

MEASURE N COMMISSION

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**OAKLAND UNIFIED
SCHOOL DISTRICT**

Community Schools, Thriving Students

Measure N - College & Career Readiness - Commission

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Memo

To Board of Education

From Measure N Commission
Jason Gumataotao, Chairperson
Louise Waters, Vice Chair
Marc Tafolla, Member
Katy Nuñez-Adler, Member
James Harris, Member

Board Meeting Date April 13, 2022

Subject Budget Modification Form
Services for: Skyline High School

Action Requested and Recommendation Adoption by Board of Education, upon recommendation of the Measure N Commission, of a 2021-2022 budget modification request from Skyline High School transferring \$6,000.00, from 3 different strategic actions; Assemblies / Classroom Presentations \$1,500.00, Classified Support Salaries \$3,500.00, and Consultant Contracts \$1,000.00, for a combined total amount of \$6,000.00 (no impact – no longer need the full amount) to Admission Fees, for a new total amount of \$6,0000.00, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

Background

(Why do we need these services? Why have you selected this vendor?)

Skyline High School would like to modify their Measure N Educational Improvement Plan to decrease the 3 approved strategic actions; Assemblies / Classroom Presentations, Classified Support Salaries, and Consultant Contacts by \$6,000.00, and use that money to increase an existing strategic action, Admission Fees.

Competitively Bid

Was this contract competitively bid? No
If no, exception: N/A

Fiscal Impact

Funding resource(s): Measure N

Attachments

- Budget Modification Form



Measure N Budget Modification Form OUSD Schools

Date:	3/22/22	Principal:	Bianca D'Allesandro
School Name:	Skyline High School	Site #:	306
Pathway(s): (required for multiple use of programs)	VAPA	Requested By:	Whitney Harding / Bianca D'Allesandro

Step 1:

a. Enter the Original Approved Strategic Action from the Measure N EIP:

Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.

**You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
VAPA Tab	Line 71	\$1,500.00 (was \$2,000, but reduced via a BMF approved on 8/19/21)	Assemblies / Classroom Presentations: pay for specialized experts within the Arts to come on campus and share their profession with the students in the Visual and Performing Arts Academy. These experiences will align with the CTE courses in the pathway, be focused on specialized Work Based Learning training / opportunities, or be geared towards offering access to expertise in the Arts and that compliments the expertise provided by pathway teachers.	\$1,500.00
VAPA Tab	Line 62	\$3,500.00 (was \$5,000, but reduced via a BMF approved on 2/10/22)	Classified Support Salaries Overtime: Clerical ET/OT to pay classified employees to work with the Visual & Performing Arts Pathway team during after school to collaborate and to build student support systems including home visits, grade & attendance tracking and in some cases attend pathway retreats. ET/OT will be for services outside of their contracted work hours. (Salary & Benefit Costs)	\$3,500.00
VAPA Tab	Line 70	\$5,000.00	Consultant Contracts: Student Internships during school year. To provide opportunities for students to engage in real world visual and performing arts work experiences and organizations. (Provide 10 student internship opportunities paid out at \$500 after ~20 hours of work with local arts organizations)	\$1,000.00
The total amount being transferred from the 3 different actions above is \$6,000.00				

b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action? (*Do not insert links or use Acronyms. *If taking from multiple actions - provide a response for each or the overall impact)

The only impact from not doing the original strategic actions will be fewer VAPA specific internships/partnerships that we hoped to develop, however with the ever evolving restrictions around COVID, it was a challenging year to initiate these partnerships - we are hopeful about next year. Instead, we will focus on more field trips for students.

c. Enter the Account String for the Original Approved Strategic Action:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5828	306	3060	3914	9999	99999
010	9333	0	3800	1000	2225	306	3060	3914	9999	99999
010	9333	0	3800	1000	5825	306	3060	3914	9999	99999

d. Total amount being transferred: \$ 6,000.00

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please attach a Measure N Duty Statement form if the Budget Modification is to create a new position or to change an FTE.

Step 2.

a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):

*This will become the new proper justification for this expenditure. *Only one justification allowed. *You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	New or Revised Measure N Strategic Action <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? - What need does this specific expenditure or service type address?	New or Amended Amount
VAPA Tab	65	\$0 (was \$2,500, but reduced via a BMF approved on 3/2/22)	Admission Fees for College and Career Exploration Visits: College Visits, Career Exploration Visits, field trips and integrated learning opportunities that enable students to access experiential learning; learn about careers, college programs, financial aid and admissions, meet and interact with professionals in different organizations aligned with the Visual and Performing Arts Academy Pathway theme.	\$6,000.00

b. Enter the New or Revised Account String:

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5829	306	3060	3914	9999	99999

Signature of Approvals: (Please insert the team member's name below the signature line)

Name: _____
Teacher Leader/Pathway Director
Signature

Date _____



3/21/22

Name: Bianca D'Allesandro
Principal Signature Required

Date _____

FOR MEASURE N STAFF USE ONLY

Date BMF Received: 3/23/2022

Escape Budget Transfer or Journal Entry Link No.: _____

Program Manager, Approval Signature: *Dancy Gomez*

Date: 3/23/22

H.S. Network Superintendent, Approval Signature: *Victor...*

Date: 3/23/22