

Board Office Use: Legislative File Info.	
File ID Number	23-0004A
Introduction Date	1/9/2022
Enactment Number	
Enactment Date	



**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Board of Education

From Kyla Johnson Trammell, Superintendent
Joshua R. Daniels, Chief Governance Officer
Edgar Rakestraw, Parliamentarian

Meeting Date January 9, 2023

Subject 2023 Annual Organizational Meeting of the Governing Board

WITHDRAWN

Ask of the Board Adoption by the Board of Education of Resolution No. 2223-0039A - Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2023 Calendar Year **and President's Appointments for the 2023 Term.**

Background

Pursuant to Board Bylaw 9100, the Board of Education is required to annually conduct an Annual Organizational Meeting on the first Monday following January 2. In odd-numbered years, the Annual Organizational Meeting is typically aligned with the meeting of the City Council.

At the Annual Organizational Meeting, the Board organizes itself for the conduct and exercise of its lawful responsibilities, including but not exclusively, by electing from among its membership (except student members) a President and Vice President; designating its appointed officers; authorizing signatures; establishing a schedule of Regular Meetings for the calendar year; setting the membership of Board committees and designating Board representatives on or liaison to Board commissions and other bodies; and, at its option, increasing Board Member compensation within the limits of Education Code section 35120.

Discussion

The nomination and election of the President and Vice President of the Board are scheduled to be taken up immediately prior to this item. The proposed Resolution No. 2223-0039 - *Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2022 Calendar Year* includes authorizing signatures, establishing a schedule of Regular Meetings for the calendar year, and setting the membership of Board committees and designating Board representatives on or liaison to Board commissions and other bodies. There is no proposal to increase Board Member

Fiscal Impact ~~N/A~~ compensation.

Attachment(s) • Resolution No. 2223-0039A - Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2023 Calendar Year **and President's Appointment for the 2023 Term.**

**RESOLUTION OF THE
BOARD OF EDUCATION OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2223-0039A

Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2023 Calendar Year and the President's Appointments for the 2023 Term

WHEREAS, Board Bylaw 9100 prescribes that, at the Annual Organizational Meeting of the Governing Board, the Board shall, among other responsibilities, organize itself for the conduct and exercise of its lawful responsibilities, including but not exclusively, by electing a President and Vice President from among its membership (except student members); designating its appointed officers; authorizing signatures; establishing a schedule of Regular Meetings for the calendar year; and, at its option, increasing Board Member compensation within the limits of Education Code section 35120;

WHEREAS, pursuant to Board Bylaws 9130 and 9131, the Board President is vested with the authority to appoint members of committees of the Board, advisory and oversight committees and commission(s), and representatives of the District or Board to other entities, subject to the advice and consent of the Board;

WHEREAS, any Board member interested in serving as Board President was invited to submit a list of appointments to be included as an attachment to this Resolution in case that member is nominated and elected Board President; and

WHEREAS, two Board members submitted such a list.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby confirms Kyla Johnson-Trammell as Board Secretary and Joshua R. Daniels as Chief Governance Officer (General Counsel) pursuant to Board Bylaw 9100, or other authority, and that such appointees shall serve in his/her respective capacity until his/her successor is appointed pursuant to Board Bylaws or other Resolution of or action of the Board;

BE IT FURTHER RESOLVED, pursuant to Education Code section 42632 and applicable Board Bylaws, the Board hereby adopt **Resolution No. 2223-0039A - Verified Signatures for Various District Funds and Accounts as of January 9, 2023, attached hereto as Attachment A**, and incorporated herein by reference, which authorize the actual, electronic, or facsimile signatures of the individuals (including the Board President) listed therein for the purposes listed therein;

BE IT FURTHER RESOLVED, the Board hereby adopts the dates of Regular meetings and the associated timeline for submission, preparation, and issuance of Regular Meeting Agenda items and associated documents as delineated in **Attachment B - Regular Meeting, Agenda Preparation, and Issuance Schedule (January 1, 2023 through January 31, 2024)**, attached hereto and incorporated herein by reference, as well as the additional details:

- A Regular Meeting of the Board shall occur at 4:00 P.M. on the second and fourth Wednesday of each month, except:
 - o in June, the Regular Meetings shall occur on the first, third, and fourth Wednesdays,
 - o in July, no Regular Meetings shall be held,

