

MEASURE N COMMISSION

1000 Broadway, Suite 680
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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools. Thriving Students

Measure N - College & Career Readiness - Commission

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Enactment Date	2/22/2023 er

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Member
James Harris, Member
Marc Tafolla, Member
Katy Nuñez-Adler, Member

Board Meeting Date February 7, 2023

Subject Budget Modification Form
Services For: Oakland High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for Oakland High School reducing from \$3,630.16 to \$0, Facility Rental, and establishing Transportation Costs for \$3,630.16, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Oakland High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Facility Rental by \$3,630.16, and use that money to create a new strategic action, Transportation Costs.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



2022-23 Measure N Budget Modification Form OUSD Schools



Date:	1/30/2023	Principal:	Pamela Moy
School Name:	Oakland High School	Site #:	304
Pathway(s): (required for multiple use of programs)	Innovative Design and Engineering Academy (IDEA)	Requested By:	Tiffany Jordan

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
21-22 Carryover Plan	32	Was \$6,630.16, new total after approval of BMF #1 is \$3,630.16	Facility Rental for Innovative Design & Engineering Academy (IDEA) Teachers Team Retreat. Facility rental for the IDEA teachers team retreat to work on curriculum development, develop shared practices, and plan interventions and support for students of concern. This expenditure supports pathway development by allowing the teacher team to spend a significant amount of time together to collaborate and plan. With two new co-directors and several new teachers on the team who are all new to Linked Learning and pathways, it is important to have time to work together in a deep and sustained way with minimal distractions. This will improve student engagement because as a result of this, teachers will have more shared practices and a greater understanding of our students, therefore creating greater alignment of and connections across classes for students. All IDEA students will benefit, around 170 students. It addresses the need for the teacher team to have a long period of uninterrupted time to plan and work on implementing Measure N goals and strategic actions (as opposed to biweekly 1 hour meetings). This is to increase the original amount in their plan, which was \$3000.	\$3,630.16

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No impact. All original strategic actions are happening, we just don't need the full amount of the originally allocated funds so we are moving them into a different strategic action that requires more funds.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5624	304	3040	3910	0101	99999

d. Total amount being transferred: \$ \$3,630.16

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
2021-2022 Carryover Plan	N/A	N/A	<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p>	\$3,630.16
			<p>Transportation Costs for charter buses for Work Based Learning and Community Building events: This expenditure is to cover the cost of transportation for career and college exploration and community building trips as well as transportation costs to public exhibition events for project-based learning culminating experiences for all IDEA students. This expenditure is aligned with our goals to continue to develop the work-based learning scope and sequence and identify the hallmark events and experiences for each grade level.</p>	

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5826	304	3040	3910	0101	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

Tiffany Jordan
Name:
Teacher Leader/Pathway Director
Signature

1/30/23
Date

Pamela Moy
Name:
Principal Signature Required

1/30/23
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 1/30/2023

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: Nancy Gomez

Date: 1/30/23

H.S. Network Superintendent, Approval Signature: VS

Date: 1/31/23