

# Oakland Unified School District

Board of Education  
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## Minutes (Long)

**Tuesday, March 16, 2010**

**6:00 PM**

**Board Room, Paul Robeson Building, 1025 2nd Avenue, Oakland, CA  
94606-2212**

## **Measure "B" Independent Citizens' School Facilities Bond Oversight Committee**

***Renee Swayne, Chair***

***Andrea Dawson, Vice Chair***

***Tracy Amaro, Secretary***

***Members: Patricia Williams, Odest Logan, Jean Moore,  
Jamie Flaherty-Evans, Frank Tsai, Christopher Vernon***

## A. Call to Order

*Chairperson Renee Swayne called the meeting to order at 6:24 P.M.*

## B. Roll Call

**Roll Call:** Present: Tracy Amaro, Andrea Dawson, Jamie Flaherty-Evans, Jean Moore, Renee Swayne, Frank Tsai, Christopher Vernon and Patricia Williams  
Absent: Odest Logan

## C. Modification(s) To Agenda

*None.*

### Roll Call (Secretary's Observation)

*Odest Logan present at 6:29 P.M.*

**Roll Call:** Present: Tracy Amaro, Andrea Dawson, Jamie Flaherty-Evans, Odest Logan, Jean Moore, Renee Swayne, Frank Tsai, Christopher Vernon and Patricia Williams

## D. Adoption of Committee Minutes



### [10-0168](#)

#### **Minutes - Measure "B" ICSFBO Committee Minutes - Regular Meeting - October 27, 2009**

Approval by Measure "B" ICSFBO Committee of its Regular Meeting Minutes of October 27, 2009.

**Attachments:** [10-0168 - Minutes -Measure "B ICSFBO Committee Minutes - Regular Meeting - October 27, 2009](#)

**A motion was made by Frank Tsai, seconded by Andrea Dawson, that this matter be Adopted. The motion carried by the following vote:**

**Votes:** Adv Aye: 0

Adv Nay: 0

Adv Abstain: 0

Aye: 9 - Tracy Amaro, Andrea Dawson, Jamie Flaherty-Evans, Odest Logan, Jean Moore, Renee Swayne, Frank Tsai, Christopher Vernon and Patricia Williams

Nay: 0

Recused: 0

Preferential Aye: 0

Preferential Abstention: 0

Preferential Nay: 0



[10-0452](#)

**Minutes - Measure "B" ICSFBO Committee Minutes - Regular Meeting -  
February 2, 2010**

Approval by Measure "B" ICSFBO Committee of its Regular Meeting Minutes of February 2, 2010.

**Attachments:** [Minutes - Measure "B" ICSFBO Committee Minutes - Regular Meeting -  
February 2, 2010](#)

**A motion was made by Frank Tsai, seconded by Jamie Flaherty-Evans, that this  
matter be Adopted. The motion carried by the following vote:**

**Votes:** Adv Aye: 0

Adv Nay: 0

Adv Abstain: 0

Aye: 9 - Tracy Amaro, Andrea Dawson, Jamie Flaherty-Evans, Odest Logan, Jean Moore,  
Renee Swayne, Frank Tsai, Christopher Vernon and Patricia Williams

Nay: 0

Recused: 0

Preferential Aye: 0

Preferential Abstention: 0

Preferential Nay: 0

## **E. Adoption of the Committee General Consent Report**

*None.*

## **F. Unfinished Business**



[09-3087](#)

**Measure "B" Proposed Workplan for 2008/2009 Annual Report**

Discussion of Measure "B" Independent Citizens' School Facilities Bond Oversight  
Committee Proposed Workplan/Timeline for Production of 2008/2009 Annual Report.

**Attachments:** [Document\(s\)](#)  
[09-3087 - Draft 2008-2009 Measure B Annual Report\\_V2.pdf](#)  
[09-3087 - Draft 2008-2009 Measure B Annual Report.pdf](#)

*Committee members were provided copies of Annual Reports issued by other school  
districts to review and comment on as the committee develops the template for the Measure  
"B" 2008/09 Annual Report.*

*Committee Members Comments*

*Tracy Amaro said the committee should move toward a two or three page report similar in  
format to the report issued by the San Leandro Unified School District. She noted Oakland  
did have a longer list of projects than San Leandro. Ms. Amaro had the following  
suggestions about the District's 2008/09 Measure "B" Annual Report:*

*(1) The Annual Report could be summarized by the type of project and stage of the project. (2) The Annual Report should include the budget and life to date expenditures with a column showing the 2008/09 expenditures. (3) Have the District's Auditor present the report to the committee before the committee presents the report to the Board of Education.*

*Chairperson Swayne agreed that a shorter report made sense. She said a lot of the work in previous reports could still be done and put on a website where you could refer people to the report.*

*Frank Tsai said he was in agreement with a shorter report. He said he likes the idea of having the District's Auditor presenting the Annual Report to the committee.*

