

**OUSD SES
FREE
Tutoring Services**

**No Child Left Behind
Supplemental Educational Services (SES)
Board Presentation - Finance and Human Resource Committee**

**Monday, January 31, 2011
OUSD Board Room
1025 2nd Ave., 1st Floor – Oakland, CA 94606**

**OUSD SES
FREE
Tutoring Services**

**OUSD Supplemental Educational Services (SES) Department
Contact Information**

**SES Office Address:
4551 Steele Street
Room 9
Oakland, CA 94619**

**SES Parent Hot Line:
510-879-8185**

SES Professional Team:

**Niambi Clay
Program Manager
Niambi.Clay@ousd.k12.ca.us**

**Joaquin Garcia
Bilingual Administrative Assistant
Joaquin.Garcia@ousd.k12.ca.us**

**Peter Mummert
Consulting Program Assistant
Petemummert@gmail.com**

SES Overview – Definition

What are Supplemental Educational Services?

- Additional academic instruction designed to increase the academic achievement of students in schools in need of improvement as outlined in **No Child Left Behind, Supplemental Educational Services, Title I, Section 1116(e)**.
- Academic assistance such as tutoring, remediation and other educational interventions provided that such approaches are consistent with the content and instruction used by OUSD and are aligned with California's academic content standards.
- Must be provided outside the regular school day.

SES Overview – Student Qualification

Who qualifies for SES?

- Students that attend schools in Program Improvement (PI) years 2-5.
- Low Income – students that qualify for the Free and Reduced Lunch program.
- If there is more demand than there are slots, priority will be given to the students with the lowest standardized test scores.

SES Overview – Funding

Do SES funds supplant money that would otherwise be going to the school site? In other words, does SES take money away from the school sites?

•No!

•Unless a lesser amount is needed, the **LEA must spend an amount equal to 20 percent of the Title I, Part A (Basic Grant)**, allocation. This percentage is based on the amount after transfers but prior to adding carryover. Of the 20 percent, unless a lesser amount is needed, five percent must support choice-related transportation, five percent must support the provision of supplemental services, and the remaining 10 percent may support the costs of either choice-related transportation or supplemental services. Out of the remaining 10 percent up to one percent can be used for parent outreach and assistance.

(Instructions from the **Consolidated Application for Funding Categorical Aid Programs**)

SES Overview – Provider Approval

How are the tutoring providers chosen?

- SES is a **parent-choice** program.
- Parents may choose from among 89 organizations.
- Providers are approved by the CA Dept of Education (CDE).
- OUSD must contract with CDE-approved providers that are chosen by OUSD parents.
- CDE Approved Provider List for OUSD -
<http://www.cde.ca.gov/ta/ac/ti/ap/providers.aspx?district=724>

SES Overview – Program Design

Program design varies GREATLY

- **On-site** instruction – one-to-one, small group and regular class size
- **In-home** instruction – one-to-one and small group
- **Online** instruction – w/instructor or completely computer-based
- **Educational Centers, Libraries and Community Centers** – parents need access to transportation

Providers tutor in subject-specific areas

(math, ELA, science, combination of these)

