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**OAKLAND UNIFIED
SCHOOL DISTRICT**
Community Schools, Thriving Students

Board Cover Memorandum

To Measure G1 Districtwide Teacher Retention and Middle School Improvement Act Oversight Commission

From Middle School Network

Meeting Date December 13, 2022

Subject Baytech School 2021-22 Measure G1 Carryover Request Form

Ask of the Commission Approve the Baytech School 2021-22 Measure G1 Carryover Request Form.

Discussion Middle School Network is open to questions from the commission regarding the Baytech School 2021-22 Measure G1 Carryover Request Form.

Fiscal Impact The recommended amount is **\$12,968.30**. It's coming from resource 9332 - Measure G1.

Attachment(s) Carryover Request form attached.



Measure G1 Carryover Justification

Long Form (Complete if carryover is more than \$5000)

Due Date: December 2, 2022

| | | | |
|-----------------|---|-------------------|--------------------------|
| School: | Bay Area Tech School | Contact/Principal | Cesley Frost |
| School Address: | 8251 Fontaine Street Oakland, CA 94605 | Principal Email | cfrost@baytechschool.org |
| | | School Phone: | 510-382-9932 |

| | |
|----------------------------|--------------------|
| 2021-2022 Carryover Amount | \$12,968.30 |
|----------------------------|--------------------|

Summary of Proposed Use of Carryover for 2021-22 (listed in order of priority)

| 2021-22 Proposed Carryover Expenditures from <i>Budget Justification and Narrative Section</i> | | Budget |
|--|---|--------------------|
| 1 | Additional Funds Allocated to Middle School Art Teacher | \$12,968.30 |
| Budget Total (must add up to Anticipated Grant Amount) | | \$12,968.30 |

Narrative: Please provide the reasoning as to why the full Measure G1 allocation was not spent.

The reason Bay Area Technology was not able to spend down the entire allocation is these prior year carryover funds are from the 2019-20 and 2020-21 fiscal year and Baytech was not expecting to be able to pay down these funds. For 2021-22, Baytech spent down their entire allocation of \$46,276.

REQUIRED: Please provide all meeting agendas, minutes, and sign-in sheets of the engagement meetings which addressed carryover funds with this application. The application will NOT be considered without this documentation of engagements.

| Community Engagement Meeting(s) to Address Carryover Funds | |
|--|------------|
| Community Group | Date |
| Baytech Advocacy and Community Engagement Meeting | 11/16/2022 |

Staff Engagement Meeting(s) to Address Carryover Funds

| Staff Group | Date |
|-------------------------------------|-----------|
| Middle School – Grade Level Meeting | 11/9/2022 |

Budget Justification and Narrative

In the following sections, please review the self-assessment and discuss your team’s plan to address the following:

The Goals of the Measure

- Increase access to courses in arts, music, and world languages in grades 6-8
- Improve student retention during the transition from elementary to middle school
- Create a more positive and safe middle school learning environment

You **MUST** describe the current programmatic narrative for **EACH** section of the budget narrative based on the Measure G1 Initial Self-assessment and data analysis. Please highlight what G1 specifically supported in the 2021-22 school year.

1. Please explain how you plan to use the Measure G1 carry-over funds to develop strategic changes that meet the goals of the measure and that will lead to improved student outcomes.
2. Add additional lines if you would like to add additional budget items.
3. All budget items should total up to the total carry-over amount.

2. Art Program

| Programmatic Narrative Based on Rubric |
|---|
| <p>When we have offered Art to our middle school students, it has been a huge success. We have been pleased to see many students’ overall views of school improve and many students who struggle in their academic classes have found a place where they can excel in Art classes. The classes have improved the school culture and individual students’ joy and self confidence. When surveyed, the students overwhelmingly said they preferred Art over Music or Foreign Language. The parents also preferred Art, though by a smaller margin.</p> <p>During the 2021-22 school year we staffed our Art classes through ½ thHigher Ground and ½ through hiring Mr. Panko as Baytech’s own full-time art teacher.</p> <p>BayTech was awarded the unique opportunity to directly hire Mr. Daniel Panko. In this way, Mr. Panko would serve as the BayTech Art Teacher who BayTech had hoped to hire as reflected in the previous grant application description. Mr. Panko provides a unique perspective and teaching style with a varied art experience background. Since Mr. Panko is a BayTech staff member, BayTech no longer needs to provide a BayTech designated staff member to assist with supervising and classroom management during the Art classes. Mr. Panko is also on staff as a full time employee, not part time or contracted for the Art class only,</p> |

which provides the seamless transition of culture and climate expectations that BayTech strived to solidify with the hiring of a BayTech Art teacher.

