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Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date December 13, 2022

Subject Elmhurst United 2021-22 Measure G1 Carryover Request Form

Ask of the Commission Approve the Elmhurst United 2021-22 Measure G1 Carryover Request Form.

Discussion Middle School Network is open to questions from the commission regarding the Elmhurst United 2021-22 Measure G1 Carryover Request Form.

Fiscal Impact The recommended amount is **\$65,001.24**. It's coming from resource 9332 - Measure G1.

Attachment(s) Carryover Request form attached.



Measure G1 Carryover Justification Long Form (Complete if carryover is more than \$5000)

Due Date: December 2, 2022

School:	Elmhurst United	Contact/Principal	Viet-Ly Gonzalez
School Address:	800 98th Avenue Oakland, CA 94603	Principal Email	viet-ly.gonzalez@ousd.org
		School Phone:	510-639-2888

2021-2022 Carryover Amount	\$65,001.24
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Summary of Proposed Use of Carryover for 2021-22 (listed in order of priority)

2021-22 Proposed Carryover Expenditures from <i>Budget Justification and Narrative Section</i>		Budget
1	Consultant with Rigorous Love to provide coaching and professional development to Restorative Justice Facilitators.	\$20,000
2	Provide overtime for support staff to tutor 6th graders after school with core academic subjects.	\$9,000
3	Compensate Restorative Justice Facilitators and counselors with extended time to complete home visits with 6th grade families.	\$23,201
4	Professional Development for 6th Grade Leadership Team	\$2,800
5	Materials and supplies for Elective classes	\$10,000.24
Budget Total (must add up to Anticipated Grant Amount)		\$65,001.24

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

Due to hiring challenges, we were not able to hire for a restorative justice facilitator.

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

Community Engagement Meeting(s) to Address Carryover Funds	
Community Group	Date
SSC	11/14/2022

Staff Engagement Meeting(s) to Address Carryover Funds	
Staff Group	Date
Leadership Team	10/28/2022

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team's plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2020-21 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

1. Music Program

Programmatic Narrative Based on Rubric		
<p>Our new music teacher has done a phenomenal job building on the program that his predecessor created. He has a strong mentor that supports him to create dynamic and varying levels of music programs for our students. In addition, he is working with music artists who come in to provide lessons on specialized instruments. Currently, 160 students are taking music. This includes students in the Newcomer and SDC program as well.</p> <p>Our proposal is to utilize \$5,000 to buy more musical instruments and materials to provide increased access to quality instruments and key classroom supplies.</p>		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$5,000	Buy additional musical instruments and supplies.	160 students will receive more access to learn and play a variety of musical instruments. This will increase their

		positive experience and interest in class if more students have access to class materials.
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2. Art Program

Programmatic Narrative Based on Rubric		
<p>Our Arts Integration Specialist has been working closely with teachers to consultancy to include classroom experiences and perspectives through an arts lens. This has provided students with a more creative and accessible classroom experience.</p> <p>We would like to provide a student-led mural project on campus. This will require supplies such as spray paint, design materials and cleaning supplies.</p> <p>In addition, the dance program would like to put on a school-wide performance. The dance teacher would like to begin building a costume wardrobe for her program.</p>		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$3,000	Facilitate a student-led project to create a mural on campus. Will utilize funds to buy materials such as spray paint, aprons and design materials.	Students will increase their leadership, collaboration and artistic skills through a mural project. Students will gain pride in school campus.
\$1,000	Costumes for dance class and performance	Students will gain confidence and engage in collaboration and teamwork through preparing for a school-wide dance performance.

3. World Language Program

Programmatic Narrative Based on Rubric		
<p>Our Spanish teacher is in her 2nd year at Elmhurst and has been building momentum in the language program. The Spanish class for native Spanish speakers has increased literacy and communication skills, particularly for students coming from the newcomer program. With a focus on providing Spanish 1 for 6th and 7th graders, we will continue to build a pathway for our Spanish program.</p> <p>We would like to purchase text sets to support our read, write and talk instructional program in Spanish.</p>		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$1,000	Purchase text sets.	Students will have access to engaging and level-appropriate texts in Spanish. As the teacher builds lessons that are grounded in the read/write/talk cycle around the text sets, students will increase their literacy and communication in Spanish.

