

Board Office Use: Legislative File Info.	
File ID Number	11-3007
Committee	Facilities
Introduction Date	12-6-2011
Enactment Number	11-2516
Enactment Date	12-14-11



OAKLAND UNIFIED
SCHOOL DISTRICT

Memo

To Board of Education

From Tony Smith, Ed.D., Superintendent
Timothy White, Assistant Superintendent, Facilities Planning and Management

Board Meeting Date December 14, 2011

Subject Division of Facilities Planning and Management P.O. Less than \$50,000.00

Action Requested: Ratification by the Board of Education of the attached contracts for the Division of Facilities Planning and Management.

File ID	Vendor Name	\$	Funding Source	Type	Site	Period	City
11-3006	911 Restoration	\$41,725.89	GO Bond-Measure A	P.O.	Claremont Landscaping	6-28-2011 thru 8-27-2011	Richmond
11-3007	ABC School Equipment	\$355.00	GO Bond-Measure B	P.O.	Jefferson New Building	9-16-2011	Corona
11-3008	Alarcon Bohm	\$7,949.13	Special Reserve Fund	P.O.	Claremont HVAC Replacement	9-27-2011	Oakland
11-3009	Alcal Specialty Contracting, Inc.	\$1,925.00	GO Bond-Measure B	P.O.	Madison Modernization (HVAC)	9-15-2011 thru 12-31-2011	Fremont
11-3010	AON	\$3,500.00	Special Reserve Fund	P.O.	La Escuelita Educational Complex	9-26-2011 thru 10-26-2011	Concord
11-3011	BT Mancini	\$881.00	Go Bond-Measure B	P.O.	Oakland HS Mod	12-1-2011 thru 3-30-2011	Milpitas
11-3012	Campus Security Solutions	\$4,921.08	GO Bond-Measure B	P.O.	Prescott ES Mod	10-21-2011 thru 12-31-2011	Campbell
11-3013	Chussy International	\$370.00	GO Bond-Measure A	P.O.	Division of Facilities, Planning and Management	9-21-2011 thru 9-21-2011	Oakland
11-3014	Energy Systems	\$1,950.00	Country School Facilities	P.O.	Downtown Educational Complex Relocation	9-30-2011 thru 9-30-2012	Stockton
11-3015	Graybar	\$2,958.66	GO Bond-Measure B	P.O.	Frick Wellness Center	9-26-2011 thru 9-30-2011	Dublin
11-3016	Janakes Electric Inc.	\$5,200.00	Special Reserve Fund	P.O.	Claremont HVAC Replacement	8-25-2011 thru 9-1-2011	Redwood City
11-3017	Kam Yan and	\$4,500.00	County School	P.O.	Carter	9-1-2011	Oakland



OAKLAND UNIFIED
SCHOOL DISTRICT

	Associates		Facilities Fund				
11-3018	KW Engineering	\$32,720.00	GO Bond-Measure B	P.O.	Baseball Scoreboard Division of Facilities, Planning and Management	thru 6-30-2012 12-1-2011 thru 3-30-2012	Oakland
11-3019	Noodle, Inc.	\$1,819.00	GO Bond-Measure B	P.O.	Oakland HS Health	8-12-2010 thru 8-31-2011	Oakland
11-3020	North American Fence & Supply, Inc.	\$9,461.00	GO Bond-Measure B	P.O.	Havenscourt Interim Dining	8-30-2011 thru 12-31-2011	Oakland
11-3021	Polk Communications	\$2,775.00	GO Bond-Measure A	P.O.	Claremont MS Landscaping	8-21-2011 thru 11-30-2011	Oakland
11-3022	ServeSmart	\$3,275.00	GO Bond-Measure B	P.O.	Oakland HS Mod	10-1-2011 thru 10-31-2011	El Cajon
11-3024	Sterling Environmental Corp.	\$21,160.00	Special Reserve Fund	P.O.	Claremont HVAC Replacement	7-15-2011 thru 7-22-2011	Oakland
11-3026	Tot Turf	\$32,000.00	Special Reserve Fund	P.O.	Melrose Play Structure Repair	9-15-2011 thru 12-31-2011	Oakland
11-3027	Tri-Net & McNamara Services Co.	\$8,412.31	GO Bond-Measure B	P.O.	Elmhurst MS Modernization-Auditorium	9-29-2011 thru 12-31-2011	Los Gatos
11-3028	Tri-Net & McNamara Services Co.	\$3,504.92	GO Bond-Measure B	P.O.	Madison MS Health Center	9-19-2011 thru 12-31-2011	Los Gatos

