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| Board Office Use: Legislative File Info. | |
| File ID Number | 12-2612 |
| Committee | Facilities |
| Introduction Date | 10-10-2012 |
| Enactment Number | 12-2581 |
| Enactment Date | 10/10/2012 |



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Associate Superintendent, Facilities Planning and Management

Board Meeting Date October 10, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

| Name | Total | Fund | P.O. | Site | Date | City |
|------------------------------------|-------------|----------------------|------|---------------------------------------|---------------------------|---------------|
| Advanced Voice & Data | \$4,468.26 | Measure B | P.O. | Highland New Classroom Building | 6-28-2012 thru 7-6-2012 | Concord |
| ALMA Strategies | \$14,850.00 | Measure B | P.O. | Fremont HS | 6-1-2012 thru 5-31-2013 | San Francisco |
| Approved Maintenance | \$800.00 | Developer Fees | P.O. | La Escuelita Educational Center | 9-5-2012 thru 12-31-2012 | Oakland |
| Associates Comfort Systems | \$9,100.00 | Special Revenue Fund | P.O. | Various Move Management | 7-1-2012 thru 12-31-2012 | San Leandro |
| BA Morrison | \$2,000.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 8-20-2012 thru 12-30-2012 | Castro Valley |
| Bayside Pest Control | \$15,660.00 | Developer Fees | P.O. | Facilities | 7-1-2012 thru 6-20-2013 | El Cerrito |
| Bobbie's Permit Service | \$5,563.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 8-9-2012 thru 10-18-2012 | Coarsegold |
| California Department of Education | \$8,498.89 | Measure B | P.O. | Highland New Classroom Building | 9-13-2012 thru 12-30-2012 | Sacramento |
| CDW Government | \$65,859.19 | Developer Fees | P.O. | La Escuelita Educational Center | 8-15-2012 thru 10-15-2012 | Chicago, IL |
| CDW Government | \$67,205.05 | Measure A | P.O. | La Escuelita Educational Center | 8-15-2012 thru 10-15-2012 | Chicago, IL |
| CEL | \$6,510.00 | Measure B | P.O. | Piedmont Portable Installation | 7-30-2012 thru 9-1-2012 | San Ramon |



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|---------------------------------|-------------|-------------------------------|------|---------------------------------------|---------------------------|-----------------|
| Clark's Home & Garden, Inc. | \$1,988.49 | County School Facilities Fund | P.O. | King Estates Seismic Retrofit AB-300 | 8-28-2012 thru 2-28-2013 | Hayward |
| Comco Sheet Metal Company, Inc. | \$7,013.13 | Special Revenue Reserve | P.O. | Marshall School | 9-12-2012 thru 11-12-12 | Oakland |
| Commercial Systems | \$4,388.00 | Measure B | P.O. | Urban Promise Multi-Purpose Building | 5-20-2012 thru 8-1-2012 | San Carlos |
| Corovan | \$74,472.54 | Special Revenue Reserve | P.O. | Lakeview (School Closure) | 8-1-2012 thru 6-30-2012 | Poway |
| Creation Engine, Inc. | \$869.73 | Measure A | P.O. | Facilities | 9-11-2012 thru 10-11-2012 | Mountain View |
| Del Monte Electric Co. | \$7,500.00 | Measure B | P.O. | Montera MS Modernization | 8-23-2012 thru 12-30-2012 | Dublin |
| DGC Services | \$3,200.00 | Measure B | P.O. | Jefferson New Building | 7-30-2012 thru 11-30-2012 | Dublin |
| Douglas Parking | \$2,650.00 | Special Revenue Fund | P.O. | Lakeview ES | 5-1-2011 thru 6-30-2012 | Oakland |
| Energy Systems | \$768.00 | Developer Fees | P.O. | La Escuelita Educational Center | 6-19-2012 thru 8-19-2012 | Stockton |
| Eric Thomas & Associates | \$7,900.00 | Measure A | P.O. | Facilities | 8-15-2012 thru 8-15-2012 | Grand Ledge, MI |
| Eric Young | \$375.00 | Measure A | P.O. | Facilities | 6-27-2012 | Oakland |
| Eric Young | \$150.00 | Measure A | P.O. | Facilities | 8-3-2012 thru 8-3-2012 | Oakland |
| Eric Young | \$1,200.00 | Measure A | P.O. | Facilities | 8-10-2012 thru 8-10-2012 | Oakland |
| Fire Alarm Security Services | \$984.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 8-27-2012 thru 8-27-2014 | Aptos |
| First Alarm | \$2,480.00 | County School Facilities | P.O. | La Escuelita Educational Center | 8-1-2012 thru 10-1-2012 | San Jose |
| First Alarm | \$3,867.00 | Measure B | P.O. | La Escuelita Educational Center | 9-6-2012 thru 11-6-2012 | San Jose |
| Gary Doupnik Manufacturing | \$39,000.00 | Measure B | P.O. | Lowell Modernization | 6-25-2012 thru 7-2-2013 | Loomis |
| Globe Plumbing Supply Co. | \$1,871.77 | Developer Fees | P.O. | La Escuelita Educational Center | 6-19-2012 thru 8-19-2012 | Oakland |
| Graham Tree Service, Inc. | \$12,000.00 | Developer Fees | P.O. | La Escuelita Educational Center | 7-5-2012 thru 9-5-2012 | San Leandro |
| High-Tech Electric | \$9,093.00 | Developer Fees | P.O. | La Escuelita Educational Center | 8-10-2012 thru 9-30-2012 | Clovis |
| High-Tech Electric | \$10,350.00 | Country School Facilities | P.O. | La Escuelita Educational Center | 9-4-2012 thru 12-31-2012 | Clovis |



