

**OFFICE OF THE BOARD OF EDUCATION**

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**OAKLAND UNIFIED SCHOOL DISTRICT**

*Community Schools, Thriving Students*

**BOARD OF EDUCATION 2022**

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To: Board of Education

**Board Office Use: Legislative File Info.**

**File ID Number:** 22-1641

**Introduction Date:** 6-22-2022

**Enactment Number:** 22-1220

**Enactment Date:** 6-22-2022 CJH

From: Gary Yee

Subj: Appointment – Edmund Chun and Shivani Grover - Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

Date: June 22, 2022

**ACTION REQUESTED**

Ratification by the Board of Education of President of the Board’s appointment of Edmund Chun (1st Term), effective June 23, 2022, for a term ending April 15, 2024, and Shivani Grover (1st Term), effective June 23, 2022, for a term ending April 15, 2024, respectively, to the Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission.

**BACKGROUND/DISCUSSION**

The duties of the Measure G1 Commission, as defined by the Measure G1 Approved Ballot Measure and Board Bylaw 9131, is “to advise and report to the Board of Education and shall be responsible for (a) oversight of proper allocation and use of all parcel tax monies, (b) reviewing annual independent audit reports, and (c) submitting recommendations to the Board of Education for any new or modified policies and administrative regulations to ensure the Oakland Unified School District’s compliance with the requirements and intent of Measure G1.”

The Commission is composed of five members, with staggered terms, appointed pursuant to membership criteria established by Board Bylaw 9131, with an individual's term of appointment limited to a maximum of three two-year consecutive terms or the fulfillment of said terms thereof. There are currently two vacancies on the Commission due to unfilled unexpired terms.

To: Board of Education

From: Gary Yee

Subj: Appointment – Edmund Chun and Shivani Grover - Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

June 22, 2022

Page 2 of 2

Both applicants, Mr. Chun and Ms. Grover meet the criteria for appoint to the Commission. Applications, redacted in part, are attached.

**RECOMMENDATION**

I, pursuant to Board Bylaw 9131, hereby appoint Edmund Chun (1st Term), effective June 23, 2022, for a term ending April 15, 2024, and Shivani Grover (1st Term), effective June 23, 2022, for a term ending April 15, 2024, respectively, to the Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission. I ask confirmation by the Board of the respective appointment.

GY:ER:st

Attachment: Application – Edmund Chun and Shivani Grover (Redacted In Part)

### Profile

Edmund

First Name

Chun

Last Name

edmundfchun@gmail.com

Email Address

### Which Boards would you like to apply for?

Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight  
Commission: Submitted

Edmund Chun, [REDACTED]

Street Address

[REDACTED]  
Suite or Apt

Oakland

City

CA

State

94619

Postal Code

### Which Board of Education election district (1, 2, 3, 4, 5, 6, or 7) do you live in? \*

District 4

Home [REDACTED]

Primary Phone

Alternate Phone

Employer

Job Title

Occupation

### Employer's Street Address

### Employer's City

### Employer's State

### Employer's Zip

### Work Phone

### Work Email

### Interests & Experiences

#### Please explain briefly your interest in serving on this Committee, Commission or Board:

I have been active as a PTA President and school leader for my sons' elementary schools, and am currently PTSA President at Bret Harte MS. I am quite familiar with the schools' SPSA as well as funding streams for the schools. We have chosen to send our children to our local middle school, and I understand the importance of the extra programming there which is funded in part by Measure G1. I also know first hand the priority we must have in retaining qualified teachers as this has impacted the educational opportunities for my son. Measure G1 is one way that we can help fund both. I have met regularly with my Board member (Gary Yee) to provide feedback on school issues, and I am comfortable speaking out in school settings. The commission for which I am applying for is an important accountability feature of G1, and I am prepared to fulfill this obligation on behalf of the voters of Oakland

Edmund Chun

**Please indicate your other community involvement (work with public agencies, volunteering, other Committees, Commissions, Boards, groups, etc.):**

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Current PTSA president, former PTA president, former Dad's Club member

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Upload a Resume

Question applies to multiple boards

**Do you have any reason, such as a potential or actual conflict of interest (real estate, business, litigation, etc.), which may or will adversely affect your ability to serve on this Commission, Committee or Board.**