	Tutor Tutor - School/Escuela - Other locations/Centro de aprendizaje, biblioteca y centro comunitario - Online/Internet - Home/Casa	Grades Grados	Maximum Tutor to Student Ratio Proporción de Maestro a Estudiante	Subjects Materias M: Math/Matemáticas E: English/Inglés	Serves Students with Disabilities da Servicios a Estudiantes con Incapacidades	Serves English Language Learners da Servicios a Estudiantes que Están Aprendiendo Inglés	Hours of Instruction Horas de Instrucción	Phone Teléfono
1	# 1 A+ Student Learning Academy/Center	K-12	1:1 and 1:10	M & E	x	x	23	(916) 921-8386
2	1-on-1 Learning with Laptops	K-12	1:1	M & E	x	x	20	(877) 588-8677
3	A + Educational Centers	K-12	1:1 and 1:5	M & E	x	x	19	(800) 700-2758
4	Aavanza Online	2-12	1:3	M & E	x	x	20	(877) 833-3323
5	ABC Phonetic Reading School, Inc.	K-8	1:1 and 1:3	E	x	x	20	(209) 451-5063 or (209) 518-0188
6	Academic Advantage	K-12	1:1 and 1:5	M & E	x	x	38	(866) 788-8677
7	ACE Tutoring Services, Inc.	K-12	1:1 and 1:5	M & E	x	x	25	(800) 688-1103
8	Action Learning Systems	K-12	1:10	E	x	x	25	(916) 821-3989
9	Bright Sky Learning, L.L.C.	K-12	1:5	M & E	x	x	37	(916) 849-3689
10	Carney Educational Services	K-12	1:1	M & E	x	x	33	(707) 545-2921
11	Club Z! In-Home Tutoring Services, Inc.	K-12	1:1 and 1:5	M & E	x	x	23	(888) 434-2582
12	Daekyo America, Inc.	K-8	1:1 and 1:3	M & E			30	(408) 243-1230
13	Extreme Learning	K-12	1:5	M & E	x	x	25	(877) 439-8576
14	Girls Incorporated of Alameda County	K-3	1:15	E	x	x	50	(510) 357-5515 ext 249
15	Girls Moving Forward / Boys Moving Forward	K-12	1:5	M & E	x	x	38	(510) 387-8101
16	Healthy Families	K-12	1:1 and 1:5	M & E	x	x	27	(916) 647-2822
17	Innovadia	3-12	1:1	M & E	x	x	25	(818) 301-5677
18	Jair Learning	K-12	1:10	M & E	x	x	34	(510) 967-7363
19	L.E.A.P.S. Learning Services	K-12	1:1 and 1:10	M & E	x	x	30	(888) 549-9990
20	Our Place Center of Self-Esteem, Inc.	K-12	1:1 and 1:10	M & E	x	x	21	(415) 691-5470
21	Professional Tutors of America, Inc.	K-12	1:1	M & E	x	x	23	(800) 832-2487 ext 245
22	Studentnest.com	1-12	1:1 and 1:3	M	x	x	23	(888) 295-3916
23	Sullivan Learning Systems, Inc.	K-8	1:1 and 1:10	E	x	x	22	(510) 452-9854
24	Super Stars Literacy, Inc.	K-2	1:10	E	x	x	60	(510) 777-0870
25	Sure Prep Learning	K-12	1:1 and 1:3	M & E	x	x	23	(877) 931-9797
26	Sylvan Learning	K-12	3 center, 1:8 oth	M & E		x	31	(510) 428-4000
27	The Achievement Academy, LLC	K-12	1:10	M & E	x	x	42	(225) 214-7800
28	The Community College Foundation	K-12	1:1	M & E	x	x	36	(866) 266-2655; (916) 418-5137
29	The Learning Curve	K-12	1:1 and 1:5	M & E	x	x	30	(510) 585-7576; (510) 364-6846 (español)
30	Total Education Solutions	K-12	1:1	M & E	x	x	28	(916) 564-5010 or (877) 837-4332
31	Tutorial Services	K-12	1:1	M & E		x	25	(888) 292-2076
32	Tutorpedia	K-12	1:1	M & E	x	x	25	(415) 948-1585
33	TutorWorks INC	K-8	1:10	M & E	x	x	20	(650) 298-8867
34	XCEL Educational Services	K-12	1:3	M & E	x	x	38	(408) 425-3425

SES Overview – Program Evaluation

Monitoring Responsibilities – CA Dept of Education

The CDE is responsible for developing and applying objective criteria for evaluating providers and monitoring the quality of services that they offer. The state must use those criteria to review and approve providers for inclusion on the state list and to ensure that instruction is consistent with the curriculum and standards used by the LEA and the state. If a provider fails for two consecutive years to contribute to increasing the academic achievement of the students it serves, the state must remove it from the state-approved provider list.