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|---------------------------------------|-------------|----------------------|------|---|---------------------------|---------------|
| J&R Fence, Inc. | \$1,800.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 9-6-2012 thru 12-31-2012 | San Leandro |
| Larm's Building & Garden Supply, Inc. | \$111.73 | Developer Fees | P.O. | La Escuelita Educational Center | 6-20-2012 thru 8-20-2012 | Oakland |
| Lee's Signs | \$835.20 | Measure B | P.O. | Madison Football and Multi-Use Field | 7-23-2012 thru 9-23-2012 | Oakland |
| Mobile Modular Management Corp. | \$1,250.00 | Measure B | P.O. | Piedmont Portable Installation for Library and Science Room | 7-19-2012 thru 8-1-2012 | Livermore |
| North American Fence & Railing, Inc. | \$750.00 | Measure B | P.O. | Roosevelt MS Modernization | 8-21-2012 thru 6-1-2012 | Oakland |
| Optus, Inc. | \$164.43 | Developer Fees | P.O. | La Escuelita Educational Center | 6-19-2012 thru 8-19-2012 | Jonesboro, AR |
| PG&E | \$1,165.24 | Measure B | P.O. | Montclair Interim Housing | 8-2-2011 thru 8-1-2012 | Stockton |
| Ray's Electric | \$49,000.00 | Measure B | P.O. | Piedmont Portable Installation for Library and Science Room | 7-2-2012 thru 12-31-2012 | Oakland |
| Ray's Mobile Modular Service | \$2,400.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 8-1-2012 thru 9-30-2012 | Bryon |
| Redgwick Construction | \$19,320.00 | Measure B | P.O. | Sobrante Park Modernization | 8-16-2012 thru 10-15-2012 | Oakland |
| Redwood Engineering Construction | \$49,900.00 | Measure B | P.O. | Grass Valley ES Portable | 6-14-2012 thru 12-30-2012 | Redwood City |
| Reed Brothers | \$675.00 | Developer Fees | P.O. | Metwest Educational Center | 8-15-2012 thru 10-15-2012 | Oakland |
| Robles Communications, Inv. | \$5,037.50 | Special Revenue Fund | P.O. | Melrose Leader Academy | 8-2-2012 thru 10-2-2012 | San Leandro |
| SGL Construction Mangement | \$19,999.00 | Developer Fees | P.O. | Metwest Educational Center | 7-20-2012 thru 9-20-2012 | Pasadena |
| SJ General Building Maintenance Inc. | \$2,250.00 | Measure B | P.O. | Grass Valley ES Portable Installation | 8-1-2012 thru 12-1-2012 | San Jose |
| Summerhill Electric | \$4,210.00 | Measure B | P.O. | Jefferson CDC Fire Alarm Replacement | 7-12-2012 thru 1-14-2013 | Oakland |
| Urban Design Consulting | \$18,920.00 | Measure B | P.O. | Sobrante Park Modernization | 8-15-2012 thru 12-31-2012 | Oakland |
| Urban Design Consulting | \$15,350.00 | Measure B | P.O. | Washington Modernization | 8-15-2012 thru 12-31-2012 | Oakland |



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|--|---|--------------------|-----------------------|-------------|---|--|----------------------|
| | <i>Valley Carports</i> | <i>\$27,890.00</i> | Measure B | <i>P.O.</i> | <i>Havenscourt New Cafeteria & Classroom Building</i> | <i>9-10-2012 thru 6-30- 2013</i> | <i>Tulare</i> |
| | <i>Your all Day Everyday Janitorial Service</i> | <i>\$16,790.00</i> | Developer Fees | <i>P.O.</i> | <i>La Escuelita Educational Center</i> | <i>9-4-2012 thru 12-31- 2012</i> | <i>San Francisco</i> |