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Yes  No

Question applies to multiple boards

**If Yes, please explain.**

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Question applies to multiple boards

**Educational Background – e.g. college and/or university, degree/major, vocational and/or training, certificates, technical training, etc.**

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B.S. Santa Clara University

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**Are you now, or have you ever been an employee or official of the Oakland Unified School District?**

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Yes  No

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**If Yes, please explain.**

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Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**Are you now, or have you ever been a vendor, contractor, or consultant for the Oakland Unified School District?**

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Yes  No

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**If Yes, please explain.**

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Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**Please describe your knowledge and expertise in middle school education, with a focus on arts, music, world languages, and school safety. Please be certain to respond to each element of the question.**

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I understand the CCSS and can dive into any school's SPSA. 7th grade art teacher left mid-year so now son has a PE coach teaching art. Music is an elective, but my son wanted to join the band, but band leader left during the pandemic. School currently has no language teacher.

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**Please describe your knowledge and expertise in compensation for K-12 educational professionals. Please be certain to respond to each element of the question.**

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I know that if an OUSD teacher were able to transfer to Hayward or San Leandro retaining all years of service and credentials and teach the same student demographic, they would earn ~50% more.

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## Demographics

Choosing not to answer any of the questions in this section will not disqualify you from consideration or serving.

### Ethnicity

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Asian or Pacific Islander

### Gender

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Male

### Socio-Economic Group

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[REDACTED]

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## Verification

Please indicate your agreement with the following statement

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**I have reviewed and understand the duties of the Commission or Committee for which I am submitting this application. I agree to perform said duties. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.**

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I Agree

Your application must be **completed and submitted on-line via this web form**. For assistance, if needed, or response to questions, please contact Edgar Rakestraw, Jr., Executive Assistant, Board of Education, Oakland Unified School District, 1000 Broadway, Suite 300, Oakland, CA 94607-4033 or 510/879-8658 or via email at [Edgar.Rakestraw@ousd.org](mailto:Edgar.Rakestraw@ousd.org). Your application must be **submitted** by the applicable deadline, if any.

**Note: This application and your responses are a Public record and subject to disclosure.**

**Profile**

Shivani

First Name

Grover

Last Name

shivani.grover@gmail.com

Email Address

**Which Boards would you like to apply for?**

Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight  
Commission: Submitted

Street Address

Suite or Apt

Berkeley

City

CA

State

94705

Postal Code

**Which Board of Education election district (1, 2, 3, 4, 5, 6, or 7) do you live in? \***

District 1

Home:

Primary Phone

Home:

Alternate Phone

Startable, Inc.

Employer

Chief Operating Officer

Job Title

Consultant

Occupation

**Employer's Street Address**

**Employer's City**

Berkeley

**Employer's State**

CA

**Employer's Zip**

94705

**Work Phone**

**Work Email**

shivani@startable.com

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## Interests & Experiences

**Please explain briefly your interest in serving on this Committee, Commission or Board:**

Middle school is an important development juncture for our students where they begin to move away from just acquiring knowledge in our world to becoming actors in it. The funding provided by Measure G offers critical programming to enrich the development of our student's interests and voices in our society. As an educator, mother, and community member, I want to provide my support in ensuring that our students receive their best programming to help them flourish.

**Please indicate your other community involvement (work with public agencies, volunteering, other Committees, Commissions, Boards, groups, etc.):**

Current: North Hills Community Association, Board Member: responsibilities include communications and I recently created a Service Saturday Program to have Oakland youth help maintain the Gateway Gardens & Pavilion, an Oakland City Park Volunteer, The Elmwood Academy, Berkeley, CA Member, MGO Democratic Club Member, Metropolitan Greater Oakland Democratic Club Mentor to two first generation college students and four high school students (one of my mentees was an Oakland Youth Poet Laureate Finalist for two years in a row)

  
Upload a Resume

Question applies to multiple boards

**Do you have any reason, such as a potential or actual conflict of interest (real estate, business, litigation, etc.), which may or will adversely affect your ability to serve on this Commission, Committee or Board.**

Yes  No

Question applies to multiple boards

**If Yes, please explain.**

Question applies to multiple boards

**Educational Background – e.g. college and/or university, degree/major, vocational and/or training, certificates, technical training, etc.**