4. 5th to 6th Grade Enrollment Retention

Programmatic Narrative Based on Data Analysis		
<p>Our Case Manager has been working closely with 6th grade students, families and teachers to support a positive transition to 6th grade. We are continuing to see students enter 6th grade with a need to develop skills in communication, problem solving and inter-relational skills. Our Case Manager has established strong, positive relationships with many students. This provides space for them to hold mediations and better support students to be successful in class.</p> <p>We are seeing a number of 6th grade students who need continued academic support. We would like to offer after-school tutoring for students. Many of the sixth graders are really struggling with the transition to 6th grade. They are experiencing higher expectations and more academic rigor in many of their classes. From Marking Period 2, 122/260 (47%) of 6th graders received below a 3.0 GPA. Tutoring opportunities will support 6th graders to see more success and be retained in our school.</p> <p>In addition, we would like the 6th grade restorative justice, counselor and AP team to do home visits with 6th grade students who are having challenges during the transition to middle school. Challenges include: chronic absence, low academic performance, and behavior issues. Home visits will allow our staff to build strong family partnerships and learn more from the family's perspective in order to better serve students. Strong family partnerships will retain our families through middle school.</p>		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>
\$9,000	Compensate support staff to provide tutoring to 6th graders after school.	15-20 6th grade students will increase their academic performance and GPA in core academic classes.
\$23,201	Compensate Restorative Justice Facilitators and counselors with extended time to complete home visits with 6th grade families.	

5. Safe and Positive School Culture

Programmatic Narrative Based on Data Analysis		
<p>Our Restorative Justice Facilitator is working closely with our Assistant Principal and counselor to create positive Tier 1 experiences for 6th graders. They hold community building activities in Homeroom, rotating so that they serve all 6th grade students. The RJ facilitator has built positive relationships and gained trust among students and families in order to support them in times of conflict.</p> <p>Because the RJ Facilitator is new to the work as well other RJ Facilitators on campus, we would like to provide coaching for this role. We also want to provide a professional development opportunity for our 6th grade leadership team to increase their coaching tools and skillsets.</p>		
Budget	Description of 2021-22 Proposed Expenditures of Carryover Funds	Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i>

\$20,000	Contract with Rigorous Love, an organization that provides direct coaching for RJ staff at school sites.	Two RJ Facilitators will increase their skill set to implement our Restorative Discipline model. This will decrease the amount of classroom referrals and suspension on campus.
\$2,800	Professional Development for 6th Grade Leadership Team	Teachers will receive stronger support and coaching from their coaches through an equity lens. Coaching sessions will focus on creating positive, safe classroom cultures in order to provide equitable opportunities for all students.

Please submit your 2021-22 Measure G1 Carryover Justification Form to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).



SSC Agenda

Elmhurst United Middle School

School Site Council Meeting

Date: November 14, 2022 @4:30pm

Family Resource Center

Time	Items	Facilitator
4:30	1. Welcome	Ms. Gonzalez
4:35	2. SELLS (Site English Language Learner Subcommittee) a. Training + Purpose b. Discussion of SELLS Options (Stand-alone SELLS committee, Deferred to the SSC, Subcommittee for the SSC) c. If needed: election of members	Ms. Gonzalez
4:50	3. Title I a. Menu of Possible Funding for 40,000 i. Extended Contracts for teachers up to 30,000 ii. Classroom projectors up to 10,000	Ms. Gonzalez
5:00	4. Community Schools Grant a. Approved: i. Counselor: 75,000-120,000 ii. Family Workshops: 2000 b. Additional funding opportunities: 1. Part-time teacher for African American Female Excellence 2. Attendance Incentive Program	Ms. Gonzalez
5:15	5. Measure G1 Carryover a. Proposal: i. Coaching for RJ Facilitators ii. Supplies for elective courses iii. Tutoring for 6th grade students Proposal notes: Ms. Gonzalez: We have two new RJ Facilitators this year and it's important they receive coaching to make sure they are carrying out our Restorative Discipline program well. Coaching sessions will focus on responding to questions, increasing mediation skills and provide reflective space to improve efficacy of the role. Art, music and Spanish class need more supplies. Students want to create a student-led mural project. Music class needs more instruments so that more students can have access to practice during class.	