| Budget | Description of 2021-22 Proposed Expenditures of Carryover Funds | Anticipated Student Outcome <i>(Include measurable student outcomes for each proposed activity. For example, number of students served, or achievement for specific student groups.)</i> |
|---------------|--|---|
| \$12,368.30 | Mr. Panko has been hired at Baytech to teach both middle school and high school art classes. On Baytech's 2022-23 Measure G application we allocated \$25,000 for 150 students, which was under budgeted. By adding the \$12,368 we are able to fully fund the middle school art program's 150 students. | <ul style="list-style-type: none"> - Increase access to courses in arts in grade 8 (estimated 60 students) - Create a more positive and safe middle school learning environment (as measured by end of year survey for students, families, and staff) - Increase retention from 8th to 9th grade by 5% compared to previous year |

Please submit your 2021-22 Measure G1 Carryover Justification Form to Cliff Hong (clifford.hong@ousd.org) and Karen Lozano (karen.lozano@ousd.org).



Grade Level Meeting

Wednesday, November 9, 2022 at 2:00 pm

Facilitator: Ms. Price

Note Taker: Ms. Shin

Time Keeper: Ms. Shin

Attendees: Ah, Tray, Frost, Lane, Norman, Shin, Altamirano, Coleman, Ilochi, Price

Objective: Facilitate communication, promote instructional excellence, collaborate to support student success, and examine, analyze and utilize data to inform instructional practices.

Agenda

1. Intro: How are you doing? 2-3 share What is the highlight of your day? Staff Support - We are here for you! If you need support, let the supervisor, team lead, HR, etc...Let them know. ([CARE form](#) should be filled out for students!)
 - a. Ms. Shin - spoke that J. Perez was having good days in class.
 - b. Ms. Ilochi - expressed that she enjoyed Ms. Frost taking picture with the students receiving their recognition awards.
 - c. Ms. Ah - said she is excited to work with the High school students for the Poetry Out Loud competition. Because she will be able to interact with them.
2. Measure G-Grant (presented by Frost)
 - a. The remaining funds (\$12,968.30) will be given to the Art wheel to be used towards the 150 students who take art on a weekly basis. All staff members agreed to this use of Carryover Funds

3. i-Ready Testing Dates - Testing Eagle Period

- a. Dec. 12th-14th
 - i. Dec. 12th - Reading
 - ii. Dec. 13th - Math
 - iii. Dec. 14th - Make-up day

4. Parent-Teacher Conferences

- a. Making the calls and setting up appointments
- b. Updating grade book
- c.

5. Reminders:

- a. **Do not** send students out of class the first ten minutes of class or the last ten minutes of class. **Enforce please.** **Do not allow students to go during Eagle Period at all.**
- b. **Grade Book -**
 - i. **Grading period has been open. UPDATE grades!!**
- c. WASC: No update yet, but Ms. Frost will work on focus groups and they'll be designated at future meetings.
- d. Dress Code for students- send to the front office for students who are out of compliance.
- e. Reading Period begins at 8:15 am. Do you need books?
 - i. Potentially order more Charlie and the Glass Elevator books. Students have finished Charlie and the Chocolate Factory and are looking for a new book. Chains? For Ms. Coleman.
 - ii. Making sure you're taking correct and accurate attendance.
 - iii. Students who are not attending Reading Period should be guided and sent to their Reading Period classes by 8:15am.
- f. Saturday School referrals:
 - i. Reminded teachers to fill out the [spreadsheet](#) for specific and individual students.