Harvard University, 1999, B.A. History of Art & Architecture with a specialization in Indian art University of Pennsylvania, Ms.Ed., 2013, Teaching, Learning, & Curriculum with 3 research emphasis: Early Childhood Education, Elementary Education, & Heritage Language Learning Child Development Program Director Permit, School Age Emphasis Issuance Date: 01/04/2022 Expiration Date: 02/01/2027

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**Are you now, or have you ever been an employee or official of the Oakland Unified School District?**

Yes  No



Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**If Yes, please explain.**

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Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**Are you now, or have you ever been a vendor, contractor, or consultant for the Oakland Unified School District?**

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Yes  No

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission, Measure N - College & Career Readiness Commission, Measure G Parcel Tax Independent Citizens Oversight Committee

**If Yes, please explain.**

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Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**Please describe your knowledge and expertise in middle school education, with a focus on arts, music, world languages, and school safety. Please be certain to respond to each element of the question.**

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Though I have not built a middle school program, as Director of Enrichment Programs at University of California, Berkeley, I built and ran all aspects of a K-5 after school enrichment program, Afterschool University, which offered a STEAMS (Science, Technology, Arts, Math and Service) multi-age program. In this interdisciplinary program, we introduced the arts and music. The program was situated in on a 22 acre open campus, so I built all the safety measures for the program including teacher and student training on body safety, bullying, and safety plans for qualified threats. I wrote my graduate dissertation on heritage languages programs and it highlighted best of breed programs. I have also development youth curriculum for a heritage language program teaching Sanskrit to Bay Area children. I am currently interested in building a neighborhood civics program the for middle school students in my community. I am speaking with the Oakland-based Junior State of America organization to partner with their existing high school offerings. For this middle school program, I have written the curriculum outline based on my understanding of the middle school age's stages of development and national civic education standards.

Question applies to Measure G1 - Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

**Please describe your knowledge and expertise in compensation for K-12 educational professionals. Please be certain to respond to each element of the question.**

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As a fellow at Boston Public Schools in the Recruiting and Retention Department, I wrote their strategy for high-need area teachers in Math, Special Education, Science, and Underrepresented Minority Teachers. I did so by partnering with school districts similar demographics to share recruiting best practices. At UC Berkeley, in addition to developing a sliding scale tuition program, I developed fair wage models for the Enrichment Educator Fellowship based on market analysis of teacher salaries, cost of living analysis and academic and industry research. I also development a teacher compensation and sliding scale tuition program for a 50 year old progressive preschool in Oakland which was in danger of becoming financially insoluble. This school continues to operate in the Ivy Hill area after fording Covid closures and offers essential childcare and excellent early childhood education to Oakland residents.

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## Demographics

Choosing not to answer any of the questions in this section will not disqualify you from consideration or serving.

### Ethnicity

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Other

### Gender

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Female

### Socio-Economic Group

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██████████

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## Verification

Please indicate your agreement with the following statement

---

I have reviewed and understand the duties of the Commission or Committee for which I am submitting this application. I agree to perform said duties. I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

---

I Agree

Your application must be **completed and submitted on-line via this web form**. For assistance, if needed, or response to questions, please contact Edgar Rakestraw, Jr., Executive Assistant, Board of Education, Oakland Unified School District, 1000 Broadway, Suite 300, Oakland, CA 94607-4033 or 510/879-8658 or via email at [Edgar.Rakestraw@ousd.org](mailto:Edgar.Rakestraw@ousd.org). Your application must be **submitted** by the applicable deadline, if any.

