>

	<p>Is it possible to use the funding to teach folkloric or traditional dance to bring in traditional dance? No, but there are other spaces where there is money to do such activities if someone knows an instructor.</p>
<p><b>Title 1 Parent Funds- \$5,750</b> <b>Vote on the funds</b></p>	<p>Motion to spend \$1,000 on refreshments/food and the remaining \$4,750 on extended contract for teachers to collaborate with families on “talleres” : Vanessa Lusa</p> <p>Motion seconded by Janeth Lara. Approved on a vote 8/8</p>
<p><b>Principal Report</b></p> <ul style="list-style-type: none"> <li>- Budget Process</li> <li>- 2021-2022 Funds</li> </ul>	<p><b>I. Budget Process</b></p> <ul style="list-style-type: none"> <li>A. Budget is for the upcoming school year. Enrollment projections (using historical data- 1st draft in October and final draft in December) dictate possible funds for the school.</li> <li>B. Budget is developed on those numbers and the SSC must vote and approve the Title I funds.</li> <li>C. The budget is dependent on state funds in June (we know \$ per pupil) but we don't know how many students until the count of students is more or less the 30th day of school.</li> <li>D. Other things affecting budget are the % of students who are living below the poverty line, ELL, and foster students</li> </ul> <p><b>II. Types of Funds:</b> general, categorial, grants</p> <p><b>III. 2021-2022 Funds</b></p> <ul style="list-style-type: none"> <li>A. About 40 students less than expected and 96.09% students in LCFF</li> <li>B. As such we lost \$42,775 funds in General funds because of fewer students</li> <li>C. However, the funds from Title 1 (and Title 4) increased and as such we gained \$36,900</li> <li>D. Grant money is for library and smaller class sizes, after school</li> <li>E. SalseForce funds middle school electives carry-over <ul style="list-style-type: none"> <li>1. A larger portion of SalesForce funds for middle school were not used because of the pandemic. The plan for spending the \$123,242.02 of carry-over funds takes into consideration how difficult it has been to hire people for electives at this time. The plan includes: <ul style="list-style-type: none"> <li>a) Spanish books \$35,000</li> <li>b) visiting artist \$10,000</li> <li>c) equipment for games \$16,242.02</li> <li>d) funds for club field trips \$10,000</li> <li>e) extended contracts \$11,000</li> <li>f) materials for clubs \$4,000</li> <li>g) art supplies \$12,000</li> <li>h) art class furniture \$25,000</li> </ul> </li> </ul> </li> </ul>

	Questions: <ul style="list-style-type: none"><li>• Can we use funds for a field trip for the GSA? Yes.</li><li>• Can we do a field trip to go to different high-schools? In conversation with Mr. A.</li></ul>
<b>Public Input</b>	None.
<b>Adjournment and next meeting date - December 14th, 2021</b>	The next meeting will be December 14th at 4:00PM Perry Siniard motions to adjourn. Vanessa Lusa seconds the motion. Time of Adjournment: 5:03