	<p>Some 6th grade students are in need of additional academic support. They are struggling to keep out with classroom and will benefit from after school tutoring.</p> <p>Discussion: Mariko: Which RJ facilitators will be receiving coaching? How often? Gonzalez: Carlo and Courtney, every two weeks Ms. Lopez: How will you identify who needs tutoring? Gonzalez: We'll take a look at the list of students who received below a 2.0 GPA for the first two marking periods. This cross-reference that list with who is in the ASP. Then we will reach out to families.</p> <p>Ms. Sanchez: Motion to approve the proposed funding outline. Mayra: I second that motion.</p> <p>Unanimous: aye</p>	
5:30	6. Public Input	Everyone
	7. Establish Date of Next Meeting and Adjourn	

(Spanish)

SSC Agenda

Elmhurst United Middle School

Reunión del Consilio Escolar

Fecha: 14 de Noviembre 2022 @4:30pm



Centro de Recursos Familiares

Horario	Items	Facilitador
4:30	1. Bienvenida	Ms. Gonzalez
4:35	2. SELLS (Sitio de sub comité de aprendices del Idioma de Inglés? a. Formación + Propósito b. Discusión de SELLS Opciones, (Stand-alone SELLS committee, Deferred to the SSC, Subcommittee for the SSC) c. If needed: election of members	Ms. Gonzalez
4:50	3. Título I a. Menú de Posibles Fondos para 40,000 i. Extended Contracts para maestras 30,000 ii. Classroom projectors 10,000	Ms. Gonzalez
5:05	4. Al dio de los Fondos de Escuelas Comunitarias a. Aprobada: i. Consejera: 75,000-120,000 ii. Talleres Familiares: 2000 b. Oportunidades adicionales: i. Part-time teacher for African American Female Excellence ii. Programa incentivos asistencia	Ms. Gonzalez
5:15	5. Comentario Publico	Everyone
5:25	6. Establecer Fecha de Próxima Reunión	

Leadership Team

Time	November 16, 2022	Next Steps/To Do
3:45	Landing	Rotate opening
3:55	<p>Updates/Follow-ups:</p> <ol style="list-style-type: none"> 1. Movement gift <ol style="list-style-type: none"> a. 5 families of \$1,000 2. Holiday Party 3. Referral Data: are they being entered through electronic form? <ol style="list-style-type: none"> a. Prep for RJ/Admin b. Make sure all referrals are entered before 11/30 <ol style="list-style-type: none"> i. Boys/Girls ii. Ethnicity iii. Grade Level iv. Period v. Teacher <p>Should we have a plan for longitudinal data. Should we find a way to differentiate between the time of year or marking period. How does the referral data support our work in GLTs or in Mindset Monday?</p> <ol style="list-style-type: none"> 4. 5th Grade Recruitment <ol style="list-style-type: none"> a. Presentation 	AB: emails all the CSMs for recruitment
4:30	<p>Measure G1 Carryover</p> <ol style="list-style-type: none"> 1. Measure G1 Carryover <ol style="list-style-type: none"> a. Proposal: <ol style="list-style-type: none"> i. Coaching for RJ Facilitators ii. Supplies for elective courses iii. Tutoring for 6th grade students <p>Proposal notes: Ms. Gonzalez: We have two new RJ Facilitators this year and it's important they receive coaching to make sure they are carrying out our Restorative Discipline program well. Coaching sessions will focus on responding to questions, increasing mediation skills and provide reflective space to improve efficacy of the role.</p> <p>Art, music and Spanish class need more supplies. Students want to create a student-led mural project. Music class needs more instruments so that more students can have access to practice during class.</p> <p>Some 6th grade students are in need of additional academic support. They are struggling to keep out with classroom and will benefit from after school tutoring.</p> <p>Ariel: Will we be using Rigorous Love for coaching? Product is solid. VLG: Yes. Kannan: I can generate a list of 6th graders who would benefit from tutoring. VLG: Approve by SSC.</p>	



Elmhurst United School Site Council (SSC) Meeting Sign-In Sheet*

SSC Meeting Date: 11/14/2022

Elected SSC Members:	Role:	Signature
1. Viet-Ly Gonzalez	Principal	
2. Leslie Lopez	Family Liaison	
3. Sandra Wilson	Parent	
4. Mayra Molina	Parent	
5. Maly Alcantar	Parent	
6. Mariko White	Teacher	
7. Maria Sanchez	Staff	
8. Alyssa Pandolfi	Teacher	
9.		
10.		
11.		
12.		

* Note: SSC must have a quorum (51%) to vote on any agenda items. Alternates are NOT voting members and do not count towards quorum.