**Note: This application and your responses are a Public record and subject to disclosure.**

**PROFESSIONAL & LEADERSHIP EXPERIENCE****UNIVERSITY OF CALIFORNIA, BERKELEY**

*Computing, Data Science and Society, Job Exchange-* Provided strategic, programmatic and operational support focused on URM (Underrepresented Minority Student) programming and student instructor hiring. Key accomplishments:

Berkeley, CA  
June 2020 – August  
2021

*Student Academic Hiring*

- Worked with the Director of Pedagogy and Instruction to vet and hire all levels of student instructors for the Data Science courses
- Established an easy-to-view dashboard to monitor candidates through the hire lifecycle
- Ensured the timely hire of all student instructors by the start of the Spring '21 semester
- Overhauled the application process for all student instructional staff levels

*Tutor Timesheet Approval*

- Worked with the HR analyst to handle all communications with course staff to ensure the timely and accurate approval of timesheets
- Developed and document the processes and exception cases
- Trained the course enrollment manager on the process

*Remote Instruction (U)GSI Roundtable Meetings*

- Coordinated roundtable meetings between the Director of Pedagogy and all Data Science head U/GSIs

*Data Scholars: Program Administration*

- Oversaw junior staff and student instructors
- Overhauled the alumni rosters for a completeness of personal information and program participation
- Conducted a detailed analysis of alumni demographics, participation and attrition
- Conducted and analyzed student feedback surveys to better the program

*Data Scholars: Program Revision*

- Served on advisory board for the Data Scholars program
- Conducted research interviews with existing Cal URM STEM programs, Data Scholars alumni and current participants
- Created qualitative gap analysis of
  - Data Scholars program vs. other Cal URM STEM programs
  - Student needs and desires vs. current offerings
  - Student current academic performance vs. desired outcomes
- Expanded the lower division academic support and modified the enrichment portions of the program
- Expanded weekly, separate meetings with Data Scholars Seminar & CS 61a staff to:
  - Discuss student issues, offer guidance on seminar format and to assist with lesson development and pedagogical approaches
  - Held one-on-ones with Data Scholars seminar and tutoring staff
  - Held ad hoc meetings when necessary to handle issues
  - Oversaw the Academic Interns that supported Data Scholars program
- Hosted weekly office hour afternoons for Data Scholars to offer mentorship
- Organized study groups and facilitated project partnerships for Data Scholars
- Embedded into the Data Scholars seminar and office hours in order to provide better feedback to student instructors and support for the Data Scholars cohort

*Data Scholars: Internship Pipeline*

- Established contacts and relationships with Bay Area technology companies, Cal offices, California governmental agencies to offer internships to Data Scholars
- Worked with staff person in charge of Data Scholar enrichment offerings to develop a resume and cover letter template and student interviews
- Worked with a Cal alumni to develop a train-the-trainer workshop to train staff to assist students with technical interviews

*Berkeley's Unboxing Data Science: High School Program*

- Led weekly meetings for the student curriculum staff developing BUDS course material
- Developed the application for student staff to ensure the hire of a diverse, instructionally-supportive staff to work with URM high school students
- Developed and conducted kickoff interviews for the BUDS high school students

## SHIVANI GROVER, CONT'D

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- Contacted various faculty and student instructors for data sets to use in BUDS curriculum development
- Set up scheduling for kickoff events in coordination with the Achieve staff person

*University Village: Director of Enrichment Programs & Founding Director of Afterschool University-* Designed and executed all aspects of a 180-day afterschool enrichment program called Afterschool University (AU). Key accomplishments:

April 2018 – October  
2021

### **Year 1.5 - 2**

#### *Developing eAU*

- Developing a hybrid eOffering that employs both live and offline lessons
- Training team in eCurriculum development and distributed team practices

#### *Developing a Cal-Specific Vision*

- Aligning the program with Cal-specific ethos by developing curriculum and organizational structure based on other Cal and University Village Programs

#### *Building for scalability*

- Developed customer survey using inputs from external organizations
- Operationalizing inefficient processes such as absence reporting and student intake

#### *Marketing*

- Hosting weekly open houses for prospective families
  - Abolished need for expensive “Big Show” open houses

#### *Staff Training and Development*

- Built Village-sanctioned codes of conduct and expectations to make explicit the high professional standards for teachers
- Creating no-cost internal professional development by inviting guest speakers
- Building specialized teacher leader roles as a part of professional development

#### *Intra-Program Iterative Processes*

- Formalized the one-on-one as a weekly self-reflective exercise

#### *Resource Management*

- Running on lean startup resources model and following the adage “if we can’t reuse it, don’t use it”

#### *Transportation Management*

- Overseeing a mixed transportation model using walking and motor buses and transporting AU and non-AU students
- Overseeing children arriving and departing with external transportation partners

