

## MEASURE N COMMISSION

1000 Broadway, Suite 680  
Oakland, CA 94607-4099



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

Community Schools, Thriving Students

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### Measure N - College & Career Readiness - Commission

**Louise Waters**, Chairperson  
louise.bay.waters@gmail.com

**David Kakishiba**, Vice Chair  
kakishiba@gmail.com

**Marc Tafolla**, Secretary  
marctafolla@gmail.com

**James Harris**, Member  
james@510media.com

**Katy Nuñez-Adler**, Member  
katynunez.adler@gmail.com

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Board Office Use: <b>Legislative File Info.</b>	
File ID Number	23-0519
Introduction Date	3/7/2023
Enactment Number	23-0547
Enactment Date	3/22/2023 CJH

# Memo

**To** Board of Education

**From** Measure N Commission  
Louise Waters, Chairperson  
David Kakishiba, Vice Chair  
Marc Tafolla, Secretary  
James Harris, Member  
Katy Nuñez-Adler, Member

**Board Meeting Date** March 7, 2023

**Subject** Budget Modification Form  
Services For: McClymonds High School

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**Action Requested and Recommendation** Adoption by the Board of Education, upon recommendation of the Measure N Commission, of a 2022-2023 Education Improvement Plan/Budget modification for McClymonds High School reducing from three different strategic actions; \$5,100.00 to \$0.00, Conference Expenses; \$1,201.20 to \$0.00, Supplies and Materials; \$1,509.71 to \$0.00, Supplies and Materials, and establishing Strategic Carryover for Fiscal Year 2023-2024, for a combined total amount of \$7,810.91, as stated in the justification section of the New or Revised Strategic Action Section of the Budget Modification Form.

**Background**

*(Why do we need these services? Why have you selected this vendor?)*

McClymonds High School would like to modify their Measure N Educational Improvement Plan/Budget to decrease the three approved strategic actions; Conference Expenses, Supplies and Materials, and Supplies and Materials by \$7,810.91, and use that money to create a new strategic action, Strategic Carryover for Fiscal Year 2023-2024.

**Competitively Bid**

Was this contract competitively bid? No  
If no, exception: N/A

**Fiscal Impact**

Funding resource(s): Measure N

**Attachments**

- Budget Modification Form

## 2022-23 Measure N Budget Modification Form OUSD Schools

Date:	2/24/2023	Principal:	Jeffrey Taylor
School Name:	McClymonds HS	Site #:	303
Pathway(s): (required for multiple use of programs)	Engineering	Requested By:	Leah Jensen

### Step 1:

#### a. Enter the Original Approved Strategic Action from the Measure N EIP:

*Directions: Copy & paste the original strategic action below. The original strategic action is where you plan to take money from and use it for a new purpose.*

*\*You can enter up to 3 different actions below, as long as the New or Revised Strategic Action in Step 2 is the same!*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	Measure N Budget Original Strategic Action (proper & full justification)	Total Amount Transferred
2021-2022 Carryover Plan	12	\$5,100.00	<p><b>Conference Expenses: Travel Costs for 4 teachers to attend the Project Based Learning (PBL) Leadership Conference from April 27-28, 2023.</b> The PBL Conference will provide the 11th grade team the tools and strategies to design, assess and manage a gold standard PBL project for our 10-12 grade students. Participants will also in turn provide professional learning for the larger staff. These tools and strategies will support the goals and strategic actions of both pathways, specifically, "Continuing to support the 9th and 10th Grade systems WBL experiences by scheduling and promoting our Speaker Series and also aligning 11th and 12th grade WBL experiences to support student interest and learning."</p> <p>Airfare for 4: \$2,000.00; Hotel: \$2,500.00; OUSD Service Fees: \$600.00.</p>	\$5,100.00
2021-2022 Carryover Plan	13	\$1,201.20	<p><b>Supplies &amp; Materials: Purchase supply of hardwood and plywood for students to design and create cutting boards, coasters, and several other project ideas</b> students have to build and display at Gifty, an annual Winter Bazaar hosted by our Engineering community partner the Crucible. These projects also allow students to demonstrate mastery of engineering and entrepreneurship (marketing and advertising) CTE standards. This expenditure will allow us to build work-based learning opportunities that extend beyond the awareness and exploration parts of the WBL continuum. This specific expenditure addresses a gap in our current production capabilities: supplies to support the most popular projects our students pursue for capstone projects. The expenditures will support the Intro to Engineering, Principles of Engineering and Engineering Design and</p>	\$1,201.20

