



LINKED LEARNING HIGH SCHOOL OFFICE

To: Measure N Commission
 From: Matin Abdel-Qawi, High School Network Superintendent
 Subject: **Measure N Recommendations for 2020-2021 Carryover Funds, Part III**
 Date: December 8, 2021

Legislative File Id. No. 21-2783
 introduction Date: 12/7/2021
 Enactment No.: 22-0129
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 By: er

OVERVIEW & OBJECTIVE

Seventeen OUSD district schools, nine charter schools and the District Administrative 10% have unspent Measure N funds from the 2020-2021 fiscal year. For the January 4, 2022 Measure N Commission meeting, three sites have submitted their 2020-2021 Measure N Carryover Justification Form that articulates the context that contributed to the carryover, the amount of carryover, the percentage of Measure N funds that are being carried over, and a clear budget for the carryover funds. The Measure N Commission approved the Measure N Carryover Justification Forms of 23 sites at their November 16, 2021 and December 7, 2021 meetings. The last remaining school will submit its 2020-2021 Measure N Carryover Justification Form to the January 18, 2022 Measure N Commission meeting.

Per Measure N Commission policy, Measure N commission approval is required for all carryover justification forms. Measure N staff have reviewed the submitted 2020-2021 Measure N Carryover Justification Forms and provided feedback to school sites that were addressed before submission to the Measure N Commission.

SUMMARY

Staff recommendations are as follows:

Legislative File ID No.	School	Staff Recommendation for 2020-2021 Measure N Carryover Justification Form	Percentage of Carryover to Total Measure N Funds Received	2020-2021 Measure N Carryover Total Amount
21-2774	Sojourner Truth Independent Study	Approve	90.56%	\$437,183.30
21-2783	Skyline High School	Approve	34.76%	\$693,844.11
21-2787	Oakland Technical High School	Approve	28.81%	\$678,939.71
2020-2021 Measure N Carryover Funds			\$1,809,967.12	

School Name: Skyline High School	Site Number: 306
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MEASURE N 2020-2021 CARRYOVER JUSTIFICATION FORM

Why were you unable to expend all of your funds during the 2020-2021 school year?
 We were unable to expend all of our funds during the 2020-2021 school year mostly due to the global pandemic and the subsequent year of distance learning. For example, all funds allocated to field trips/transportation/conferences/retreats were not able to be used.

Total Measure N Funds Received in Fiscal Year 2020-2021 <i>(approved allocation including accumulated carryover from previous years)</i>	\$1,996,195.92	<i>(unspent 2020-21 funds)</i>	\$693,844.11
Projected Carryover Amount from Fiscal Year 2020-2021 <i>(unspent 2020-21 funds)</i>	\$693,844.11	Total Budgeted Amount	\$693,844.11
Percentage of 2020-2021 Measure N Funds to Carryover	34.76%	Remaining Amount	\$0.00

NOTE: Measure N funds are to be expended during the fiscal year for which the Measure N Education Improvement Plan was approved. Expenses from previous fiscal years cannot be paid for from Carryover funds.

Directions: Please provide a detailed explanation as to how the carryover amount will be used to help you achieve your theory of action, address your root cause analysis, and supports and aligns to specific parts of your Measure N Education Improvement Plan (EIP) to support students and pathway development.
 **Proper justification is required below and should be used when creating an Escape Purchase Order request, Budget Transfer, Journal Entry request, HRA request, Consultant Contracts online, etc. Examples that can be used are available in the Proper Justification Form linked below.

- Resources:**
- [Measure N 2021-2022 Permissible Expenses](#)
 - [Measure N Strategic Action Proper Justification](#)
 - [Measure N Guide 2021-2022 v4](#)