- in November, the second Regular Meeting shall occur on the fifth (rather than the fourth) Wednesday, and
- in December, there shall not be a second Regular Meeting,
- The Regular Meetings of the Board shall be held in the Great Room at La Escuelita Elementary School located at or near 1050 2nd Avenue, Oakland, CA, unless otherwise noticed,
- Unless prohibited or otherwise permitted by state law, Board Policy, Board Bylaw, Board Resolution, or other legally permissible action, each Regular Meeting of the Board, its standing committees, and voter enacted oversight committees and commissions shall be open to the public for in-person attendance as well as broadcasted on TV, streamed live online, and/or made available live via a video conference service (e.g., Zoom) and otherwise supported pursuant to the requirements of Board Bylaws;

~~**BE IT FURTHER RESOLVED**, the President hereby nominates the persons named in **Attachment C President's Appointments for 2023 Term** to the positions stated therein and that the Board hereby confirms said appointments for 2023 Calendar Year, effective immediately, with a term end date at the Board's Annual Organizational Meeting in January 2024 unless the President proposes, and the Board confirms, change said positions; and~~

BE IT FURTHER RESOLVED, the Board hereby directs the Secretary or other designee to publish the 2023 Calendar of the Regular Meetings of the Board, its standing committees, and voter enacted oversight committees and commissions forthwith or as soon as that information is known.

PASSED AND ADOPTED on January 9, 2023, by the Governing Board of the Oakland Unified School District by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSED:

ABSENT:

CERTIFICATION

We hereby certify that the foregoing is a full, true, and correct copy of a Resolution passed at the Annual Organizational Meeting of the Board of Education of the Oakland Unified School District held on January 9, 2023.

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OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Kyla Johnston-Trammell
Superintendent and Secretary, Board of Education

Attachments

Attachment A – Resolution No. 2223-0039A – Verified Signatures for Various District Funds and Accounts as of January 9, 2023

Attachment B – Regular Meeting, Agenda Preparation, and Issuance Schedule – January 1, 2023 Through January 31, 2024

~~Attachment C – President’s Appointments for the 2023 Term – Mike Hutchinson~~

~~President’s Appointment for the 2023 Term – Benjamin “Sam” Davis~~

ATTACHMENT A

**RESOLUTION OF THE
BOARD OF EDUCATION OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2223-0039AA

Verified Signatures for Various District Funds and Accounts as of January 9, 2023

WHEREAS, Education Code section 42632 requires that each order drawn on the funds of a school district be signed by at least a majority of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name;

WHEREAS, Education Code section 42633 requires the governing board of each school district to be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name;

WHEREAS, such a filing shall be updated at least annually, but as often as required due to any changes in staffing or applicable assignment;

WHEREAS, Board Resolution No. 31370, dated September 4, 1985, established the Oakland Unified School District Cafeteria Account with the Union Bank of California ("Cafeteria Account") for the purpose of depositing receipts from the sale of food at the District's cafeterias;

WHEREAS, Board Resolution No. 1213-0036, adopted October 24, 2012, established the Oakland Unified School District Fresh Produce Market Account with the Union Bank of California ("Fresh Produce Market Account") for the purpose of deposits into and disbursements from the Fresh Produce Market Account;

WHEREAS, Education Code section 41017 authorizes the establishment of a bank clearing account for depositing miscellaneous receipts and for withdrawing such receipts for payment into the county treasury;

WHEREAS, the District requires such a bank account for the purpose of depositing fees from parents/guardians of children attending the District's Child Development Centers;

WHEREAS, Resolution No. 31372, dated September 4, 1985, authorized Union Bank of California to be the depository of funds for this purpose ("Child Development Clearing Account");

WHEREAS, Resolution No. 31371, dated September 4, 1985, established the Oakland Unified School District Revolving Fund ("Revolving Fund Account");

WHEREAS, the Revolving Fund Account has the sum of one hundred fifty thousand dollars (\$150,000) to cover costs of materials and services to meet special needs and to provide for payroll adjustments when appropriate;

WHEREAS, the Board wishes to comply with the request of the Alameda County Treasurer to maintain a separate bank account for the payroll direct deposit;

WHEREAS, a payroll direct deposit account has been established at the Alameda County Treasury (“Payroll Direct Deposit Account”);

WHEREAS, the Board wishes to comply with the request of the Alameda County Treasurer to maintain a separate bank account for the deposit and payment of payroll taxes;

WHEREAS, a payroll tax and deposit bank account has been established at the California Bank and Trust (“Payroll Tax and Deposit Bank Account”) in the amount of one hundred dollars (\$100);

WHEREAS, the Board established the Oakland Unified School District Workers’ Compensation Account with the Bank of America (“Workers’ Compensation Account”) for the purpose of paying District Workers’ Compensation Plan costs;

WHEREAS, Government Code section 16429.1 created a Local Agency Investment Fund (“LAIF”) in the State Treasury for the deposit of monies of a local agency for purposes of investment by the State Treasurer;

WHEREAS, the Board does hereby find that the deposit and withdrawal of monies in the LAIF for the General Account #75-01-016 and the Bond Account in accordance with provisions of Government Code section 16429 .1 for the purpose of investment as stated therein as in the best interests of the District;

WHEREAS, the Board has authorized the deposit and withdrawal of monies in the LAIF for the General Account #75-01-016 the Bond Account in the State Treasury in accordance with provisions of Government Code section 16429.1 for the purpose of investment as stated therein; and

WHEREAS, the Board established the Oakland Unified School District Business Investment Account with the Union Bank of California (“Business Investment Account”) for the purpose of depositing anticipated health plan costs in an interest bearing account.