			Development as part of the Engineering Pathway. # of students served: All students participating in the Engineering pathway will be able to utilize lumber for projects, approximately 130 students. 100 8 foot 1X4s @\$6.67 each (\$667.67) x 20% taxes and delivery (\$133.53)= \$801.20; 100 8 foot 1x2s @\$3.33 each (\$333.33) x 20% taxes and delivery (\$66.67)=\$400.00.	
2021-2022 Carryover Plan	14	\$1,509.71	<b>Supplies &amp; Materials: Purchase supply of hardwood and plywood for students to design and create small homes.</b> These projects also allow students to demonstrate mastery of engineering CTE standards. This expenditure will allow us to build work-based learning opportunities that extend beyond the awareness and exploration parts of the WBL continuum. This specific expenditure addresses a gap in our current production capabilities: supplies to support the most popular projects our students pursue for capstone projects. The expenditures will support the Engineering Design and Development as part of the Engineering Pathway. # of students served: All students participating in Engineering pathway Capstone EDD class will be able to utilize lumber for projects, approximately 130 students. 37 8 foot 4x8x1/2" @\$24.01 each (\$888.37) x 20% taxes and delivery (\$177.67)= \$1066.04; 20 8 foot 4x4s @\$12.69 each (\$253.87) x 20% taxes and delivery (\$50.76)= \$304.63; 1 50# Box of Nails @\$115.87 each (\$115.87) x 20% taxes and delivery (\$23.17)=\$139.04.	\$1,509.71
<b>The total amount being transferred from the 3 different actions above is \$7,810.91</b>				

**b. What will be the impact on your Measure N plan, pathway development, and students for not doing your original strategic action?** (\*Do not insert links or use Acronyms. \*If taking from multiple actions - provide a response for each or the overall impact)

We will be able to use other budgets to fund the supplies and conferences for teachers.

**c. Enter the Account String for the Original Approved Strategic Action:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	5220	303	3030	1690	9999	99999
010	9333	0	3800	1000	4310	303	3030	1690	9999	99999
010	9333	0	3800	1000	4310	303	3030	1690	9999	99999

**d. Total amount being transferred: \$ 7,810.91**

- Please check this box if this is a **NEW** expenditure and it's not in the approved Measure N Budget.
- Please check this box if this is an **EXISTING** expenditure and you're only amending the approved amount.
- Please check this box if this request is to create a new position or change the FTE of an existing position. If so, please attach a Measure N Duty Statement form to the Budget Modification form.

**Step 2.**

**a. Enter the New or Revised Strategic Action (Explicitly state the expenditure type and how it supports pathway development?):**

*This will become the new proper justification for this expenditure. \*Only one justification is allowed. \*You'll use this new or revised justification for all future applicable requests connected to this modification.*

Measure N Plan & Pathway	Budget Action - Line Item #	Original Amount Approved	<b>New or Revised Measure N Strategic Action</b> <i>Enter one to two sentences to create a Proper Justification using the questions below. No acronyms or hyperlinks.</i>	New or Amended Amount
2021-2022 Carryover Plan	N/A	N/A	<p>-What is the specific expenditure or service type? Please provide a brief description - (no vague language) and quantify when applicable.</p> <p>-How does the specific expenditure impact students in the pathway and support your 2022-23 pathway goals and strategic actions?</p> <p>-Please also answer the additional questions by Object Code linked in this <a href="#">document</a> to provide a proper justification for your new or revised strategic action.</p>	\$7,810.91
			<b>Strategic Carryover for Fiscal Year 2023-2024:</b> Funds will be strategically carried over and used in fiscal year 2023-24 to support FTE expenditures, via the Strategic Carryover approval process.	

**b. Enter the New or Revised Account String:**

Fund	Resource	Year	Goal	Function	Object	Site	Manager	Program	LCAP	Optional
010	9333	0	3800	1000	4391	303	3030	1690	9999	99999

**Signature of Approvals:** *(Please insert the team member's name below the signature line)*

  
 Name: \_\_\_\_\_  
 Teacher Leader/Pathway Director  
 Signature

2/24/2023  
 Date

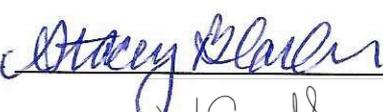
  
 Name: \_\_\_\_\_  
 Principal Signature Required

2/24/2023  
 Date

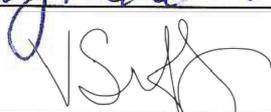
**FOR MEASURE N STAFF USE ONLY**

Date BMF Received: 2-27-2023

Escape Budget Transfer or Journal Entry Link No.: \_\_\_\_\_

Measure N Coordinator, Approval Signature:  \_\_\_\_\_

Date: 2-27-23

H.S. Network Superintendent, Approval Signature:  \_\_\_\_\_

Date: 2/27/2023