

Oakland Unified School District

Board of Education
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Meeting Minutes Long - Final

Wednesday, January 17, 2018

6:00 PM

**KDOL TV Studio, B-237, Met West High School Entrance, 314 East 10th Street,
Oakland, CA 94606-2291**

Budget and Finance Committee

Shanthi Gonzales, Chair
Member: Roseann Torres, Jumoke Hinton Hodge

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الامتثال لقانون الأمريكيين ذوي الإعاقات (ADA) وتوفير الخدمات اللغوية

من يحتاج إلى خدمات الترجمة المكتوبة أو خدمات الترجمة الفورية أو الترتيبات التيسيرية المعقولة لكي يساهم في الاجتماعات فالمرجو منه إبلاغ مكتب إدارة التعليم إثنين وسبعين (72) ساعة قبل الاجتماع بوسيلة من الوسائل التالية:

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A. Call to Order

Chairperson Shanthi Gonzales called the meeting to order at 6:06 P.M.

B. Roll Call

Present 3 - Member Jumoke Hodge
Member Roseann Torres
Chairperson Shanthi Gonzales

C. Speaker Request Cards/Modification(s) To Agenda

None

D. Adoption of Committee Minutes

None

E. Adoption of the Committee General Consent Report

None

F. Unfinished Business



[17-2527](#)

Amendment, Board Policy 3150 - Business and Noninstructional Operations - Results-Based Budgeting (Revised)

Reconsideration and possible additional Amendment of Board Policy 3150 - Business and Non-instructional Operations - Results-Based Budgeting, adding Budget Presentation Guidelines (utilized by Government Finance Officers Association)(Revised).

Attachments: [17-2527 Amendment, Board Policy 3150 - Business and Noninstructional Operations - Results-Based Budgeting \(Revised\) \(01/17/2018\)](#)

Chairperson Gonzales reintroduced Board Policy 3150.1, Budget Presentation Standards and handed over to General Counsel McWilliams for further explanation:

General Counsel McWilliams shared she was:

- Asked to review the Budget Presentation Standards
- Started with the Introduction and Overview heading first

- Got feedbacks that there was a little confusion about how it was tied in to the Results-Based Budgeting Policy
- The only thing that was added was the introductory paragraph to give it some context
- Could be frame as Administrative Regulation to 3150 or could be 3150.1 Board Policy
- Recommendation is up to the Budget and Finance Committee to see which way to frame it

The Committee Members and the staff discussed the difference between Administrative Regulation and Board Policy.

To have the organizational chart attached to the budget of how much salary for each position, would pleased the public, said Chair Gonzales.

Public Comment:
None

General Counsel, McWilliams shared:

- It is within her workplan to build out the Result-Based Budgeting piece of the Administrative Regulation and that will bring that forward

Discussed

G. New Business



[18-0029](#)

Budget and Finance Committee - Review - Guiding Finance Policies - Oakland Unified School District

Review and discussion by Budget and Finance Committee on the guiding finance policies for Oakland Unified School District.

Attachments: [18-0029 Budget and Finance Committee - Structurally Balanced Budget - BP 3100.2 \(1/31/2018\)](#)

Chairperson Gonzales shared:

- Our Results-Based Budgeting Policy is somewhat different from how other school districts do their budgeting
- Our Results-Based Budgeting Policy says that its our policy to maximized resources to schools and that we will make some central allocations for things like custodians and central office expenses
- All has to be 12% or less of the budget and everything else goes to schools and schools are responsible allocating their resources

Chairperson Gonzales stated that on the last paragraph, to incorporate into Board Policy 3150:

- It stated to allocate resources according to student's need and one thing that is not on here is the help for new comer students – they have very high needs, especially around mental health resources – interpretation, translation of documents
- If there's special education students from new comer – need people that can communicate during the IEP meetings

- *Mental health needs*
- *To have conversations about Z Scores*
- *Need to define what it meant by Central Support and School Support*
- *What does Supplemental and Concentration dollars mean? What the uses of Supplemental and Concentration dollars can be made?*
- *The 12% is too high for supporting Central Administrative Services (we are currently spending less than 12%)*
- *Potentially make those changes in the Policy*

Member Torres shared the comments:

- *The identification of the new comers is critical to schools*
- *The differentiation between new comer and unaccompanied minors is a big difference*
- *Are there strategies for cost saving best practices?*

Member Hinton Hodge shared:

- *You do need administration to drive the District*
- *How is 12% too much to allocate to the district for the administration, when all the services are not defined?*
- *If there is a smaller administration, then there will be fewer employees, then there will be fewer schools*
- *How do we want the administration to be in service to children?*