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

I 010354

DATE SUBMITTED: 7/5/2012
 SUBMITTED BY: Saya Nhim

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

| | | | |
|--|--------------------------|---|-------------------------------------|
| 1.) A/E (Architect and Engineers) Contract | <input type="checkbox"/> | 5.) "Small" (under \$15,000.00) Construction Contract | <input type="checkbox"/> |
| 2.) IOR (Inspector of Record Contract) | <input type="checkbox"/> | 6.) Resolution Awarding Bid and Construction Contract | <input type="checkbox"/> |
| 3.) Agreement for Professional Services - Testing Etc. | <input type="checkbox"/> | 7.) Change Order | <input type="checkbox"/> |
| 4.) Amendment to Agreement for Professional Services | <input type="checkbox"/> | 8.) Purchase Order | <input checked="" type="checkbox"/> |

Vendor Number: 2012-012
 Fiscal Year: 2012-2013
 P.O. Under \$50K: 7-23-2012
 Date Processed: 7-23-2012
 To: MB 7/23 To DR: _____

 Timothy E. White Date _____ Asst. Superintendent

 Tadashi Nakadegawa Date 7/10/12 Facilities Director

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

| Local Business | Small Local Business | Small Local Resident Business | Total Percentage |
|----------------|----------------------|-------------------------------|------------------|
| 0.00% | 100.00% | 0.00% | 100.00% |

SECTION III. AGREEMENT INFORMATION:

| | | | |
|---|--|--------------------------|--|
| Project Name: | La Escuelita Educational Center Phase 2 | Project No: | 07047-4 1219000825- |
| Vendor Name: | Graham Tree Service, Inc. | Vendor Contact: | Ray Graham 6262 |
| Vendor Phone Number: | (510) 383-9585 | Vendor Mailing Address: | 520 Doolittle Drive San Leandro, CA 94577 |
| Agreement Start and Stop Dates: | Start: 7/5/2012 Stop: 9/5/2012 | Amounts: | Current Contract Amount: \$12,000.00 Not to Exceed Amount: \$0.00 Revised Contract Amount: \$12,000.00 |
| Has Work Started? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation: | Has Work Been Completed? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: |
| Certificate of Insurance Attached <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | Date provided: _____ | |

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents)
 - 2) Date(s) of Bid Advertisement -
 - 3) Date of Bid Opening -
 - 4) Name of Architect -
 - 5) Liquidated damages per day - \$
 - 6) Performance Bonds Attached
 - 7) Payment Bonds Attached
- (Sections 6 and 7 to be completed by Contract Administration department)

Scope of Work: (Needed to prepare Executive Summary) Removal of all trees, stumps and surface roots - \$6500.00
 Please attach separately along with Vendor's proposal.

Removal of existing fence and 2 play structures, and haul away - \$5500.00

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed

Introduction Date: 10-10-2012
Contract No.: 12-2581
Contract Date: 10/10/12

Funding Source: Fund 25 02 **Budget Number:** 7-23-2012

Jodir London
Edgar Rakestraw, Jr., Sec. Board of Education
10/10/12
RECEIVED
 DEPARTMENT OF FACILITIES PLANNING AND MANAGEMENT



Saya Nhim <saya.nhim@ousd.k12.ca.us>

Re: OUSD Proposal

Ray and Jan <grahamtreeinc@aol.com>
To: saya.nhim@ousd.k12.ca.us

Wed, Jun 13, 2012 at 2:55 PM

1 LaEsculita School--Remove all trees and stumps and surface roots--6500.00

Replace Asphalt with 2 1/2 inch to match existing asphalt--13,000.00

2 Remove existing fence and 2 play structures and haul away.---5500.00

Remove 2 Shade structures-haul away---15000.00

Thank you for choosing Graham Tree Service, Inc.
Ray Graham

Graham Tree Service

---Original Message---

From: Saya Nhim <saya.nhim@ousd.k12.ca.us>
To: grahamtreeinc <grahamtreeinc@aol.com>
Sent: Tue, Jun 12, 2012 9:24 am
Subject: OUSD Proposal

#07047-4

520 Doolittle Drive
San Leandro, CA 94577

800-700-3616 -> 510-383-9585

Good morning Ray,

It was a pleasure to meet you last week. Please send us your proposal in order for us to get started. We look forward to working with you.

-Saya

Saya Nhim
(510) 535-7070