NOW, THEREFORE, BE IT RESOLVED, unless otherwise noted herein, each order drawn on the funds of the District held in the custody or care of the Alameda County Superintendent of Schools shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer

Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer

DeCarlos Kaigler, Chief Financial Officer

Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, deposits receipts from the sale of food and other actions related to the Cafeteria Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Amy Glodde, Interim Executive Director, Nutrition Service

;

BE IT FURTHER RESOLVED, deposits into and disbursements from the Fresh Produce Market Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Amy Glodde, Interim Executive Director, Nutrition Services

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Child Development Clearing Account on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Christie Herrera, Executive Director, Early Childhood Education

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Revolving Fund Account in excess of \$10,000 on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Payroll Direct Deposit Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Nicole Caldwell, Payroll Director, Accounting Department

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts and other instruments drawn, accepted or given for payment on Payroll Tax and Deposit Bank Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Nicole Caldwell, Payroll Director, Accounting Department

;

BE IT FURTHER RESOLVED, disbursements in excess of \$10,000 from the Workers' Compensation Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Rebecca Littlejohn, Risk Management Officer

;

BE IT FURTHER RESOLVED, deposits into or withdrawals from the LAIF for the benefit of or on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, disbursements from the Business Investment Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer

Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer

DeCarlos Kaigler, Chief Financial Officer

Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, the attached list of signatures constitutes the verified signatures for the individuals named in this Resolution and the Superintendent or designee is directed to file the same with the county superintendent of schools as provided for under Education Code section 42633;

BE IT FURTHER RESOLVED, this Resolution supersedes all previous resolutions regarding the required and authorized signatories for one or more of the following:

- funds deposited with or in the custody or care of the Alameda County Superintendent of Schools
- Cafeteria Account
- Fresh Produce Market Account
- Child Development Clearing Account
- Revolving Fund Account
- Payroll Direct Deposit Account
- Payroll Tax and Deposit Bank Account
- Workers' Compensation Account
- LAIF
- Business Investment Account

; and

BE IT FURTHER RESOLVED, this Resolution is effective immediate upon its approval by the Board.

PASSED AND ADOPTED on January 9, 2023, by the Governing Board of the Oakland Unified School District by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSED:

ABSENT:

CERTIFICATION

We hereby certify that the foregoing is a full, true, and correct copy of a Resolution passed at the Annual Organizational Meeting of the Board of Education of the Oakland Unified School District held on January 9, 2023.

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OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Kyla Johnston-Trammell
Superintendent and Secretary, Board of Education

Attachment
Attached List of Verified Signatures

Attached List of Verified Signatures

Signature

Name

Board President

Title

Signature

Kyla Johnson Trammell

Name

Superintendent and Board Secretary

Title

Signature

Lisa Grant-Dawson

Name

Chief Business Officer

Title

Signature

Sondra Aguilera

Name

Chief Academic Officer

Title

Signature

Curtiss Sarikey

Name

Chief of Staff

Title

Signature

Preston Thomas

Name

Chief Systems & Services Officer

Title

Signature

Ryan Nguyen

Name

Controller

Title

Signature

DeCarlos Kaigler

Name

Chief Financial Officer

Title

Signature

Christie Herrera

Name

Executive Director, Early Childhood Education

Title

Signature

Nicole Caldwell

Name

Payroll Director

Title

Signature

Rebecca Littlejohn

Name

Risk Management Officer

Title

Signature

Amy Glodde

Name

Interim Executive Director, Nutrition Services

Title

Attachment B
Regular Meeting, Agenda Preparation, and Issuance Schedule
January 1, 2023 Through January 31, 2024