<http://www.cde.ca.gov/ta/ac/ti/documents/faqs.doc>

OUSD Overview – District Specifics

Per Pupil Allocation
for OUSD as
determined by the
California Department
of Education

2010-2011

\$1,727.17

Number of OUSD
Eligible SES Students
to be Served (at full
attendance)

2010-2011

**Approximately 3,600
District-wide**

School Type 2010-2011	Number of Eligible Schools
Elementary Schools	17
Middle Schools	14
High Schools	10
Alternative Schools	6
TOTAL	47

As of 1/14/2011 **3,797
students** currently
enrolled in SES
programs.

OUSD Overview – SES Applications

Number of OUSD
SES Students that
applied by School

(Does not include
ineligible schools)

Total Students
(Receiving Service
and Waitlisted)

Approx. 6,400

Elementary School	Students
Allendale Elementary	229
Ascend Elementary	302
Brookfield Village Elementary	251
Esperanza Elementary	150
Fred T. Korematsu	135
Garfield Elementary	257
Global Family School	197
Hoover Elementary	159
International Comm. Elementary	109
Lafayette Elementary	193
Lakeview Elementary	176
Lazear Elementary	183
M L King Jr Elementary	149
Manzanita Community	173
Markham Elementary	169
Maxwell Park Elementary	145
Santa Fe Elementary	176
Total	3,153

Middle School	Students
Alliance Academy	179
Bret Harte Middle School	255
Claremont Middle School	78
Coliseum College Prep	65
Edna M Brewer Middle School	110
Elmhurst Community Prep	47
Frick Middle School	107
James Madison Middle School	87
Melrose Leadership Academy	86
Roosevelt Middle School	165
Roots International Academy	91
United For Success	46
Urban Promise Academy	33
Westlake Middle School	263
Total	1,612

High School	Students
Business Information Tech HS	12
East Oakland Arts HS	104
EXCEL College Prep HS	55
Leadership Preparatory HS	134
Mandela High School	31
Media College Prep	15
Oakland High School	242
Oakland Technical High School	655
Skyline High School	108
Youth Empowerment School (YES)	5
Total	1,361

Alternative School	Students
Barack Obama Academy	1
Dewey Academy	160
Hillside Academy	0
Rudsdale Continuation	17
Sojourner Truth/ Ind. Study	18
Street Academy	76
Total	272

OUSD Overview – Parent Selection Process

1 Determine Student Eligibility

- Is School Eligible?
- Is Student in Free/Reduced Lunch Program or attend a Provision II school?

Applications Due:
September 24, 2010

Tutoring Begins:
January 2010

2 Select Tutor - Due 9/24/10

- Receive Provider Information via Mail, Registration, at School Office, or from Provider
- Attend SES Provider Fair to Meet Providers in Person
- Fill out an Application and Choose Top 2 Providers

Please note: Parents may **NOT** switch programs after January 15, 2011

3 Receive Notification and Begin Tutoring in January

- Receive Formal SES Acceptance Letter*
- Provider will Contact Parent to Set Up Initial Meeting
- Attend Initial Assessment Meeting and Sign Individual Learning Plan

*** Students who do not receive services due to lack of space will be placed on a waiting list.**

OUSD Overview – Funding and Provider Contracts

- **Funding Sources**
 - Title I Allocation of up to 20% (Annual Funds)
Approx. \$4.63M
 - ARRA Title I (One-Time Funds)
Approx. \$1.53M
- **Contract Amounts based on number of:**
 - Eligible applications (initial contract amount)
 - Priority students from ranking (amendment)
- **Multiplied by Per Pupil Allocation (\$1,727.17)**

OUSD Overview – Provider Contract Amounts

■ Initial Contracts

- Do not have F/R List, Final PI Statuses, Per Pupil Allocation or Test Scores for ranking
- Quick Count of Applications submitted by Deadline
- Formula based on number of applications at Provision II schools and non-Provision schools

SES Contract Estimate Calculations					
A=number of Applications	Provision II Schools	PLUS	Non Provision II Schools	TIMES	OUSD PPA
A≤10	.8A	&	.7A	X	1,500.00
11≤A≤100	.7A	&	.6A	X	1,500.00
101≤A≤300	.6A	&	.5A	X	1,500.00
A>=301	.4A	&	.3A	X	1,500.00