#### *Rich Curriculum Development*

- Developed the micro-classroom model, “Pod” in which each teacher runs a separate but related curricular stream
- Developed “Cake Congress” to teach life and moral lessons
- Developed “Practical Life Lessons” to help reduce teachers’ classroom cleaning time
- Developed Spring Speaker Series using no-cost guest speakers

#### *Augmenting Enrichment Education Footprint*

- Leveraging vendor based relationships such as Firecracker Math and Berkeley Chess Club to increase AU attendance in summer programming

### **Year 1**

#### *Competitive Analysis for Program Launch*

- Surveyed all comparable Albany aftercare programs
- Benchmarked pricing, teacher compensation, hours of operation to develop the AU program model

#### *Marketing & Lead Generation*

- Designed a “Big Show” Open House series to attract prospective families
- Created marketing copy for email blast and school-based advertising campaigns

#### *Transportation Development*

- Developed a walking bus from three school campuses
- Vetted our external transportation partners, Zum and HopSkipDrive

#### *Recruiting & Retention*

- Developed the Enrichment Education Fellowship, a one year mentorship to attract highly qualified and talented in exchange for mentorship

# SHIVANI GROVER, CONT'D

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- Developed all-year substitute search and hiring process

## *Staff Training and Professional Development*

- Developed a weeklong, development-based teacher training
- Created a “Play Day” leveraging free Cal admissions as no-cost professional development
- Implemented weekly planning, daily standups, and weekly one-ones

## *Back Office Development*

- Developed a back office structure on google drive

## *Communication Pipelines*

- Developed templates for email-based parent-program communication

## *Curriculum Development*

- Built first month’s curriculum prior to launch so team could focus on fine-tuning operations and logistics
- Built and leveraged relationship with local organizations such as Belmont Village and Gill Tract to offer weekly no-cost, off-campus learning destinations
- Employed a “Friends and Family” advisory board input from Outward Bound, Children in Nature Network, Google Schools to build curriculum streams such as Nature Wednesdays

## **STARTABLE**

Berkeley, CA  
2017- Present

*Co-Founder & Chief Operating Officer-* Developing an incubator for for-profit and social enterprises that serve the education and real estate sectors, and gig economy. Key clients:

- Web 3 Communities
- Working on a stealth startup to apply Web 3 technologies to the community space
  - Conducting user research, competitive product analysis and market research
- The Beatie Street Preschool
  - Benchmarked compensation and operational budget against comparable progressive and Montessori-based schools
  - Employed national and local compensation data to make staff salary recommendations
  - Based on my findings, the school’s passed a new tuition scale and a recommendation for automatic tuition increase after being at an impasse for seven years
- Engage
  - Developed the use cases and deployment plan for a life-long learning platform to deployed simultaneously for the U.S. and China market
  - Executed a competitive analysis of extant learning platforms

## **ART FOR ALL**

Berkeley, CA  
2014-2018

*Founder-* Developing a space for scholarly thought and instruction in Indian art and culture

- Conducting courses and guiding independent studies
- Writing scholarly articles and instructional primers on Indian art and literature
- Creating a library and scholarly visual database dedicated to the study of Indian visual arts

## **HIGHER CALLING**

Berkeley, CA  
2017-2018

*Founder-* Developing a cohort model in which early childhood teachers, behavioral specialists and leaders convene to develop and conduct their own learning seminars and focus learning groups.

- Conducting monthly meetings and trainings based on the interests of the group

## **RECRUITING DEPARTMENT, BOSTON PUBLIC SCHOOLS (BPS)**

Boston, MA  
June 2007- December  
2007

*Education Pioneers Fellow-* Benchmarked recruiting practices for school leadership and teachers against nationwide practices

- Formulated short- and long-term strategic plan for BPS recruiting
- Interviewed fourteen of the largest US public and charter urban school districts and the two leading teacher recruiting organizations to gather and analyze best practices
- Compiled and analyzed best practices from extensive study of both academic & industry publications

## **jPEOPLE, LLC.**

Boston, MA  
October 2005- August  
2007

*Director of Human Resources & Operations-* Oversaw HR, operations, and finances for a high-end technology consulting firm