Board Meeting Date (Wed. unless noted)	Intended Date to Post Agenda* (Fri. unless noted)	Intended Date to Release Draft Agenda to Board (Fri. unless noted)	Intended Date for Agenda Management Team Review (Mon. unless noted)	Board Office Agenda Item Submission Date Deadline (Fri. unless noted)
January 9, 2023† (Monday)	December 28, 2022 (Wednesday)	December 21, 2022 (Wednesday)	December 20, 2022 (Tuesday)	December 9, 2022 (Board & Legal Staff only)
January 11, 2023	January 6, 2023	December 28, 2022 (Wednesday)	December 20, 2022 (Tuesday)	December 16, 2022
January 25, 2023	January 20, 2023	January 13, 2023	January 9, 2023	December 28, 2022 (Wednesday)
February 8, 2023	February 3, 2023	January 27, 2023	January 23, 2023	January 13, 2023
February 22, 2023	February 17, 2023	February 10, 2023	February 6, 2023	January 27, 2023
March 8, 2023	March 3, 2023	February 24, 2023	February 21, 2023 (Tuesday)	February 10, 2023
March 22, 2023	March 17, 2023	March 10, 2023	March 6, 2023	February 24, 2023
April 12, 2023	April 7, 2023	March 30, 2023 (Thursday)	March 27, 2023	March 17, 2023
April 26, 2023	April 21, 2023	April 14, 2023	April 10, 2023	March 30, 2023 (Thursday)
May 10, 2023	May 5, 2023	April 28, 2023	April 24, 2023	April 14, 2023
May 24, 2023	May 19, 2023	May 12, 2023	May 8, 2023	April 28, 2023
June 7, 2023	June 2, 2023	May 26, 2023	May 22, 2023	May 12, 2023
June 21, 2023	June 16, 2023	June 9, 2023	June 5, 2023	May 26, 2023
June 28, 2023	June 23, 2023	June 16, 2023	June 12, 2023	June 2, 2023
JULY 2023 - ANNUAL RECESS - BOARD OF EDUCATION				
August 9, 2023	August 4, 2023	June 28, 2023 (Wednesday)	June 26, 2023	June 16, 2023
August 23, 2023	August 18, 2023	August 11, 2023	August 7, 2023	June 23, 2023
September 13, 2023	September 8, 2023	September 1, 2023	August 28, 2023	August 18, 2023
September 27, 2023	September 22, 2023	September 15, 2023	September 11, 2023	September 1, 2023
October 11, 2023	October 6, 2023	September 29, 2023	September 26, 2023 (Tuesday)	September 15, 2023
October 25, 2023	October 20, 2023	October 13, 2023	October 10, 2023 (Tuesday)	September 29, 2023
November 8, 2023	November 3, 2023	October 27, 2023	October 23, 2023	October 13, 2023
November 29, 2023	November 22, 2023 (Wednesday)	November 17, 2023	November 13, 2023	November 3, 2023
December 13, 2023	December 8, 2023	December 1, 2023	November 27, 2023	November 17, 2023
January 8, 2024† (Monday)	December 27, 2023 (Wednesday)	December 20, 2023 (Wednesday)	December 18, 2023	December 8, 2023 (Board & Legal Staff only)
January 10, 2024	January 5, 2024	December 27, 2023 (Wednesday)	December 18, 2023	December 15, 2023
January 24, 2024	January 19, 2024	January 12, 2024	January 8, 2024	December 27, 2023 (Wednesday)

† Annual Organizational Meeting

* The agenda is required to be posted 72 hours in advance

**Attachment C
President's Appointments for 2023 Term—Mike Hutchinson**

	#	D1 Sam- Davis	D2 Jennifer- Brouhard	D3 VanCedric Williams	D4 Nick- Resnick	D5 Mike- Hutchinson	D6 Valarie- Bachelor	D7 Clif- Thompson	Kyla- Johnson- Trammell	Curtiss- Sarikey
Board Committees										
Budget & Finance	3				M	C	M			
Facilities	3	C		M			M			
Charter	3		M	C				M		
Ed Partnerships	4	M	M			M	M			
District Committees/Commissions/Bodies										
Audit	1					L				
Black Student and Families Thriving Task Force	1			L						
CAC	1						L			
CBOC	1	L								
Measure G (Parcel Tax)	1		L							
Measure G1 (Parcel Tax)	1				L					
Measure N/H (Parcel Tax)	1	L								
OAL Policy Committee	1					L				
PSAC	1					L				
External Bodies										
Alameda County School Boards Association	1							R		
California School Boards Association	2		R					R		
Community Policing Advisory Board	1			R						
Council of Great City Schools	2	R					R			
Redevelopment Successor Agency	1				R					
Youth Ventures Joint Powers Authority	5			R	R			R	R	R