Budget Justification: <i>Enter one to two sentences to create a Proper Justification using the questions below. Explicitly describe the expenditure - no vague language, no acronyms, no hyperlinks and quantify when applicable.</i> - What is the specific expenditure or service type? - How does the specific expenditure or service type support or is aligned to pathway development? - How does this expenditure improve student engagement and how many students will be served? What need does this specific expenditure or service type address?	COST	OBJECT CODE	OBJECT CODE DESCRIPTION	POSITION TITLE & NUMBER	FTE %	WHOLE SCHOOL OR PATHWAY NAME	Which Linked Learning pillar does this support?
Consultant Contract with the Youth – Plan, Learn, Act, Now (Y-PLAN) for the Youth Action Research Project which yields measurable outcomes for students, cities, and adults. Y-PLAN, an educational strategy from the UC Berkeley Center for Cities + Schools in communication, critical thinking, collaboration, and creativity, as well as a marked increase in community contribution or civic agency - all of which aligns directly with pathway development, and has the flexibility to adjust to the needs of each pathway. These funds will support a dedicated Y-PLAN coach that supports teachers with the curriculum; coordinates with a real world client like BART, Oakland Housing Authority, City of Oakland; and organizes virtual community showcase events and supports 2-4 classrooms of students per project. We will be implementing Y-PLAN projects across all pathways, with 2-4 teachers, with an estimated 100-400 students being served. This partnership improves student engagement by creating research based strategies to empower young people through action research projects, creating more relevant and dynamic learning opportunities that engage directly with the community. By also mentoring teachers (who become leaders in our school community and mentor fellow teachers). Other adult outcomes include the professional development for teachers to implement civic work-based learning that reaches entire classrooms of students, as well as training for city leaders to be better prepared to work effectively with young people and schools. Is this expenditure already approved in your 21-22 MN Plan? - No. (Admin Fees Included)	\$10,000.00	5825	Consultant Contracts			Whole School	Comprehensive Support Services & Rigorous Academics

<p>Certificated Administrator Stipend: Funding for 1 administrator (current Skyline AP) to facilitate our summer Credit Recovery & Summer Bridge Program between outside of their contracted work days upto June 30, 2022. The credit recovery program was developed specifically out of the need to support students earlier in their high school careers (incoming 10th & 11th graders) with opportunities to recover credit and get back on track to graduate. The goal this summer is to serve 250 students as we anticipate that many students will have a greater need for this opportunity as everyone tries to rebound from the extended time in distance learning. The Summer Bridge Program was developed specifically out of the need to support students in the adjustment from middle to high school and includes social emotional opportunities to connect with peers and to get used to campus as well as to evaluate and jump start their academics to be ready for a successful start to highschool and positive movement towards graduation. We are aiming to increase this opportunity and serve ~400 students during Summer Bridge. The objective for this service connected to Credit Recovery is to give these students the opportunity to recover credit and get back on track to graduate as they enter the next grade level. In particular, a planned outcome for this program is to lesson the gaps in graduation rates. The objective for this service connected to Summer Bridge is to give these students the opportunity to come to Skyline during the summer to connect with one another, Skyline Teachers, community and campus. In particular, a planned outcome for this program is to lesson the gaps in graduation rates as well as lower dropout rates, in particular we want this program to focus on serving our most vulnerable students. Example of Duties/Services Provided: Running Transcript Audits and On-track to graduate audits to determine what students need what supports; Designing & Implementing programs to support 9th graders transition and preparation to enter high school; Working with teachers to develop plan for students; Coordinating campus logistics; Coordinating communication logistics; Supervising teachers; Coordinating supervision of students & monitoring progress of students/program; Oversight of students & family needs. Is this expenditure already approved in your 21-22 MN Plan? - No. (Salary & Benefit Costs)</p>	<p>\$30,000.00</p>	<p>1320</p>	<p>Certificated Administrator Stipends</p>			<p>Whole School</p>	<p>Comprehensive Support Services & Rigorous Academics</p>
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<p>Teacher Salaries Stipends: Extended Contracts for Teachers to Teach in the 2022 Summer Bridge Program. Extended contracts, 10 teachers to support our Summer Bridge Program which focuses on supporting student transitions into Skyline. The Summer Bridge Program was developed specifically out of the need to support students in the adjustment from middle to high school and includes social emotional opportunities to connect with peers and to get used to campus as well as to evaluate and jump start their academics to be ready for a successful start to highschool and positive movement towards graduation - all of which aligns directly with pathway development, as well as strongly focusing on intentionally building students connection to the school, one another and overall engagement. We are aiming to increase this opportunity and serve ~400 students during Summer Bridge as a way to continue to improve students engagement & readiness for the future from the beginning of their transition to Skyline through graduation. This program goes to June 30, 2022. Example of Duties/Services Provided: Designing & Implementing classes to support 9th graders transition and preparation to enter high school, Teach specific academic classes for students to increase skill to be better equipped for high school level work, Working with students to develop individualized plans for success in hs, Participating in and facilitating activities to support social emotional growth and community connectedness with our incoming 9th grade students, Participating in campus supervision and logistics, Communicating with families to develop relationships that can serve teachers and students well as they move into the school year.</p> <p>The objective for this service is to play a key role in the real life functioning of our Summer Bridge Program for our incoming 9th graders. We aim to serve ~400 students, with the outcome being giving these students the opportunity to come to Skyline during the summer to connect with one another, Skyline Teachers, community and campus. In particular, a planned outcome for this program is to lesson the gaps in graduation rates as well as lower dropout rates, in particular we want this program to focus on serving our most vulnerable students. This service supports students in all pathways and focuses on getting students set up to be successful, connected and prepared to enter high school and be successful and engaged in all that their pathways have to offer. Is this expenditure already approved in your 21-22 MN Plan? - No. (Salary & Benefits included).</p>	\$70,000.00	1120	Teacher Salaries Stipends			Whole School	Comprehensive Support Services & Rigorous Academics
<p>Teacher Salary Stipends: Extended Contracts for Teachers participating in the Summer Credit Recovery Program. Funding for 15 teachers to support the Credit Recovery Program (Salary & Benefits included) Example of Duties/Services Provided: Implementing classes to support 10th & 11th graders to recover credits and get on track to graduate Working with students to develop individualized plans for success to work towards graduation Participating in campus supervision and logistics. The objective for this service is to play a key role in the real life functioning of our summer Credit Recovery Program for our incoming 10th & 11th graders. We aim to serve 250 students, with the outcome being giving these students the opportunity to recover credit and get back on track to graduate as they enter the next grade level. In particular, a planned outcome for this program is to lesson the gaps in graduation rates. This service supports students in all pathways and focuses on getting students caught up with credit requirements so that they can more fully participate in all aspects of their pathways during the school year and move towards graduation rather than continuing to slip further away from their future graduation and life goals. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$90,000.00	1120	Teacher Salaries Stipends			Whole School	Comprehensive Support Services & Rigorous Academics