## SHIVANI GROVER, CONT'D

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- Developed and implemented the recruiting processes needed to attract and retain top talent
- Identified, evaluated, and managed relationships with talent search organizations

### KEANE, INC.

*Intermediate Analyst*- Member of the team that evaluated and developed solutions to realize the Executive Leadership's strategic initiatives and acted as liaison between HR and IT departments

- Developed Knowledge Management (KM) strategy to serve 8,000 globally-dispersed consultants
- Proposed and recruited advisory group of KM Directors from several firms to share KM best practices
- Facilitated and arbitrated disputes by bringing together key stakeholders and helping reach resolutions

Charlestown, MA  
September 2004-  
October 2005

### CELLEXCHANGE, INC

*Business Analyst Lead & Workshop Lead* - Facilitated client workshops, led teams and oversaw CMM Level 4 implementation for process standardization

- Led client-side strategy sessions securing multi-year, follow-on engagements with high-profile clients
- Managed a team of six India- and U.S.-based developers and trained new hires on workshop delivery and client management
- Awarded J-6 (Joint Chiefs of Staff) Medal of Recognition for work on Homeland Security
- Firm awarded CMM level 4 certification, a distinction held by only 83 companies worldwide

Cambridge, MA  
January 2002-  
April 2004

### CAMBRIDGE EXECUTIVE ENTERPRISES

*Technical Analyst*- Key member of the \$17 MM executive consulting team that delivered seminars showcasing technology to C-level executives worldwide

- Built and presented demonstrations of business cases in 60 domestic and international senior-level events per year, totaling over 20,000 participants annually
- Developed industry vertical templates, developed formal training programs, and formalized communication channels with technology partners like Oracle & HP
- Recognized by Office Naval Research for exemplary application of technology to naval efforts

Cambridge, MA  
March 2000 -  
January 2002

### PITTSBURGH CHEMICALS INCORPORATED

*Sales Representative*- Solicited sales from existing client base, interacted with suppliers, and developed new clientele for a raw materials distributor focused on the Caribbean and Latin American market.

- Developed the sales channels and clients relationships for the sugar refineries market

Miami, FL  
June 1999 – February  
2000

## MENTORSHIP AND INSTRUCTIONAL EXPERIENCE

### UNIVERSITY VILLAGE, EARLY CHILDHOOD EDUCATION PROGRAM, UNIVERSITY OF CALIFORNIA, BERKELEY

*Volunteer Curriculum Designer*- Developed a year-long "Community" unit using recycled and reusable materials for the 3-5 year preschool classroom

- Initiated a partnership with the Greening Preschools program of Alameda County to kick off the reusability theme
- Used Reggio Emilia techniques to document children's understandings so that students could use documentation to build prior knowledge in subsequent lessons
- Based on the success of the project the Greening Preschool program featured the students in their promotional video: <https://youtu.be/LUZKaZH4ZmA>
- Assisted in the development assessment of toddler students using the DRDP assessment tools

Albany, CA  
October 2016-  
2017

### THE BEATIE STREET PRESCHOOL

*Curriculum Designer*- Developed curricular units based on the school's Montessori curriculum and social justice philosophy

- Developed service learning projects around environmentalism, conservation and social justice
- Projects included a book drive, a supply drive, cooking projects, multicultural celebrations, and open-ended building projects using up-cycled materials
- Lessons integrated graphing, skip counting, grouping, reading and social-emotional learning

Oakland, CA  
2015-2017

## SHIVANI GROVER, CONT'D

- Students' contributions to the community were featured by the East Bay Children's Book Project and Lindsay Wildlife Experience

### **MATHER HOUSE, HARVARD UNIVERSITY**

*Business & Education Tutor*- Mentored undergraduate students on job search strategies, cover letter and resume techniques and interview protocols

Cambridge, MA  
2007- 2011  
2004- 2005

- Forged relationships with potential summer time internship employers
- Secured informational interviews for students in their industries of interest
- Developed panel discussion groups to educate students about career choices

### **FRIENDS SELECT**

*Student Teacher*- Worked twice weekly in a second grade classroom of twenty students. Duties entailed instruction and classroom management for twenty students

Philadelphia, PA  
Sept. 2006-  
Dec. 2006

- Developed and led reading comprehension exercises for advanced first grade students and mathematics lessons for a second grade class