C = Chair; M = Member; L = Liaison; R = Representative

**Attachment C
President's Appointments for 2023 Term—Benjamin "Sam" Davis**

	#	D1 Sam- Davis	D2 Jennifer- Brouhard	D3 VanCedric Williams	D4 Nick- Resnick	D5 Mike- Hutchinson	D6 Valarie- Bachelor	D7 Clif- Thompson	Kyla- Johnson- Trammell	Curtiss- Sarikey
Board Committees										
Budget & Finance	3		M		M	C				
Facilities	3	M		C			M			
Charter	3		M	M				C		
Ed Partnerships	4		M	M	M			M		
District Committees/Commissions/Bodies										
Audit	1		L							
Black Student and Families Thriving Task Force	1			L						
CAC	1						L			
CBOC	1			L						
Measure G (Parcel Tax)	1		L							
Measure G1 (Parcel Tax)	1				L					
Measure N/H (Parcel Tax)	1	L								
OAL Policy Committee	1					L				
PSAC	1					L				
External Bodies										
Alameda County School Boards Association	1							R		
California School Boards Association	2		R					R		
Community Policing Advisory Board	1			R						
Council of Great City Schools	2	R					R			
Redevelopment Successor Agency	1				R					
Youth Ventures Joint Powers Authority	5	R				R	R		R	R

C = Chair; M = Member; L = Liaison; R = Representative

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From Kyla Johnson Trammell, Superintendent
Joshua R. Daniels, Chief Governance Officer
Edgar Rakestraw, Parliamentarian

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At the Annual Organizational Meeting, the Board organizes itself for the conduct and exercise of its lawful responsibilities, including but not exclusively, by electing from among its membership (except student members) a President and Vice President; designating its appointed officers; authorizing signatures; establishing a schedule of Regular Meetings for the calendar year; setting the membership of Board committees and designating Board representatives on or liaison to Board commissions and other bodies; and, at its option, increasing Board Member compensation within the limits of Education Code section 35120.

Discussion The nomination and election of the President and Vice President of the Board are scheduled to be taken up immediately prior to this item. The proposed Resolution No. 2223-0039 - *Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2022 Calendar Year* includes authorizing signatures, establishing a schedule of Regular Meetings for the calendar year, and setting the membership of Board committees and designating Board representatives on or liaison to Board commissions and other bodies. There is no proposal to increase Board Member compensation.

Fiscal Impact N/A

Attachment(s) • Resolution No. 2223-0039A - Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2023 Calendar Year

**RESOLUTION OF THE
BOARD OF EDUCATION OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2223-0039^A

Adopting, Consolidating, Complying With Annual Organizational Meeting Requirements and Other Items of Business Necessity, Except Governing Board Member Increased Compensation, for the 2023 Calendar Year and the President's Appointments for the 2023 Term

WHEREAS, Board Bylaw 9100 prescribes that, at the Annual Organizational Meeting of the Governing Board, the Board shall, among other responsibilities, organize itself for the conduct and exercise of its lawful responsibilities, including but not exclusively, by electing a President and Vice President from among its membership (except student members); designating its appointed officers; authorizing signatures; establishing a schedule of Regular Meetings for the calendar year; and, at its option, increasing Board Member compensation within the limits of Education Code section 35120;

WHEREAS, pursuant to Board Bylaws 9130 and 9131, the Board President is vested with the authority to appoint members of committees of the Board, advisory and oversight committees and commission(s), and representatives of the District or Board to other entities, subject to the advice and consent of the Board;

WHEREAS, any Board member interested in serving as Board President was invited to submit a list of appointments to be included as an attachment to this Resolution in case that member is nominated and elected Board President; and

WHEREAS, two Board members submitted such a list.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby confirms Kyla Johnson-Trammell as Board Secretary and Joshua R. Daniels as Chief Governance Officer (General Counsel) pursuant to Board Bylaw 9100, or other authority, and that such appointees shall serve in his/her respective capacity until his/her successor is appointed pursuant to Board Bylaws or other Resolution of or action of the Board;

BE IT FURTHER RESOLVED, pursuant to Education Code section 42632 and applicable Board Bylaws, the Board hereby adopt **Resolution No. 2223-0039A - Verified Signatures for Various District Funds and Accounts as of January 9, 2023, attached hereto as Attachment A**, and incorporated herein by reference, which authorize the actual, electronic, or facsimile signatures of the individuals (including the Board President) listed therein for the purposes listed therein;

BE IT FURTHER RESOLVED, the Board hereby adopts the dates of Regular meetings and the associated timeline for submission, preparation, and issuance of Regular Meeting Agenda items and associated documents as delineated in **Attachment B - Regular Meeting, Agenda Preparation, and Issuance Schedule (January 1, 2023 through January 31, 2024)**, attached hereto and incorporated herein by reference, as well as the additional details:

- A Regular Meeting of the Board shall occur at 4:00 P.M. on the second and fourth Wednesday of each month, except:
 - o in June, the Regular Meetings shall occur on the first, third, and fourth Wednesdays,
 - o in July, no Regular Meetings shall be held,

- in November, the second Regular Meeting shall occur on the fifth (rather than the fourth) Wednesday, and
- in December, there shall not be a second Regular Meeting,
- The Regular Meetings of the Board shall be held in the Great Room at La Escuelita Elementary School located at or near 1050 2nd Avenue, Oakland, CA, unless otherwise noticed,
- Unless prohibited or otherwise permitted by state law, Board Policy, Board Bylaw, Board Resolution, or other legally permissible action, each Regular Meeting of the Board, its standing committees, and voter enacted oversight committees and commissions shall be open to the public for in-person attendance as well as broadcasted on TV, streamed live online, and/or made available live via a video conference service (e.g., Zoom) and otherwise supported pursuant to the requirements of Board Bylaws;

and

BE IT FURTHER RESOLVED, the Board hereby directs the Secretary or other designee to publish the 2023 Calendar of the Regular Meetings of the Board, its standing committees, and voter enacted oversight committees and commissions forthwith or as soon as that information is known.

PASSED AND ADOPTED on January 9, 2023, by the Governing Board of the Oakland Unified School District by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSED:

ABSENT:

CERTIFICATION

We hereby certify that the foregoing is a full, true, and correct copy of a Resolution passed at the Annual Organizational Meeting of the Board of Education of the Oakland Unified School District held on January 9, 2023.

Legislative File	
File ID Number:	23-0004A
Introduction Date:	1/9/2023
Enactment Number:	
Enactment Date:	

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Kyla Johnston-Trammell
Superintendent and Secretary, Board of Education

Attachments

Attachment A – Resolution No. 2223-0039A – Verified Signatures for Various District Funds and Accounts as of January 9, 2023

Attachment B – Regular Meeting, Agenda Preparation, and Issuance Schedule – January 1, 2023 Through January 31, 2024

ATTACHMENT A

**RESOLUTION OF THE
BOARD OF EDUCATION OF THE
OAKLAND UNIFIED SCHOOL DISTRICT**

Resolution No. 2223-0039AA

Verified Signatures for Various District Funds and Accounts as of January 9, 2023

WHEREAS, Education Code section 42632 requires that each order drawn on the funds of a school district be signed by at least a majority of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name;

WHEREAS, Education Code section 42633 requires the governing board of each school district to be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name;

WHEREAS, such a filing shall be updated at least annually, but as often as required due to any changes in staffing or applicable assignment;

WHEREAS, Board Resolution No. 31370, dated September 4, 1985, established the Oakland Unified School District Cafeteria Account with the Union Bank of California ("Cafeteria Account") for the purpose of depositing receipts from the sale of food at the District's cafeterias;

WHEREAS, Board Resolution No. 1213-0036, adopted October 24, 2012, established the Oakland Unified School District Fresh Produce Market Account with the Union Bank of California ("Fresh Produce Market Account") for the purpose of deposits into and disbursements from the Fresh Produce Market Account;

WHEREAS, Education Code section 41017 authorizes the establishment of a bank clearing account for depositing miscellaneous receipts and for withdrawing such receipts for payment into the county treasury;

WHEREAS, the District requires such a bank account for the purpose of depositing fees from parents/guardians of children attending the District's Child Development Centers;

WHEREAS, Resolution No. 31372, dated September 4, 1985, authorized Union Bank of California to be the depository of funds for this purpose ("Child Development Clearing Account");

WHEREAS, Resolution No. 31371, dated September 4, 1985, established the Oakland Unified School District Revolving Fund ("Revolving Fund Account");

WHEREAS, the Revolving Fund Account has the sum of one hundred fifty thousand dollars (\$150,000) to cover costs of materials and services to meet special needs and to provide for payroll adjustments when appropriate;

WHEREAS, the Board wishes to comply with the request of the Alameda County Treasurer to maintain a separate bank account for the payroll direct deposit;

WHEREAS, a payroll direct deposit account has been established at the Alameda County Treasury (“Payroll Direct Deposit Account”);

WHEREAS, the Board wishes to comply with the request of the Alameda County Treasurer to maintain a separate bank account for the deposit and payment of payroll taxes;

WHEREAS, a payroll tax and deposit bank account has been established at the California Bank and Trust (“Payroll Tax and Deposit Bank Account”) in the amount of one hundred dollars (\$100);

WHEREAS, the Board established the Oakland Unified School District Workers’ Compensation Account with the Bank of America (“Workers’ Compensation Account”) for the purpose of paying District Workers’ Compensation Plan costs;