*Jean More said she submitted an outline that was a combination of Annual Reports from the San Leandro Unified School District and the San Francisco Unified School District for committee members to review. She said she thought the outline was a good way to follow a two or three page format.*

*Tracy Amaro noted not all committee members saw the outline.*

*Andrea Dawson said she agrees the Annual Report should be a two or three page document. She said she doesn't understand why the committee cannot be more transparent on examples and have the opportunity to see the comments made by other committee members.*

*Tracy Amaro said her understanding from the discussion with Secretary Rakestraw at the last committee meeting the different examples of Annual Reports could be distributed to committee members. Committee members would provide their comments through the Committee Chair and Secretary. The comments could not be disseminated globally to committee members since that would constitute a violation of the public notice requirement.*

*Odest Logan was in agreement with a three page Annual Report. He said the committee is working on a template that would reflect what the committee has reported and that would be linked to the web so that all the school sites could be seen.*

*Jean Moore asked if a sub-committee could draft the Annual Report?*

*Secretary Rakestraw said a sub-committee could be formed. He noted that the sub-committee will be subject to the same notice requirements. Secretary Rakestraw said if a majority of the committee engages in a discussion about the committee's work outside of a noticed meeting that would be considered a violation of the Brown Act.*

#### *Next Steps*

*The Facilities staff will have a template prepared for the next committee meeting and committee members can do the mark up of the template.*

*Jean Moore, Andrea Dawson and Chairperson Swayne will meet with Facilities staff to discuss the Annual Report prior to the next committee meeting.*

**Discussed**

## **G. New Business**

### **10-0449 Committee Site Visit Report of January 8, 2010, February 5, 2010 and March 5, 2010**

Presentation of Committee Sites Visit Report of January 8, 2010, February 5, 2010 and March 5, 2010.

#### *Committee Members Comments*

*Chairperson Swayne said the site visits she has attended were excellent, well organized and she said she enjoys the visits. She suggested inviting Superintendent Smith to join the committee on future site visits giving him an opportunity to see some of the work that is going on in the District. She said a lot of the work being done at the school sites is cutting edge work.*

*Andrea Dawson said she agrees with Chairperson Swayne's comments and had one suggestion for future site visits. She requested committee members be provided the contact number of the Project Manager at each site prior to the site visit.*

*Jean Moore thanked the Facilities staff for the tours and said she looks forward to future site visits.*

*Odest Logan said the tours have been excellent. He said likes the contrast of seeing a site where the construction is completed and a site where they have not started the construction.*

*Timothy White, Assistant Superintendent for Facilities Planning and Management, noted this past Friday a site visit was scheduled for our elected officials. Those in attendance included Superintendent Smith, School Board Members Jody London and David Kakishiba, members from the Oakland City Council, Assemblymember Sandre Swanson, staff from Representative Barbara Lee's office and Senator Loni Hancock's office.*

**Discussed**

### **10-0450 Measure "B" 2010/2011 Committee Site Visits Schedule**

Discussion and adoption of Committee Site Visits Schedule for 2010/2011.

*Committee members agreed to continue the site visits the first Friday of each month at 9:00A.M. The next site visit will be May 7th with the sites to be determined by the Facilities Department. Committee members will approve a new site visit schedule at their May meeting.*

**Discussed**



### **10-0453 Measure "B" Capital Expenditure Report**

Presentation of Measure "B" Capital Expenditure Report as of March 8, 2010.

**Attachments:** [Document\(s\)](#)

*Charles Love, Facilities Department, gave an oral report to committee member of the Measure "B" expenditure as of March 8, 2010. Mr. Love said the approved working budget increased by \$1.9 million dollars. He said included in the increase was playground inspections and playground repairs totaling \$1.6 million dollars. He said currently the Board approved Measure "B" working budget of \$394 million has a remaining balance of \$41 million dollars. The year to date expenditures increased to \$28.9 million, an increase of \$5.1 million from the last report with \$4 million spent in the area of construction.*

*Committee Members Discussion*

*Andrea Dawson requested on the next expenditure report presented at the May 18th meeting a column with the totals for the 2008/09 expenditures.*

*Frank Tsai said the pre-designed work dropped off as of March 3rd and asked if pre-design activity was winding down?*

*Mr. Love said this was a natural flow of the different phases of the projects. Mr. Love explained the various phases of construction. He said a projects starts in pre-design, the next phase is design and the final stage is construction.*

**Discussed**

## **H. Public Comments on All Non-Agenda Items Within the Subject Matter Jurisdiction of the Committee**

*There were no public speaker cards submitted on this item.*

## **I. Introduction of New Legislative Matter**

*None.*

## **J. Adjournment**

*Chairperson Swayne adjourned the meeting at 7:04 P.M.*

Prepared By: \_\_\_\_\_

Approved By: \_\_\_\_\_