### **THE FIRST PARISH CHURCH IN CAMBRIDGE**

*Instructor*- Co-taught the "Treasure Hunting" curriculum to foster social growth in kindergarten students

Cambridge, MA  
2007-2013  
2004- 2005  
1996- 1999

- Serving as a Religious Education leader to assess gaps and opportunities in the Education program
- Researching and crafting lesson plans incorporating the customs of various cultures

### **BIG SISTER ASSOCIATION OF GREATER BOSTON & S.E. PENNSYLVANIA**

*Big Sister, School-Based Mentoring Program*- Worked with a 10 year old 4<sup>th</sup> grade student at Russell Byers Charter School and met weekly with a 10 year old 3<sup>rd</sup> grade student at the Harvard-Kent School to foster a friendship and mentorship

Philadelphia, PA,  
Charlestown MA  
2004- June  
2006

- Designed activities such as dances to build self-confidence about culture and aptitudes
- Met with teacher, school counselor and social worker to discuss their growth areas
- Conferred with other big sisters to develop activities and assist with conflict resolution

## **NON-PROFIT ORGANIZATIONAL EXPERIENCE**

### **POLITICAL ASYLUM/IMMIGRATION REPRESENTATION (PAIR) PROJECT**

*Consultant* – Assisting a legal aid organization to develop its marketing and operating infrastructure

Boston, MA  
2004- 2010

- Developed a sponsorship package to attract corporate sponsors for core and support services
- Analyzed current processes and proposing strategies to improve internal and client communications
- Developed and maintaining website targeted for their client base and potential donors

### **JNANA-PRAVAHA – CENTRE FOR CULTURAL STUDIES**

*Consultant* for a grass roots cultural organization seeking to preserve India's cultural heritage

Varanasi, India  
2001-  
2005

- Appointed representative in the United States based on success of work at the Foundation
- Served as an interface with U.S.-based associate scholars and an advisor for new international outreach programs and foreign membership
- Developed the database cataloguing and archiving solution; trained and mentored the employees to take ownership for long-term success

### **FAIRFAX COUNTY PUBLIC SCHOOLS**

*e-Field Trip Designer*- Created an interactive e-field trip about the Pilgrims to assist a mixed ability and grade level Kindergarten- 2<sup>nd</sup> grade classroom and adhered to the Virginia Standards of Learning History

Fairfax County, VA  
2001-2002

- Coordinated with the CIO of Fairfax County Public Schools to identify a test school and subject
- Led discussions with teachers to determine content and usability of the application for deaf students

### **MARGARET FULLER NEIGHBORHOOD HOUSE**

*Consultant*- assisted the Executive Director with various technology projects.

Cambridge, MA  
1999- 2001

- Installed computer network for new machinery in the Computer Resource Center.
- Developed new food pantry membership database system and French language enrollment interface.

## **EDUCATION & PROFESSIONAL CREDENTIALS**

## SHIVANI GROVER, CONT'D

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### GRADUATE SCHOOL OF EDUCATION, UNIVERSITY OF PENNSYLVANIA

Ms.Ed. in Teaching, Learning & Curriculum; Urban Teacher Scholar; Reviewer for Penn GSE Perspectives on Urban Education and the “Ethnography in Urban Education” Forum; Green City Teacher

Philadelphia, PA  
2013

### HARVARD UNIVERSITY

B.A. *Magna Cum Laude in Field* in History of Art & Architecture, specializing in Indian Art; Coca Cola National Scholar; Ford Foundation Scholar; DuBois Scholar; Chairperson One-to-One Big Sibling Program; Radcliffe Ambassador; Mather House Tutor Selection Committee

Cambridge, MA  
1999

### CALIFORNIA COMMISSION ON TEACHER CREDENTIALING

*Program Director's License with School Age Emphasis*

Sacramento, CA  
Date of Expiry:  
2/1/2027

### INTERESTS

Studying Sanskrit; studying Kathak; knitting; cooking; traveling while wearing my art historian's hat.

### REFERENCES

Anusha Joga, University of California, Berkeley, Computing, Data Science and Society: 510 684-2421  
Solange Lara, University of California, Berkeley, Early Childhood Education Program: 510 978-5250