Discussion:

Among the key purposes of the District's Facilities Master Plan is to provide an academic environment for the Oakland community that will give every student, educator, and community member using our facilities the best possible opportunity for learning.

Through implementation of the Facilities Master Plan, the District intends to improve the District's facilities in terms of structural integrity, safety, reliability of operating (mechanical) systems, access to modern resources, number and type of appropriate laboratories and specialized instruction rooms, opportunities for physical education, and attractiveness, such that the Oakland Public Schools are second to none. Operation of the District schools under the planned approach is intended to ensure safety, cleanliness, and orderliness for all individuals participating in the learning process.

The basic facility needs of students such as proper lighting, functional roofs, noise control and well maintained buildings, not only convey the message that we value our students and teachers but may foster a sense of school pride and community ownership which may improve attitudes towards learning. The implementation of the Facilities Master Plan is our first step in that direction.

Fiscal Impact:

Various

Recommendation:

The Board of Education is requested to approve the Facilities Planning and Management to OUSD school sites.



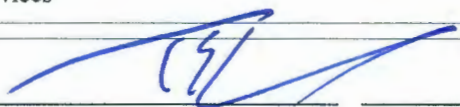
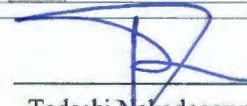
OAKLAND UNIFIED
SCHOOL DISTRICT

**OAKLAND UNIFIED SCHOOL DISTRICT
Department of Facilities Planning and Management
AGREEMENT REQUEST FORM**

DATE SUBMITTED: 9/8/2011
SUBMITTED BY: Mary Ledezma

SECTION I. TYPE OF AGREEMENT (PLEASE CHECK ONE BOX)

1.) A/E (Architect and Engineers) Contract	<input type="checkbox"/>	5.) "Small" (under \$15,000.00) Construction Contract	<input type="checkbox"/>
2.) IOR (Inspector of Record Contract)	<input type="checkbox"/>	6.) Resolution Awarding Bid and Construction Contract	<input type="checkbox"/>
3.) Agreement for Professional Services - Testing Etc.	<input type="checkbox"/>	7.) Change Order	Vendor Number: _____ Fiscal Year: <u>2011-2012</u> P.O. Under \$50K: <input type="checkbox"/>
4.) Amendment to Agreement for Professional Services	<input type="checkbox"/>	8.) Purchase Order	Date Processed: <u>9/9/11</u> To: MB <u>9/9/11</u> To: <u>9/9/11</u>

	Date		Date
Timothy E. White Asst. Superintendent		Tadashi Nakadegawa Facilities Director	

SECTION II. LOCAL BUSINESS PARTICIPATION PERCENTAGE:

Local Business	Small Local Business	Small Local Resident Business	Total Percentage
0.00%	0.00%	0.00%	0.00%

SECTION III. AGREEMENT INFORMATION:

Project Name:	Jefferson New Building	Project No:	06002
Vendor Name:	ABC School Equipment	Vendor Contact:	Cindy Ruiz <u>6260</u>
Vendor Phone Number:	(951) 817-2216	Vendor Mailing Address:	1451 East Sixth Street Corona, Ca. 92879-1715
Agreement Start and Stop Dates:	Start: <u>August 16, 2011</u> Stop: <u>August 16, 2011</u> /EK	Amounts:	Current Contract Amount: \$355.00 Not to Exceed Amount: \$355.00 Revised Contract Amount: \$0.00
Has Work Started?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes give an explanation:	Has Work Been Completed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: _____
Certificate of Insurance Attached	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Date provided:	_____

1289901-831-6260

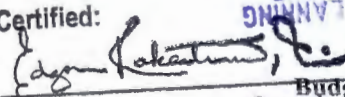
LEGISLATIVE FILE
File ID No. 11-3007
Introduction Date 12-6-2011
Enactment No. 11-2516
Implementation Date 12-14-11

For Construction Contracts >\$15,000, please provide or attach the following:

- | | |
|---|--|
| 1) Number of Bids Received, List of Bidders and Amounts (Bid Form) (Attach Bid Documents) | 6) Performance Bonds Attached |
| 2) Date(s) of Bid Advertisement - | 7) Payment Bonds Attached |
| 3) Date of Bid Opening - | (Sections 6 and 7 to be completed by Contract Administration department) |
| 4) Name of Architect - HKIT | |
| 5) Liquidated damages per day - \$ | |

Scope of Work: (Needed to prepare Executive Summary) Please attach separately along with Vendor's proposal.
Provide (1) one 4' high x 6' wide white markerboard for the Principal's office. Material only. Installation will be by OUSD Building & Grounds.

Discussion Info: (Needed to prepare Executive Summary) (Provide detailed background - Why is contract required and what is the benefit to students) - Add additional pages as needed
Marker board was missed in the contract documents.

Certified: 
Edgar Rakestraw, Jr., Secretary
Board of Education 12/15/11

Funding Source: Bond Measure Budget Number: 9-16-2011

RECEIVED



1451 E. Sixth Street
 Corona, CA 92879-1715
 (951)817-2200
 Fax (951)817-9900

Bid Proposal

Project Bid Date **Bid Number**

Thursday, September 08, 2011 113699
 California State Contractor's License 267316-C61
 Nevada State Contractor's License 71655- C26B

Project Name: Jefferson Portable Repl. Project 06002
 Oakland, Ca

Architect: To: Oakland USD Attn: Mary Ledezma, OUSD P.M.

Scope of work:

Furnish only to jobsite: 1 each 6x4 fixed white markerboard with 1" maprail, hooks and nat. tex insert. Clear satin anodized aluminum trim and tray

Sections:

one shipment to Oakland, Ca (tailgate) \$355.00

Alternates:

Qualifications and Exclusions:

per scope

Additional insurance premiums for General and Automobile Liability and Worker's Compensation!

Conditions:

1. Price is valid sixty (60) days after date of bid.
2. Subject to approved credit.

Retention:

5% Retention for Furnished and Installed Contract.
 0% Retention for Material Only.

Addendums:

none

Union:

Yes

Bondable:

Yes at 2%

Contact:

Cindy Ruiz

SBE:

no

MBE:

No

Bond Included:

No

Mary Ledezma

From: Cindy Ruiz <cruiz@abcse.com>
Sent: Thursday, September 08, 2011 1:56 PM
To: Mary Ledezma
Subject: RE: Jefferson ES Portables - Supp 56
Attachments: 20110908125506.pdf

Hello Mary, please see attached. Thank you

*Thank you
Cindy Ruiz*

Estimating/Sales

Direct: 951 817-2216
Phone: 951 817-2200
Fax: 951 817-9900

ABC School Equipment, Inc.
1451 E. Sixth St.
Corona, Ca 92879

From: Mary Ledezma [mailto:Mary.Ledezma@ousd.k12.ca.us]
Sent: Thursday, September 08, 2011 1:02 PM
To: Cindy Ruiz
Subject: FW: Jefferson ES Portables - Supp 56

Hi Cindy,
At this time, I'm requesting a quote for (1) one marker board (4' x 6') for the Principal's office, See attached Supplement item #2 as an attachment.

