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Committee	Facilities
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OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date April 25, 2012

Subject Division of Facilities Planning and Management P.O.'s. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

	NAME	AMOUNT	FUND NAME	P.O.	LOCATION	DATES	CITY
12-0897	Alameda Electrical Distributors	\$5,272.30	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-1-2012	Alameda
11-2575	C&C Development & Associates	\$8,679.58	Fund 35	P.O.	Downtown Educational Complex Relocation	8-15-2011 thru 12-31-2011	Oakland
12-0898	California Business Systems	\$206.73	Measure A	P.O.	Facilities Department	3-16-2012 thru 3-19-2012	Oakland
12-0909	Comack Plumbing Co.	\$586.26	Measure B	PO Increase	Madison Health Center	3-6-2012 thru 12-31-2012	Oakland
12-0899	Creation Engine, Inc.	\$760.25	Measure A	P.O.	Facilities Department	3-21-2012 thru 3-29-2012	Mt. View
12-0900	Economy Lumber	\$4,261.66	Fund 35	P.O.	Downtown Educational Complex Relocation	3-16-2012 thru 5-31-2012	Oakland
12-0901	Geary Pacific Supply	\$1,644.85	Fund 35	P.O.	Downtown Educational Complex Relocation	3-2-2012 thru 5-31-2012	Hayward
12-0902	Kelly Moore	\$1,158.02	Fund 35	P.O.	Downtown Educational Complex	3-16-2012 thru 5-31-2012	Oakland
✓ 12-0906	Masterpiece Painting	\$25,000.00	Measure B	P.O.	Highland New Classroom Building	4-1-2012 thru 12-31-2012	Oakland
12-0907	Syserco, Inc.	\$12,358.00	Fund 35	P.O.	Redwood Heights ES	3-13-2012 thru 6-13-2012	Fremont

Discussion:



OAKLAND UNIFIED
SCHOOL DISTRICT

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management contracts and Purchase Order for the OUSD school sites.

RECEIVED 3/13/12

OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM

I 004874

DATE SUBMITTED: 3/5/2012

SUBMITTED BY: Eric Sih

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

Form with 8 rows for agreement types: 1.) A/E (Architect and Engineers) Contract, 2.) IOR (Inspector of Record Contract), 3.) Agreement for Professional Services - Testing Etc., 4.) Amendment to Agreement for Professional Services, 5.) "Small" (under \$15,000.00) Construction Contract, 6.) Resolution Awarding Bid and Construction Contract, 7.) Change Order, 8.) Purchase Order. Includes handwritten notes for Vendor Number, Fiscal Year, P.O. Under \$50K, Date Processed, To: MB, To: DR.

Handwritten signatures and dates for Timothy E. White (Asst. Superintendent) and Tadashi Nakadegawa (Facilities Director). Date: 3/6/12.

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE

Table with 4 columns: Local Business, Small Local Business, Small Local Resident Busines, Total Percentage. Values: 0.00%, 0.00%, 100.00%, 100.00%.

SECTION III. AGREEMENT INFORMATION:

Form with fields for Project Name (Highland New Classroom Building), Vendor Name (Masterpiece Painting), Vendor Phone Number, Agreement Start and Stop Dates, Has Work Started?, Certificate of Insurance Attached, Project No., Vendor Contact, Vendor Mailing Address, Amounts, Has Work Been Completed?, File ID No., Introduction Date, Enactment No., Enactment Date.

For Construction Contracts >\$15,000, please provide or attach the following:

- 1) Number of Bids Received, List of Bidders and Amounts (Bid Form)
2) Date(s) of Bid Advertisement - N/A
3) Date of Bid Opening - N/A
4) Name of Architect - ZG Planning & Design
5) Liquidated damages per day - \$
6) Performance Bonds Attached
7) Payment Bonds Attached
Contract Administration department, Board of Education

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal. Scope includes painting 10 classrooms and 3 hallways at the RISE School Administration Building on the Highland Campus. Preparation shall include removal of staples and light skim work: Repairing drywall at 3 door openings. Prime and 1 finish coat of Low No-VOC interior semi-gloss Paint.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed. The existing paint on the RISE building classrooms and hallways is in poor condition, and OUSD has requested the classrooms and hallways be painted.

Funding Source: Measure B

Budget Number: 3-14-2012

RECEIVED

MASTERPIECE PAINTING

CA License #564033
City of Oakland SLBE #2344
Port of Oakland LIABE/SBE/VSBE #385707
Bart MBE #3052
Unified Certification DBE #38167
Bondable, Union Shop

1440 Broadway, Suite 609
Oakland, CA 94612
Phone (510)531-5494
Fax (510)832-7100

*\$25,000 SMALL CONTRACT
TO MASTERPIECE PAINTING
TO CREDIT MONEY BACK
TO OWNER AED PER
TAKASHI.*

BID PROPOSAL

Highland School Classrooms and Hallway Painting

July 19, 2011

Total Bid: \$25,000
Addenda Noted: None
Per Plans and Specifications: Existing Conditions
Premium Wages: Yes/Union
Bond Included: No

Alternates (X Add) SEE BELOW
Installed Complete: Yes
Tax Included: Yes
Written Bid Requested: Yes
Bond Rate: 3%

Scope of Work:

All painting operations are done in accordance with Painters and Decorators Council of America standards.

Painting of 10 classrooms and 3 hallways. Preparation shall include removal of staples and light skim work. Repair drywall at 3 door openings. Prime and 1 finish coat of Low No-VOC interior semi-gloss Paint. Color is Kelly Moore Antique White.

All furnishings to be centered or removed by others.

Add Alternates:

Add a 2nd finish coat of Semi-Gloss: \$8,580
Center all room furnishings \$3,450

Exclusions: Doors, Ceilings, trim. Overtime & acceleration.

This Bid Is Based On The Following Conditions:
Per Plans and Specifications Dated:

1. All contractors to protect completed work of other trades. In the event that our work is damaged, we will repair our work as soon as we receive a purchase order/change order to perform these repairs at time and material basis with applicable mark-ups. No extra work will be performed without fully executed change orders.
2. Because our projects are bid using cost effective work sequencing and application procedures, MPP will not commence work without a schedule which has been agreed upon between MPP and the General Contractor or Owner.
3. MPP reserves the right to perform our scope of work without disruption. This bid proposal is conditioned on the understanding that our work is fully set forth in the divisions of the specifications only. MPP also reserves the right to withdraw this proposal if the bid is 40% under the second lowest bidder.
4. Upon signing of the contract agreement, this proposal shall be attached and incorporated into the contract. Additional paragraphs of the contract may also have to be altered as needed to protect the interests of Masterpiece Painting.
5. Payment to MPP shall be paid 30 days after receipt of invoice.
6. Masterpiece Painting shall also be entitled to mobilization.

Thank You,
Leif Gaines
Chief Estimator
(510)682-4009