<p>Teacher Salaries Stipends: Extended Contracts for Teachers participating in the ECCCO (Exploring College and Career Opportunities) Program. Funding for 2 teachers to support the Summer ECCCO Student Internship by providing work based learning curriculum to the students, assisting them to find internships, work site visits, etc. This work will begin in the Spring 2022 and continue through June 30, 2022. By providing students with real world experience directly related to their pathway and focused academics, the work directly aligns with pathway development. Prioritizing the needs of our students to receive stipends for their work and increasing their access to industry partners and work based learning opportunities is an intentional choice to increase student engagement. This is a strong need for our students so they better connect their in-class learning to their life and future. With these funds we hope to serve approximately 100 students. (Salary & Benefits included) Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$45,000.00	1120	Teacher Salaries Stipends			Whole School	Work-Based Learning & Career Technical Education
<p>Consultant Contract with the Oakland Public Ed Fund to process and pay-out the Student Internship Stipends for participating in the ECCCO (Exploring College and Career Opportunities) Program. Funds to pay for the 2022 Summer ECCCO student stipends for Skyline students participating in summer internships. This money will be distributed through the Oakland Public Ed Fund and the money will be used to issue student stipends for the summer internships coordinated with ECCCO partnership and each pathway. Providing students with real world experience directly related to their pathway focused academics directly aligns with pathway development. Prioritizing the needs of our students to receive stipends for their work and increasing their access to industry partners and work based learning opportunities is an intentional choice to increase student engagement. This is a strong need for our students so they better connect their in-class learning to their life and future. With these funds we hope to serve approximately 80 students. (Admin Fees Included)</p>	\$88,000.00	5825	Consultant Contract			Whole School	Work-Based Learning & Career Technical Education

<p>Consultant Contract with the Oakland Public Ed Fund to process and pay-out the Supplemental Student Internship Stipends throughout the FY 2021-22. The funds are for Student Internship Opportunities for Skyline students from January 27th to June 30, 2022, across all of the pathways. Our goal is to build out more community partnerships that lead to student internship opportunities throughout the school year as well as to create better systems of coordination within our site to recruit and support our most high risk students in accessing student internship opportunities and supporting those students to be successful throughout those internships. This work would be supplemental to other internship programs available, directly relate to pathway development, and intentionally built to increase student engagement and equity in access to internship opportunities. This is a direct attempt to address a gap in access to internships and to try to build more equity and diversity in types of internships throughout all our pathways for more students. We aim to serve ~100 at approximately \$500 per students. This money will be distributed through the Oakland Public Ed Fund and the money will be used to issue student stipends for the internships they complete throughout the school year. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$55,000.00	5825	Consultant Contract			Whole School	Work-Based Learning & Career Technical Education
<p>Teacher Salaries Stipends: Extended Contracts to pay Teachers for Pathway Integration. Funding for extended planning time for teachers to integrate the pathway theme into their core content curriculum and align across pathways during the school year. This extra time will be used to calibrate student experiences across pathways to ensure equitable alignment in all pathways. This will improve student engagement by supporting the teachers to be aligned within and across the pathways, and to support the teachers in building their capacity to engage students more deeply and effectively. The rate is at \$38.50 per hour. This will serve all Skyline students ~1,600. The planned student outcomes for this expenditure are increased engagement within their pathways and for students to have more equitable experiences across pathways. With this work, we hope to increase teacher capacity, further integrate pathway themes into the core curriculum with the intended outcome for students of improved academic and pathway support from their teachers. Is this expenditure already approved in your 21-22 MN Plan? - Yes; we will use these funds to increase the services and to enhance opportunities for the teachers to continue to build together and integrate into pathway content from a Professional Development opportunity. (Salary & Benefit Costs included)</p>	\$40,000.00	1120	Teacher Salaries Stipends			Whole School	Rigorous Academics

