

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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| Board Office Use: Legislative File Info. | |
|--|--------------|
| File ID Number | 23-0293 |
| Introduction Date | 2/7/2023 |
| Enactment Number | 23-0389 |
| Enactment Date | 2/22/2023 er |

Memo

To Board of Education

From Measure N Commission
Louise Waters, Chairperson
David Kakishiba, Member
James Harris, Member
Marc Tafolla, Member
Katy Nuñez-Adler, Member

Board Meeting Date February 7, 2023

Subject Budget Modification Form
Services For: MetWest High School

Action Requested and Recommendation Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for MetWest High school reducing from \$71,500.00 to \$46,500.00, Classified Support Salaries and establishing Travel and Conference Expenses for \$25,000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

MetWest High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the approved strategic action, Classified Support Salaries, by \$25,000.00, and use that money to create a new strategic action, Travel and Conference Expenses.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form

2022-23 Measure N Budget Modification Form OUSD Schools

| | | | |
|--|--------------|---------------|------------------|
| Date: | 12/19/2022 | Principal: | Shalonda Gregory |
| School Name: | MetWest | Site #: | 338 |
| Pathway(s): (required for multiple use of programs) | Whole School | Requested By: | Shalonda Gregory |

Step 1:

a. Add the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | Measure N Budget Original Strategic Action (proper & full justification) | Total Amount Transferred |
|--------------------------|-----------------------------|--|---|--------------------------|
| Whole School Tab | 118 | Was \$100,000.00, New total after approval of prior BMFs is, \$71,500.00 | Classified Support Salaries: Hire a College and Career Readiness Specialist, at 1.0 FTE , to expose scholars to colleges and career opportunities, provide access to future educational & career opportunities by hosting on site college events, assist scholars with FAFSA, community college support, community outreach, supports with dual enrollment, college and career counseling. (Salary & Benefits) | \$25,000.00 |

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms)

No Impact - no longer need that position.

c. Enter the Account String for the Original Approved Strategic Action:

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010 | 9333 | 0 | 3800 | 2490 | 2205 | 338 | 3380 | 1690 | 0210 | 99999 |

d. Total amount being transferred: \$ 25,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N EIP.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach the Measure N Duty Statement form to the Budget Modification Form.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification is allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

| Measure N Plan & Pathway | Budget Action - Line Item # | Original Amount Approved | <p align="center">New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i></p> <p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this document to provide a proper justification for your new or revised strategic action.</p> | New or Amended Amount |
|--------------------------|-----------------------------|--------------------------|---|-----------------------|
| Whole School | N/A | N/A | <p>Travel and Conference expenses for MetWest Teachers and/or staff to visit Big Picture Learning (BPL) schools. Our goal is to provide our students with rich authentic experiences to prepare them to be critical thinkers who are college and career ready. The BPL model fosters the environment for this to happen and it's imperative our staff is provided multiple opportunities to build their capacity to support this work at high levels. 90% of our staff is new and the other 10% has no formal training of the Big Picture Learning model. Majority of the staff have very little pedagogy in the BPL model. Traveling to other BPL schools will be instrumental in building their capacity to be more effective in implementing instructional strategies and increase their knowledge of how Learning Through Interest (LTI/Internships) impacts student outcomes. Receiving professional development in BPL model and LTI will not only increase their knowledge but increase their understanding of how they should properly facilitate the LTI mentorship program and how to properly supervise the LTI program as an Internship Supervisor. Our Internships are an integral part of our learning model. It is very important to the integrity of the learning model that we do this well. Additionally, as part of redesign inquiry, we are looking to learn from other BPL schools how Linked Learning lives in those schools. We want to maximize Linked learning opportunities offered at MetWest. This will in turn increase student engagement, attendance, and potentially boost our enrollment.</p> | \$25,000.00 |

b. Enter the New or Revised Account String:

| Fund | Resource | Year | Goal | Function | Object | Site | Manager | Program | LCAP | Optional |
|------|----------|------|------|----------|--------|------|---------|---------|------|----------|
| 010 | 9333 | 0 | 3800 | 1000 | 5200 | 338 | 3380 | 1690 | 0101 | 99999 |

Signature of Approvals: *(Please insert the team member's name below the signature line)*

Name:
Teacher Leader/Pathway Director
Signature

Date

Shalonda Gregory
Name:
Principal Signature Required

12/22/2022
Date

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 12/28/22

Escape Budget Transfer or Journal Entry Link No: _____

Program Manager, Approval Signature: _____

Nancy Gomez

Date: 12/28/22

H.S. Network Superintendent, Approval Signature: _____

VS
Type text here

Date: 12/29/22