The header should indicate the following project infor:

Jefferson Portable Replacement Project #06002
Oakland Unified School District
Attention: Mary Ledezma, OUSD Project Manager

I will issue a contract to ABC as a Purchase Order Agreement.
Should take a few days. Please expedite quote for just material cost and expedite ship time if possible for a week lead time.
thx

Mary Ledezma
Project Manager
Facilities Planning & Management
Oakland Unified School District
510.535.7055 510.499.4447 cell
mary.ledezma@ousd.k12.ca.us

From: Williams, Bonnie [mailto:BWilliams@HKIT.com]
Sent: Wednesday, August 24, 2011 8:39 AM
To: abrown@sjengineers.com; Bart Britton; Eric Onick; Gary Irving; jacque@kellermitchell.com; Jason Zalinski; Justin

Marongiu; Ifowler@bluestoneeng.com; Mary Ledezma; Robin Poppers; Shonda Scott; Tim Brown; vtong@fwa-inc.com
Subject: Jefferson ES Portables - Supp 56

Attached is Supplement No. 56 dated August 23, 2011 for your use.

Please contact Robin Poppers should you have any questions.

Thank you,

Bonnie R. Williams

ARCHITECTS

538 Ninth Street Suite 240 • Oakland California 94607
T 510 625 9800 • F 510 625 9801 • bwilliams@hkit.com • www.hkit.com

This message contains confidential information. Unless you are the addressee (or authorized to receive for the addressee), you may not copy, use, or distribute this information. If you have received this message in error, please advise Bonnie Williams immediately at HKIT (510) 625-9800.



HKITARCHITECTS

538 NINTH STREET SUITE 240 • OAKLAND, CALIFORNIA 94607 • T 510 625 9800 • F 510 625 9801 • WWW.HKIT.COM • A CALIFORNIA CORPORATION

SUPPLEMENT 56

Date: August 23, 2011

HKIT No.: 70030

Project: **OAKLAND UNIFIED SCHOOL DISTRICT
JEFFERSON ELEMENTARY SCHOOL
PORTABLE RELOCATION PROJECT**

Contractor: **ALTEN CONSTRUCTION**

DSA Nos.: **File No. 1-29 and Application No. 01-110415**

The following changes are being considered for the subject project. The Contractor shall quote by work units any changes in the Contract Price and corresponding changes in the Contract Time. This is a request for quotation only and none of the work is to be accomplished until so ordered in writing.

1. Subject: **ADD RECEPTACLES AND DATA AT ADMIN 130**
References: Electrical Drawings and Specification

As requested by the Owner and shown by the attached SUPP. 56-A, provide and install power and data outlets. Patch all finishes at walls and ceilings.

2. Subject: **ADD WHITE BOARD AT PRINCIPAL'S OFFICE 131**
References: Architectural Drawings and Specification

As requested by the Owner and shown by the attached SUPP. 56-B, provide and install one typical whiteboard, 4' x 6', at east wall at Office 131. Mount at typical height for white boards.

There are no Supplement
items on this page.

HKIT ARCHITECTS

By: 
Robin Poppers/bw

Copies:	Eric Onick	Alten Construction
	Tim Brown	Alten Construction
	Gary Irving	Alten Construction
	Mary Ledezma	OUSD Project Manager
	Jason Zalinski	IOR
	Bart Britton	IOR
	Lawrence Fowler	Bluestone Engineers
	Alex Brown	S.J. Engineers
	Victor Tong	F.W. Associates, Inc.
	Stan Hultgren	Safir Rosetti
	Matt Rei	Kister Savio & Rei, Inc.
	Jacque Keller	Keller Mitchell & Co.

PRINCIPAL'S OFFICE, RM 131
 SCALE : 1/4" = 1'-0"