- ii. Potentially create an automated phone call for all students who are failing classes?
 - iii. Two **BayTech** security officers will be present at BayTech during Saturday School (part of our safety plan).
- g. Questions
 - i. Bonus which is **separate** from the retention bonus.
 - 1. This one is referring to the doing the necessary tasks like completing lesson plans, signing in, coming to reading period on time (doing your job bonus)
- 6. Announcements:
 - a. Club Facilitator Volunteers?
 - i. Shin: Korean Club;
 - ii. Ramirez: MS Boys Group;
 - iii. Norman/Lane/Tray: Sports Mentorship Club;
 - 1. Students playing basketball together
 - iv. Free: Chess and Soccer Club.
 - v. Please start those ASAP during lunch time.
 - b. Candy Treats from Leadership
 - i. Friendship treat - **Ofrenda grams**
 - ii. Last day to preorder: Thursday, October 27
 - c. Hispanic/Latinx Assembly
 - i. Still being in conversation with Dr. Smith
 - ii. Projected to be Friday, Nov 18, 2022
 - d. Headphones needed
 - i. If we could have headphones to have students share for each classroom; classroom set of headphones (durable)
 - e. Chromebooks are good
 - i. No one needs chromebooks in the classroom

Next Steps

Upcoming Important Dates

- PTC (11/16th -17th/22)
- Hispanic Latinx Assembly (11/18)

Next meeting

- Staff Meeting: Wednesday - **November 30th, 2022**



Advocacy and Community Engagement
Community School Steering Committee
November 16 , 2022
5pm
Via Zoom

Facilitator: Cesley Frost
Translator: Antonio Ramirez
Agenda:

- **How about a waterfall question in the chat box?**
 - What one reason do you send your child to BayTech?
 - BayTech is close to where we live
 - Small class sizes
 - One of the first schools that contacted me back about applying and enrollment
 - Academics that prepare students for college
 - Belief in the mission of BT
 - Structured career course/pathway of instruction and academics
 - College credit opportunities
 - 6-12 school

- **What is a Community School Steering Committee (Action Team) - Bay Tech** received a grant to be a member of the Community School Network. The Community School Steering Committee will meet twice a month to support the achievement of the following transformational outcomes:
 - In order to achieve these transformational outcomes, The CCSPP Framework leans heavily on the four established pillars of the community schools movement. Current statute regarding the CCSPP aligns well with the research. Specifically, community schools described as public schools with

“strong and intentional community partnerships ensuring pupil learning and whole child and family development,” including the following features:

- **Integrated student supports**
 - **Family and community engagement**
 - **Collaborative leadership and practices for educators and administrators**
 - **Extended learning time and opportunities.**
-
- Measure G - Middle School Electives:
 - Carry over funds: \$12, 965
 - Agree that the money should be designated for the Art class
 - 8th grade Spanish
 - 6th and 7th grade Art
 - Recruitment Fairs November 15th Achieve Academy
 - November 30 EFC @ 5pm
 - January 24th Cox @ 8am
 - WASC April 16, 2023 -April 19, 2023 (Mark your calendars)
 - 21st Century Grant Application Review - TODAY!
 -
 - Adrienne Herd
 - Focus is on providing a high quality Education for ALL students
 - Competitive grant
 - Parents can send a letter of support to cfrost@baytechschool.org
 - Middle School Grant Application
 - High School Grant Application
 - Thank you for your letters of support!
 - FIA Updates- Mr. McDaniel, Political Director & Lead Family Organizer for Families in Action (FIA) for Quality Education
 - Counting Ballots for local election
 - SBAAC data is being collected by FIA
 - Report release party in Feb
 - Research Action Meetings at the end of the month - Nov 29 @ BT (QC 22-23)
 - Exit Ticket
 - What is one thing you have heard about today that excites you? How will you get involved with one of the activities presented today? How are you going to share that with others that may be interested in Bay Tech?

- Excited about the Palace Theater site and meeting on December 1, 2022 @ 5pm
- The opportunity for BT to have our own campus
- Focus on BT EAGLES
- Opportunities for more classes
- Appreciate the BT staff and the recognition of the community partners today
- Excited to have the parent engagement meetings

Attendees:

Cesley Frost - BT STaff

Michael McDaniel- parent and FIA staff

Kim Hunt- Staff and Parent

Ryan Hughes- BT Admin

Mayra Cardenas- BT Parent

Nancy- BT Parent

Upcoming Meetings:

- Dec 7, 2022@ 10am
- January 4, 2023 @ 10am
- January 18, 2023@ 5pm
- February 1, 2023 @ 10am
- February 15, 2023 @ 5pm
- March 1, 2023 @ 10am
- March 15, 2023 @ 5pm
- April 19, 2023 @ 5pm
- May 3, 2023 @ 10am
- May 17, 2023 @ 5pm
- June 7, 2023 @ 10am
- June 21, 2023 @ 5pm