<p>Supplies & Materials: to purchase AC Transit and BART Tickets to provide transportation to the Students attending Internships. Funding will be used to provide students with bus passes to support equitable transportation options to access internship opportunities, college and career educational opportunities/field trips, work based learning opportunities throughout the school year. Tickets will be distributed and tracked through Skyline administration. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$10,000.00	4310	Supplies & Materials			Whole School	Work-Based Learning & Career Technical Education
<p>Teacher Salaries Stipends: Extended Contracts to pay Counselors to provide Intensive Student Support services. Funding will be used for counselors to provide after-school support for students falling below 2. GPA, students identified as chronically absent, and students identified as needing additional support as we continue to adjust back from distance learning. Staff will conduct in-depth community work to connect with families of these students and provide support to family to help students get back on-track to graduate. Providing additional funds for intensive student supports through additional counseling services will increase student engagement by facilitating more one-on-one contact and support for our most at-risk students so that they can be better equipped and supported. Personalized support and keeping students engaged in school aligns with pathway development. Approximately 50-100 students should be served across all pathways. The planned outcomes for this service are to increase student engagement, attendance, and wellbeing by providing extended opportunities to work with counselors - after regular hours - for support for students to get on-track to graduate, addressing issues to increase attendance, and additional opportunities for emotional support and on-on-one meetings. January 27, 2022 through June 30, 2022. Is this expenditure already approved in your 21-22 MN Plan? - No (Salary and benefits included)</p>	\$8,000.00	1120	Teacher Salaries Stipends			Whole School	Comprehensive Support Services

<p>Facility Rental for the Leadership Team Retreat: Funding will be used to rent a facility to have the Leadership Team Retreat where leadership staff will work together to reflect on previous year around areas for growth and build together across pathways focused on pathway development, student engagement, alignment of student experience in service of the 4 linked learning pillars. The retreat will focus on reviewing work based learning student data, using that data to create aligned systems of support throughout the pathways to ensure student opportunities are equitable throughout the school. Currently all students engage in CTE courses, last year we expanded WBL opportunities from only 12th grade to 9th-12th grade, while this has doubled the number of student participants, it has also created the opportunity for us to look at WBL sequencing opportunities and align and develop our pathways. Developing an efficient and equitable process and opportunities for students to engage in real world experiences is directly focused on increasing overall student engagement. This work will benefit all our students. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$12,000.00	5624	Facility Rental			Whole School	Comprehensive Support Services & Rigorous Academics
<p>Dual Enrollment Supplies & Materials: Funding to purchase supplies & materials for the Dual Enrollment Classes (Spring semester 2022). The supplies are needed to directly support pathway development and provide students enhanced educational opportunities in the area of study of their pathway. These classes improve student engagement by providing a bridge for students to participate in a college class and receive credit during their high school career which connects to their real life and future. The courses should serve around 30 students. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$5,000.00	4310	Supplies & Materials			Whole School	Rigorous Academics
<p>Textbooks: To purchase Dual Enrollment textbooks for the Dual Enrollment Classes (Spring semester 2022). The textbooks are specific for the Dual Enrollment Classes to directly support pathway development by providing students enhanced educational opportunities in the area of study of their pathway. These classes improve student engagement by providing a bridge for students to participate in a college class and receive credit during their high school career which connects to their real life and future. The courses should serve around 35 students. Is this expenditure already approved in your 21-22 MN Plan? - No. These new funds are in preparation for Dual Enrollment needs for Spring 22.</p>	\$10,000.00	4100	Textbooks			Whole School	Rigorous Academics