WHEREAS, Government Code section 16429.1 created a Local Agency Investment Fund (“LAIF”) in the State Treasury for the deposit of monies of a local agency for purposes of investment by the State Treasurer;

WHEREAS, the Board does hereby find that the deposit and withdrawal of monies in the LAIF for the General Account #75-01-016 and the Bond Account in accordance with provisions of Government Code section 16429 .1 for the purpose of investment as stated therein as in the best interests of the District;

WHEREAS, the Board has authorized the deposit and withdrawal of monies in the LAIF for the General Account #75-01-016 the Bond Account in the State Treasury in accordance with provisions of Government Code section 16429.1 for the purpose of investment as stated therein; and

WHEREAS, the Board established the Oakland Unified School District Business Investment Account with the Union Bank of California (“Business Investment Account”) for the purpose of depositing anticipated health plan costs in an interest bearing account.

NOW, THEREFORE, BE IT RESOLVED, unless otherwise noted herein, each order drawn on the funds of the District held in the custody or care of the Alameda County Superintendent of Schools shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer

Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer

DeCarlos Kaigler, Chief Financial Officer

Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, deposits receipts from the sale of food and other actions related to the Cafeteria Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Amy Glodde, Interim Executive Director, Nutrition Service

;

BE IT FURTHER RESOLVED, deposits into and disbursements from the Fresh Produce Market Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Amy Glodde, Interim Executive Director, Nutrition Services

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Child Development Clearing Account on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Christie Herrera, Executive Director, Early Childhood Education

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Revolving Fund Account in excess of \$10,000 on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts, and other instruments drawn, accepted, or given for payment on the Payroll Direct Deposit Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Nicole Caldwell, Payroll Director, Accounting Department

;

BE IT FURTHER RESOLVED, all checks, drafts, orders, receipts and other instruments drawn, accepted or given for payment on Payroll Tax and Deposit Bank Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Nicole Caldwell, Payroll Director, Accounting Department

;

BE IT FURTHER RESOLVED, disbursements in excess of \$10,000 from the Workers' Compensation Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer
Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department
Rebecca Littlejohn, Risk Management Officer

;

BE IT FURTHER RESOLVED, deposits into or withdrawals from the LAIF for the benefit of or on behalf of the District shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education
Curtiss Sarikey, Chief of Staff
Preston Thomas, Chief Systems & Services Officer
Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer
DeCarlos Kaigler, Chief Financial Officer
Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, disbursements from the Business Investment Account shall bear the verified signatures of either (i) Superintendent Kyla Johnson-Trammell and one of the individuals listed below or (ii) any two of the individuals listed below:

[Name of Elected To Be Inserted], President, OUSD Board of Education

Curtiss Sarikey, Chief of Staff

Preston Thomas, Chief Systems & Services Officer

Sondra Aguilera, Chief Academic Officer

Lisa Grant-Dawson, Chief Business Officer

DeCarlos Kaigler, Chief Financial Officer

Ryan Nguyen, Controller, Accounting Department

;

BE IT FURTHER RESOLVED, the attached list of signatures constitutes the verified signatures for the individuals named in this Resolution and the Superintendent or designee is directed to file the same with the county superintendent of schools as provided for under Education Code section 42633;

BE IT FURTHER RESOLVED, this Resolution supersedes all previous resolutions regarding the required and authorized signatories for one or more of the following:

- funds deposited with or in the custody or care of the Alameda County Superintendent of Schools
- Cafeteria Account
- Fresh Produce Market Account
- Child Development Clearing Account
- Revolving Fund Account
- Payroll Direct Deposit Account
- Payroll Tax and Deposit Bank Account
- Workers' Compensation Account
- LAIF
- Business Investment Account

; and

BE IT FURTHER RESOLVED, this Resolution is effective immediate upon its approval by the Board.

PASSED AND ADOPTED on January 9, 2023, by the Governing Board of the Oakland Unified School District by the following vote:

PREFERENTIAL AYE:

PREFERENTIAL NOE:

PREFERENTIAL ABSTENTION:

PREFERENTIAL RECUSE:

AYES:

NOES:

ABSTAINED:

RECUSED:

ABSENT:

CERTIFICATION

We hereby certify that the foregoing is a full, true, and correct copy of a Resolution passed at the Annual Organizational Meeting of the Board of Education of the Oakland Unified School District held on January 9, 2023.