Katema Ballentine, Financial Officer, Budget Development shared:

- *The dollars that are allocated to Z Scores is \$1.5 million and that's it*
- *Z Score will be use for the last time this year*
- *Those dollars are specifically for schools in rough neighborhoods*
- *Those that are getting the dollars are schools that have either a score 4, Z score, which is \$25,000, 5 Z score, \$50,000, or 6 Z Score, which is about \$100,000*
- *FCMAT has called to District's attention that Financial Staff are in need*
- *Looking at how the district is distributing money*
- *Need to define what does Based mean?*

Public Speaker(s):

Londa Parent

Chairperson Gonzales introduced Board Policy 3100.1, Financial Reserves and shared:

- *Stated law requires the District to have a 2% reserve*
- *The 2% reserve is not sufficient for a lot of the kind of crisis that can happened in the District of our size*
- *Want to have three months of regular ongoing operating expenses in hand*
- *Staff will bring regular updates on how it is doing with the expenses*
- *The Board needs to approves the use of reserves funds*

Public Speaker(s):

None

Chairperson Gonzales introduced the Structurally Balanced Budget and shared:

- *Didn't know until a couple of years ago that the Governor was going to tripled the amount that the school districts are expected to pay into CalSTIRs*

and CalPERS without any additional funding

- Didn't know that lead would be found in schools
- California schools are highly volatile by nature
- With this the purpose of the policy is to have a more sustainable definition of balanced budget and structurally balanced budget
- When we get a one-time funding from the state we using it for consumable goods; like class room books and supplies and not salary
- The used of reserves, cannot use onetime revenue for employees compensation

Member, Hinton Hodge shared:

- Having a balanced budget and living within our means

Katema Ballentine, Financial Officer, Budget Development, suggested adding in to supplement salary, unless define by the grantor, so the District can excuse and not having the grantor or where people don't want to give money because they say they want to support this body of work for the District for a year, so that the District doesn't tie our hands behind our backs.

Public Speaker(s):

Londa Parent

Chairperson Gonzales introduced a sample Long-Term Financial Planning Policy and shared:

- This is template and would modified it for Oakland Unified School District
- Have not seen a Long-Term Financial Planning Policy
- The idea is to have more sustainable district, doing better planning; calls for longer timing horizon for forecasting revenue and expenses
- Calls for more comprehensive analysis of trends that can be observed and make prediction
- Debt ratio that we have and what would it cost to replace assets if we had to replace them
- More forecasting about the cost of new initiatives
- Providing more regular updates to the Board about what is it going to cost to maintain the programming

Member Torres shared that having too many policies are not necessary at this point.

Member Hinton Hodge shared that she appreciate the Long-Term Financial Planning Policy.

Katema Ballentine, Financial Officer, shared the capacity to do Long-Term Analysis and Planning and what would need to change in order for that to be possible.

Public Speaker:

Alton Jelks

Discussed



- Education

Presentation back Financial Staff to the Budget and Finance Committee on the Governor’s Proposed 2018-2019 State Budget and potential impacts/implications for the District.

Attachments: [18-0030 State of California - Governor's Proposed 2018-2019 State Budget - Education](#)

Linda Wu, Financial Officer, spoke about the Governor’s Proposed 2018-2019 State Budget and shared:

- *Proposition 98 Education Funding over time*
- *Preliminary revenue calculations to OUSD at a glance*
- *Next Steps – Full day planning session with WestEd team on 1/17 – Results from the planning session on 1/17 will allow us to draft an update to the BOE on 1/24*

The staff and the Committee conversed about the Governor’s proposed 2018-2019 State Budget that was presented.

*Public Speaker(s):
None*

Discussed



18-0031

Budget and Finance Committee - Make It Fair Proposed Constitutional Amendment - Implications

Discussion by Budget and Finance Committee of Make It Fair Proposed Constitutional Amendment and Implication(s) for Oakland Unified School District.

Attachments: 18-0031 Budget and Finance Committee - Make It Fair Ballot Measure - Implications

Chairperson Gonzales shared Make It Fair Campaign, which is to close the tax loophole. Cooperation that is often that they are not paying their fair share supporting public infrastructure in California, including public education.

*Public Speaker(s):
None*

Discussed

H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee

[18-0033](#)

Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Budget and Finance Committee - January 17, 2018

Public Comments on All Non-Agenda Items Within the Subject Matter
Jurisdiction of the Budget and Finance Committee - January 17, 2018.

No Comments

I. Introduction of New Legislative Matter

None

IJ. Adjournment

Chairperson Gonzales adjourned the meeting at 7:48 P.M.

Prepared By: _____

Approved By: _____