<p>Supplies & Materials: To purchase Construction CTE Supplies and Materials for the Construction Tech Program within the VAPA Pathway. Funding for the purchase of wood, construction supplies & materials to support our CTE Construction Tech Program, which is part of our VAPA pathway. The Construction Tech class focuses on hands-on learning through the arts with industry standard materials and equipment. This class also aligns with the VAPA pathway as it partners with our Stagecraft class and works to expand opportunities for real world applications of learning. This expenditure provides the materials and tools needed for this class to engage with real world, industry standard workshop and projects which provides students with engaging learning experiences that can relate to real world work opportunities and career paths. Approximately 160 students will be served. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$5,000.00	4310	Supplies & Materials			VAPA Pathway	Work-Based Learning & Career Technical Education
<p>Equipment: To purchase Construction CTE Equipment for the Construction Tech Program within the VAPA Pathway. Funding for the purchase of wood & construction materials support our CTE Construction Tech Program, which directly relates to pathway development. Approximately 160 students will be served. This expenditure aligns with the development of the VAPA Pathway as a class focused on hands-on learning through the arts with industry standard materials and equipment. This class also aligns with the development of the pathway as it partners with our Stagecraft class andw works to expand opportunities for real world applications of learning. By providing interactive, industry standard materials, these tools will enhance student engagement with practical learning that relates directly to potential career paths. This expenditure provides the materials and tools needed for this class to engage with real world, industry standard workshop and projects which provides students with engaging learning experiences that can relate to real world work opportunities. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$10,000.00	6410	Equipment > \$5,000			VAPA Pathway	Work-Based Learning & Career Technical Education

<p>Equipment: Construction CTE Equipment for the Construction Tech Program. Funding for the purchase of wood & construction materials support our CTE Construction Tech Program, which directly relates to pathway development. Approximately 160 students will be served. This expenditure aligns with the development of the VAPA Pathway as a class focused on hands-on learning through the arts with industry standard materials and equipment. This class also aligns with the development of the pathway as it partners with our Stagecraft class and works to expand opportunities for real world applications of learning. By providing interactive, industry standard materials, these tools will enhance student engagement with practical learning that relates directly to potential career paths. Approximately 160 students will be served. This expenditure provides the materials and tools needed for this class to engage with real world, industry standard workshop and projects which provides students with engaging learning experiences that can relate to real world work opportunities. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$5,000.00	4410	Equipment			VAPA Pathway	Work-Based Learning & Career Technical Education
<p>Equipment: to purchase to create an Outdoor Performance Theater for the VAPA Pathway: By creating an outdoor performance theater, we will give VAPA students an opportunity to practice in a real life industry standard environment. This space will be focused on building up the performance arts aspect of our VAPA Pathway by creating a dynamic space where professional level music, dance, theater, etc. performances can take place and where our students can learn how to work with the specialized equipment and gain the unique skills that are required when working in outdoor theaters. This has been a project we have wanted to engage in for some time, however in our changing world where outdoor performances are becoming more required, this project has become ever more relevant and we are excited to give our students the edge on this growing opportunity in the arts workforce. This will increase student engagement by providing engaging, creative, industry standard environment to create performances. This expenditure will directly support ~400 students and address the need for our growing pathway to have the opportunity to engage with diverse performance spaces. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$50,000.00	4410	Equipment			VAPA Pathway	Work-Based Learning & Comprehensive Support Services

<p>Transportation Costs for College and Career Exploration Visits. Funding for transportation costs for students to participate in a College and Career Exploration visits and work based learning field trips. Students will explore academic programs that align with their pathway and the linked learning pillars to support successful post-secondary transitions. These experiences will increase student engagement by providing interactive, real world opportunities that directly relate to pathway development. Funding will be used for transportation. This will serve 100-300 students. Is this expenditure already approved in your 21-22 MN Plan? - No.</p>	\$5,000.00	5826	Transportation Costs			Whole School	Work-Based Learning & Comprehensive Support Services
<p>ClassSuppt Salaries Overtime: Clerical ET/OT for classified staff to provide supplemental services (after their contracted work day schedule) specific to pathway development and pathway aligned supports, all under Measure N approved services. Staff could include, but not limited to case managers, administrative assistant, classified staff, and attendance clerk. The services will be justified on the ET/OT form.</p>	\$10,000.00	2225	Classified Support Salaries Overtime				
<p>Consultant Contract with the Oakland Public Education Fund to pay an outstanding invoice from FY 2020-21 for the Exploring College, Career & Community Opportunity (ECCCO) Summer Student Internship Program - Stipends.</p>	\$5,081.88	5825	Consultant Contracts				
<p>Strategic Carryover for Fiscal Year 2022-2023: Funds will be strategically carried over and used in fiscal year 2022-23, via the carryover approval process to support expenditures identified as needs at that time.</p>	\$130,762.23	4391	Carryover - Prior Year				