■ Contract Amendments

- Priority applications (eligible and ranked)

OUSD District Overview 2009-2010

Per Pupil Allocation as
determined by CDE

\$1,612.51

Number of OUSD
Eligible SES Students
that Applied

≈ 6,300 District-wide

SES Budget 2009-2010

Title I, Part A - \$4.65M

ARRA Title I - \$2.93M

Number of Students

Served (4+ hours) ≈ 3,400

Waitlisted ≈ 1,300

Funds Expended

Title I, Part A - \$3.33M

ARRA Title I - \$1.41M

**Due to Opt Outs, Drops
and Partial Attendance**

OUSD Overview — Provider Invoicing

- Payments only for actual direct tutoring time
- One hourly rate – NO FREE HOURS – dependant on number of hours divided into PPA of \$1,727.17.
- MAY NOT charge for meetings, including parent meetings, orientations or meeting with OUSD staff
- MAY NOT charge for any student that has no Individual Learning Plan (ILP) on file in the SES office
- MAY NOT charge for any student not on the official spreadsheet distributed by the SES office
- MAY NOT charge for absences
- MAY NOT charge for start-up costs or overhead
- MAY charge for up to 2 hours of assessment time (1 hour each pretest & posttest) ONLY IF student completes 2+ hours of tutoring time
- All invoices must be accompanied with an electronic record of attendance, student sign-in sheets, and a staff qualification list.

OUSD Overview – Attendance Sheet Sample

Provider:	XYZ Tutoring											Monthly Hours		
School	Name	Date Assigned to Provider	OUSD ID	CSIS ID	ISLP Received	Subject	Start Date	End Date	Pre-Test	Post-Test		December	January	February
School A	Student 1	10/29/2008	#####	#####	x	M	12/16/08		87				10.00	10.00
School A	Student 2	12/16/2008	#####	#####	x	B	01/08/08		65				7.00	13.50
School B	Student 3	10/29/2008	#####	#####		E	12/01/08		72				5.50	12.00
Totals:												\$ -	\$ 562.50	\$ 887.50

OUSD Overview – On-Site Provider Process

- Provider with the highest number of eligible priority applications will receive priority to be allocated space on the school site.
- Schools may host multiple providers, but the District rule gives priority to top provider.
- If a provider is allocated on-site space, they must agree to pay all fees and abide by all rules of on-site rental.

Task	Date
Provider attends <u>mandatory meeting</u>	July 21, 2010
Provider signs Memorandum of Understanding (MOU) and Individual Services Agreement (ISA) and submits all insurance and reporting documentation (see checklist)	August 11, 2010
Provider attends SES <u>Informational Fairs</u>	September 2010
<u>Parents choose</u> providers	until September 24, 2010
MOU executed by OUSD based on initial student enrollment and estimated PPA of \$1,500.00	October 2010
<u>Initial Student lists</u> and related documentation are given to providers by OUSD SES office	November & December 2010
Providers <u>contact Parents</u> to complete registration	November & December 2010
<u>Classes</u> begin	January 2011

OUSD Overview – Timeline cont.

Task	Date
<u>Final Student lists</u> and related documentation are given to providers by OUSD SES office	February 2011
<u>MOU Amendment is executed</u> by OUSD	March 2011
Provider, District and parents complete the <u>Individual Learning Plan (ILP)</u> after initial assessment and provider sends completed plan to the OUSD SES office before services for student begin	January 2011
<u>Absolute FINAL ILP due date</u>	January 28, 2011
<u>Rolling SES enrollment</u> of waitlist up to max contract amount	February - April 2011
Provider prepares and submits Excel Spreadsheet <u>Attendance Report</u> whenever invoices are submitted to OUSD SES	January 10 th , February 10 th , March 10 th , April 11 th , May 10 th , June 10 th , and June 24 th , 2011
Provider submits Supplemental Education Services <u>Attendance/Progress Report</u> for each student to parents and school after each 15 hours of service, at least	Varies

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No Child Left Behind

Supplemental Educational Services (SES)

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• Q & A