Legislative File	
File ID Number:	23-0004A
Introduction Date:	1/9/2023
Enactment Number:	
Enactment Date:	

OAKLAND UNIFIED SCHOOL DISTRICT

President, Board of Education

Kyla Johnston-Trammell
Superintendent and Secretary, Board of Education

Attachment
Attached List of Verified Signatures

Attached List of Verified Signatures

Signature

Name

Board President

Title

Signature

Kyla Johnson Trammell

Name

Superintendent and Board Secretary

Title

Signature

Lisa Grant-Dawson

Name

Chief Business Officer

Title

Signature

Sondra Aguilera

Name

Chief Academic Officer

Title

Signature

Curtiss Sarikey

Name

Chief of Staff

Title

Signature

Preston Thomas

Name

Chief Systems & Services Officer

Title

Signature

Ryan Nguyen

Name

Controller

Title

Signature

DeCarlos Kaigler

Name

Chief Financial Officer

Title

Signature

Christie Herrera

Name

Executive Director, Early Childhood Education

Title

Signature

Nicole Caldwell

Name

Payroll Director

Title

Signature

Rebecca Littlejohn

Name

Risk Management Officer

Title

Signature

Amy Glodde

Name

Interim Executive Director, Nutrition Services

Title

Attachment B
Regular Meeting, Agenda Preparation, and Issuance Schedule
January 1, 2023 Through January 31, 2024

Board Meeting Date (Wed. unless noted)	Intended Date to Post Agenda* (Fri. unless noted)	Intended Date to Release Draft Agenda to Board (Fri. unless noted)	Intended Date for Agenda Management Team Review (Mon. unless noted)	Board Office Agenda Item Submission Date Deadline (Fri. unless noted)
January 9, 2023† (Monday)	December 28, 2022 (Wednesday)	December 21, 2022 (Wednesday)	December 20, 2022 (Tuesday)	December 9, 2022 (Board & Legal Staff only)
January 11, 2023	January 6, 2023	December 28, 2022 (Wednesday)	December 20, 2022 (Tuesday)	December 16, 2022
January 25, 2023	January 20, 2023	January 13, 2023	January 9, 2023	December 28, 2022 (Wednesday)
February 8, 2023	February 3, 2023	January 27, 2023	January 23, 2023	January 13, 2023
February 22, 2023	February 17, 2023	February 10, 2023	February 6, 2023	January 27, 2023
March 8, 2023	March 3, 2023	February 24, 2023	February 21, 2023 (Tuesday)	February 10, 2023
March 22, 2023	March 17, 2023	March 10, 2023	March 6, 2023	February 24, 2023
April 12, 2023	April 7, 2023	March 30, 2023 (Thursday)	March 27, 2023	March 17, 2023
April 26, 2023	April 21, 2023	April 14, 2023	April 10, 2023	March 30, 2023 (Thursday)
May 10, 2023	May 5, 2023	April 28, 2023	April 24, 2023	April 14, 2023
May 24, 2023	May 19, 2023	May 12, 2023	May 8, 2023	April 28, 2023
June 7, 2023	June 2, 2023	May 26, 2023	May 22, 2023	May 12, 2023
June 21, 2023	June 16, 2023	June 9, 2023	June 5, 2023	May 26, 2023
June 28, 2023	June 23, 2023	June 16, 2023	June 12, 2023	June 2, 2023
JULY 2023 - ANNUAL RECESS - BOARD OF EDUCATION				
August 9, 2023	August 4, 2023	June 28, 2023 (Wednesday)	June 26, 2023	June 16, 2023
August 23, 2023	August 18, 2023	August 11, 2023	August 7, 2023	June 23, 2023
September 13, 2023	September 8, 2023	September 1, 2023	August 28, 2023	August 18, 2023
September 27, 2023	September 22, 2023	September 15, 2023	September 11, 2023	September 1, 2023
October 11, 2023	October 6, 2023	September 29, 2023	September 26, 2023 (Tuesday)	September 15, 2023
October 25, 2023	October 20, 2023	October 13, 2023	October 10, 2023 (Tuesday)	September 29, 2023
November 8, 2023	November 3, 2023	October 27, 2023	October 23, 2023	October 13, 2023
November 29, 2023	November 22, 2023 (Wednesday)	November 17, 2023	November 13, 2023	November 3, 2023
December 13, 2023	December 8, 2023	December 1, 2023	November 27, 2023	November 17, 2023
January 8, 2024† (Monday)	December 27, 2023 (Wednesday)	December 20, 2023 (Wednesday)	December 18, 2023	December 8, 2023 (Board & Legal Staff only)
January 10, 2024	January 5, 2024	December 27, 2023 (Wednesday)	December 18, 2023	December 15, 2023
January 24, 2024	January 19, 2024	January 12, 2024	January 8, 2024	December 27, 2023 (Wednesday)

† Annual Organizational Meeting

* The agenda is required to be posted 72 hours in advance